



Chelmsford School Department School Committee

Notice of Public Meeting

Email Posting to townclerk@townofchelmsford.us Thank you.

As required by G.L. c. 30 A, §18-25

Filed with Town Clerk:

DATE: Tuesday August 19, 2025 TIME: 6:00 p.m. ROOM: Conf. Room 1

PLACE: CPS Central Administration Office ADDRESS: 230 North Road

The Chelmsford School Committee (CSC) intends to conduct an in-person meeting on the date and time specified. The meeting will be live-streamed by Chelmsford Telemedia for interested community members to access and watch. Interested community members may e-mail Superintendent of Schools, Dr. Jay Lang, at langj@chelmsford.k12.ma.us prior to 12:00 p.m. on Tuesday August 19, 2025 to be scheduled to provide in-person input under the public participation portion(s) of the agenda.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

CHAIR OPENING STATEMENT

CONSENT AGENDA

1. Approval of the minutes of the regular school committee meeting of August 5, 2025

CHS STUDENT REPRESENTATIVE ANNOUNCEMENTS

GOOD NEWS

PUBLIC COMMENTS:

The School Committee will hear from members of the public on items listed under New Business on the posted agenda. Speakers are asked to limit comments to 3 minutes to allow others an opportunity to speak. The School Committee will not respond directly to public comments, however will try to address comments when the item is reached on the agenda.

NEW BUSINESS

1. 2025/26 Return to School Update
2. Personnel Report – July 2025

REPORTS

1. Liaison Reports

ACTION/NEW ITEMS

1. Request for Reports & Updates

PUBLIC COMMENTS:

The School Committee will hear from members of the public on general matters of education interest. Speakers are asked to limit comments to 3 minutes to allow others an opportunity to speak. The School Committee will not respond directly to public comments, however will try to address comments at future meetings.

ADJOURNMENT

**CHELMSFORD SCHOOL COMMITTEE
REGULAR MEETING
August 5, 2025
Meeting Minutes**

Members Present: Mr. Dennis King (Chair), Ms. Maria Santos (Vice Chair), Ms. Diana Lebeaux (Secretary), Ms. Susan Mackinnon and Mr. John Moses. Ms. Lebeaux attended remotely via Zoom.

Also present: Dr. Jay Lang (Superintendent), Dr. Linda Hirsch (Assistant Superintendent) and Ms. Joanna Johnson-Collins (Director of Business & Finance)

Call to Order

Mr. King called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Chair Opening Statement

"This meeting is being live-streamed by Chelmsford Telemedia and posted to the CPS website for interested community members to access and watch. In-person public participation will be taking place tonight in accordance with the Chelmsford School Committee Public Participation Policy. Anyone speaking tonight during the public input portion of this meeting has notified the superintendent's office of their desire to speak and has been provided with these guidelines. Upon request written comments received no later than 12:00 p.m. on the day of this meeting will also be read and made part of the record of the meeting during the second public comment session."

CONSENT AGENDA

1. **Approval of the minutes of the regular school committee meeting of July 22, 2025**

Ms. Santos moved to approve the minutes of the regular school committee meeting of July 22, 2025. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.

GOOD NEWS

Dr. Hirsch shared that "we are in pretty good shape" for the opening of school. Many projects are being finished and people are coming into the schools to say "hello"!

PUBLIC COMMENTS:

None

NEW BUSINESS

1. FY2025 School Facility Work Order Summary: 4th Quarter (April – June 2025)

Christine Clancy, Director of Public Works, came to the table to present the 4th Quarter Facility Work Order Study. This concludes the first year of quarterly updates using the newer software tracking system which became effective in January 2025. She included the data in tonight's agenda packet. Data presents work orders tracked by location and trade. Between 350 and 450 work orders are tracked each quarter. This quarter included 437 work orders. This quarter showed lower than normal completion rates as some lengthy projects were begun but will not be concluded until this summer, i.e. flooring and roofing, the first quarter of FY2026. 72% of the work orders were completed during the 4th quarter. During the entire year 1540 total school work orders were completed which amounts to 81%. Currently, one of the two electrician positions, is unfilled.

