



# Chelmsford School Department School Committee

## *Notice of Public Meeting*

Email Posting to [townclerk@townofchelmsford.us](mailto:townclerk@townofchelmsford.us) Thank you.

As required by G.L. c. 30 A, §18-25

Filed with Town Clerk:

**DATE: Tuesday March 11, 2025 TIME: 6:00 p.m. ROOM: Conf. Room 1**

**PLACE: CPS Central Administration Office ADDRESS: 230 North Road**

The Chelmsford School Committee (CSC) intends to conduct an in-person meeting on the date and time specified. The meeting will be live-streamed by Chelmsford Telemedia for interested community members to access and watch. Interested community members may e-mail Superintendent of Schools, Dr. Jay Lang, at [langj@chelmsford.k12.ma.us](mailto:langj@chelmsford.k12.ma.us) prior to 12:00 p.m. on Tuesday March 11, 2025 to be scheduled to provide in-person input under the public participation portion(s) of the agenda.

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **CHAIR OPENING STATEMENT**

### **CONSENT AGENDA**

1. Approval of the minutes of the regular school committee meeting of February 25, 2025

### **CHS STUDENT REPRESENTATIVE ANNOUNCEMENTS**

### **GOOD NEWS**

### **PUBLIC COMMENTS:**

The School Committee will hear from members of the public on items listed under New Business on the posted agenda. Speakers are asked to limit comments to 3 minutes to allow others an opportunity to speak. The School Committee will not respond directly to public comments, however will try to address comments when the item is reached on the agenda.

### **NEW BUSINESS**

1. Spotlight on the Departments: Fine & Performing Arts (K-12)
2. Vote on School Choice Program: 2025/26 School Year
3. Approval of Field Trip & Travel Requests

## **REPORTS**

1. Liaison Reports

## **ACTION/NEW ITEMS**

1. Request for Reports & Updates

## **PUBLIC COMMENTS:**

The School Committee will hear from members of the public on general matters of education interest. Speakers are asked to limit comments to 3 minutes to allow others an opportunity to speak. The School Committee will not respond directly to public comments, however will try to address comments at future meetings.

## **ADJOURNMENT**

**CHELMSFORD SCHOOL COMMITTEE  
REGULAR MEETING  
February 25, 2025  
Meeting Minutes**

**Members Present:** Mr. Dennis King (Chair), Ms. Maria Santos (Vice Chair), Ms. Diana Lebeaux (Secretary), Ms. Susan Mackinnon and Mr. John Moses.

**Also present:** Dr. Jay Lang (Superintendent) and Dr. Linda Hirsch (Assistant Superintendent) and Ms. Joanna Johnson-Collins (Director of Business & Finance).

**Call to Order**

Mr. King called the meeting to order at 6:03 p.m.

**Pledge of Allegiance**

**Chair Opening Statement**

“This meeting is being live-streamed by Chelmsford Telemedia and posted to the CPS website for interested community members to access and watch. In-person public participation will be taking place tonight in accordance with the Chelmsford School Committee Public Participation Policy. Anyone speaking tonight during the public input portion of this meeting has notified the superintendent's office of their desire to speak and has been provided with these guidelines. Upon request written comments received no later than 12:00 p.m. on the day of this meeting will also be read and made part of the record of the meeting during the second public comment session.”

**CONSENT AGENDA**

**1. Approval of the minutes of the regular school committee meeting of February 4, 2025**

**Ms. Santos motioned to approve the minutes of the regular school committee meeting of February 4, 2025. Mr. Moses seconded. Motion carries 5-0.**

**CHS Student Representative Announcements**

Patrick shared that the “College and Career Fair” for CHS students will be held on Saturday, March 8<sup>th</sup> at the Chelmsford Center for the Arts. Many teams are “staying alive” through the winter post sports season. “Congratulations and good luck in the post season”. The girls track record for the one-mile was recently broken by Kate Leonard who ran “an amazing 5 minute 12 second mile”! In two days 29 CHS DECA students will compete at the state finals!

Lana added that Sophia Roy placed fourth as a finisher and finalist at the Harvard National Speech and Debate Tournament! Many CHS seniors took the Seal of Biliteracy test for Spanish and French today. Next week the junior class will hold elections of class officers. The Senior Internship Program is getting closer. By next Friday seniors must submit the application and sign the Mentor Handbook. On March 20<sup>th</sup> students will be told if their internship has been approved.

## **Good News**

Dr. Hirsch stated that the “Good News” tonight is here with the international TEA Fulbright scholars attending tonight’s meeting. We will hear from them soon!

## **Public Comments**

Shelley Epstein Bethel who teaches Spanish at McCarthy and is the Secretary of The Chelmsford Federation of Teachers as well as a McCarthy teacher representative came forward to speak and requested that the budget item for the literature support position not be cut when the current teacher retires at the end of this school year. Additionally, she requests that the copy clerk position not be cut. McCarthy definitely needs a second Supervisor of Students, but she asks that the previously mentioned positions not be cut to provide funding for this additional position. Her requests and reasons to support them may be viewed by watching tonight’s meeting on Chelmsford Telemedia You/Tube.

The next comments were from Therese Keohane who teaches eight grade math at McCarthy Middle School. She spoke highly of the support provided by the copy clerk, particularly during the transition year for the two middle schools. Many of her students require “specialized instruction materials” provided by the copy clerk as well as materials for SEL instruction. She believes that data must be considered before removing the position for literature support teacher to ascertain the number of students who read below grade level. She also supports the need for McCarthy to have a second Supervisor of Students.

Kim Briand is a seventh-grade teacher at McCarthy who taught at Parker prior to the reconfiguration of middle schools. She read comments from a letter written by a teacher who was unable to attend the meeting tonight. This person supports the literacy support teacher position be maintained as do many other “concerned teachers” at McCarthy. This position supports “tier two gen ed students” who fall behind in reading. Data was shared from the letter stating the numbers of students reading behind grade level.

## **New Business**

### **1. Recognition: UMASS Lowell Teaching Excellence and Achievement (TEA) Fulbright Scholars**

Dr. Hirsch was pleased to announce the visit tonight of the TEA Fellows to our meeting! They are all here including the five who are partner/teaching at CHS and McCarthy Middle School. The five who are located in Chelmsford spoke tonight and shared a bit of their experiences thus far. They come from the countries of: Malawi; Argentina; Ukraine; Nigeria and Turkey. They teach: social studies; special education; ESL; economics; STEM and English. They were pleased at the flexibility and inclusiveness of education in Chelmsford with students of all abilities being involved and are grateful to the teachers with whom they are partnered and expressed gratitude for being so welcomed in the Chelmsford Public Schools and being made a “part of the team”. They observed that challenges in education are global and the needs of students and educators are very similar in the countries represented and there is hope that with education the problems of our world may be solved!

### **2. Spotlight on the Departments: English (Grades 5 – 12)**

Dr. Lang welcomed Ms. Abbey Dick, Department Coordinator for English Language Arts, to the meeting to share the ongoing work of her department. English education in grade 5 -12 is aligned with the State’s ELA standards from 2017. MCAS data and, more often, iReady data are used to track student growth and determine any interventions which may be needed. Recently Fountas & Pinnell has offered the “Writing

Mini-Lesson Guide” which is used for grades 5 and 6. The writing is also connected to the texts being read. The middle school reconfiguration has made it possible for all grade level teachers to meet and share. Beginning this school year there are “Common Writing Assessments” for grade 5 – 10 which focus on the standards that MCAS indicated would most help our students. The focus is on assisting students in generating and organizing their ideas for writing. Grade 7 and 8 have a new literature textbook with the pacing and standards being worked on simultaneously throughout the classrooms. For CHS the focus is on updating and documenting the curriculum as part of the NEASC process. Also, for the high school, the IXL assessment has been introduced for more data collection which is part of the CHS School Improvement Plan and is used in conjunction with Panorama. Individual strategies for students are based on this assessment. A great amount of PD is supporting these new initiatives. Additionally, the English Department offers four dual enrollment classes through Middlesex Community College. Many English electives are also offered at CHS. The “Seal of Biliteracy” offered by the State provides certification for students who are proficient in a language in addition to English. To fully appreciate this presentation and accompanying slides, you may watch it on Chelmsford Telemedia You/Tube.

### **3. Spotlight on the Schools: Chelmsford High School**

Dr. Hirsch introduced Steve Murray, Principal at CHS. He began his presentation with an update on the NEASC report which was received in October. The overall report was really good, and the school was recognized for its comprehensive programs in both academics and SEL. NEASC is looking for “a comprehensive document that describes the “Vision of the Graduate (VOG)” and creation of measurable skills for the VOG which can be embedded within the curriculum. Secondly, NEASC wants to see curriculum in a consistent format or template for all classes. The work on this is ongoing. Other recommendations being worked on include: improving school support for SEL (and making better connections with individual students); continuing to provide high-quality buildings; and establishing consistent grading practices.

Next Principal Murray spoke about the success of the “Freshman Mentor Program” at CHS based on the guidance of Ms. Rossini, her Executive Board and the numbers of student volunteers. This has proven to be a great way to welcome incoming eight graders to CHS. Three student mentors spoke to The Committee tonight sharing how important this program is to them. This helps middle schoolers to transition to high school academically (helping with daily routine) and socially (adjusting to the “culture of CHS). The mentor (a CHS senior or junior) is a buddy whose supportive relationship begins on the very first day of school! Mentors and mentees are matched by submitting a Google form so that common interests are shared. Meetings continue once monthly during “Plus Block”. Students who enroll at CHS after the school year has begun, also receive a mentor to help with their transition.

Lastly, Ms. Alex Cunningham, Director of the College and Career Readiness Center, came to the table to share information about several programs for CHS students. The “Innovation Pathways” program started in 2020, which offers coursework and experience for students “in specific high-demand industries”. This year close to eighty students will be participants. The “Senior Internship” program was launched in SY21/22 with 31 participants and has grown to over 200 interested students for this school year! Seniors in this program will finish academics in term three and get hands-on experience at their internship during term four. This year the program goes from April 7<sup>th</sup> through May 23<sup>rd</sup> and culminates with a presentation and exhibition. The “Dual Enrollment” program continues to grow and offers students the opportunity to take college courses (there are 30 in all from which to choose) with credits from Merrimack Community College. The cost for these classes is much lower than that for matriculated students in Massachusetts State Colleges and Universities. Massachusetts also offers community college classes for free to graduating seniors.

#### **4. FY2026 Budget Hearing**

The Chair stated that The Committee will go through the FY2026 budget page by page. Individual votes must be taken on each page starting on page 11. At the end a final vote will be taken for the entire budget amount.

