



Chelmsford School Department School Committee

Notice of Public Meeting

Email Posting to townclerk@townofchelmsford.us Thank you.

Filed with Town Clerk:

As required by G.L. c. 30 A, §18-25

DATE: Tuesday July 20, 2021 **TIME:** 6:00 p.m. **ROOM:** Conf. Room 1

PLACE: CPS Central Administration Office **ADDRESS:** 230 North Road

The Chelmsford School Committee (CSC) intends to conduct an in-person meeting on the date and time specified. In-person public participation will be **scheduled** to provide social distancing of community members in accordance with the CSC In-Person Public Participation Guidelines. The meeting will be live-streamed by Chelmsford Telemedia for interested community members to access and watch. Interested community members may e-mail Superintendent of Schools, Dr. Jay Lang, at langj@chelmsford.k12.ma.us prior to 4:00 p.m. on Monday July 19, 2021 to be scheduled to provide in-person input under the public participation portion(s) of the agenda.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

CHAIR OPENING STATEMENT

CONSENT AGENDA

1. Approval of the minutes of the regular school committee meeting of June 15, 2021

CHS STUDENT REPRESENTATIVE ANNOUNCEMENTS

GOOD NEWS

PUBLIC COMMENTS:

The School Committee will hear from members of the public on items listed under New Business on the posted agenda.

NEW BUSINESS

1. Introduction of Special Education Chair – Ms. Alison Alves-Pigeon
2. CHS Innovation Pathways Grant/Program Update
3. Designation of Pond Street to Parker Middle School District
4. 2020-2021 CPS Year-in-Review
5. 2020-2021 Superintendent's Evaluation Process

6. 2020-2021 End-of-Year Academic Update
7. FY2021 End-of-Year Budget Report
8. FY2021 Recommended Budget Transfers
9. FY2022 Recommended Budget Adjustment
10. RFP for Facilities Capital Plan Review and Short/Long-Term Facilities Visioning
11. 2021-2022 School Calendar – Revised
12. August 2021 School Committee Meeting Dates - Revised
13. Personnel Report: June 2021
14. Approval of Travel and Field Trips

REPORTS

1. Liaison Reports

ACTION/NEW ITEMS

1. Request for Reports & Updates

PUBLIC COMMENTS: The School Committee will hear from members of the public on general matters of education interest.

ADJOURNMENT

CHELMSFORD PUBLIC SCHOOLS

Jay Lang, Ed.D., Superintendent

Memorandum

To: Members of the School Committee

From: Jay Lang, Ed.D., Superintendent of Schools

Date: July 18, 2021

Re: Announcement of Special Education Administrative Chair: Ms. Alison Alves-Pigeon

Ms. Amy Reese, Director of Student Support Services, shared the message below with staff announcing the recent appointment of Ms. Alison Alves-Pigeon as a new Administrative Chairperson in the special education department. I have invited Ms. Alves-Pigeon to attend our next school committee meeting and be introduced to the community.

I am excited to announce that Dr. Alison Alves-Pigeon will be joining the Student Services Department as the Administrative Chairperson for Byam, Harrington, and Parker Schools. Alison comes to Chelmsford with an impressive background. She has served as a psychologist and team chair in the Lunenburg Public Schools since 2018 where she facilitated special education team meetings for students in grades K - 5. Prior to her time in Lunenburg, Alison was an elementary school psychologist in Deerfield, IL. In addition to conducting psychoeducational evaluations for students in Pre - K through grade 5, she participated in several district and building based committees focused on Behavioral Health and Multi-Tiered Systems of Support. Alison holds a Ph.D. in School Psychology from Loyola University - Chicago, IL and a master's degree in Educational Psychology. Alison is licensed in Special Education - Moderate Disabilities, English as a Second Language, and she is certified in Orton Gillingham. Alison impressed the interview committee with her thoughtful and articulate responses to questions, organizational skills, and understanding of the special education IEP process. Please join me in welcoming Alison to Chelmsford!

CHELMSFORD PUBLIC SCHOOLS

Ms. Stephanie Quinn, History and Social Sciences Coordinator

MEMORANDUM

To: Dr. Jay Lang, Superintendent
Members of the Chelmsford School Committee

From: Ms. Stephanie Quinn

Date: July 20, 2021

RE: Innovation Pathways Programming at CHS

Please see the attached presentation for the Innovation Pathways Program at CHS starting this fall 2021. Included with this memo you will find:

- Power Point Presentation with an Update on the Innovation Pathways Program
- A copy of the Innovation Pathways Handbook
- A draft of the proposed Career and College Readiness Facilitator Position

The presentation will provide you with an overview of our accomplishments, status and future efforts to support the Innovation Pathway program, as well as additional work we will do to improve our career and college preparedness programs at CHS. The Handbook is a complete guide created for students, families and staff members. The Handbook outlines the process and procedures of applying and participating in the Program. The job description of the Career and College Readiness facilitator is included for your review. We are awaiting grant funding (which we hope will be secured by the end of July) to create a position that will help oversee and build our career and college preparedness programming for the benefit of all CHS students.

