



Chelmsford School Department School Committee

Notice of Public Meeting

Email Posting to townclerk@townofchelmsford.us Thank you.

As required by G.L. c. 30 A, §18-25

Filed with Town Clerk:

DATE: Tuesday April 29, 2025 TIME: 6:00 p.m. ROOM: Conf. Room 1

PLACE: CPS Central Administration Office ADDRESS: 230 North Road

The Chelmsford School Committee (CSC) intends to conduct an in-person meeting on the date and time specified. The meeting will be live-streamed by Chelmsford Telemedia for interested community members to access and watch. Interested community members may e-mail Superintendent of Schools, Dr. Jay Lang, at langj@chelmsford.k12.ma.us prior to 12:00 p.m. on Tuesday April 29, 2025 to be scheduled to provide in-person input under the public participation portion(s) of the agenda.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

CHAIR OPENING STATEMENT

CONSENT AGENDA

1. Approval of the minutes of the regular school committee meeting of April 15, 2025

CHS STUDENT REPRESENTATIVE ANNOUNCEMENTS

GOOD NEWS

PUBLIC COMMENTS:

The School Committee will hear from members of the public on items listed under New Business on the posted agenda. Speakers are asked to limit comments to 3 minutes to allow others an opportunity to speak. The School Committee will not respond directly to public comments, however will try to address comments when the item is reached on the agenda.

NEW BUSINESS

1. Spotlight on the Schools: Center Elementary School
2. Spotlight on the Departments: SEL & Counseling Services
3. Reminder: 2025/26 School Year – Kindergarten Registration Dates
4. 2025/26 School Committee Liaison Assignments

5. Designation of Chair King to MSBA Designer Selection Panel – Parker Middle School Project
6. Appointment of Superintendent Lang to the Valley Collaborative Board of Directors
7. Approval of Field Trip & Travel Requests

REPORTS

1. Liaison Reports

ACTION/NEW ITEMS

1. Request for Reports & Updates

PUBLIC COMMENTS:

The School Committee will hear from members of the public on general matters of education interest. Speakers are asked to limit comments to 3 minutes to allow others an opportunity to speak. The School Committee will not respond directly to public comments, however will try to address comments at future meetings.

ADJOURNMENT

**CHELMSFORD SCHOOL COMMITTEE
REGULAR MEETING
April 15, 2025
Meeting Minutes**

Members Present: Mr. Dennis King (Chair), Ms. Maria Santos (Vice Chair), Ms. Diana Lebeaux (Secretary) and Ms. Susan Mackinnon. Mr. John Moses is not present tonight.

Also present: Dr. Jay Lang (Superintendent) and Dr. Linda Hirsch (Assistant Superintendent) and Ms. Joanna Johnson-Collins (Director of Business & Finance).

Call to Order

Mr. King called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Chair Opening Statement

"This meeting is being live-streamed by Chelmsford Telemedia and posted to the CPS website for interested community members to access and watch. In-person public participation will be taking place tonight in accordance with the Chelmsford School Committee Public Participation Policy. Anyone speaking tonight during the public input portion of this meeting has notified the superintendent's office of their desire to speak and has been provided with these guidelines. Upon request written comments received no later than 12:00 p.m. on the day of this meeting will also be read and made part of the record of the meeting during the second public comment session."

CONSENT AGENDA

1. **Approval of the minutes of the regular school committee meeting of March 25, 2025**

Ms. Santos motioned to approve the minutes of the School Committee meeting of March 25, 2025. Ms. Lebeaux seconded. Motion carries 4-0.

CHS Student Representative Announcements

Lana shared that CHS students watched *Hunter and Cameron Flores: The Sober Truth*. The presentation centered on the dangers of "gateway drugs" as demonstrated through first person experiences by both brothers. Katie Greer presented again focusing on "online health and safety". Both presentations were well-received. Last Monday was the first day of "Seniors' Internship". Lana is interning at a law firm "and it's going quite well"! The CHS United Nations Club had three delegates attend the UMASS Lowell Model UN Conference and were awarded "top honors" by being named the UML MUN Best Delegation of 2025! The CHS Symphony Band was awarded "gold" by the Massachusetts Instrumental and Choral Conductors Association!

The Middle Eastern and Muslim Association Clubs hosted a “henna night” on March 21st which also included food, music and Turkish Coffee. Juniors at CHS were in invited to a “Career Breakfast” this morning where they were able to meet with many people to discuss job skills. Tonight, Patrick is attending “Winter Sports Awards”!

Good News

Dr. Hirsch announced we are now in the fourth term or third trimester (for elementary schools). School vacation takes place next week. She and Dr. Lang attended the Eid Festival last week at the Chelmsford Community Arts Center.

PUBLIC COMMENTS:

None

NEW BUSINESS

Mr. King turned the meeting over to Dr. Lang for Committee Reorganization since this is the first meeting since the recent election during which both Mr. Moses and Ms. Santos were re-elected,

1. Reorganization of School Committee

a. Election of School Committee Chair

Ms. Mackinnon nominated Dennis King to continue as The Chair. Ms. Santos seconded. A roll call vote was taken. Motion carries 4-0.

b. Election of School Committee Vice Chair

The meeting was turned over to the newly re-elected Chair.

Ms. Lebeaux nominated Maria Santos to continue as Vice Chair. Ms. Mackinnon seconded. A roll call vote was taken. Motion carries 4-0.

c. Election of School Committee Secretary

Ms. Santos nominated Diana Lebeaux to continue as Secretary. The Chair seconded. A roll call vote was taken. Motion carries 4-0.

