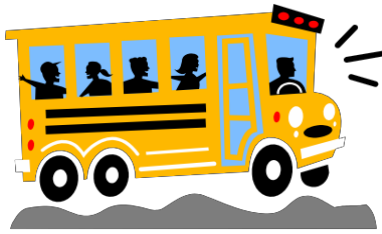


2023-2024 BUS TRANSPORTATION



ALL STUDENTS MUST REGISTER ON-LINE

It's time to register on-line to ride the bus for the 2023/2024 school year using **MYSCHOOLBUCKS**. Please view the Chelmsford Public School (CPS) website, click the **PARENTS TAB**, click the **TRANSPORTATION** option and select **HOW TO REGISTER & PAY ONLINE**. Student ID number OR Student Date of Birth is needed to register. Please read and follow the directions on how to register and pay online, since MYSCHOOLBUCKS is a new platform for registering for the bus this year.

EARLY BIRD DISCOUNT UNTIL JULY 4

Chelmsford Public Schools offers a discount of \$25.00 off of the regular bus fee of \$200.00 per rider if purchased before July 04, 2023. The family cap for this early purchase is \$400.00.

JULY 5 TO JULY 31

Beginning July 5 thru July 31, 2023, the regular bus fee is \$200.00 per rider with a family cap of \$500.00.

AUGUST 1 to JANUARY 31

Beginning August 1, 2023 thru January 31, 2024, the late registration bus fee is \$225.00 per rider with a family cap of \$500.00.

FEBRUARY 1

Beginning February 1, 2024, a half year registration bus fee is \$100.00 per rider with a family cap of \$500.00.

ALL RIDERS MUST REGISTER, EVEN IF THERE IS NO FEE

All current CPS Students and incoming (registered) new students are required to register and pay on-line using MYSCHOOLBUCKS for both registration and payment. Since ALL registrations are on-line and linked to the on-line payment, payments by personal check or cash are not accepted.

All students are required to register every year if they would like to ride the bus, even if they do not need to pay a fee. If all students register to ride the bus, the district has more accurate student/rider data, therefore bus routes may be established with better efficiency and on-time performance.

The determination of a fee or no fee is based on the grade of the student and the mileage between home and school. To summarize:

| GRADE | UNDER TWO MILES | OVER TWO MILES |
|-------|-----------------|----------------|
| K-6 | PAY FEE | NO FEE |
| 7-12 | PAY FEE | PAY FEE |

Initial bus route creation will be based on student registrations received as of July 31, 2023. Students who register to ride the bus on or before July 31, 2023 will have their bus pass mailed to their home address by Wednesday August 16, 2023. The bus pass will contain the assigned bus number, bus stop location, and estimated pick-up/drop off time. Students who register late to ride the bus on August 1, 2023 through August 21, 2023 will be assigned an existing bus stop location based upon the initial bus routes created. Additional bus stops may be added, and bus routes may be updated based upon late registrations received, however the initial bus routes for the 2023/2024 school year will be in effect from the start of the school year through mid-September. In the event bus routes are to be changed due to additional stops being added, prior notice shall be provided to families through an email communication and updated route information posted to X2. Students who register after August 21, 2023 will be assigned an existing bus stop location based upon the bus routes created. The review of bus routes for efficiency, including adding/removing bus stop locations is ongoing throughout the school year. If and when modifications to existing routes are made, prior notice of route adjustments shall be provided to families through an e-mail communication and updated route information posted to X2.

A student may also be eligible to have their bus fee waived if they are approved by the state for free and reduced lunch. If you feel you may be eligible for a fee waiver, please register for the bus on MySchoolBucks and select from the drop-down box option (per student), "Seeking Financial Assistance". Once approved by the state, please provide the award letter (to the email address below) to receive a bus pass. If not approved by the state, the bus fee will be the current rate at the time of the notification to the CPS Transportation Coordinator.

Any student that will be using an alternate address from the home address (such as a daycare address) MUST e-mail CPS transportation at the email address below. As with prior years, alternate addresses must be for five (5) days per week. This information must be supplied every year. All student addresses are reset to the home address every school year.

Please contact Peter Brekalis, CPS Transportation Coordinator, at brekalis@chelmsford.k12.ma.us or (978)-251-5100 x 6942. Additional information may also be viewed in the frequently asked questions section of the CPS website. To access the website, click the PARENTS TAB, then click the TRANSPORTATION option. Please call MySchoolBucks directly at 855-832-5226 for assistance if you encounter trouble processing your on-line registration using the MySchoolBucks product.

ALL BUS PASSES WILL BE MAILED HOME IN AUGUST BEFORE SCHOOL BEGINS