She moved on to an update on "Chelmsford Public Schools Electrification Roadmap Study" which was awarded to \$75,000 from The Commonwealth which commits The Town to net zero greenhouse emissions by 2050. This is included in The Town's Strategic Plan. The full 50-page report may be found at <https://www.chelmsfordma.gov/200/Recycling-Solid-WasteSustainability>. Examples of the implementation of this is already evident in the eight schools with solar panels and the purchasing of electric vehicles. To get there by 2050 will include electrification updates in buildings (more difficult in older buildings). Additional grants will be required for funding. Geothermal guidelines will need to be adhered to for new buildings, like the prospective new Parker school.

2. FY2025 End of Year Budget/Financial Report – Final

Ms. Johnson-Collins shared the FY2025 end of year report which includes activity through June 30th. The operating budget was \$73,880,000 of which \$810,181.92 is still encumbered. The budget amount was fully spent/encumbered. She included data in tonight's agenda packet to support this. Grant allocations for FY2026 were received yesterday and look similar to FY2025's entitlement grants. This is good news! We have not yet heard from the USDA concerning federal reimbursement for breakfasts and lunches.

Ms. Santos moved to accept the end-of-year financial report as presented. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.

3. 2024/25 Superintendent's Performance Evaluation

The Chair thanked the members of the committee for submitting their evaluations in a timely manner. He sent out the summary evaluation to The Committee, so they might review it before tonight's meeting. He summarized the narratives from members. Positive comments included thanking Dr. Lang for his handling of: the budget; new timely negotiated contracts; the continuing Strategic Plan; working with MSBA on the new school project; special education review; school safety and security updates; as well as his responsive communication with all stakeholders. His ratings were "Proficient" or "Exemplary" for all four standards of his evaluation and his overall rating was Exemplary" for the 2024/25 school year!

Ms. Santos moved to approve the Superintendent's Evaluation for the 2024/25 school year. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.

Dr. Lang thanked The Committee and looks forward to working with their continued support through the 2025/26 school year!

4. Approval of 2025/26 Student Handbook & Addendum Updates

Dr. Hirsch provided changes to the handbook based on discussions at the last meeting about attendance and communication devices. Based on discussions with Nurse Peggy Gump and The Committee's attorney, some health care changes have been made. Information has been added to provide curricula inclusivity.

Ms. Santos moved to approve the 2026/26 Family and Student Handbook with the updates as presented. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.

5. FY2026 Recommended Budget Transfers

Ms. Johnson-Collins included a memorandum in tonight's agenda packet requesting a budget transfer for the current fiscal year.

Ms. Santos moved to approve the FY2026 local operating budget transfer from Computer Services to CHS Industrial Arts Equipment in the amount of \$27,915 as presented. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.

6. School Committee Policy Updates

The Chair stated that at the last meeting discussion took place on the private school approval process. Our policy does not state any standards that must be met to open a new school. The MASC policy is more specific and includes the DESE checklist of requirements to be met. Mr. King suggests that we adopt this policy to replace the existing one.

Ms. Santos moved to adopt the MASC policy as presented for non-public schools and the acceptance of a non-public school and approving a private school. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.

CORRECTION:

Mr. Moses stated at 6:44 p.m. that he realized he was not at the July 22, 2025 meeting so he was not qualified to second that motion.

Ms. Santos moved to approve the regular school committee minutes of the July 22, 2025 meeting. Ms. Mackinnon seconded. A roll call vote was taken. Motion carries 4-0 with Mr. Moses abstaining.

REPORTS

1. Liaison Reports

none

ACTION/NEW ITEMS

Ms. Santos would like final enrollment numbers for the upcoming school year to be presented at the next meeting. Dr. Lang concurs.

PUBLIC COMMENTS:

None

ADJOURNMENT at 6:46 p.m.

Ms. Santos moved to adjourn. Ms. Mackinnon seconded. A roll call vote was taken. Motion carries 5-0.

Respectfully submitted,

Sharon Giglio, Recording Secretary

Chelmsford Public Schools Return to School Update 2025/26 School Year



Back-to-School Topics

- Student Enrollment
- Student Transportation
- Capital Projects



A row of modern, black, ergonomic chairs with attached wooden desks, arranged in a classroom setting. The chairs are positioned on a light-colored wooden floor, and the desks are made of a light-colored wood. The chairs have a curved backrest and a small, angled desk attached to the side. The overall design is minimalist and functional.