2. Spotlight: CHIPS & Community Education Programs

Ms. Megan McGuirk, Coordinator of the Chelmsford Integrated Preschool (CHIPs) Program, came to the table to provide an update on CHIPS. She began by describing the make up of the eight inclusive classrooms with a total of over 190 students enrolled. The school population is a mixture of “typically developing students and students who have identified disabilities”. Students whose disabilities require ABA instruction receive these services. Communication and motor

supports are embedded and speech, occupational and physical therapies are provided as required. Most students attend for a half day from two to four days a week for sessions lasting two and one-half hours. The curriculum is "language rich" in a "sensory friendly environment". Three and four-year-olds receive standards-based report cards. Ms. McGuirk's slide show includes many photos of CHIPS students enjoying themed hallways for exciting enrichment programs including: space; under-the-sea and winter wonderland among others. Favorite events include "Touch a Truck" and "Book of the Month". The CHIPS PTO and families are extremely active, supportive and involved!

Next, the meeting was joined by Ms. Robyn Adams, Director of Community Education, who provided an overview of all the programs offered by Community Education. A wide variety of evening classes are offered for both adults and children. Many fitness classes are included in the program. The Extended Day Program is offered before and after school for the elementary schools and Parker Middle School with: yoga; fun gym games; the bookmobile; crafts; traditional board games and special guests. Outdoor activities often take place. Childcare is provided through "Lion's Pride and Lion's Pride North" for children from 18 months through entering kindergarten. The Chelmsford Public Schools' curriculum is used. There is hands-on STEM learning each week and activities include yoga and puppets. The teachers create different themed fun activities for the children. Even live goats come to visit! There are also programs to cover vacation weeks along with Summerfest and Summerquest. Sadly, both of these programs are already filled for this summer. All Community Education programs are self-funded and are one of our revolving funds.

3. Reminder: 2025/26 School Year – Kindergarten Registration Dates

Ms. Johnson-Collins stated that on May 7th from 9:00 a.m. until 6:00 p.m. at Central Office families may make an appointment and come in during that time frame and register their child with the clerk from the elementary school which their child will attend.

4. Anticipated Last Day of School: Students & Staff

Dr. Hirsch stated that there was only one non-school snow day this winter. If any days are lost between now and May 31st those days will need to be made up. If no more days are missed the last day for students will be June 17th and that is a half day for students and a full day for staff. The last day for staff will be June 18th which will be a half day.

5. FY2025 Budget Report: 3rd Quarter Financials (July 2024 - March 2025)

Ms. Johnson-Collins included the 3rd quarter financials in tonight's agenda packet. Most categories remain "favorable". Transportation costs are currently unfavorable by \$127,689 due to additional special education transportation costs both within the district and out of district. A \$180,000 payment was made to the schools from the "West Campus" developer. This money goes into the "gift and donation account" (#503).

6. Personnel Report: March 2025

No action required.

7. 2025/26 School Committee Meeting Schedule

Dr. Lang included a draft meeting schedule for the 2025/26 school year. The meeting scheduled for April 7th will be changed to April 14, 2026.

Ms. Santos motioned to accept the School Committee Calendar for the 2025/26 school year for the School Committee meetings as amended. Ms. Lebeaux seconded. Motion carries 4-0.

8. 2025/26 School Committee Liaison Assignments

The Chair suggested this be voted on at the next meeting. Anyone who would like a change should email Mr. King.

9. Valley Collaborative Quarterly Report – FY2025 (3rd Quarter)

Ms. Santos motioned to accept the Quarterly Report for the Valley Collaborative for FY2025 third quarter as presented. Ms. Lebeaux seconded. Motion carries 4-0.

10. Approval of Field Trip & Travel Requests

Ms. Santos motioned to approve the field trip for McCarthy Middle School eighth grade students on June 12, 2025, to Mel's Funway in Litchfield, New Hampshire. Ms. Lebeaux seconded. Motion carries 4-0.

Ms. Santos moved to approve the field trips numbered 2 through 7 on the "Approval of Field Trips Request Form" for The Community Education Program as presented. Ms. Lebeaux seconded. Motion carries 4-0.

REPORTS

1. Liaison Reports

Ms. Mackinnon attended the final meeting of the town's Strategic Planning Committee this evening where the completed plan was edited after being presented to The Select Board. It will be presented at Town Meeting this month. Then implementation will begin in 2026. Harrington's PTO has many upcoming events including celebrations for the fourth graders who will head to Parker next year. Their Calendar Raffle raised \$10,020! The CHIPS PTO and staff work so well together! The Council of Chelmsford Schools is encouraging all the PTOs to share and work together.

Ms. Lebeaux has heard from South Row, Parker and McCarthy that MCAS is going well. South Row had a successful multi-cultural event. They are putting together a committee to plan on how to spend their \$20,000 windfall. McCarthy is planning events for incoming sixth graders and eighth graders who are heading to CHS. Parker's STEM Fair was a success. Eighteen CHS students are currently interning at Parker. A Panorama SEL survey has taken place. The "We

are Parker” fest on June 11th will involve cultures and communities attending the school including a “cabaret” and outdoor games.

Ms. Santos shared that on May 3rd a recycle “junk” day will be held at McCarthy. The CHS After Prom event is planned and good to go!

The Chair thanked Dr. Lang for his budget presentation to the Finance Committee. The School Building Committee met and approved “Left Field” as the project manager. Their meeting on April 24th at 6:00 p.m. will be televised.