**Ms. Santos motioned to approve item 1110 School Committee in the amount of \$34,700 as presented in the FY 2026 budget document. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.**

**Ms. Santos motioned to approve item 1210 Superintendent in the amount of \$504,857 as presented in the FY 2026 budget document. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.**

**Ms. Santos motioned to approve item 1220 Assistant Superintendent the amount of \$286,244 as presented in the FY 2026 budget document. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.**

**Ms. Santos motioned to approve item 1230 District Wide in the amount of \$523,700 as presented in the FY 2026 budget document. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.**

**Ms. Santos motioned to approve item 1410 Business and Finance in the amount of \$501,941 as presented in the FY 2026 budget document. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.**

**Ms. Santos motioned to approve item 1420 Human Resources in the amount of \$350,670 as presented in the FY 2026 budget document. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.**

**Ms. Santos motioned to approve item 1430-1435 Legal Services and Settlements in the amount of \$123,000 as presented in the FY 2026 budget document. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.**

**Ms. Santos motioned to approve item 1450 Districtwide Mis in the amount of \$1,674,981 as presented in the FY 2026 budget document. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.**

**Ms. Santos motioned to approve item 2110 Curriculum Directors in the amount of \$1,431,515 as presented in the FY 2026 budget document. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.**

**Ms. Santos motioned to approve item 2110 Curriculum Directors – Special Education in the amount of \$1,058,368 as presented in the FY 2026 budget document. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.**

**Ms. Santos motioned to approve item 2210 School Leadership in the amount of \$3,240,957 as presented in the FY 2026 budget document. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.**

**Ms. Santos motioned to approve item 2300-2305 Classroom Teachers – Regular Education in the amount of \$27,801,845 as presented in the FY 2026 budget document. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.**

Ms. Santos motioned to approve item 2310 Teachers Specialist – Regular Education in the amount of \$2,082,496 as presented in the FY 2026 budget document. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.

Ms. Santos motioned to approve item 2310 Teacher Specialist – Special Education in the amount of \$8,668,938 as presented in the FY 2026 budget document. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.

Ms. Santos motioned to approve item 2320 Medical/Therapeutic Services in the amount of \$555,693 as presented in the FY 2026 budget document. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.

Ms. Santos motioned to approve item 2325 Substitutes in the amount of \$811,000 as presented in the FY 2026 budget document. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.

Ms. Santos motioned to approve item 2330 Paraprofessionals in the amount of \$4,782,869 as presented in the FY 2026 budget document. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.

Ms. Santos motioned to approve item 2340 Librarians/Media Center in the amount of \$840,312 as presented in the FY 2026 budget document. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.

Ms. Santos motioned to approve item 2357 Professional Development in the amount of \$218,727 as presented in the FY 2026 budget document. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.

Ms. Santos motioned to approve item 2410-2415 Textbooks & Instructional Materials in the amount of \$473,099 as presented in the FY 2026 budget document. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.

Ms. Santos motioned to approve item 2420 Instructional Equipment in the amount of \$192,900 as presented in the FY 2026 budget document. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.

Ms. Santos motioned to approve item 2430 General Supplies in the amount of \$612,333 as presented in the FY 2026 budget document. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.

Ms. Santos motioned to approve item 2440 Other Instructional Services – Special Ed in the amount of \$215,000 as presented in the FY 2026 budget document. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.

Ms. Santos motioned to approve item 2451-2455 Classroom Inst Technology & Software in the amount of \$805,000 as presented in the FY 2026 budget document. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.

Ms. Santos motioned to approve item 2710-2800 Guidance & Psychological Services in the amount of \$3,201,024 as presented in the FY 2026 budget document. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.

Ms. Santos motioned to approve item 3200 Medical & Health Services in the amount of \$980,041 as presented in the FY 2026 budget document. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.

Ms. Santos motioned to approve item 3300 Transportation in the amount of \$5,042,638 as presented in the FY 2026 budget document. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.

Ms. Santos motioned to approve item 3400 Food Services in the amount of \$25,000 as presented in the FY 2026 budget document. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.

Ms. Santos motioned to approve item 3510 Athletic Department in the amount of \$898,939 as presented in the FY 2026 budget document. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.

Ms. Santos motioned to approve item 3520 Other Student Activities in the amount of \$199,940 as presented in the FY 2026 budget document. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.

Ms. Santos motioned to approve item 3600 School Security in the amount of \$275,661 as presented in the FY 2026 budget document. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.

Ms. Santos motioned to approve item 4110-4210-4230 Custodial Services in the amount of \$2,139,637 as presented in the FY 2026 budget document. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.

Ms. Santos motioned to approve item 4120-4130 Heating of Buildings & Utility Services in the amount of \$1,485,100 as presented in the FY 2026 budget document. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.

Ms. Santos motioned to approve item 5150 Employees Separation Costs in the amount of \$98,606 as presented in the FY 2026 budget document. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.

Ms. Santos motioned to approve item 9300 Tuitions in the amount of \$3,512,269 as presented in the FY 2026 budget document. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.

Ms. Santos motioned to approve the grand total bottom line FY2026 budget of \$75,650,000 as presented in the FY2026 budget document. Mr. Moses seconded. A roll call vote was taken. Motion carries 5-0.

## **5. Personnel Report – January 2025**

No action required.



## **6. Approval of Field Trip & Travel Requests**

**Ms. Santos motioned to approve the Chelmsford High School band, chorus and orchestra students performing arts workshop and performances at Walt Disney World Resort “where all of your dreams do come true” from April 16<sup>th</sup> through April 20<sup>th</sup>, 2026 in Orlando, Florida. Mr. Moses seconded. Motion carries 5-0.**

## **Action New Items**

Ms. Mackinnon shared that The State DESE has issued to all schools a statement in support of “all students including trans and nonbinary” and those in the LGBTQ community. She states that Chelmsford Public Schools continue to support all students! The full statement may be found on the DESE website.

## **Public Comments**

None

**Adjournment: 9:23 p.m.**

**Ms. Santos motioned to adjourn. Mr. Moses seconded. Motion carries 5-0.**

***Respectfully submitted,  
Sharon Giglio,  
Recording Secretary***

# CHELMSFORD PUBLIC SCHOOLS

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Jay Lang, Ed.D., Superintendent

## **Memorandum**

To: Members of the School Committee  
From: Jay Lang, Ed.D., Superintendent of Schools  
Date: March 7, 2025  
Re: Spotlight on the Departments: Fine & Performing Arts

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Attached please find a PowerPoint presentation provided by Dr. Christina Whittlesey, Department Coordinator for Fine & Performing Arts. I look forward to hearing Dr. Whittlesey's presentation and discussing the work that is ongoing in the district in the fine and performing arts programs.

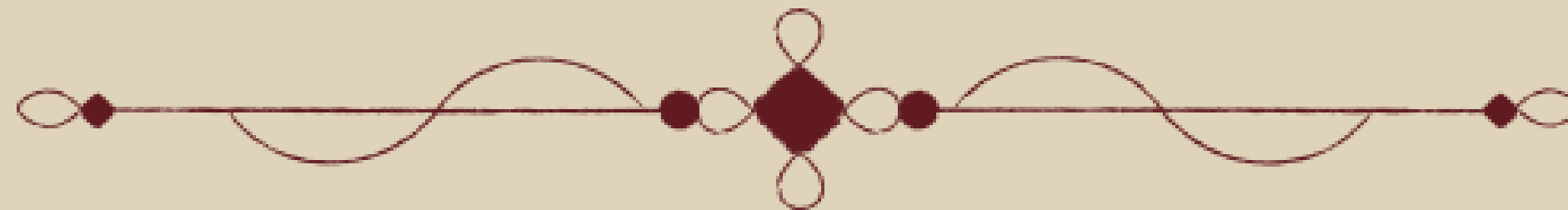


# CPS Fine and Performing Arts 2025 Update



Dr. Christy Whittlesey

K-12 Fine and Performing Arts Coordinator



March is  
National Youth Art  
Month  
and Music in Our  
Schools Month



YOUTH ART MONTH™



MARCH IS MUSIC IN OUR SCHOOLS MONTH® 

Learn more at [nafme.org/MIOSM](https://nafme.org/MIOSM)