	Pre-K	KF	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL
Chelmsford Public Schools	173	349	388	397	376	398	429	391	406	405	372	358	371	368	5120
CHIPS	158	2	0	0	0	0	0	0	0	0	0	0	0	0	160
Byam Elementary School	0	89	96	116	102	103	0	0	0	0	0	0	0	0	506
Center Elementary School	0	93	101	103	87	100	0	0	0	0	0	0	0	0	484
Harrington Elementary School	0	93	97	83	98	98	0	0	0	0	0	0	0	0	469
South Row Elementary School	0	72	92	90	86	96	0	0	0	0	0	0	0	0	436
McCarthy Middle School	0	0	0	0	0	0	0	0	402	399	0	0	0	0	801
Parker Middle School	0	0	0	0	0	0	428	390	0	0	0	0	0	0	818
Chelmsford High School	0	0	0	0	0	0	0	0	0	0	369	351	364	362	1446
Byam Elementary School	0	89	96	116	102	103	0	0	0	0	0	0	0	0	506
# Homerooms:		5	5	5	5	5									
Avg. Class Size:		17.8	19.2	23.2	20.4	20.6									
Center Elementary School	0	93	101	103	87	100	0	0	0	0	0	0	0	0	484
# Homerooms:		4	5	5	4	5									
Avg. Class Size:		23.25	20.2	20.6	21.75	20									
Harrington Elementary School	0	93	97	83	98	98	0	0	0	0	0	0	0	0	469
# Homerooms:		4	4	4	4	4									
Avg. Class Size:		23.25	24.25	20.75	24.5	24.5									
South Row Elementary School	0	72	92	90	86	96	0	0	0	0	0	0	0	0	436
# Homerooms:		4	4	4	4	4									
Avg. Class Size:		18.0	23.0	22.5	21.5	24.0									

Student Enrollment



Chelmsford Public School District
Student Enrollment Report
In-District Students
August 18, 2025