ACTION/NEW ITEMS

1. Request for Reports & Updates

The Chair shared that the next meeting will be on April 29th. April 28th is the first Town Meeting at 7:30 p.m.

PUBLIC COMMENTS:

None

ADJOURNMENT at 7:33 p.m.

Ms. Santos motioned to adjourn. Ms. Lebeaux seconded. Motion carries 4-0.

Respectfully submitted,

Sharon Giglio,

Recording Secretary

CHELMSFORD PUBLIC SCHOOLS

Jay Lang, Ed.D., Superintendent

Memorandum

To: Members of the School Committee
From: Jay Lang, Ed.D., Superintendent of Schools
Date: April 27, 2025
Re: Spotlight on the Schools: Center Elementary School

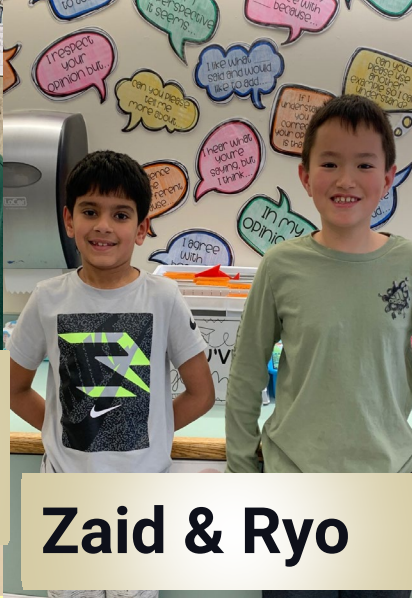
Attached please find a PowerPoint presentation provided by Principal Dianna Fulreader in advance of the meeting presentation. I look forward to hearing the presentation and discussing the good work that is occurring at Center Elementary School with the members of the school committee.

Center Authors

Your Hosts:



Aria & McKenzie



Zaid & Ryo

Tanvi, Genesis, & Shi Shi



Center Third Grade Rock Stars!

01	HELLO	BOOK CLUB
02	INTRO	BOOK CLUB
03	BOOK CLUB	BOOK CLUB
		Text Sets with Themes
		Thinking Across Books; Essential Questions and Big Ideas
		Writing Prompts and Reading Responses
04	BOOKS	BOOK CLUB
05	CURRENT BOOK	BOOK CLUB
06	NEXT MONTH	BOOK CLUB
07	CONTACT	BOOK CLUB
08	NEXT MEETING	BOOK CLUB

about

Writing About Reading

Text Sets



Honoring
Traditions



Animal
Journeys

BOOK CLUB	HELLO	01
BOOK CLUB	INTRO	02
BOOK CLUB	BOOK CLUB	03
BOOK CLUB	BOOKS	04
BOOK CLUB	CURRENT BOOK	05
<div><div></div><div><h1>prompt</h1><div></div></div><div><h2>Honoring Traditions: The theme this past week for our Interactive Read Alouds has been honoring traditions. Write a paragraph about a tradition that you have in your family or culture, then draw and color a picture of that tradition</h2></div></div>		
BOOK CLUB	NEXT MONTH	06
BOOK CLUB	CONTACT	07
BOOK CLUB	NEXT MEETING	08

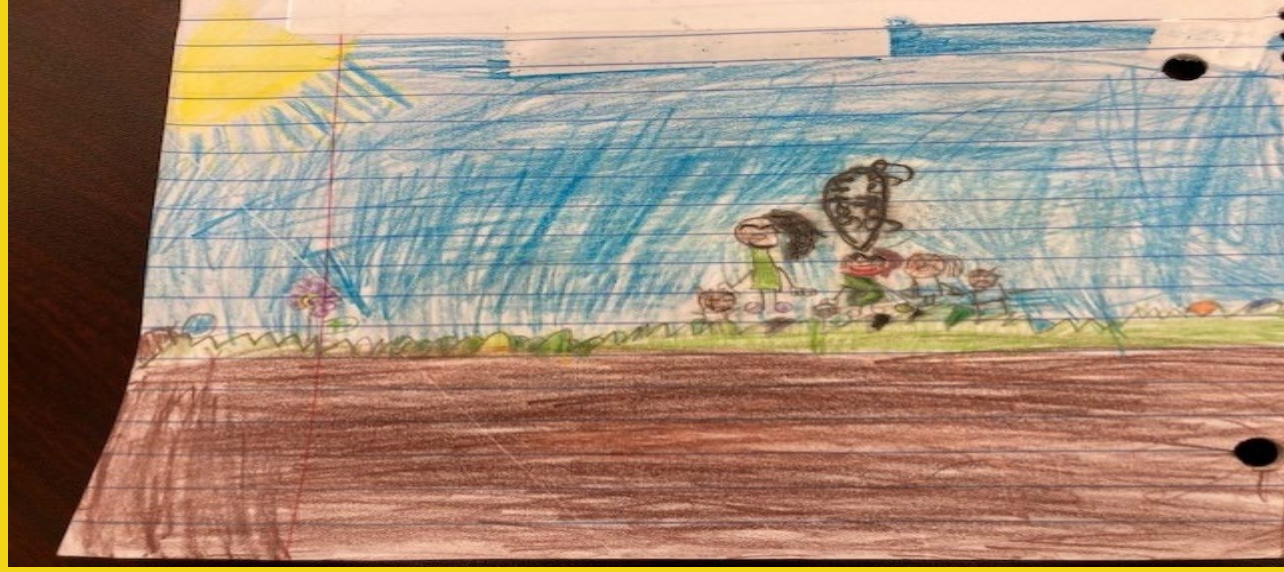
BOOK CLUB	HELLO	01
BOOK CLUB	INTRO	02
BOOK CLUB	BOOK CLUB	03
BOOK CLUB	BOOKS	04
BOOK CLUB	CURRENT BOOK	05
BOOK CLUB	NEXT MONTH	06
BOOK CLUB	CONTACT	07