#MIOSM | #MusicIsAllOfUs

**Academic Achievement for All  
Students: Arts curriculum aligned to  
new K-12 Arts Framework**

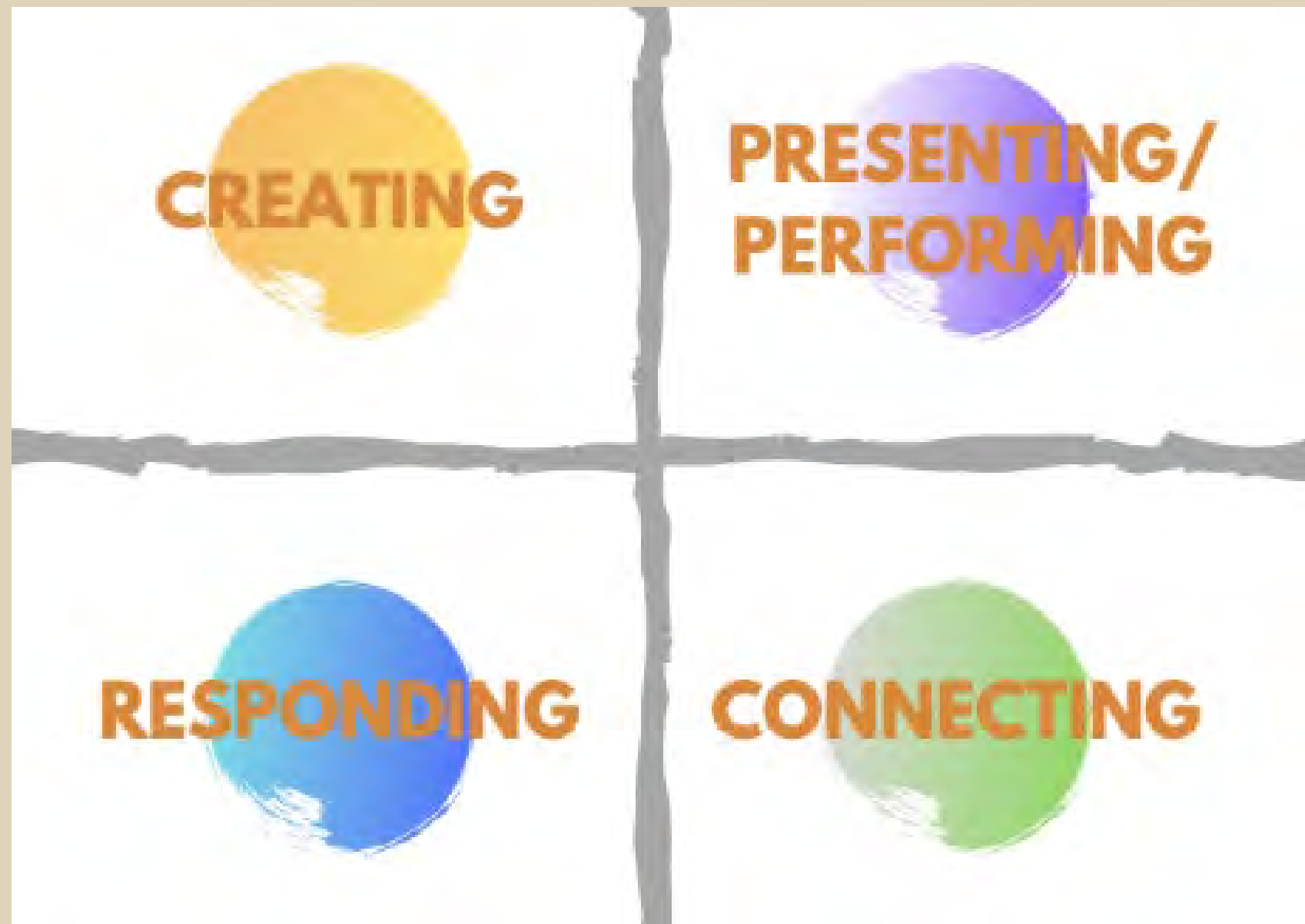
**Updated CHS Art Spaces**

**Celebrating Student Success in the Arts**

**Performance by The Thursdays!**



# Updating CPS Arts Curricula



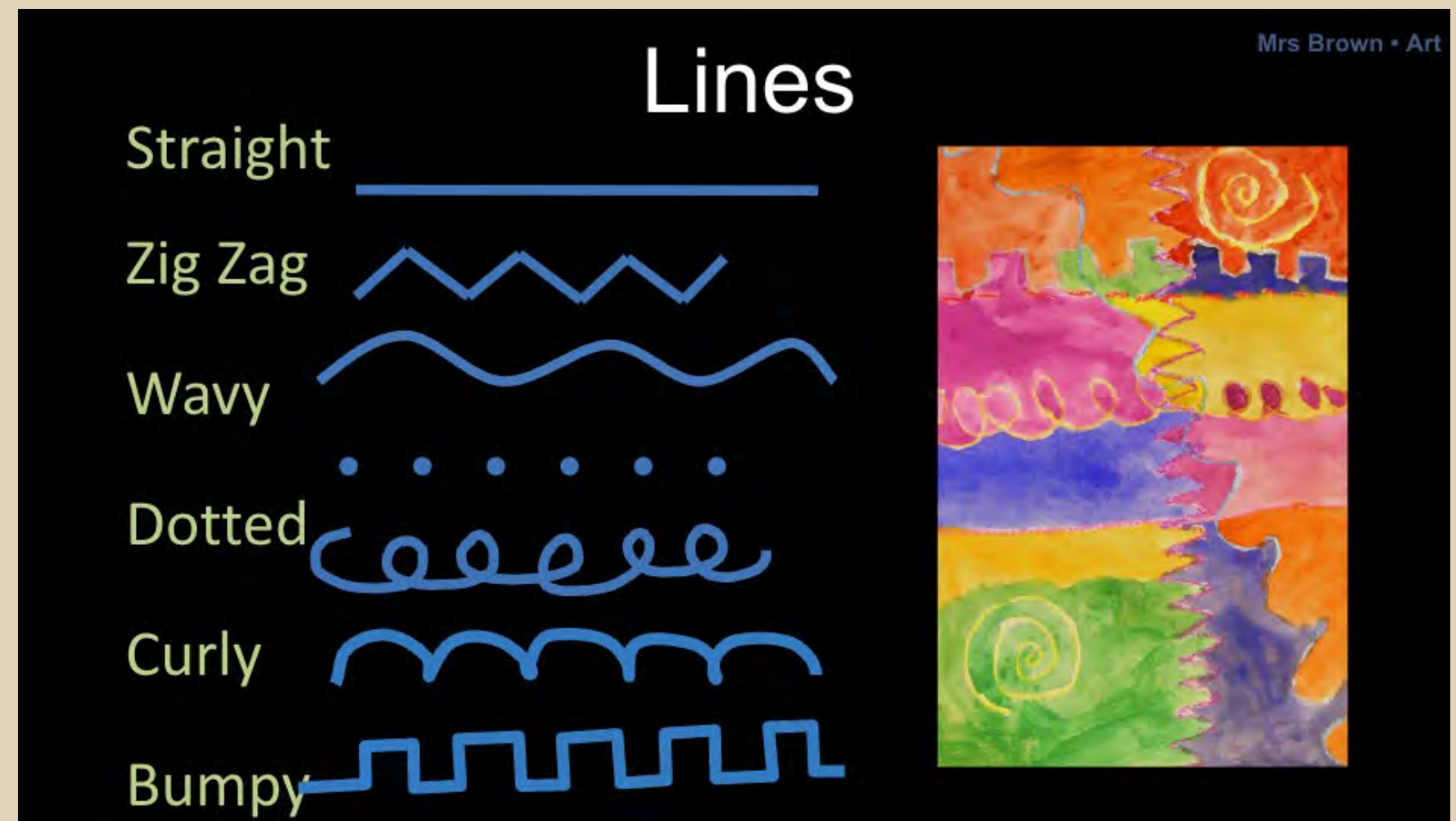
- The MA DESE Standards for Artistic Practice (here) describe the processes and skills students learn to achieve artistic literacy.
- All K-12 CPS Fine and Performing Arts syllabi, pacing guides, and assessments are now aligned to these domains.



# Updating CPS Arts Curricula

## Elementary

Developing Grade-Level  
Glossaries aligned with  
Curriculum and Standards-  
Based Report Cards  
(SBRCs)



# Example of Grade 5-12 Work: CHS Foundations Arts Classes



Domain	Framework	How is this assessed in classes?
Creating	<ul style="list-style-type: none"><li>● Generate and conceptualize artistic ideas and work. (F.V.Cr.01)</li><li>● Organize and develop artistic ideas and work. (F.V.Cr.02)</li><li>● Refine and complete artistic work. (F.V.Cr.03)</li></ul>	<ul style="list-style-type: none"><li>● Creating artistic ideas that reflect characteristics of different artistic movements from different cultures</li><li>● Developing multiple plans for producing a piece of artwork prior to selecting one.</li><li>● Refining concepts and content by focusing on a particular principle of design such as emphasis, balance, contrast, or pattern.</li></ul>
Presenting	<ul style="list-style-type: none"><li>● Select, analyze and interpret artistic work for presentation. (F.V.P.04)</li><li>● Develop and refine artistic techniques and work for presentation. (F.V.P.05)</li><li>● Convey meaning through the presentation of artistic work. (F.V.P.06)</li></ul>	<ul style="list-style-type: none"><li>● Justifying choices for curating and presenting artwork for a specific exhibit or event.</li><li>● Developing a proposal for an installation, artwork, or space design.</li><li>● Describing how decisions about how an artwork is presented are connected to what the student wants to express, evoke, or communicate.</li></ul>



# CHS Foundations Arts Classes, Continued



Domain	Framework	How is this assessed in classes?
Responding	<ul style="list-style-type: none"><li>● Perceive and analyze artistic work. (F.V.R.07)</li></ul>	<ul style="list-style-type: none"><li>● Analyzing the style of an artist, and how it manifests itself in a given artwork.</li><li>● Identifying specific elements in a work that connect it to a specific genre or style.</li><li>● Engaging in Critique.</li></ul>
Connecting	<ul style="list-style-type: none"><li>● Synthesize and relate knowledge and personal experiences to make art. (F.V.Co.10)</li><li>● Relate artistic ideas and works to societal, cultural and historical contexts to deepen understanding. (F.V.Co.11)</li></ul>	<ul style="list-style-type: none"><li>● Describing what has influenced changes in one’s own artistic style and preferences in visual art.</li><li>● Identifying the connections between historical and cultural contexts and define stylistic elements of artistic movements.</li><li>● Applying artistic/stylistic techniques from history to the creation of one’s own art.</li></ul>





# Updated CHS Art Rooms









Mr. Richard

Mrs. Alves

Ms. Gover





# Celebrating Student Success





# Visual Art

## YOUTH ART MONTH

- Hundreds of CPS K-12 Student artworks are currently on display through the month of March at the Chelmsford Public Library as part of our annual [Youth Art Month Exhibit](#)
- 64 CPS K-12 artists currently have work displayed at this year's [Massachusetts Art Educators Association \(MAEA\) Exhibit](#)



Penelope C, grade 2  
*PICASSO PORTRAIT*  
Mixed Media



Carson K., Grade 6  
*SCUBA DIVING IN PARADISE*  
Colored Pencil



Bella S, grade 11  
*Mirrored Self*  
Watercolor





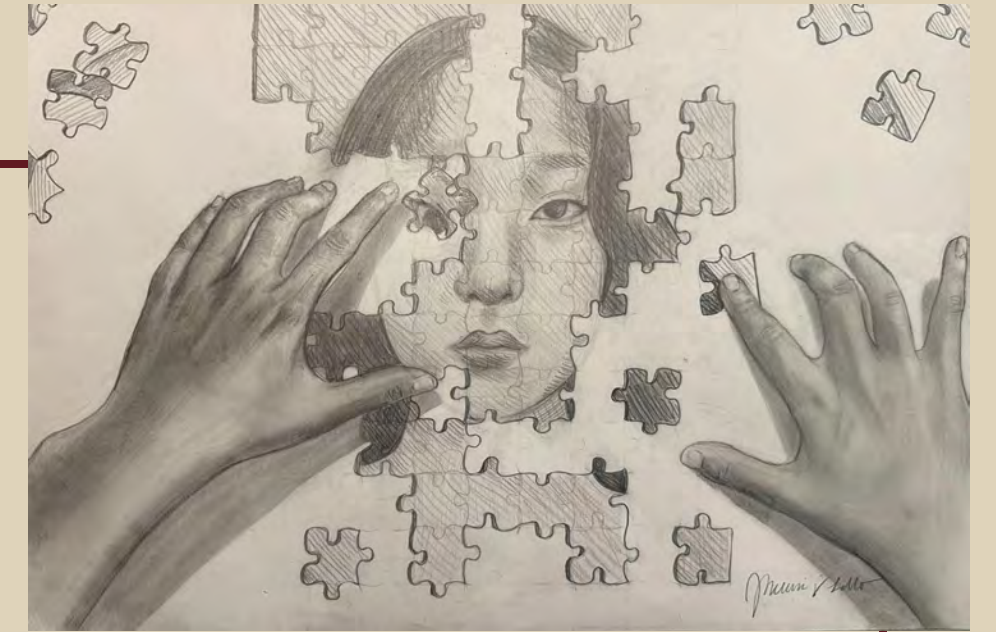
# Visual Art

3 CHS students have just had work accepted in the UMass Lowell 4<sup>th</sup> Annual High School Exhibition and will be celebrated at a reception in Coburn Hall on Thursday, March 27<sup>th</sup>