I look forward to discussing these topics with you.

CHS Innovation Pathways

School Committee Update July 20, 2021

Current Status

- This fall we will launch pathway programs for students in both **Business and Finance** and **Information Technology**
- Enrollment: 20 IT , 14 Business and finance
- Cohort 1 students:
 - Received their welcome packets, including the program outline and Handbook
 - are enrolled in their respective introductory courses*
 - assigned to a plus block
 - have been invited to either an IT or BF google classroom to enhance communication for upcoming August meetings and cohort meetings throughout the year.
- [Chelmsford High School Innovation Pathways Website](#)

Completed Projects

With a team of 20 CHS teachers utilizing funding from the initial IP Planning Grant we have successfully:

- Identified all required and optional coursework in both pathways
- Updated all relevant course syllabi to ensure accessibility for all students
- Established community partnerships with the MassHire Board of Greater Lowell, Workers' Credit Union, Flir Systems
- Presented to students, guidance counselors, teachers and administration at all 3 buildings (8th-12th), parents, and School Committee, sent informational flyers to students and families in grades 8 and 9.
- Developed CHS Innovation Pathways Webpage
- Developed a program model and handbook for students, families and staff
- Opened and reviewed Cohort 1 applications. All Cohort 1 students have been notified of their status.

Summer Efforts

- Grant writing
- Expanding Community Partnerships (Manning School of Business at UML)
- Finalize 1 credit introductory courses
- Develop plan for focused cohort meetings for SY22 with Community Partners

Next Steps

- Awaiting grant notification on:
 - Funding for the Innovation Pathways Implementation Grant to support the creation of a *Career and College Readiness Facilitator*
 - Funding for the Innovation Pathways Planning Grant to support the development of 2 additional Pathways: Advanced Manufacturing and Environmental/Life Science.
- We have begun the process of developing an Early College Designation Program. We are working with Middlesex Community College and DESE to create more opportunities for students to earn college credit while attending CHS.

For questions or more information

Please contact either

Stephanie Quinn, Social Science Department Coordinator

quinns@Chelmsford.k12.ma.us

Or

Jon Morris, Science Department Coordinator

morrisj@Chelmsford.k12.ma.us

Chelmsford High School Innovation Pathways



Student & Staff Information Guide



Chelmsford High School

200 Richardson Road

North Chelmsford, MA 01863

Phone: 978.251.5111 Fax: 978.926.2402

<http://www.chelmsford.k12.ma.us/chs>

Mr. Stephen Murray, Principal

Mr. Joshua Blagg, Dean
Dr. Robert Lyons, Dean
Mr. John MacIsaac, Dean

Dear Innovation Pathways Student and Families,

The Innovation Pathways Program was developed to help expand career field exploration through technical education within Chelmsford High School. Students participating in the program will experience an in depth look at a career field of their interest, gain industry recognized credentials in that area, engage in college and career planning activities, take college-level classes in preparation for career advancement, and enhance their experience through an internship or a capstone project.

Chelmsford High School is working with many organizations to develop a program that meets the needs and interests of students as well as future labor market demands. We are proud partners with:

- MassHire Lowell Region Workforce Board
- Workers Credit Union
- FLIR Technologies

We are extremely excited to provide this opportunity and work with you throughout your high school career with this endeavor. You have a wide variety of supports for this work, including your guidance counselor, teachers, building administration, and district administration. Our goal is to guide and support you through each of your four years of high school as you prepare for your post-secondary experience.

By enrolling in the program, you have started on a promising path towards your future!

Sincerely,

The CHS Innovation Pathways Team

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MISSION STATEMENT

Our mission is to cultivate inspired, creative, and well-rounded lifelong learners who possess the integrity and self-direction necessary to be contributing community members.

The Chelmsford Public Schools provide all students with multiple pathways to optimize their own potential for academic excellence, leadership, and social and emotional wellness.

Chelmsford High School pursues opportunities for the development of career pathways designed to build the competencies and foundational knowledge necessary for future success in a variety of industries.