Ghana Independence Day



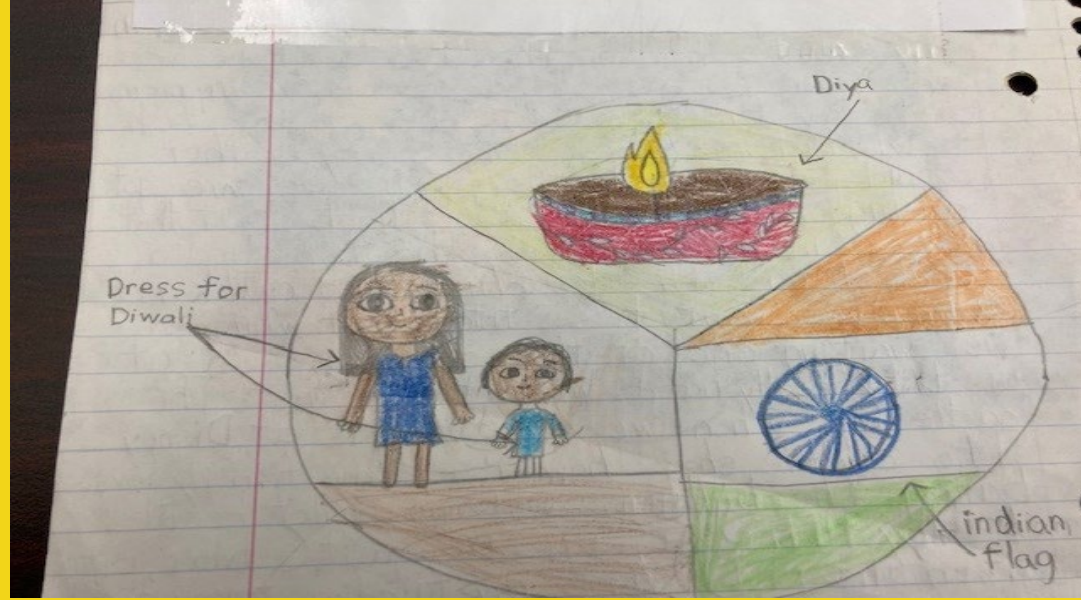
Author: Shi Shi

Author: Genesis



Author: Tanvi

Diwali



BOOK CLUB	HELLO	01
BOOK CLUB	INTRO	02
BOOK CLUB	BOOK CLUB	03
BOOK CLUB	BOOKS	04
BOOK CLUB	CURRENT BOOK	05
<div><h1>prompt</h1><div></div><p>Amazing Animal Journeys: Imagine you are transformed into one animal from the text set:Take us on your journey.</p><ul style="list-style-type: none">● Where would you go● How would you get around● What would you eat● Who/what would you see and talk to</div>		
BOOK CLUB	NEXT MONTH	06
BOOK CLUB	CONTACT	07
BOOK CLUB	NEXT MEETING	08

BOOK CLUB	HELLO	01
BOOK CLUB	INTRO	02
BOOK CLUB	BOOK CLUB	03
BOOK CLUB	BOOKS	04
BOOK CLUB	CURRENT BOOK	05
BOOK CLUB	NEXT MONTH	06
BOOK CLUB	CONTACT	07



Author: Zaid

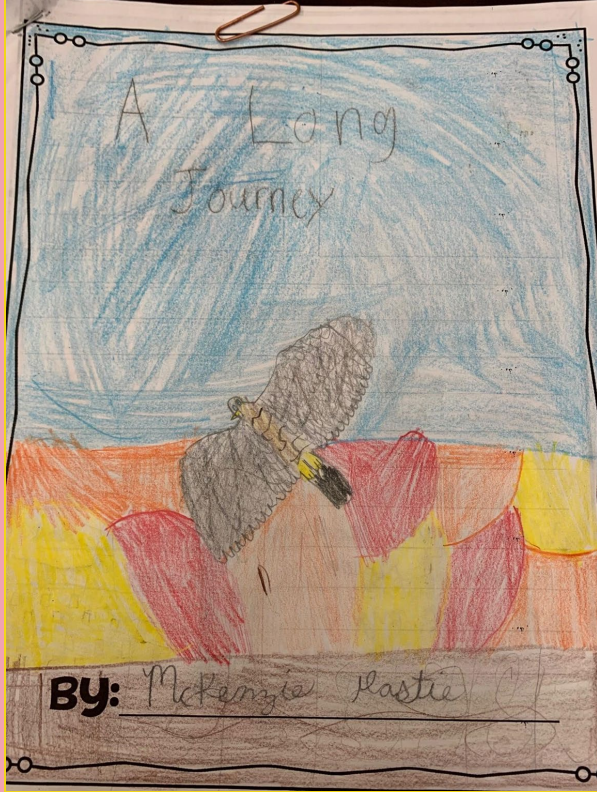
The Peregrine Falcon

BOOK CLUB	HELLO	01
BOOK CLUB	INTRO	02
BOOK CLUB	BOOK CLUB	03
BOOK CLUB	BOOKS	04
BOOK CLUB	CURRENT BOOK	05
BOOK CLUB	NEXT MONTH	06
BOOK CLUB	CONTACT	07

