

# Dual Enrollment

## For High School and Homeschool Students

College-ready high school and homeschool students with their school's approval earn **BOTH credits that will be counted on their high school transcript AND credits for college courses that will appear on a Middlesex transcript** at the same time. Students may take any Middlesex courses that they meet course prerequisites for (except classes in selective programs such as nursing).

Academic advising, tutoring, disability support, and library services are available to help students succeed. Dual Enrollment students are also eligible to participate in college sponsored activities and clubs.

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## Dual Enrollment Application Requirements and Admission Process

1. **Meet** with your guidance counselor to discuss Dual Enrollment at Middlesex (MCC), confirm eligibility, and identify courses that meet high school graduation requirements and fit with your college plans.
2. **Attend a *Dual Enrollment Information Session*** with a parent or guardian. Register for a session at [www.middlesex.mass.edu/dualenroll](http://www.middlesex.mass.edu/dualenroll).
3. **Email** the date you and your parent/guardian attended the ***Dual Enrollment Information Session***, with the materials requested below in **one email** to [dualenrollment@middlesex.mass.edu](mailto:dualenrollment@middlesex.mass.edu).
4. **Submit** a completed **Dual Enrollment Application** form with all required signatures.
5. **Submit** a completed **English Multiple Measures** form demonstrating eligibility for ENG 101 English Composition I.
6. **Submit** a completed **Math Multiple Measures** form (if course prerequisites include math now or will include math in prerequisites for future Dual Enrollment courses).
7. **Meet** the 2.0 high school GPA requirement:
  - High school students submit their most recent transcript.
  - Homeschool students submit the homeschool approval letter from their school district.
8. **Submit** a **Dual Enrollment Registration Form** with specific course information. We will need signatures from you, your counselor, and a parent or guardian. Any registration changes require a new form.

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**Registering for future terms:** You will be assigned an academic advisor in your first semester at MCC. To register for future courses, submit a Dual Enrollment Registration Form to your academic advisor. You cannot self-register. A 2.0 grade point average at Middlesex is required to continue taking classes.

**Please note:** Disability Support Services are available to students that have documented disabilities. Academic accommodations available at the college level differ from those available at the high school level. Information about Disability Support Services is available at [www.middlesex.mass.edu/disabilityservices](http://www.middlesex.mass.edu/disabilityservices) and by emailing [disabilityservices@middlesex.mass.edu](mailto:disabilityservices@middlesex.mass.edu).

*Any person with a disability needing accommodations, assistance, or auxiliary communication aids or services to participate in programs or activities of Middlesex Community College can contact the ADA Coordinator, Darcy Orellana at 781-280-3559 or [orellanad@middlesex.mass.edu](mailto:orellanad@middlesex.mass.edu) or other representative of the College to make their needs and preferences known. Middlesex Community College is an affirmative action/equal opportunity employer and does not discriminate on the basis of race, color, national origin, sex, disability, religion, age, veteran status, genetic information, gender identity or sexual orientation in its programs and activities as required by Title IX of the Educational Amendments of 1972, the Americans with Disabilities Act of 1990, Section 504 of the Rehabilitation Act of 1973, Title VII of the Civil Rights Act of 1964, and other applicable statutes and college policies. The College prohibits sexual harassment, including sexual violence. Inquiries or complaints concerning discrimination, harassment, retaliation or sexual violence shall be referred to the College's Affirmative Action and/or Title IX Coordinator, the Massachusetts Commission Against Discrimination, the Equal Employment Opportunities Commission or the United States Department of Education's Office for Civil Rights. (The Commonwealth of Massachusetts, Board of Higher Education, Massachusetts Community Colleges Policy on Affirmative Action, Equal Opportunity & Diversity; December 2014)*

# Dual Enrollment Application

Fall  Spring  Summer Year \_\_\_\_\_

Name (print) \_\_\_\_\_  
Last First Middle Initial Preferred First Name

Home Address \_\_\_\_\_  
Street City State Zip Code

Student Cell # \_\_\_\_\_ Home # \_\_\_\_\_  Male  Female

Student Email \_\_\_\_\_ Social Security Number \_\_\_\_\_

State Assigned Student Identifier (SASID) (MA high school students) \_\_\_\_\_

I'm enrolled at \_\_\_\_\_ and plan to graduate in (Month) \_\_\_\_\_ (Year) \_\_\_\_\_

Date of Birth \_\_\_\_\_ Country of Birth \_\_\_\_\_ Country of Citizenship \_\_\_\_\_

## Ethnic Group: Answer both a & b below

a. Ethnicity: Are you of Hispanic or Latino origin?  Yes  No

b. Race: Choose one or more from the list below

African American/Black

Asian

American Indian or Alaskan Native

Native Hawaiian/Pacific Islander

White/Caucasian

Is English your first language?  Yes  No If no, list your Primary Language \_\_\_\_\_

Did your parents graduate from college? **Parent 1:**  Yes  No **Parent 2:**  Yes  No

Identifying your academic interests will help us advise you into appropriate coursework at MCC. **Please choose one or two of these Academic Pathways** [www.middlesex.mass.edu/discover](http://www.middlesex.mass.edu/discover):

Arts & Humanities

Education

Social Science

STEM

Business

Health

Public Service

I certify that the student named above is a high school student in good standing at \_\_\_\_\_ with a cumulative grade point average of C (2.0) or higher and may take Dual Enrollment courses at MCC to satisfy high school graduation requirements.

Director of Guidance (or designee) Approval \_\_\_\_\_

Guidance Counselor Name (print) \_\_\_\_\_ (sign) \_\_\_\_\_

Phone # \_\_\_\_\_ Email \_\_\_\_\_

**Parent or Guardian:** I hereby grant permission for my child to apply for Dual Enrollment at Middlesex. Should my child be accepted, I grant permission for enrollment in courses and for the resulting academic records to be released for inclusion in high school records.

Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone # \_\_\_\_\_

**Student:** If accepted to Middlesex Community College, I agree to accept the regulations of the college as they are outlined in the Student Handbook [www.middlesex.mass.edu/studenthandbook](http://www.middlesex.mass.edu/studenthandbook). I understand that my academic records will be released to my high school for inclusion in my school records. I certify that all information stated on this application is accurate and complete.

Signature of Student \_\_\_\_\_ Date \_\_\_\_\_