

Chelmsford School Committee Goals 2022-23

Mission Statement

To support the mission of the Chelmsford Public Schools to cultivate inspired, creative, and well-rounded lifelong learners who possess the integrity and self-direction necessary to be contributing community members, the school committee proposes the following goals for the 2022-2023 school year.

District Wide Goals

The following goals for the 2022-2023 school year are intended to bridge the work of the schools while finalizing the strategic plan.

School Committee Goals and Action Steps

Duty to Govern Established Policies and Oversee, Evaluate, and Monitor the Execution of Policies

By February 1, 2023, the school committee will conduct a review and update school committee policies that support the district plans to provide educational programming to be sure they are up-to-date and in compliance with state/federal law and regulations. This goal will be measured by the changes made in identified policies and the clear communication of changes to the school community.

ACTION STEPS:

1. The SC Policy Subcommittee shall convene and review current policies and recommended adjustments/updates with appropriate central office staff.
 - Subcommittee Members – Dennis King and Maria Santos
 - Subcommittee met– Fall 2022
 - Policy update – SC Meeting 9/7/2022
 - Policy updates vote – SC Meeting 3/7/2023
2. Identify the policies that will be reviewed and adjusted.
 - Policy ACAB: Sexual Harassment
 - Policy GBA: Equal Employment Opportunity
 - Policy GCF: Professional Staff Hiring
 - Policy IHBEA: English Language Learners
 - Policy IHBG: Home Schooling
 - Policy JB: Equal Educational Opportunities
 - Policy JFBB: School Choice
 - Policy JIC: Student Discipline
 - Policy JICA: Student Dress
 - Policy EBCFA: Face Coverings
 - Policy JEBA: Upper Entrance Age / School Admissions

3. Publish final changes and communicate how the changes apply to the school community.

- School Committee Meeting Update – 9/7/2022
- School Committee Meeting Review and Vote – 3/7/2023

Duty of Leadership Guiding the Mission and Direction

By February 1, 2023, the school committee will review and update the handbook that governs how the committee conducts the affairs of the school committee including board development, transition, and board operations. This goal will be measured by a published handbook and clear communication of how the handbook applies to the school community.

ACTION STEPS:

1. Establish a SC subcommittee to conduct a review of the current handbook.
 - Subgroup Members – Dennis King, Donna Newcomb
 - Subgroup met– Fall 2022 and Spring 2023
 - SC Handbook vote – SC Meeting 3/21/2023
2. Review *MASC Roles and Responsibilities of the School Committee* document.
 - School Committee meeting date – SC Meetings - 9/20/2022 and 10/4/2022
3. Identify areas to be revised and items to add to the handbook based on school governance, leadership, and stewardship responsibilities.
 - Communication
 - Schedule of Meetings
 - Agenda Format
 - Types of Meetings
 - Effective Committee Members
 - Open Meeting Laws
 - Warrant Signing Procedures
 - Acronyms
 - New School Committee Member Checklist
4. Access school attorney and MASC liaison to review finalized handbook.
 - Sent for review – Winter 2023
 - Received back -
5. Publish final handbook and communicate how the handbook applies to the school community.
 - Published Handbook available on [CPS School Committee Page](#).

Duty of Care for Stewardship Including Fiduciary Responsibility

By February 1, 2023, the school committee will fulfil its fiduciary and oversight responsibility – to promote the continued effective leadership of the school district, in-line with district values, vision and priority focus areas – by negotiating a contract extension with the superintendent of schools. This goal will be measured by the completion of the negotiation process and a finalized contract published and communicated with the school community.

ACTION STEPS:

1. Establish a SC subcommittee to meet with the superintendent to review and negotiate terms for a contract extension.
 - Subcommittee Members – Maria Santos and John Moses
2. Review area and comparable district superintendent contracts to identify current fiscal trends.
 - Spreadsheet created and reviewed by to review comparable district contracts – Fall 2022
 - Consulted with MASC on various trends for superintendent contracts – Fall 2022
3. Identify fiscal capabilities and constraints that impact bargaining strategies.
 - Subcommittee met and reviewed current finances to cost out superintendent contract – Fall 2022
4. Set final parameters for compensation and other benefits and conclude negotiations with a final contract.
 - Executive sessions to conduct negotiations - Fall 2022
 - SC vote on superintendent contract – SC meeting 2/7/2023

School Committee's Professional Practice Goal

Committee Involvement in Special Education Program and Goal Setting with District Management Group (DMGroup)

During the 2022-23 school year, the school committee will continue to work with all stakeholders to help to conduct a district wide strategic review of special education programming with approved contractor District Management Group (DMGroup) during the 2022-23 academic year and beyond. Successful completion of this goal will be evidenced by the finalization and approval of a multi-year plan aligned to the approved district budget.

- Special Education Opportunity Review Updates – SC meetings 9/20/2022, 3/7/2023
- Special Education Opportunity Review Final Report – SC meeting 5/2/2023
- Schools conducted interviews with school leaders to identify current practices – Winter 22/23
- Schools conducted interviews with CPS special educators to identify current practices – Winter 22/23.
- Schools gathered instructional time usage for all special education programming district- wide – Winter 22/23
- School to Identify and next steps and 2023/24 goals – Summer, 2023