**Author:
Ryo**

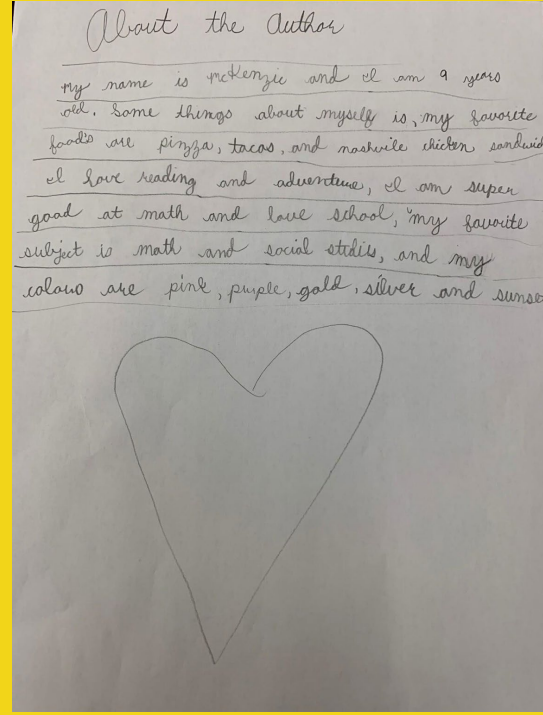
The Peregrine in the City

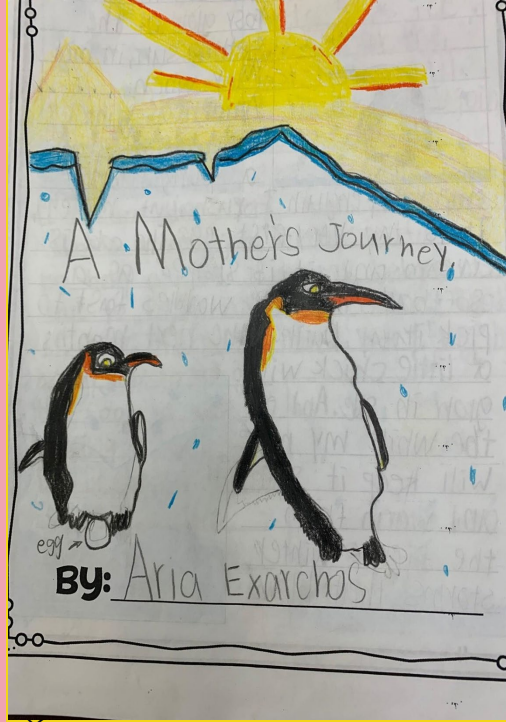




A Long Journey

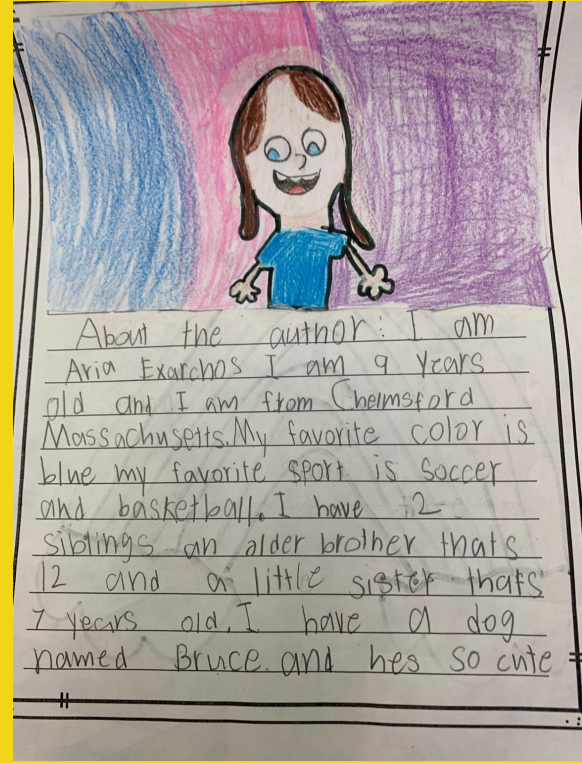
Author:McKenzie





Author:
Aria

A Mother's Journey



BOOK CLUB	HELLO	01
BOOK CLUB	INTRO	02
BOOK CLUB	BOOK CLUB	03
BOOK CLUB	BOOKS	04
BOOK CLUB	CURRENT BOOK	05
BOOK CLUB	NEXT MONTH	06
BOOK CLUB	CONTACT	07
BOOK CLUB	NEXT MEETING	08

Questions?

Thank you.

CHELMSFORD PUBLIC SCHOOLS

Jay Lang, Ed.D., Superintendent

Memorandum

To: Members of the School Committee

From: Jay Lang, Ed.D., Superintendent of Schools

Date: April 27, 2025

Re: Spotlight on the Departments: School Counseling & Social Emotional Learning

Attached please find a PowerPoint presentation provided by Ms. Shannon Bischoff, Coordinator of School Counseling and Social Emotional Learning. I look forward to hearing Ms. Bischoff's presentation and discussing the work that is ongoing in the district with respect to school counseling, student mental health supports, and social emotional learning.