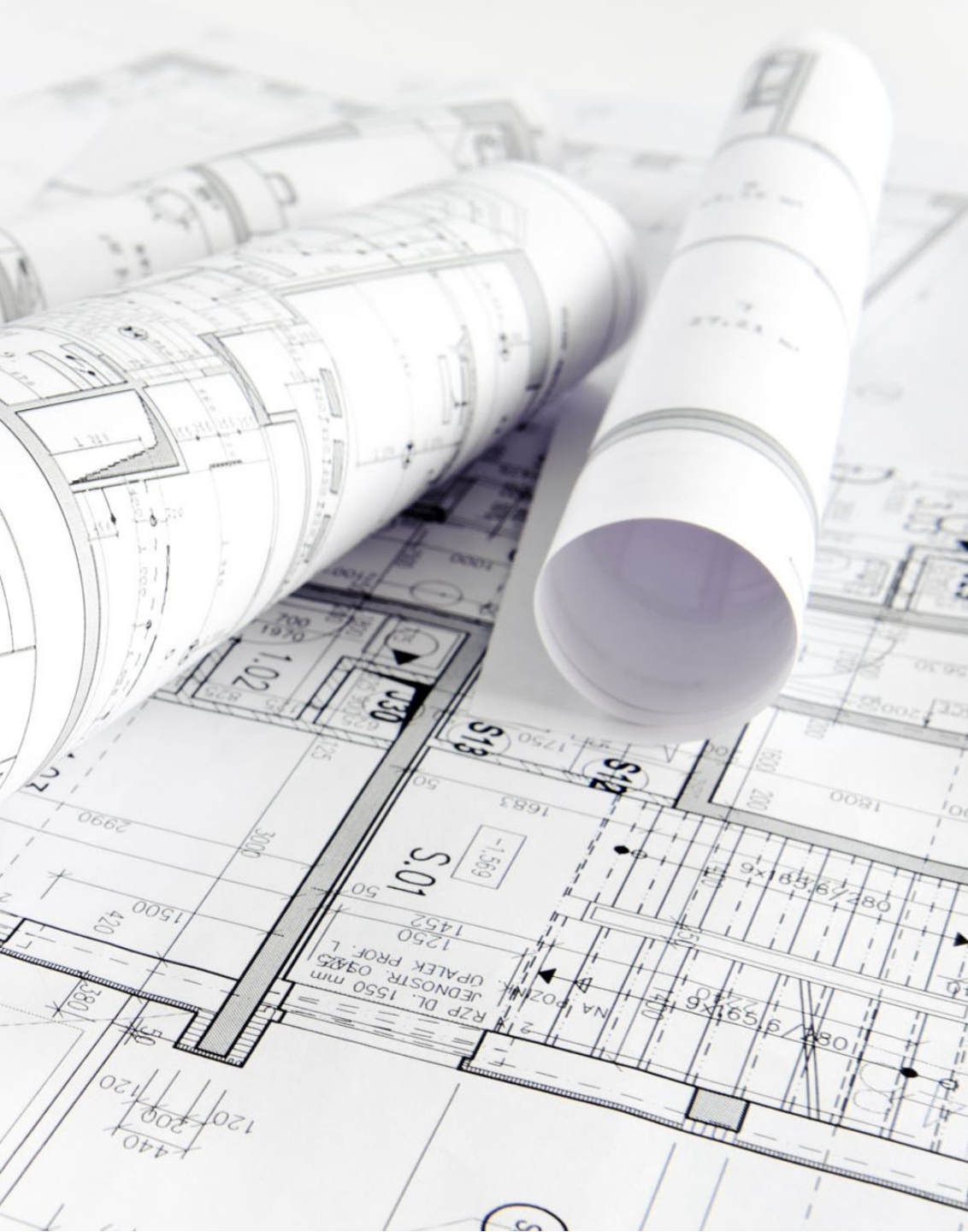
	Pre-K	KF	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL
Chelmsford Public Schools	173	349	388	397	376	398	429	391	406	405	372	358	371	368	5181
McCarthy Middle School	0	0	0	0	0	0	0	0	402	399	0	0	0	0	801
# Homerooms:									16	16					
Avg. Class Size:									25.1	24.9					
Parker Middle School	0	0	0	0	0	0	428	412	0	0	0	0	0	0	840
# Homerooms:							18	16							
Avg. Class Size:							23.8	25.8							

Student Transportation

- In a typical school year, CPS transports 3,400 students on 29 school buses daily.
- 3,194 students have registered to ride the bus to date.
- ALL students must register to ride the bus, even if there is no fee.
- Bus passes were mailed home on Friday, August 15.



REGISTRATION PERIOD	DATES	# OF RIDERS
Early Bird	June 1 to June 30	2,110
Regular	July 1 to July 31	840
Late	August 1 to 15	244
	Total:	3,194



Capital Projects

- Parker Middle School
 - Front entry secure vestibule installed
 - Split A/C System installed in teacher's room
 - Acoustical panels installed in band/orchestra room
- McCarthy Middle School
 - Two (2) permanent walls installed between classrooms – accordion walls removed
 - SRO office wall enclosed
 - Internal ramp near nurse's office rebuilt
 - Electrical switchgear maintenance performed
 - New electrical panels installed
 - New boilers installed
 - Additional parking spaces created in front of bldg.
 - Basketball/street hockey/tennis/pickleball complex

Capital Projects

- Byam Elementary School
 - Front entry secure vestibule installed
 - Library renovation
 - Gymnasium basketball hoops motorized
- Center Elementary School
 - Front entry secure vestibule installed
 - New classroom/building window shades installed
 - Gymnasium basketball hoops motorized
- Harrington Elementary School
 - Front entry secure vestibule installed
 - Gymnasium floor refinished and restriped
 - Gymnasium basketball hoops motorized
- South Row Elementary School
 - Front entry secure vestibule installed
 - Split A/C System installed in teacher's room
 - Bottle fillers installed in corridors
 - Gymnasium basketball hoops motorized





Capital Projects

- Chelmsford High School
 - Athletic trainers room renovation
 - PAVE classroom renovation
 - Exterior painting of metal surfaces
- Technology Enhancements
 - Front entry secure vestibule hardware and software
 - Harrington enhanced clock/intercom/security pilot

CHELMSFORD PUBLIC SCHOOLS

Office of Human Resources

230 North Road, Chelmsford, MA 01824

Telephone: (978) 251-5100 Fax: (978) 251-5110

To: Dr. Jay Lang, Superintendent of Schools

From: Robyn Corbett, Executive Assistant to the Superintendent

Date: August 7, 2025

Re: Personnel Report – July 2025

Please see the attached Personnel Report which includes retirements, resignations, new hires and assignment changes. Thank you for sharing this report with members of the Chelmsford School Committee.