Arnav Gandhe, Beyond the Pass

Karen Khela, Microscopic Fisheye and Mirror Image

Melani Lallo, Portrait Puzzle and Sad Clown





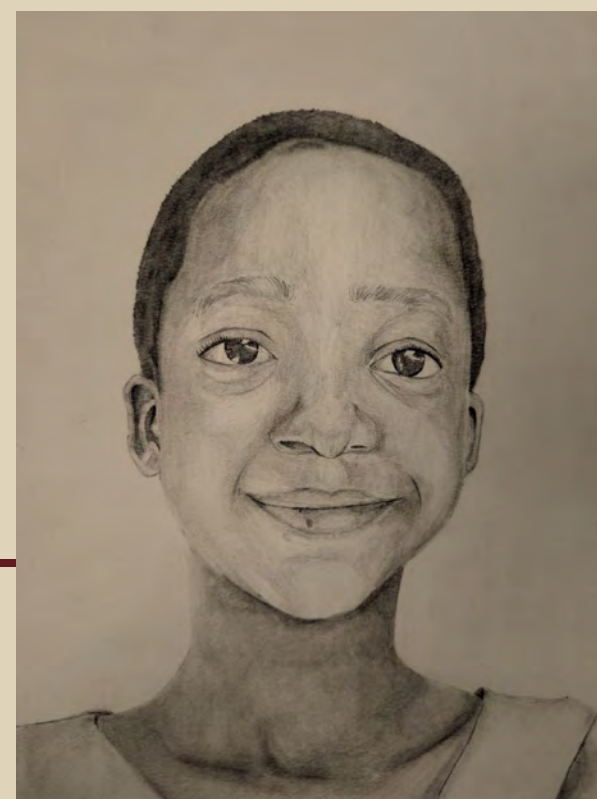
# Visual Art

## Memory Project

CHS Studio Art 3 students created portrait artwork of children in Malawi.

Each Studio Art 3 student received a photograph of a child with some basic information about the child, and created a personalized portrait of them.

These portraits are currently being sent to the children in Malawi.





# Performing Arts: Theatre

## High School Musical Theatre Awards (The TAMYS)

- **Best Overall Production** in the state for *Mamma Mia*
- Best Stage Crew
- Best Performance in a Lead Role- Maeve McNeal (Gold)
- Best Performance in a Supporting Role-Maya Belmonte (Silver)
- Best Performance in a Featured Role-Alex Morell (Bronze)
- Not Your Average Cast Member- Jocelyn Sylva





# Performing Arts: Theatre

CHS Theater Guild Students just advanced to the semi-final round of the Massachusetts Educational Theatre Guild (METG) Festival and won many awards for their production of *SONG OF SOULS*, including:

Technical Excellence in Set Design: Hailey Blanchet

Technical Excellence in Costume Design : Milo Betton and Lilly DeMambro

Technical Excellence in Music Composition:Chloe Arroco, Joshua Wolman and Mikey Layes.

Acting Excellence:

Sofia Allen  
Sara Antonitis  
Lilly Bean  
Dylan Bue  
Aditya Bura

Isabel Coulsey  
Lovina Crouthamel  
Nalina DeNault  
Morgan Fay  
Alex Kurth

Kalea Lamb  
Lily Rogers  
Kylie Stefanini  
Mia Troncoso





# Performing Arts: Music

8 Grade 4-6 Students have been selected to participate in the Massachusetts Music Educators Association (MMEA) All State Treble Choir

Haley Aspen Sullivan

Krish Garg

Wren Gervais

Madison Sees

Grace Noel

Aubrey Doe

Declan McWilliams

Avery Quinn





# Performing Arts: Music

6 CHS Students have been selected to participate in the Massachusetts Music Educators Association (MMEA) All State Ensembles and will perform at Symphony Hall later this month

Ryan Blaine, French Horn (Band) *First Chair Orchestra*

Jade Boyer, Piccolo (Band)

Ethan Jiang, Tenor Sax (Band)

Mikey Layes, Tenor (Chorus)

Sidney Masterson, Alto (Chorus)

Jack McCreery, String Bass (Orchestra)





# Performing Arts: Music

## International Championship of High School A Cappella (ICHSA)

The Thursdays and The Crescendos placed first and second place at the ICHSA quarterfinals and will advance to the semifinal round at Mechanics Hall later this month!





# Please Welcome...



# The Thursdays!



Thank  
you!



# CHELMSFORD PUBLIC SCHOOLS

Jay Lang, Ed.D., Superintendent

## **Memorandum**

To: Members of the School Committee

From: Jay Lang, Ed.D., Superintendent of Schools

Date: March 7, 2025

Re: Vote on School Choice Program: 2025/26 School Year

Each year the school committee is required to vote prior to June 1 indicating whether the district will participate in the Commonwealth's School Choice Program during the following school year. Further, the district must specify the number of students that will be accepted and may specify the school and grade level(s) to which it will accept new students.

As of March 3, 2025, the Chelmsford Public Schools enrolls a total of thirty-seven (37) students from other communities through the School Choice Program. Seven (7) of the thirty-seven (37) students will be graduating from Chelmsford High School this June. The grade level distribution for the remaining thirty (30) students for the upcoming school year is provided in the table below:

2025 - 2026 School Year	
Grade	# Students
K	0
1	0
2	0
3	0
4	0
5	0
6	1
7	1
8	0
9	0
10	5
11	13
12	10
<b>Total:</b>	<b>30</b>



# CHELMSFORD PUBLIC SCHOOLS

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Jay Lang, Ed.D., Superintendent

Under state law, the students who are currently attending the Chelmsford Public Schools under the School Choice Program may continue in the Chelmsford schools until they graduate from high school. As we have limited educational space at the elementary and middle school levels of the district, I am concerned about significantly expanding the number of students accepted into the Chelmsford schools through the School Choice Program. Thirty (30) students currently enrolled in grades K-11 in the Chelmsford Public Schools will remain in the district for 2025/26 school year.

I recommend the school committee accept ten (10) additional students at Chelmsford High School in Grade 9 to bring the total school choice participation to forty (40) students. \$ 200,000 in School Choice tuition is expected from enrolling forty (40) students in the 2025/26 school year. If the school committee agrees with this recommendation, the following motion is recommended:

**Motion to accept ten (10) additional students at Chelmsford High School in Grade 9 under the Commonwealth of Massachusetts School Choice Program bringing the total School Choice participation in the Chelmsford Public Schools to forty (40) enrolled students during the 2025/26 school year.**

## **Approval of Field Trip & Travel Requests**

1.) Chelmsford High School

Qualifying Athletes

New England Championship Wrestling Tournament

March 8 – 9, 2025\*

Providence, RI

2.) Chelmsford High School

Theatre Guild Field Trip

March 27 – 29, 2025

Boston, MA

3.) Chelmsford High School

Interested Students Enrolled in Spanish

Culture and Language Exploration

April 17 – 27, 2025\*\*

Panama & Costa Rica

4.) Chelmsford High School

Qualifying DECA Students

DECA International Career Development Conference

April 25 – 30, 2025

Orlando, FL

\*Retroactive acknowledgement/approval sought

\*\*Previously approved trip, however date of trip changed from 4/17 after school to 4/17 before school departure

**FIELD TRIP APPLICATION FORM**  
CHELMSFORD PUBLIC SCHOOLS

Teacher Sub(s) Needed:

YES \_\_\_\_\_ NO ☒

Full-Day Sub(s) \_\_\_\_\_ Half Day Sub(s) \_\_\_\_\_ AM / PM

Please fill out the application form completely. **Please print.** \*

Apply for only one trip per form.

School Requesting Permission: ☒ CHS \_\_\_\_\_ PARKER \_\_\_\_\_ McCARTHY \_\_\_\_\_  
\_\_\_\_\_ BYAM \_\_\_\_\_ CENTER \_\_\_\_\_ HARRINGTON \_\_\_\_\_ SOUTH ROW

Day(s) of Week for Trip: MON \_\_\_\_\_ TUE \_\_\_\_\_ WED \_\_\_\_\_ THR \_\_\_\_\_ FRI ☒ SAT ☒ SUN \_\_\_\_\_

Trip Date: 3 / 8 / 25 If Overnight Trip, Return Date: 3 / 9 / 25 Requests for school day field trips should be made at least thirty calendar days in advance. All overnight trip requests should be two months in advance and will be submitted to the School Committee for final approval.

Faculty Trip Sponsor: Chris Piscione Cell Phone: 617-676-7644

Grade, Group, Class(es) or Course(es):

CHS Wrestling Total Number of Students: 1-5

Number of Male 5 Number of Female \_\_\_\_\_

Number of Students Assigned Per Chaperone: 1

Total Number of Chaperones: 4 Number of Male 4 Number of Female 0

Non-faculty chaperones must be over 25 years of age and must have a CORI submitted at time of application.

Faculty/Chaperones (Names): Chris Piscione, David Dagneault, Dan Rokas, Joseph Vecchione

Cell Phone #: \_\_\_\_\_

Faculty/Chaperone with Epi-Pen Designation

(Name): \_\_\_\_\_ If applicable

Is a Nurse Needed? Yes \_\_\_\_\_ No ☒

Prior to booking a field trip, speak to your building school nurse to evaluate if there are individuals with special or medical needs participating in this trip. If yes, the nurse will need to evaluate whether a parent, staff member, or nurse will be required to attend the trip with student.

Reviewed by: Carol Ruitman 3.3.25

Signature of School-Nurse Date/

Event:/Purpose of the Trip:

New England Championship Wrestling Tournament

Curriculum Standard Addressed by Trip (Reason for the Trip)

New England Wrestling Championship Tournament

Destination: Providence Career and Technical Center ( 401 ) 456-9111  
Facility Facility Telephone

41 Fricker St. Providence, RI 02903  
Facility Street Address City State

Estimated Leave Time: 7:00 a.m. / p.m. Estimated Return Time: 8:00 a.m. / p.m.

No. of Regular School Buses Needed:        No. of Wheel Chair Accessible Buses Needed:       

District Transportation Department will try to secure bus(es) from Transportation Company. Transportation to and from school takes precedence over any other field trip transportation request. After your bus request is processed, you will receive a quoted price and written confirmation from the Transportation Department. If no Chelmsford buses are needed, what are your alternate transportation arrangements?

*(Changes in plans must be reported to the Principal's Office before the day of the trip.)*

Bus Pick-Up Location (be specific) Taking CPS Mini Bus

Equipment Space Needed (such as music instruments): Yes        NO       

Equipment: Wrestling Bags, Overnight Bags Please indicate if bus space is needed for equipment. All equipment (athletic, music, or luggage) must be secured, must not obstruct the vision of the bus driver, and the bus aisle must be kept clear.