Social Emotional Learning & Counseling Updates School Committee

April 29, 2025

CPS Social Workers

Jaelithe Brodeur
Shawn Dutcher
Julie Hopkins
Carolina Zuliani (CHIPS)

Highlighted Priorities:

- **IDECIDE (High School/McCarthy)**
- **Chelmsford Health Department (Fall Festival/Groups)**
- **Table of Plenty Partnership**
- **Supporting Students & Families**
- **Community Resources**

Family Self- Referral for Social Work Assistance

<https://chelmsfordschools.org/departments/student-services/district-social-workers/>

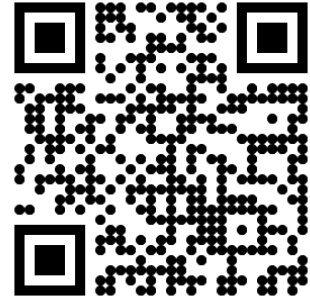
Counseling & Mental Health

Care Solace

Cartwheel Care

- **MIPEACE Pilot – Clark University Mosakowski Institute**
- **Multi-District Suicide Prevention Training
for Counselors/SW/Psychologists**
- **Mental Health Awareness & Suicide Prevention Curriculum**
- **Nan Project “Empowering Youth Voices” Symposium (May 9)**
- **STEP Intervention Classroom (HS & McCarthy)**

Care Solace

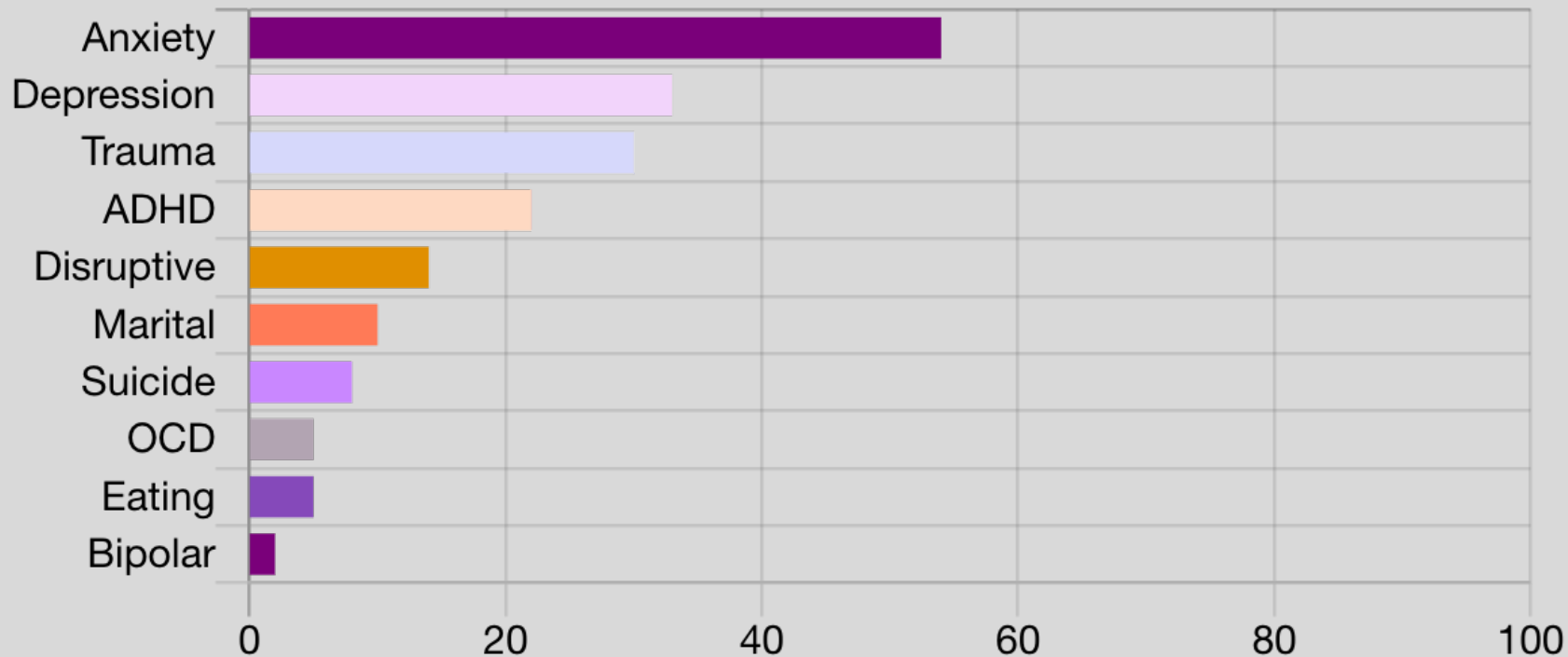


Expanded Care Services

- Individual Therapy
- Applied Behavioral Analysis (ABA)
- Psychological Assessment
- Psychiatry
- Intensive Outpatient Program
- Partial Hospitalization
- Hospitalization & Stabilization
- Substance Use Counselors & Programs

<https://caresolace.com/site/chelmsford>

Mental Health Referrals to Care Solace





Cartwheel Care

Virtual Mental Health Partner Providing:

Individual Counseling

Parent Coaching

Family Counseling

Psychiatry

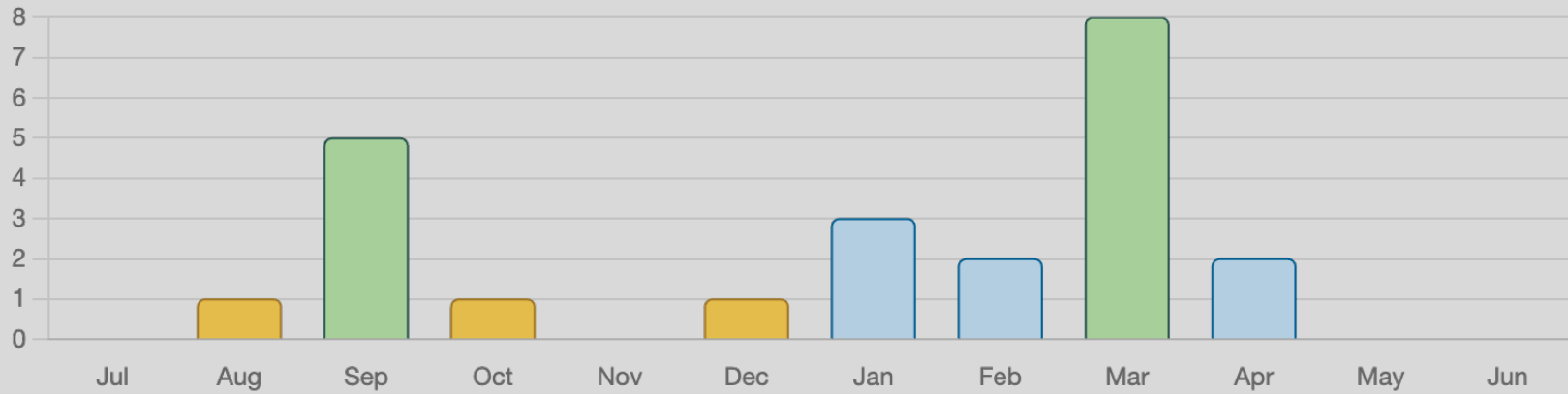
[Webinars for Parents & Caregivers](#)

CPS Partnership includes 25 Referrals per Year

Immediate Access to care in Multiple Languages

Currently servicing CPS families in Haitian Creole, Portuguese, Spanish and Arabic

Referrals to Cartwheel Care Each Month 2024-2025



Social Emotional Learning & Sense of Belonging

- **Second Step SEL Curriculum (Grades K-12)**
- **SEL Advisory Block in High School – Character Strong**
- **Panorama Student Success & SEL Platform
(Student Competencies & Sense of Belonging)**
- **DAIS (Diversity, Access, Inclusion & Support) School & District Teams
Setting 2025-2026 Goals Using Student SEL Data**
- **YouScience (Grades 7-12) Aptitude Assessment & Career Connections**
- **Restorative Practices (Partnership w/ Pathways to Restorative Communities
& Prevention Partners of Northern Middlesex)**
- **College Affordable – Bridge To Equity**
- **Pocketalks (PPNM)**

Thank You

Questions

CHELMSFORD PUBLIC SCHOOLS

Memorandum

To: Jay Lang, Ed.D., Superintendent of Schools
Members of the School Committee

From: Joanna Johnson-Collins, Director of Business & Finance

Date: April 10, 2025

RE: 2025/26 Kindergarten Registration

Kindergarten Registration for the 2025/26 school year began January 28 and January 29, 2025 at the Central Administration Office. Each year we have an additional registration session in the April or early May timeframe and this year the date is May 7, 2025 from 9:00 a.m. to 6:00 p.m. at the Central Administration Office. Parents and guardians are currently making appointments (in approximately fifteen-minute increments) for their registration meeting. This information is posted on the Chelmsford Public Schools (CPS) website and is also being announced through other social media outlets (i.e. ConnectEd). Attached are the flyers announcing Kindergarten registration as posted on the CPS website.



2025-26 Kindergarten Registration Open

Kindergarten registration for the 2025-26 academic year must be made by appointment.

[RESERVE YOUR APPOINTMENT HERE](#)

WHEN:

- Tuesday, Jan. 28, 2025 from 9:00 a.m.-6:00 p.m.
- Wednesday, Jan. 29, 2025 from 9:00 a.m.-6:00 p.m.
- Wednesday, May 7, 2025 from 9:00 a.m.-6:00 p.m.

WHERE:

- Chelmsford Public Schools Central Administration Office, 230 North Road, Chelmsford, MA.

STIPULATIONS:

- Children entering kindergarten must be 5 years of age on or before August 31, 2025.
- Parents/guardians must complete the Google form with contact information and preferred appointment time (appointments take approximately 15 minutes).
- A staff member will follow-up with each parent to confirm date and time of appointment.

WHEN YOU ARRIVE TO REGISTRATION:

A staff member will direct parents to a table representing each elementary school to process their student registration packet. In addition to the completed student registration packet, parents are required to submit the following required documentation:

1. A parent driver's license
2. Proof of residency/home ownership:
 - A copy of your mortgage statement or
 - Recently signed P&S Agreement, which requires follow-up with a home closing document or
 - Signed lease agreement or
 - Notarized Affidavit Supporting Residence document with the homeowner's real estate tax bill and copy of homeowner's driver's license.
3. Utility bill with name and address

4. A copy of the child's birth certificate
5. Certificate of lead poisoning and vision exam with stereopsis documentation
6. A physical examination within one year of entrance to school or within 30 days after school entry and updated immunizations covering the following:
 - diphtheria (5 doses)
 - pertussis (5 doses)
 - tetanus (5 doses; Td booster grade 7)
 - mumps-rubella-measles (2 doses)
 - polio (4 doses)
 - varicella (2 doses or Dr. documentation of chicken pox)
 - Hepatitis B (3 doses)
7. A copy of a current immunization record is required for registration.

If additional immunizations are needed prior to the beginning of school, a copy of the complete immunization record which meets state requirements must be provided prior to school entrance.