INNOVATION PATHWAY PROGRAMMING

Innovation Pathways are designed to create strong partnerships with employers in order to expose students to career options and help them develop knowledge and skills related to their chosen field of study before they graduate high school. All pathway programs are designed based on the following five elements:



EQUITABLE ACCESS



GUIDED ACADEMIC PATHWAYS



ENHANCED STUDENT SUPPORT



CONNECTION TO CAREER



EFFECTIVE PARTNERSHIPS

Guiding Principle 1: Equitable Access

Designated programs should prioritize students underrepresented in education enrollment and completion. To facilitate this, programs should be structured to eliminate barriers to student participation. Design might therefore include, but not be limited to, tuition-free participation, open enrollment without regard to prior academic performance, student supports to promote success, scalability, multiple entry points for students, and student supports to prepare students for entry into the program.

Guiding Principle 2: Guided Academic Pathways

Designated programs should be structured around clear and detailed student academic pathways from secondary to post-secondary education with regard to coursework, sequencing, and experiences beyond the classroom. Programs should offer students substantive exposure to career opportunities in high demand fields, allowing them to make an informed decision about which career pathway to pursue. Students should also be exposed to the authentic experience and academic rigor of postsecondary education.

Guiding Principle 3: Enhanced Student Support

Designated programs should incorporate sufficient wraparound services to promote academic success and course completion, taking into consideration the needs of diverse populations of students.

Guiding Principle 4: Connection to Career

Designated programs should expose students to a variety of career opportunities, including greater depth in careers relevant to their selected pathway, by providing, for example, opportunities for targeted workforce and career skills development, career counseling, and elements of experiential and work-based learning.

Guiding Principle 5: Effective Partnerships

Innovation Pathway programs require a formal partnership with a workforce development ([MassHire](#)) board and or one or more employers or an employer association. Programs should be sufficient in size to capture economies of scale goals and to ensure long-term sustainability.

ADMISSIONS

Students may apply for their chosen pathway in the spring of 8th or 9th grade. Students in 10th grade may also be considered depending on available space in the program. Students who intend on applying or would like more information about the program will fill out an interest form during the fall/winter of their 8th/9th grade year. Students will have the opportunity to meet with the Innovations Pathway Coordinator and/or school counselors to review entrance criteria and answer questions.

An application will be available to all students in grades 8-10 in early January. Applications are due by February 1st, including additional documentation required from the student's Assistant Principal or Dean and one teacher. Students must upload a completed copy of the [Certification Form](#) from their Assistant Principal or Dean along with their application. Additionally, [a completed teacher recommendation form](#) is also required and should be submitted along with the student's application.

If there are more applicants than space in the program, Chelmsford High School will hold a lottery the first week of March. Students will be notified about the status of their application on or before March 15th and have until April 1st to accept. Spaces will be prioritised for those who turn applications in on time. If a student completes an application after the deadline, they will be considered for the program, in order, based on availability.

TUITION & FEES

Students who are enrolled in the program will take their two designated Advanced (Dual Enrollment or Advanced Placement) courses at no cost to the student. Students have the option to take their technical courses for Dual Enrollment credit where available, but it is not required for the program and the student/family will be responsible for the cost of the credits.

INNOVATION PATHWAYS AT CHS

Business and Finance

In the Business and Finance pathway, the exact course choice is left with the student (with guidance from their counselor and the Career and College Readiness Facilitator) as they create a path toward their industry internship. With any four Business courses, students will be well prepared to enter college with an understanding of a business' core functions and a firm foundation in one of the department functions: Finance, Marketing, Management, Innovative, General Business, or Human Resources. Students will be well prepared to continue postsecondary study in a Business major and specialize in any of the above areas.

All students in the Business and Finance Pathway must take Career and College Readiness 1 and 2 followed by 2 technical courses (Business Career Pathways and Microsoft Office Certification) and complete the pathway with 2 Advanced courses (choices listed below).

Technical Course 1: All Grade 9 students take the [Business Career Pathways DE course](#). This course provides the required interpersonal and organizational skills employees need to succeed in any career and simultaneously provides a glimpse into the major disciplines of the business world. The major learning concepts of Marketing, Management, Accounting, and Finance are discussed in a survey format to afford students the background knowledge and opportunity to find their niche and focus their future course choices in a topic of their interest. Students taking this course as Dual Enrollment are responsible for payment of MCC credits.