### TRIP COST/FUNDING

Price per Bus: \$ NA Total Cost of Bus Transportation \$                     

Total Price of event \$                     

Additional Costs \$                     

Total Cost of Trip \$                     

School/Org. to pay for: Reimburse Coaches Rooms \$ 388

Student paying \$ 0 per person for:                      \$                     


Please list any other circumstances that may affect the trip:

Submitted by:

Daniel Hart 1/28/25  
Signature of Trip Sponsor Date

Approved by:

De We 1/28/25  
Dept Head/Coordinator Date

 1/28/25  
Building Principal Date

*If an overnight trip, attach an itinerary and lodging information complete with name, location, & phone*

**Wrestlers attending the New England Championship Wrestling Tournament**

**3/8/2025-3/9/2025 – Providence Career and Technical Center in Providence, RI**

Thomas Brown- Grade 12

Michael Cananda- Grade 11

Mustafa Lubowa- Grade 12

**FIELD TRIP APPLICATION FORM**  
CHELMSFORD PUBLIC SCHOOLS

Teacher Sub(s) Needed:

YES \_\_\_\_\_ NO ☒

Full-Day Sub(s) \_\_\_\_\_ Half Day Sub(s) AM / PM

Please fill out the application form completely. **Please print.** \*

Apply for only one trip per form.

School Requesting Permission: ☒ CHS \_\_\_\_\_ PARKER \_\_\_\_\_ McCARTHY \_\_\_\_\_  
\_\_\_\_\_ BYAM \_\_\_\_\_ CENTER \_\_\_\_\_ HARRINGTON \_\_\_\_\_ SOUTH ROW \_\_\_\_\_

Day(s) of Week for Trip: MON \_\_\_\_\_ TUE \_\_\_\_\_ WED \_\_\_\_\_ THR ☒ FRI ☒ SAT ☒ SUN \_\_\_\_\_

Trip Date: 3 / 27 / 2025 If Overnight Trip, Return Date: 3 / 29 / 2025 Requests for school day field trips should be made at least thirty calendar days in advance. All overnight trip requests should be two months in advance and will be submitted to the School Committee for final approval.

Faculty Trip Sponsor: Craig Robertson Cell Phone: 978-855-1287

Grade, Group, Class(es) or Course(es):

Theatre Guild

Total Number of Students: 46

Number of Male 13 Number of Female 33

Number of Students Assigned Per Chaperone: 8

Total Number of Chaperones: 6 Number of Male 1 Number of Female 5

Non-faculty chaperones must be over 25 years of age and must have a CORI submitted at time of application.

Faculty/Chaperones (Names): Craig Robertson, Eric Luntin, Tara Aldaya

Kelly Coulsey, Larrie Grant, Alicia Cunningham Cell Phone #: 978-855-1287

Faculty/Chaperone with Epi-Pen Designation

(Name): Craig Robertson If applicable

Is a Nurse Needed? Yes \_\_\_\_\_ No ☒

Prior to booking a field trip, speak to your building school nurse to evaluate if there are individuals with special or medical needs participating in this trip. If yes, the nurse will need to evaluate whether a parent, staff member, or nurse will be required to attend the trip with student.

Reviewed by:

Carol Reilly 2.27.25

Signature of School Nurse Date Event:/Purpose of the Trip:

Curriculum Standard Addressed by Trip (Reason for the Trip)

**ALL STUDENTS MUST ATTEND THEIR FIRST BLOCK CLASS IN ORDER TO GO ON THE FIELD TRIP.**  
(Any questions please see, Principal Murray or Mrs. Moreau.)

Destination: Boston Hilton Park Plaza / John Hancock Hall (617) 426-2000

Facility Facility Telephone  
50 Park Plaza, Boston, MA 02116  
Facility Street Address City State

Estimated Leave Time: 1 PM a.m. / p.m. Estimated Return Time: 10 PM a.m. / p.m.

No. of Regular School Buses Needed: 1 No. of Wheel Chair Accessible Buses Needed:     

District Transportation Department will try to secure bus(es) from Transportation Company. Transportation to and from school takes precedence over any other field trip transportation request. After your bus request is processed, you will receive a quoted price and written confirmation from the Transportation Department. If no Chelmsford buses are needed, what are your alternate transportation arrangements?

(Changes in plans must be reported to the Principal's Office before the day of the trip.)

Bus Pick-Up Location (be specific) Front of PAC

Equipment Space Needed (such as music instruments): Yes      NO X

Equipment: None Please indicate if bus space is needed for equipment. All equipment (athletic, music, or luggage) must be secured, must not obstruct the vision of the bus driver, and the bus aisle must be kept clear.

### TRIP COST/FUNDING

Price per Bus: \$ TBD Total Cost of Bus Transportation \$ TBD

Total Price of event \$ TBD

Additional Costs \$     

Total Cost of Trip \$ ~15,000

School/Org. to pay for: Reminder after Student Contribution \$     

Student paying \$ 175 per person for: 8,050 \$ 8,050

Please list any other circumstances that may affect the trip:

Submitted by: [Signature]

Signature of Trip Sponsor

Date

2/27/25

Approved by:

Christy Whittlesey

Dept Head/Coordinator

2/27/25

Date

[Signature] 3-6-25

Building Principal

Date

If an overnight trip, attach an itinerary and lodging information complete with name, location, & phone

## Windt, Sandra

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**From:** Robertson, Craig  
**Sent:** Thursday, March 6, 2025 10:58 AM  
**To:** Windt, Sandra; Whittlesey, Christina  
**Cc:** Murray, Stephen  
**Subject:** Re: 3/27 -3/29 Theatre Guild Field Trip

Sandy I am sorry I did not get this to you in time. If you can do it today, I would appreciate it, if not, please let me know so I can let kids/ parents know.

If you can, here is the pertinent framework:

### Creating

1. **Generate and conceptualize artistic ideas and work.** Consistently apply research to develop characters that are believable and authentic in a theatrical work (e.g., student listens to recordings of a dialect from a specific place or time-period to develop how a character speaks). (P.T.Cr.01)
2. **Organize and develop artistic ideas and work.** Identify different strategies actors use to approach a role (e.g., method acting). (P.T.Cr.02)
3. **Refine and complete artistic work.** Use historical and cultural context to structure and refine personal acting choices. (P.T.Cr.03)

### Performing

4. **Select, analyze and interpret artistic work for presentation.** Explore physical, vocal, and physiological choices to develop a performance that is believable, authentic, and relevant to a drama/theatrical work. (P.T.P.04)
5. **Develop and refine artistic techniques and work for presentation.** Plan an entire theatrical work (including script and technical elements). (P.T.P.05)
6. **Convey meaning through the presentation of artistic work.** Modify a theatrical performance by anticipating audience responses to better align to student's artistic intent. (P.T.P.06)

### Responding

7. **Perceive and analyze artistic work.** Use script analysis to generate ideas about a character who is believable and authentic in a theatrical work. (P.T.R.07)  
Media Arts Connection: Students develop a screenplay which they turn into a short film. (P.MA.Cr.02)
8. **Interpret intent and meaning in artistic work.** Compare and contrast the artistic elements that make contemporary theatre unique (e.g., compare and contrast how a contemporary theatre work is different from a contemporary interpretation of an older work). (P.T.R.08)
9. **Apply criteria to evaluate artistic work.** Choose and defend criteria for evaluating theatrical work. (P.T.R.09)  
HSS Connection: Students discuss the merits and criticisms of playwright Countee Cullen's work during the Harlem Renaissance. (HSS.USII.R.01.a)



## Connecting

10. **Synthesize and relate knowledge and personal experiences to make art.** Describe how theatre influences one's understanding of other academic disciplines (e.g., the similarities between character development in theatre and in literature). (P.T.Co.10)
11. **Relate artistic ideas and works to societal, cultural and historical contexts to deepen understanding.** Explain the relationship between theatre and commercialization or propaganda (e.g., how Agitprop Theatre was used in the Soviet Union, and how it influenced the works of Bertolt Brecht). (P.T.Co.11)

Students who are unable to pay can let us know that they are unable and we can have them sponsored by the Association of Chelmsford Theatre (ACT), a not-for-profit Theatre Boosters organization run by the parents and Alumni of the theatre guild

Thanks!

Craig Robertson  
CHS Technical Theatre Director  
(978) 855-1287  
robertsonc@chelmsford.k12.ma.us

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**From:** Windt, Sandra <windts@chelmsford.k12.ma.us>  
**Sent:** Monday, March 3, 2025 10:59 AM  
**To:** Whittlesey, Christina <whittleseyc@chelmsford.k12.ma.us>; Robertson, Craig <robertsonc@chelmsford.k12.ma.us>  
**Cc:** Murray, Stephen <murraysd@chelmsford.k12.ma.us>  
**Subject:** RE: 3/27 -3/29 Theatre Guild Field Trip

Craig,  
In order for the Theatre Guild field trip to make it on the agenda for the March 11 School Committee Meeting, I need the documentation by the close of business on Wednesday, March 5. No Exceptions. I will submit it to Robyn at Central Office on Thursday, 3/6. She will not accept anything for the agenda after 3/6.

Best regards,

*Sandra Windt*  
Administrative Assistant to the Principal  
Chelmsford High School  
(978) 341-5620  
windts@chelmsford.k12.ma.us

**From:** Whittlesey, Christina <whittleseyc@chelmsford.k12.ma.us>  
**Sent:** Thursday, February 27, 2025 10:19 AM  
**To:** Robertson, Craig <robertsonc@chelmsford.k12.ma.us>  
**Cc:** Windt, Sandra <windts@chelmsford.k12.ma.us>; Murray, Stephen <murraysd@chelmsford.k12.ma.us>  
**Subject:** Re: 3/27 -3/29 Theatre Guild Field Trip

Sending an email is fine and in that case Sandra would you please attach it to the form?

Thank you!



## SLEEPING ROOMS ONLY AGREEMENT

Hilton Boston Park Plaza  
50 Park Plaza  
Boston, MA 02116

This Sleeping Rooms Only Agreement ("Agreement") is by and between Chelmsford High School ("Group") and BPP Investments LLC d/b/a Hilton Boston Park Plaza (the "Hotel").