New Hires

Boisvert, Karen

Math Instructional Specialist

Chelmsford Public Schools

Effective date: 8/25/25

Callahan, Kevin

Special Education Teacher (STRIVE)

South Row Elementary School

Effective date: 8/25/25

Dore, David

Interim Special Education Teacher

Center Elementary School

Effective date: 8/25/25

Fleury, Michael

Grade 8 English Teacher

McCarthy Middle School

Effective date: 8/25/25

Fucci, Megan

Paraprofessional

Harrington Elementary School

Effective date: 8/25/25

Gannon, Kristina

.4 Physical Therapist

Chelmsford Public Schools

Effective date: 8/25/25

Hanumanthu, Rama

Paraprofessional

Center Elementary School

Effective date: 8/25/25

Kelber, Kelly

Interim ABA Paraprofessional (NECC)

Chelmsford High School

Effective date: 8/25/25

McCann, William

ABA Paraprofessional

South Row Elementary School

Effective date: 8/25/25

McCarthy, Kristin
Interim ABA Paraprofessional
Chelmsford High School
Effective date: 8/25/25

Perry, John Jackson
Chemistry Teacher
Chelmsford High School
Effective date: 8/25/25

Servideo, Emily
Grade 4 Teacher
Center Elementary School
Effective date: 8/25/25

Simon, Sharotka
Chemistry Teacher
Chelmsford High School
Effective date: 8/25/25

Turcotte, Christian
ICTS Computer Technician
Chelmsford Public Schools
Effective date: 8/25/25

Woodward, Alyssa
Interim ABA Paraprofessional
Parker Middle School
Effective date: 8/25/25

Ziolkowski, Sarah
Interim ABA Paraprofessional (NECC)
Chelmsford High School
Effective date: 8/25/25

Resignations:

Argenziano, Jeffrey
Media Technician
Chelmsford Public Schools
Effective date: 7/14/25

Bruneault, Sherry
Lunch/Recess Aide
Center Elementary School
Effective date: 6/17/25

Chen, Ling-Hui (Lily)
Lunch/Recess Aide
Center Elementary School
Effective date: 6/17/25

Connors, Faith
Grade 4 Teacher
Center Elementary School
Effective date: 7/9/25

Ishtiaq, Hira
Lunch/Recess Aide
Byam Elementary School
Effective date: 6/17/25

LeClair, Stephanie
Secretary of Information
Chelmsford High School
Effective date: 7/16/25

Neumeier, Edmund
ABA Paraprofessional
Chelmsford Integrated Pre-School (CHIPs)
Effective 6/17/25

Picucci, Angelica
Paraprofessional
Parker Middle School
Effective date: 6/17/25

Yanka, Leslie
Elementary Math Specialist
Chelmsford Public Schools
Effective date: 7/1/25

Retirements:

Rivard, Donna
Paraprofessional
Chelmsford High School
Effective date: 7/31/25

Assignment Changes:

Ayoub, Erica (formerly ABA Paraprofessional (NECC) @ McCarthy Middle School
ABA Paraprofessional
Chelmsford High School
Effective date: 8/25/25

Daly, Virginia (formerly Paraprofessional @ McCarthy Middle School)

Paraprofessional/Life Skills

Parker Middle School

Effective date: 8/25/25

DiNino, Kristina (formerly Lunch/Recess Aide @ South Row Elementary School)

Paraprofessional

South Row Elementary School

Effective date: 8/25/25

Raji, Patricia (formerly Life Skills Paraprofessional @ McCarthy Middle School)

ABA Paraprofessional (NECC)

Chelmsford High School

Effective date: 8/25/25