IF YOU ARE UNABLE TO SCHEDULE AN APPOINTMENT:

Families who are not able to schedule an appointment for one of these three dates may complete the registration packet from the website and drop it off at the school administration central office located at 230 North Road, Chelmsford, MA 01824. Office hours are Monday through Friday between 8 a.m.-4 p.m.

Additional information about student registrations and packets may be found on the CPS website registration page.

ALL DOCUMENTATION IS REQUIRED AT THE TIME OF REGISTRATION

Contact:

Ms. Jane McDonald
Central Registrar
Phone: 978-251-5100, ext. 6901
mcdonaldj@chelmsford.k12.ma.us

Chelmsford School Committee

2025-2026 Liaison Assignments/Contacts

Negotiations/Sub-Committees	Member	Member	Alternate
Administrators	Susan Mackinnon	Diana Lebeaux	
Teachers/Nurses	Dennis King	John Moses	
Prof. Support/Secretaries	Maria Santos	Susan Mackinnon	
Custodians	Diana Lebeaux	John Moses	
Food Service	John Moses	Diana Lebeaux	
Policy Sub-Committee	Dennis King	Maria Santos	
School Organizations	Member	Alternate	
Byam School Organization	John Moses	Diana Lebeaux	
Center School PTO	Maria Santos	Susan Mackinnon	
CHIPS PTO	Susan Mackinnon	Dennis King	
Harrington PTO	Susan Mackinnon	Maria Santos	
Chelmsford High PTO	John Moses	Maria Santos	
McCarthy PTO	Diana Lebeaux	John Moses	
Parker PTO	Diana Lebeaux	John Moses	
Council of Schools	Maria Santos	Dennis King	
South Row PTO	Diana Lebeaux	Susan Mackinnon	
SEPAC	Dennis King	Diana Lebeaux	
ELL Council	Maria Santos	Dennis King	
Town Boards	Member	Alternate	
Board of Selectman	Dennis King	Maria Santos	
Finance Committee	Susan Mackinnon	Diana Lebeaux	
Capital Planning Committee	Dennis King	Susan Mackinnon	
Permanent Building	Dennis King	John Moses	
Other Boards/Organizations	Contact Person		
Wellness Committee	Maria Santos		
Friends of Music	Susan Mackinnon		
CHS Alumni Association	Dennis King		
CHS Boosters	John Moses		
Legislative Outreach			
MASC	All		
State Elected Officials	All		
Federal Elected Officials	All		

CHELMSFORD PUBLIC SCHOOLS

Jay Lang, Ed.D., Superintendent

Memorandum

To: Members of the School Committee
From: Jay Lang, Ed.D., Superintendent of Schools
Date: April 27, 2025
Re: Designation of Chair King to MSBA Designer Selection Panel

As we shift from OPM Selection to Designer Selection in the Feasibility Study for the Parker Middle School project, 3-members from the town/school department will be designed to serve on the Designer Selection Panel to review submissions with a 13-member MSBA designer selection panel to ultimately select a Designer to work with the Town/School Department and OPM on this project. An excerpt from the MSBA website about the Designer Selection Panel follows:

Designer Selection Panel

The MSBA Designer Selection Panel (DSP) has jurisdiction over the procurement of designers in connection with cities, towns, regional school districts, and independent agricultural and technical schools seeking funding from the MSBA for public school construction projects whose estimated construction cost is anticipated to be \$5,000,000 or greater. The DSP designer selection process incorporates the procedures required by the General Laws of Massachusetts pertaining to designer services for public building construction (Chapter 7C, Section 44, et seq.).

The goals of the DSP are:

- high quality design services for public building projects;
- application of consistent procedures in the procurement of the design services;
- broad-based participation of all qualified design consultants; and
- integrity and transparency of the process for procurement of design services.

The DSP is made up of [13 appointed members](#) and three representatives of the local city, town or regional school district who are selected by the District on a project-by-project basis. The three members who are representatives of the respective city, town or regional school district for the specific project under consideration includes one member designated by the school committee, the superintendent of schools or his/her designee and the chief executive officer of the city or town or his/her designee.

The 13 appointed members are recruited from recommended candidates of the Massachusetts American Institute of Architects (AIA), the American Council of Engineering Companies of Massachusetts (ACEC) and the Associated General Contractors of Massachusetts (the AGC) as well as MSBA staff, independent design and construction professionals.

CHELMSFORD PUBLIC SCHOOLS

Jay Lang, Ed.D., Superintendent

The three (3) members representing the Town/School District include the superintendent of schools (Jay Lang), the chief executive officer of the town (Paul Cohen) and one member designated by the school committee. As Chair King is the representative on the Parker Middle School Building Committee, it is advisable that he be designed to serve on the Designer Selection Panel (DSP) for selection of a Designer. At the Parker School Building Committee meeting last Thursday April 24, 2025, the members voted unanimously to accept the designation of Chair King pending school committee confirmation.

I recommend the following action of the school committee:

Move to designate Chair Dennis King to serve as one of three representatives of the Town/School District on the Parker Middle School Designer Selection Panel with the MSBA for the procurement of a Designer for the Parker Middle School project.

**Valley Collaborative
FY26 Board Member Appointment**

Dr. Jay Lang **was appointed to the Valley Collaborative Board of Directors**
(Board Member Name)

on April 29, 2025 **by the** Chelmsford School Committee **for the term of July 1, 2025 – June 30, 2026.**
(date of appointment) (School Committee)

Respectfully Submitted,

Dennis F. King, II
Chair, Chelmsford School Committee