Especially Prepared for:		Event & Hotel Information:	
Group Contact:	Craig Robertson	Name of "Event":	Chelmsford Theater High School
Company Name:	Chelmsford High School	Date(s) of Event:	March 27, 2025 - March 29, 2025
Address:	200 Richardson Road	Hotel Contact:	Kaitlyn Condon
City, State, Zip:	North Chelmsford, MA 01863	Title:	Group Sales Manager
Phone:	(978) 855-1287	Phone:	(617) 457-2245
Email:	robertsonc@chelmsford.k12.ma.us	Email:	kaitlyn.condon@hilton.com

**Room Block and Rates:** Hotel is pleased to confirm the following negotiated group room rates:

Single Occupancy:	\$329.00
Double Occupancy:	\$329.00
Triple Occupancy:	\$329.00
Quadruple Occupancy:	\$329.00
Suites:	\$469.00 and up

Room Block	Room Type	Thu 03/27/25	Fri 03/28/25
Chelmsford Theater High School	One Bedroom Suite 1 King	\$329.00	\$329.00
	Superior Room 1 King	\$329.00	\$329.00
	Superior Room 2 Queens	\$329.00	\$329.00

Room Block	Room Type	Thu 03/27/25	Fri 03/28/25
Chelmsford Theater High School	One Bedroom Suite 1 King	1	1
	Superior Room 1 King	4	4
	Superior Room 2 Queens	12	12
Room Night Total		17	17

**TOTAL SLEEPING ROOM NIGHTS RESERVED: 34**

Group room rates as noted in the "Room Block" above are quoted ☒ net non-commissionable.

**Taxes:** Group agrees to pay any and all applicable federal, state, municipal or other taxes, fees, or assessments imposed on or applicable to Group's Event. Currently, the sales tax rate is 7%, and the hotel occupancy tax rate is 16.45% (subject to change without notice). Hotel will honor any available tax exemptions for which Group qualifies, provided that Group properly completes and timely provides all documentation required by the applicable jurisdiction to substantiate said exemption.

**Service Fees:** In addition to the negotiated group room rates set forth in this Agreement, service fees will be posted to the Master Account or to the Individual Guest Room Portfolio for certain hotel services, only if these services are used. Fees are subject to change without notice. Currently, the service fees are as follows:

- Porterage is \$10 per bag (round trip) or \$5 per bag (one way)
- Generic room drops are \$4 per envelope or gift bag
- Personalized room drops are \$5 per envelope or gift bag
- For moving items on a bell cart related to an event taking place in function space, there will be a charge of \$20 per bell cart, one way
- For group bag storage in a function room or guest room, or group coat check, there will be an hourly rate of \$60 per bellperson

**Summary of Revenue Anticipated by Hotel from this Agreement:** For Group's information and guidance, the following chart illustrates the total potential value of Group's Event. The Hotel has offered the negotiated group room rates and other concessions in this Agreement based upon the total revenue contracted, as well as additional revenue from providing additional services to Group and Group's attendees at additional charge. Any requests for additional sleeping rooms to be added after Agreement signing will be subject to availability, and agreed upon changes would be confirmed in a written amendment to this Agreement signed by both parties. Any sleeping rooms added after the Agreement signing will automatically be subject to this Agreement's terms and conditions, including, but not limited to, cancellation and performance policies.

Summary of Revenue Anticipated by Hotel from this Agreement	
Total Anticipated Sleeping Room Revenue:	\$11,186

**Option Dates:** These arrangements are being held on a **first option basis** until **February 26, 2025** (the "**Option Period**"). However, should other business opportunities arise such that Hotel is in a position to confirm immediately, Group will be advised and given **48 hours**, or until the end of Group's Option Period (whichever is shorter) to confirm this Agreement on a definite basis by returning a signed copy of this Agreement to Hotel, or to enable alternate dates to be researched and offered for Group's use. Please note that it is Group's responsibility to notify Hotel if Group needs to request an extension of Group's Option Period. If Hotel does not receive a signed copy of this Agreement by February 26, 2025, Hotel may, at Hotel's sole option and with no notice required, release this first option, or may continue to hold the arrangements, or may review and revise Hotel's rates. No cancellation fee shall apply if Hotel releases this first option.

**Additional Terms and Conditions:** By signing where indicated below, Group is agreeing that in addition to the terms and conditions of this Agreement as outlined herein, this Agreement is also comprised of all the general terms and conditions set forth in the Sleeping Rooms Only Agreement – Additional Terms and Conditions (collectively, the "**Additional Terms and Conditions**") located on the following web site: <https://www.hilton.com/en/p/hilton-distributions/rooms-only-usa/addlterms/>.

**Entire Agreement:** This Agreement, together with the **Standard Terms and Conditions** (attached hereto and incorporated herein by reference), the above-referenced **Additional Terms and Conditions**, addenda and exhibits attached hereto (if any), upon signature by both parties below, constitutes the entire agreement between the parties and may not be amended or changed unless done so in writing and signed by the parties. This Agreement will become a binding commitment upon signature by both Group and Hotel (even if signed after the Option Period). If for any reason this Agreement is returned signed by Group but with changes, it shall not constitute an acceptance, but rather a counteroffer by Group that may be accepted or rejected by the Hotel in Hotel's sole discretion.

The undersigned expressly agree and warrant that they are authorized to sign and enter into this Agreement on behalf of the party for which they sign.

**ACCEPTED AND AGREED TO:**

**GROUP:**

Chelmsford High School

**HOTEL:**

BPP Investments LLC  
d/b/a Hilton Boston Park Plaza

By Hilton Management LLC, Managing Agent

By: \_\_\_\_\_

Title: \_\_\_\_\_

Dated: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Dated: \_\_\_\_\_

**STANDARD TERMS AND CONDITIONS**

**Method of Reservations:** Reservations will be made: ☒ via a rooming list. Group's designated Event Manager will send Group an Excel template to create Group's rooming list. Group's final rooming list must be received on or before the Cut-Off Date.

**Cut-Off Date:** In order to assign specific room types to Group's attendees, each sleeping room in the Room Block must be confirmed in the manner described below no later than **March 6, 2025**. This date will be known as the "**Cut-Off Date**." After the Cut-Off Date, the Hotel will continue to hold any rooms in Group's Room Block not assigned to a specific attendee for Group **if Group pays for such rooms in full at that time**. If Group has not prepaid such rooms or guaranteed such rooms (but only if Group has established Master Account billing privileges), Group agrees that Hotel may offer unused sleeping rooms held in Group's Room Block to other customers to reduce Hotel's losses. Group agrees that the release of rooms will not affect the enforceability of this Agreement or Group's obligation to pay for unsold rooms in Group's Room Block. Advance payments will be refunded by the Hotel after Group's Event dates if rooms Group paid for in advance were later paid for by Group's attendees. Confirmation of rooms after the Cut-Off Date will only be accepted based on availability of contracted room type(s) and at the Hotel's prevailing rates.

**Guest Payment Arrangements:** Room and tax will be ☒ charged to Group's Master Account. Incidental charges will be ☐ paid by individuals, in which case these charges must be paid in full prior to the guest's departure, with individual credit being established upon check-in; OR ☒ charged to Group's Master Account.

**Individual Guest Confirmation:** To confirm a sleeping room within the Room Block, the sleeping room must be secured with a valid credit card provided either by Group or the guest attending the Event. Checks and major credit cards are acceptable to establish prepayment. Should Group secure sleeping rooms on behalf of Group's guests with Group's credit card, Group's attendees may thereafter provide their own credit card information for their own sleeping rooms. Group's advance payments and deposits will either be refunded by Hotel to Group within 30 days after completion of Group's Event if sleeping rooms Group paid for in advance were later paid for by Group's attendees or, at Hotel's election, credited to Group's Master Account. The Hotel will deduct any collected nonrefundable prepayment fees from the amount Group may owe as sleeping room performance damages or cancellation damages (if applicable).

**Check-In/Out Time:** Currently, the Hotel's check-in time is 3:00 pm, and check-out time is 11:00 am (subject to change without notice). All guests arriving before check-in time will be accommodated as rooms become available. The Hotel can arrange to check baggage for those arriving early when rooms are unavailable and for guests attending functions on departure day.

**Event Planner Program:** ("Event Planner") is eligible to earn an Event Planner Bonus for a qualifying event. The Event Planner's Hilton Honors Account Number is                     . For this Event, Event Planner is eligible to earn two Hilton Honors bonus points for every eligible dollar spent. Eligible revenue will include **all sleeping room revenue (regardless of whether rooms are paid by individuals or billed to the Master Account) and all meeting room rental** up to a maximum of \$100,000 of eligible revenue. Full details and rules regarding the Event Planner Program are available by visiting [www.hilton.com](http://www.hilton.com). Group agrees to take full responsibility for determining whether further disclosure of the Event Planner Bonus is required and for making such disclosure if it is required.

**Payment Terms:** Hotel requires that Group pay an initial fully refundable deposit of \$1,500 within 10 calendar days after receipt of a final signed Agreement from Hotel, deposit will be refunded in full as long as group cancels 20 days prior to arrival date. As room and tax are being paid by the Group, Group agrees to pay the entire remaining balance of the Total Anticipated Sleeping Room Revenue in cash or by company check or certified check or credit card at least **ten business (10)** days prior to the Event or by personal bank check no later than two weeks prior to the Event.

**Concessions:**

CONCESSION	VALUE
Waived Destination Fee, access to Lynx Fitness and Complimentary basic Wi-Fi	\$1,190.00
21-Day Cut Off	TBD
One (1) Complimentary Upgrades to Studio Suite at group rate for two (2) nights once minimum has been met	\$160.00
Two (2) VIP Amenities – Chef's Choice	\$100.00
3 days pre-arrival and 3 days post-departure available at group rate – based on Hotel Availability	TBD
10% off Master with Meet Boston CVB Q1 Promotion	\$1,119.00

**Cancellation Policy:** Hotel has offered the favorable sleeping room rates and other concessions in this Agreement based upon the Total Anticipated Revenue for Group's Event, plus additional revenue that the Hotel anticipates Hotel would receive from providing additional services to the Group and Group's attendees at additional charge. If this Agreement is cancelled by Group, the parties agree that the Hotel will have lost the revenue represented by this Agreement, and also the opportunity to offer Group's unused Room Block facilities to others either individually or as part of another block, and Hotel will incur additional costs in attempting to resell inventory that was already sold to Group. The parties agree that since the exact amount of such damages will be difficult to determine, the liquidated damage clauses provided for in this Agreement are a reasonable effort by the parties to agree in advance on the damages that the Hotel will suffer due to a cancellation. Therefore, Group agrees that should Group cancel Group's Event for any reason other than due to a valid impossibility occurrence, including changing Group's Room Block to another hotel, Group will pay as liquidated damages to the Hotel a percentage of the Total Anticipated Revenue for Group's Event, plus any applicable state and local taxes as required by law, as follows:

Date of Hotel's Receipt of Cancellation Notice	Percentage of Total Anticipated Revenue	Amount of Cancellation Damages
Cancellation between date of signing and March 6 <sup>th</sup> 2025:	70%	\$7,830.00
Cancellation between March 7 <sup>th</sup> 2025 and <b>date of arrival</b> :	100%	\$11,186.00

Total Anticipated Revenue for this Event is \$11,186.00

	NAME
1	Shyla Aggarwal
2	Emma Alcorn
3	Hadi Aldayaa
4	Sofia Allen
5	Sara Antonitis
6	Chloe Arroco
7	Lilly Bean
8	Katherine Benecchi
9	Hailey Blanchet
10	Stella Bonner
11	Dylan Bue
12	Aditya Bura
13	Elijah Colbert
14	Isabel Coulsey
15	Lovina Crouthamel
16	Ali Cunningham
17	Michael Cunningham
18	Lilly DeMambro
19	Isabella DeMaria
20	Nalina Denault
21	Mckayla Do
22	Kate Evans
23	Morgan Fay
24	Ben Grant
25	Elizabeth Kelliher
26	Teagan Krochune
27	Alexander Kurth
28	Kalea Lamb
29	Mikey Layes
30	Rose Lovett
31	Liam McCall
32	Armaan McCarthy
33	Madelyn Meehan
34	Jocelyn Pica
35	Adam Pinto
36	Yasmina Raji
37	Caedmon Reveley
38	Lily Rogers
39	Rita Souza
40	Lindsay Spengler
41	Kylie Stefanini
42	Riley Tambo
43	Sydney Tambo
44	Mia Troncoso
45	Cullen Walker
46	Milo Betton

**FIELD TRIP APPLICATION FORM**  
CHELMSFORD PUBLIC SCHOOLS

Teacher Sub(s) Needed:

YES ☒ NO ☐

Full-Day Sub(s) 4 Half Day Sub(s) AM / PM

Please fill out the application form completely. **Please print.** \*

Apply for only one trip per form.

