



Massachusetts School Building Authority

Deborah B. Goldberg
Chair, State Treasurer

James A. MacDonald
Chief Executive Officer

Mary L. Pichetti
Executive Director / Deputy CEO

January 29, 2024

Mr. Paul E. Cohen, Town Manager
Town of Chelmsford
Town Offices
50 Billerica Road
Chelmsford, MA 01824

Re: Town of Chelmsford, Colonel Moses Parker Middle School

Dear Mr. Cohen:

On December 13, 2023, the Massachusetts School Building Authority (the “MSBA”) Board of Directors voted to invite the Statement of Interest (the “SOI”) for the Colonel Moses Parker Middle School in the Town of Chelmsford (the “Town”) into the MSBA’s Eligibility Period. The MSBA’s letter for the Colonel Moses Parker Middle School dated December 13, 2023, indicated an invitation for grades 5-6 and the potential during the feasibility study to examine a grade reconfiguration to serve grades 4-6, reducing grade 4 in the Town’s four elementary schools. In addition to these options, the invitation includes the potential during the feasibility study to examine the consolidation of the Town’s two middle schools, the Colonel Moses Parker Middle School and the McCarthy Middle School, to serve grades 5-8. The third option was inadvertently not identified in the original letter.

The 270-day Eligibility Period formalizes and streamlines the beginning of the MSBA’s grant approval process and benefits the Town by providing a definitive schedule for the completion of preliminary requirements, assisting with the determination of financial and community readiness, and identifying needs for planning and budgeting. Successful completion of all activities in the Eligibility Period will allow the Town to be eligible for an MSBA invitation to Feasibility Study.

Invitation into the Eligibility Period is **not** an invitation to Feasibility Study. Moving forward in the MSBA’s process requires collaboration with the MSBA, and an invitation to Feasibility Study will require a further vote of the MSBA Board of Directors. Communities that “get ahead” of the MSBA without MSBA approval will not be eligible for grant funding. Additionally, the Town’s vote by the Board of Directors approving a potential grant will be no sooner than July 1, 2026. To qualify for any funding from the MSBA, local communities must follow the MSBA’s statute and regulations, which require MSBA partnership and approval at each step of the process.

The Town’s Eligibility Period will commence on April 1, 2024 and conclude on December 27, 2024. During this time, the Town must complete the preliminary requirements in accordance with the schedule on page three of this letter. The first item that requires completion by the Town is the Initial Compliance Certification, which will be sent to the Town electronically two weeks prior to its commencement date, on March 18, 2024.

Page 2

January 29, 2024

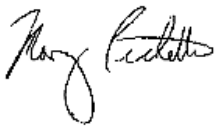
Town of Chelmsford, Parker Middle School Eligibility Period Board Action Letter

The ability of the Town to complete the preliminary requirements within the 270 days does not guarantee an invitation into the MSBA Capital Pipeline. Further, if the Town cannot complete the preliminary requirements within the 270-day Eligibility Period, the MSBA will require the Town to withdraw its SOI, and the Town will have to re-file an SOI during the next open SOI filing period and/or when the Town has the required financial and community support.

If the Town has concerns about meeting any of the deadlines set forth on page three of this letter, please notify the MSBA in writing by April 1, 2024. If you have questions or would like additional information regarding the Eligibility Period, please refer to our website and/or contact Nina Pappacostas at the MSBA (Nina.Pappacostas@MassSchoolBuildings.org).

I look forward to continuing to work with you throughout the MSBA's grant program process. As always, feel free to contact me or my staff at (617) 720-4466 should you have any questions.

Sincerely,



Mary L. Pichetti
Executive Director

Cc: Legislative Delegation
Pat Wojtas, Chair, Chelmsford Select Board
Donna M. Newcomb, Chair, Chelmsford School Committee
Dr. Jay Lang, Superintendent, Chelmsford Public Schools
File: 10.2 Letters (Region 4)

Eligibility Period Schedule of Deliverables

Town of Chelmsford Colonel Moses Parker Middle School

MSBA Board of Director Meeting – December 13, 2023

| Eligibility Period Commences – April 1, 2024 | | |
|---|-------------|--------------------------------|
| MODULE ONE - Eligibility Period | | |
| Deliverable | Days | Due Date and Status |
| Initial Compliance Certification | 30 | May 1, 2024 Required |
| School Building Committee | 60 | May 31, 2024 Required |
| Educational Profile Questionnaire | 90 | July 1, 2024 Required |
| Online Enrollment Projection | 90 | July 1, 2024 Required |
| Enrollment Meeting Held | 180 | September 27, 2024 Required |
| Maintenance and Capital Planning Information | 180 | September 27, 2024 Required |
| Local Vote Authorization | 270 | December 27, 2024 Required |
| Feasibility Study Agreement | 270 | December 27, 2024 Required |
| Eligibility Period Concludes – December 27, 2024 | | |

Note: If the Town has concerns about meeting any of the following deadlines, please let the MSBA know by April 1, 2024. The MSBA will require districts that are unable to complete the preliminary requirements within the timeframes noted for each to withdraw its SOI and reapply when the Town has the financial and community support required.