School Requesting Permission: ☒ CHS ☐ PARKER ☐ MCCARTHY  
☐ BYAM ☐ CENTER ☐ HARRINGTON ☐ SOUTH ROW

Day(s) of Week for Trip: MON ☐ TUE ☐ WED ☒ THR ☐ FRI ☐ SAT ☐ SUN ☐

Trip Date: 04/17/2025 If Overnight Trip, Return Date: 04/27/2025 Requests for school day field trips should be made at least thirty calendar days in advance. All overnight trip requests should be two months in advance and will be submitted to the School Committee for final approval.

Faculty Trip Sponsor: Patricia Sanchez Cell Phone: 978-496-9514

Grade, Group, Class(es) or Course(es):

CHS students (Spanish) Total Number of Students: 35

Number of Male ☐ Number of Female ☐

Number of Students Assigned Per Chaperone: 5

Total Number of Chaperones: ☐ Number of Male ☐ Number of Female ☐

Non-faculty chaperones must be over 25 years of age and must have a CORI submitted at time of application.

Faculty/Chaperones (Names): Patricia Sanchez, Jessica Ferronetti,  
Matthew Mulrooney, Shanna Mottram Cell Phone #: ☐

Eric Pohl, Kristina Kervrud  
Faculty/Chaperone with Epi-Pen Designation

(Name): Patricia Sanchez If applicable

Jessica Ferronetti

Is a Nurse Needed? Yes ☐ No ☒

Prior to booking a field trip, speak to your building school nurse to evaluate if there are individuals with special or medical needs participating in this trip. If yes, the nurse will need to evaluate whether a parent, staff member, or nurse will be required to attend the trip with student.

Reviewed by:

Signature of School Nurse Date Event/Purpose of the Trip:

Curriculum Standard Addressed by Trip (Reason for the Trip)

Have students be exposed to language and culture of Spanish speaking countries.

ALL STUDENTS MUST ATTEND THEIR FIRST BLOCK CLASS IN ORDER TO GO ON THE FIELD TRIP.

(Any questions please see, Principal Murray)

Destination: Panama and Costa Rica ( )  
Facility Facility Telephone

Facility Street Address City State

Estimated Leave Time: 4/17/25 a.m. / p.m. Estimated Return Time: 4/27 a.m. / p.m.

No. of Regular School Buses Needed: X No. of Wheel Chair Accessible Buses Needed:     

District Transportation Department will try to secure bus(es) from Transportation Company. Transportation to and from school takes precedence over any other field trip transportation request. After your bus request is processed, you will receive a quoted price and written confirmation from the Transportation Department. If no Chelmsford buses are needed, what are your alternate transportation arrangements?

(Changes in plans must be reported to the Principal's Office before the day of the trip.)

Bus Pick-Up Location (be specific) CHS to Logan Airport / Logan to CHS  
Equipment Space Needed (such as music instruments): Yes      NO X

Equipment:      Please indicate if bus space is needed for equipment. All equipment (athletic, music, or luggage) must be secured, must not obstruct the vision of the bus driver, and the bus aisle must be kept clear.

### TRIP COST/FUNDING

Price per Bus: \$      Total Cost of Bus Transportation \$     

Total Price of event \$       
Additional Costs \$       
Total Cost of Trip \$     

School/Org. to pay for:      \$     

Student paying \$      per person for:      \$     

Please list any other circumstances that may affect the trip:

Submitted by:

Signature of Trip Sponsor

Date

Approved by:

Dept Head/Coordinator

Date

Building Principal

Date

This trip has been approved.  
Due to a change in flight departure time (morning of 4/17) additional approval needed 3-6-25

If an overnight trip, attach an itinerary and lodging information complete with name, location, & phone





## Panama & Costa Rica

[explorica.com/Sanchez-8779](http://explorica.com/Sanchez-8779)

April 17 - April 27, 2025

**Day 1 Buenas Panama City** (groups flying from the west coast may be required to depart day 0)

Meet your tour director and check into hotel

**Day 2 Panama City landmarks**

Panama City guided sightseeing tour: Panama Canal, Casco Viejo, handicraft market, Biomuseo visit  
Panama Canal & Gatun Lake boat tour

**Day 3 Panama City**

Chagres National Park and Emberá village excursion: Rio Chagres boat ride, Waterfall hike, Emberá Village visit

**Day 4 Panama City--Bocas del Toro**

Fly to Bocas del Toro  
Bocas Town city walk

**Day 5 Bocas del Toro**

Bocas del Toro islands excursion: Snorkel in Coral Cay, Dolphin Bay Preserve, Zapatilla Island

**Day 6 Bocas del Toro--Puerto Viejo**

Ferry to Almirante  
Cross the Panama border into Costa Rica  
Travel to Puerto Viejo  
Punta Uva beach time

**Day 7 Puerto Viejo**

Cahuita National Park visit  
Sloth Rescue Center visit

**Day 8 Puerto Viejo--Arenal**

Travel to Arenal  
Canopy zipline tour in Braulio Carrillo National Park  
Hot springs visit

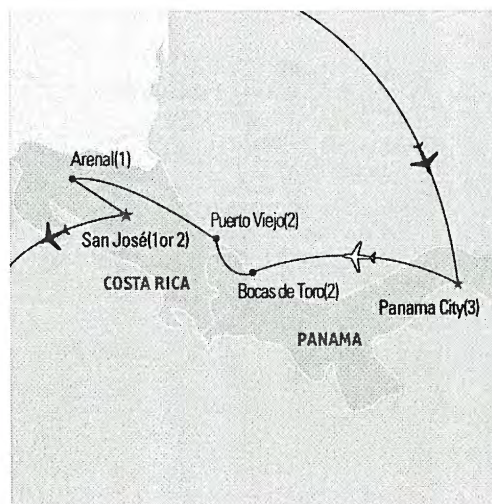
**Day 9 Arenal--San José**

Arenal Volcano and 1968 lava trails hike  
Lake Arenal kayaking tour  
Travel to San José  
*Optional Folklore evening*

**Day 10 Start river rafting extension**

Whitewater rafting guided excursion

**Day 11 End tour**





# Reserve Your Spot!



Tour Center ID: Sanchez-8779  
Registration deadline: June 17, 2024

## What's included

We provide everything you need for a remarkable trip:

- Round-trip airfare
- 9 overnight stays (11 on extension) in hotels with private bathrooms
- Breakfast, lunch and dinner daily
- Full-time services of a professional tour director
- Guided sightseeing tours and city walks as per itinerary
- Visits to select attractions as per itinerary
- Tour Diary™
- Local Guide and Local Bus Driver tips; see note regarding other important tips
- Note: On arrival day only dinner is provided; on departure day, only breakfast is provided
- Note: Tour cost does not include airline-imposed baggage fees, or fees for any required passport or visa. Optional excursions, optional pre-paid Tour Director and multi-day bus driver tipping, among other individual and group customizations will be listed as separate line items in the total trip cost, if included.

## Tour investment

Students (travelers under the age of 23): \$4,141

Adults (age 23 and over): \$4,716

Price reflects savings of \$100 scholarship. Sign up by 6/17/2024 & enter code EnrollNow in order to take advantage of this limited-time offer!

## Automatic monthly payment plan

Pay just \$50 upon enrollment and the balance will be divided into equal monthly payments, charged automatically to your credit card or checking account. As of May 09, 2024, your monthly payment would be just \$434.67. (Manual plan also available; learn more on [explorica.com/paymentplans](http://explorica.com/paymentplans).)

## Travel protection

Most Explorica travelers protect their investment with one of our trusted plans. To learn more, visit [explorica.com/cfar](http://explorica.com/cfar).

Enroll online,  
by phone, or by mail



Visit [explorica.com/Sanchez-8779](http://explorica.com/Sanchez-8779)



Use Sanchez-8779 to register



1.888.310.7121

**←explorica→**  
by WorldStrides®

Download and complete  
a paper application on  
[explorica.com/resources](http://explorica.com/resources)

Mail to:  
218 W. Water Street, Suite 400  
Charlottesville, VA 22902



**FIELD TRIP APPLICATION FORM**  
CHELMSFORD PUBLIC SCHOOLS

Teacher Sub(s) Needed:

YES ☒ NO ☐

Full-Day Sub(s) ☒ Half Day Sub(s) ☐ AM / PM

Please fill out the application form completely. **Please print.** \*

Apply for only one trip per form.

School Requesting Permission: ☒ CHS ☐ PARKER ☐ McCARTHY  
☐ BYAM ☐ CENTER ☐ HARRINGTON ☐ SOUTH ROW

Day(s) of Week for Trip: MON ☐ TUE ☐ WED ☐ THR ☐ FRI ☐ SAT ☐ SUN ☐

Trip Date: 4 / 25 / 25 If Overnight Trip, Return Date: 4 / 30 / 25 Requests for school day field trips should be made at least thirty calendar days in advance. All overnight trip requests should be two months in advance and will be submitted to the School Committee for final approval.

Faculty Trip Sponsor: Tom Sousa Cell Phone: 978 930 0845

Grade, Group, Class(es) or Course(es):

DECA Total Number of Students: 6

Number of Male 5 Number of Female 1

Number of Students Assigned Per Chaperone: 6

Total Number of Chaperones: 1 Number of Male 1 Number of Female     

Non-faculty chaperones must be over 25 years of age and must have a CORI submitted at time of application.

Faculty/Chaperones (Names): Tom Sousa

Cell Phone #: 978 930 0845

Faculty/Chaperone with Epi-Pen Designation

(Name): Tom Sousa If applicable

Is a Nurse Needed? Yes ☐ No ☒

Prior to booking a field trip, speak to your building school nurse to evaluate if there are individuals with special or medical needs participating in this trip. If yes, the nurse will need to evaluate whether a parent, staff member, or nurse will be required to attend the trip with student.

Reviewed by:

Signature of School Nurse Date      Event:/Purpose of the Trip:

Curriculum Standard Addressed by Trip (Reason for the Trip)

DECA International Career Development Conference

**ALL STUDENTS MUST ATTEND THEIR FIRST BLOCK CLASS IN ORDER TO GO ON THE FIELD TRIP.**  
(Any questions please see, Principal Murray)



Destination: Rosen Plaza Hotel ( 407 ) 996-9700  
Facility Facility Telephone

9700 International Drive Orlando, FL 32819  
Facility Street Address City State

Estimated Leave Time: TBD a.m. / p.m. Estimated Return Time: TBD a.m. / p.m.

No. of Regular School Buses Needed: 0 No. of Wheel Chair Accessible Buses Needed:     

District Transportation Department will try to secure bus(es) from Transportation Company. Transportation to and from school takes precedence over any other field trip transportation request. After your bus request is processed, you will receive a quoted price and written confirmation from the Transportation Department. If no Chelmsford buses are needed, what are your alternate transportation arrangements?

(Changes in plans must be reported to the Principal's Office before the day of the trip.)

Bus Pick-Up Location (be specific) N-A

Equipment Space Needed (such as music instruments): Yes      NO     

Equipment:      Please indicate if bus space is needed for equipment. All equipment (athletic, music, or luggage) must be secured, must not obstruct the vision of the bus driver, and the bus aisle must be kept clear.

### TRIP COST/FUNDING

Price per Bus: \$      Total Cost of Bus Transportation \$ N-A

Total Price of event \$ Detailed Cost  
Additional Costs \$ Bus Aboard to  
Total Cost of Trip \$ Follow When airfare  
\$ is finalized

School/Org. to pay for:     

Student paying \$ TBD per person for:      \$     

Please list any other circumstances that may affect the trip:

Submitted by:

Thomas Sause 6-Mar-25  
Signature of Trip Sponsor Date

Approved by:

Mark Aubrey March 6, 2025 [Signature] 3.6.25  
Dept Head/Coordinator Date Building Principal Date

If an overnight trip, attach an itinerary and lodging information complete with name, location, & phone

<u>First Name</u>	<u>Last Name</u>	<u>Grade</u>	<u>Category</u>
Pranav	Abburi	12	ACT
Arvind	Rao	12	BFS
Pranav	Ajmera	11	HTPS
Shivansh	Badola	11	LDA-Elevate
Pranav	Sambasivan	10	LDA-Elevate
Molly	Zeng	10	LDA-Elevate

DECA Inc. provides a clear drawstring bag, name badge/lanyard, conference lapel pin, conference program and app. MA DECA provides specialized Massachusetts neckwear, 5 trading pins, glow spirit item, hat, closing ice cream social, meeting and officer support

Registration

\$163.00

Housing

Rosen Plaza Hotel

264/4 \*5

66 \* 5

\$330.00

Air Transportation

TBD

Ground Transportation

Chelmsford 2 Airport

Airport 2 Hotel

Hotel 2 Airport

Airport 2 Chelmsford

TBD

Meals

Not Included

*CHS DECA normally provides 1 dinner*

Attractions	Offers from DECA	OPTIONAL	Not Included
		hop between <u>Universal Studios Florida</u> and <u>Islands of Adventure</u> as much as they want in one day.	\$135.00
	Universal 1 day Park to Park		
	3 Day Park-to-Park		\$195.00
	DECA Night at <u>Universal Studios Florida</u> and <u>Islands of Adventure</u>	Monday 5-11PM	\$135.00
	<b>3 Day Park-to-Park + DECA Night at <u>Universal Studios Florida</u> and <u>Islands of Adventure</u></b>		\$299.00
	Disney after 1	Admission to one Walt Disney World® Theme Park after 1:00 p.m. for one day.	\$125.00
	1-Day Magic Your Way Park Hopper® Ticket	Guests with a ticket with Park Hopper® ticket will be able to visit another theme park AFTER entering their first park.	\$215.00
	SATURDAY TRANSPORTATION	roundtrip to either Disney Transportation and Ticket Center or Universal Orlando	\$20.00

<u>First Name</u>	<u>Last Name</u>	<u>Grade</u>	<u>Category</u>
Pranav	Abburi	12	ACT
Arvind	Rao	12	BFS
Pranav	Ajmera	11	HTPS
Shivansh	Badola	11	LDA-Elevate
Pranav	Sambasivan	10	LDA-Elevate
Molly	Zeng	10	LDA-Elevate



# INTERNATIONAL CAREER DEVELOPMENT CONFERENCE

ORLANDO | 2025

## FRIDAY, APRIL 25

8:00 AM - 9:00 PM	Headquarters + Attraction Ticket Booth	W206
8:00 AM - 9:00 PM	Shop DECA + Blazer Shop	WB Lobby Reg Concourse
5:00 PM - 6:00 PM	Chartered Association Advisor Check-in <i>Chapter advisors register with their chartered association advisor at their assigned hotel</i>	W310A
6:30 PM	Chartered Association Advisor Dinner <i>by invitation only</i> <i>Sponsored by NKF Foundation Rise Up</i>	W309

## SATURDAY, APRIL 26

7:00 AM - 9:30 PM	Headquarters + Attraction Ticket Booth	W206
7:00 AM - 9:30 PM	Shop DECA + Blazer Shop	WB Lobby Reg Concourse
8:00 AM - 5:00 PM	DECA Day in the Parks <i>Advance ticket purchase required</i>	
9:00 AM	Event Directors' Briefing <i>Sponsored by MBA Research</i>	W221A
9:30 AM	Executive Officer Candidate Orientation + Interviews	W310A
1:00 PM - 5:00 PM	Exhibit Booth Set-up	WD1
5:00 PM	Parade of Chartered Associations Rehearsal	WA1-WB1
6:00 PM	National Advisory Board + Executive Mentor Reception <i>by invitation only</i>	W309
8:30 PM	Grand Opening Session	WA1-WB1
12:30 AM	Curfew <i>Chapters and chartered associations may set earlier curfew times</i>	Assigned Hotel

## SUNDAY, APRIL 27

7:00 AM - 5:00 PM	Headquarters + Attraction Ticket Booth	W206
7:00 AM - 5:00 PM	Shop DECA + Blazer Shop	WB Lobby Reg Concourse
7:30 AM	Judge Check-in	West C Lobby
8:00 AM - 11:30 AM	School-based Enterprise Academy   Retail Operations <i>Sponsored by Nestle</i>	W312 + W314 + W315
8:00 AM - 3:30 PM	Emerging Leader Series	OCCC
8:00 AM - 4:00 PM	College + Career Exhibits <i>Advisors only from 8:00 AM - 9:00 AM</i>	WD1
8:00 AM - 5:00 PM	Competitive Event Testing <i>Principles of Business Administration Events, Personal Financial Literacy, Team Decision Making Events, Individual Series Events, Integrated Marketing Campaign Events, Professional Selling and Consulting Events</i>	WB2-WB3 + Valencia B-D
8:00 AM - 5:00 PM	Competitive Event Preliminary Competition <i>Business Operations Research Events, Project Management Events, Entrepreneurship Written Events, Stock Market Game</i>	WD2
9:00 AM	Virtual Business Challenge Participants' Briefing	Valencia A
9:00 AM - 4:00 PM	Advisor Professional Learning Series	W205
9:30 AM	Executive Mentor Check-in	W309
10:00 AM - 4:00 PM	Virtual Business Challenge Competition	WD1
12:00 PM	MDA Fundraising Recognition Luncheon <i>Sponsored by The Muscular Dystrophy Association   by invitation only</i>	W309
12:30 PM - 4:00 PM	School-based Enterprise Academy   Food Operations <i>Sponsored by Nestle</i>	W312 + W314 + W315
4:00 PM	Voting Delegates' Briefing + Candidate Campaign Sessions	W311
12:30 AM	Curfew <i>Chapters and chartered associations may set earlier curfew times</i>	Assigned Hotel



## MONDAY, APRIL 28

7:00 AM - 5:00 PM	Headquarters + Attraction Ticket Booth	W206
7:00 AM - 5:00 PM	Shop DECA	WB Lobby Reg Concourse
7:30 AM	Judge Check-In	West C Lobby
8:00 AM - 4:00 PM	College + Career Exhibits	WD1
8:00 AM - 3:30 PM	Emerging Leader Series	OCCC
8:00 AM - 6:00 PM	Competitive Event Preliminary Competition <i>Principles of Business Administration Events, Personal Financial Literacy, Team Decision Making Events, Individual Series Events, Integrated Marketing Campaign Events, Professional Selling and Consulting Event</i>	WC + WD2
8:00 AM - 6:00 PM	School-based Enterprise Preliminary Competition	WD2
9:00 AM - 3:00 PM	Advisor Professional Learning Series	W205
10:00 AM - 4:00 PM	Virtual Business Challenge Competition	WD1
12:00 PM - 1:30 PM	Chartered Association Officer + Advisor Luncheon <i>Sponsored by the U.S. Army   by invitation only</i>	W311
2:00 PM - 3:30 PM	Leadership Recognition Reception <i>by invitation only</i>	W309
2:00 PM - 4:00 PM	Meet the Candidates Session <i>Open to all members</i>	WA Lobby Reg Concourse
3:00 PM - 4:00 PM	Competitive Events Update <i>Advisors only</i>	W205
5:00 PM - 11:00 PM	DECA Night at Universal Orlando <i>Advance ticket purchase required</i>	Universal Orlando Resort
12:30 AM	Curfew <i>Chapters and chartered associations may set earlier curfew times</i>	Assigned Hotel

## TUESDAY, APRIL 29

7:30 AM - 6:00 PM	Headquarters	W206
8:00 AM	Achievement Awards Session	WA1-WB1
8:30 AM - 11:30 AM	Judge Check-In	West C Lobby
8:30 AM - 6:00 PM	Shop DECA + Finalist T-Shirts + Recognition Items	WB Lobby Reg Concourse
8:30 AM - 6:00 PM	Competitive Event Final Competition	WD2
12:00 PM	Business + Election Session	W304
6:00 PM - 7:00 PM	Scholarship + National Advisory Board Reception <i>Sponsored by National Advisors, Dealer Partners   by invitation only</i>	W203
7:30 PM	Grand Awards Session	WA1-WB1
12:30 AM	Curfew <i>Chapters and chartered associations may set earlier curfew times</i>	Assigned Hotel

## WEDNESDAY, APRIL 30

9:00 AM - 11:00 AM	New Executive Officer Orientation	W310A
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