Technical Course 2: All Grade 10 students In the Business & Finance Pathway complete the technical courses by taking [Microsoft Office Certification DE course](#) which develops skills in word processing, slides for presentations, spreadsheets, and Access Database. Becoming proficient in these foundational digital literacy skills prepares them to succeed in the concentrations below. Students taking this course as Dual Enrollment are responsible for payment of MCC credits. However, the cost of related certifications offered through our partnership with MCC will be covered.

Advanced Course Offerings:

- [Accounting \(DE\)](#)
- [Marketing \(DE\)](#)
- [Management \(DE\)](#)
- [E-Commerce \(DE\)](#)
- [Entrepreneurship \(DE\)](#)
- [Business Ethics \(DE\)](#)
- [Psychology \(DE\)](#)
- [Introduction to Statistics \(DE\)](#)

In Grade 11 and during the first semester of Grade 12, students must choose any two courses, free of charge for credit from MCC. All students in the pathway will enroll in the Internship/Capstone Course in second semester senior year.

Information Technology

The technical courses for the IT Pathway ensure students have strong fundamentals related to cross-cutting concepts related to other STEM courses and core digital literacy standards. Because of this foundation, students also have preparation to successfully engage in any of the designated advanced courses for the IT Pathway. The advanced courses for the IT Pathway prepare students to enter college and some careers with a firm foundation in coding and will be successful majoring in Computer Science, Digital Forensics, IT Cybersecurity, Mathematics, Mathematical Sciences, Robotics, Electrical & Computer Engineering, Biological Sciences, Bioinformatics, Applied Computational Mathematics, Data Science, and Biomedical Engineering. Because of the internship or capstone experiences students will complete senior year, they are also significantly qualified for further internship, co-op and apprenticeship opportunities within the Information Technology field.

All students in the Information Technology Pathway must take Career and College Readiness 1 and 2, 2 technical courses (Robotics and PLTW Introduction to Engineering Design) and will complete the pathway with 2 Advanced courses.

Technical Course 1: Students begin the IT Pathway with the [Robotics](#) course which is an introduction to programming and bridges the Grade 8 course with the Advanced courses below. Students work in teams to brainstorm ideas and design a robot using VEX components. They develop these ideas into sketches and plans for their robot and commence construction. Once the robot has been built, the students begin to program their robot so that it can accomplish defined tasks and they can compete with other classmates. This course can be fit into almost all CHS student schedules in Grade 9 or 10 and prepares them for the more advanced programming courses in Grades 11 and 12.

Technical Course 2: In Grade 10 students continue the Information Technology Pathway with the PLTW course [PLTW Introduction to Engineering Design](#) for their first Project Lead the Way (PLTW) course. Introduction to Engineering Design combines the basic Engineering design skills, software, CAD and 3D printing.

Advanced Course Options:

- [Programming 1 DE](#)
- [PLTW Computer Science Principles DE](#)
- [PLTW Principles of Engineering](#)
- [AP Computer Science A](#) (prerequisite; Programming 1)

INTERNSHIP/CAPSTONE

All students in the pathway will enroll in the Internship/Capstone Course second semester senior year. To complete the Business Pathway or Information Technology Pathway, students will take either the Industry Internship or the Capstone Experience. Students enrolling in the Industry Internship will be connected with a local business where they will experience first hand the day to day operations and learn valuable skills required to be successful in their industry. Students enrolling in the Capstone Experience will be conducting supervised research in an area of particular interest in order to prepare a professionally formatted research report illustrating their findings and learning about the business field they are interested in pursuing.

During 3rd quarter, students will participate in the course in which they are working to prepare for their internship experience. An internship Advisor will facilitate the course. During the 4th quarter (approximately 6 weeks in length for seniors) interns will be required to work during the school day for approximately 20 hours per week for 5 weeks, for a total of 100 hours.

3rd/4th quarter instruction in the Capstone/Internship course overview:

- Students will be enrolled in a course to enhance career readiness, skills needed within the workplace including, but not limited to lessons about professional language, development of important documents, appropriate workplace attire, and other necessary skills.
- Students will be expected to participate in their internship for approximately 20 hours a week for a minimum of 100 hours. Students will complete a weekly reflection to be reviewed by the Chelmsford High School faculty; intervention for students will be offered with these reflections.
- Internship/Capstone Advisor will check student progress with the internship site and serve as the intermediary between the company, student and the school. Should a student need additional support to find success in their research process or their internship, the Advisor will be the individual tasked with connecting with the Career and College Readiness Facilitator to address areas of need.
- If any assistive technologies are needed at the site, the Career and College Readiness Facilitator will work, in advance of the start of the internship, with the company to provide reasonable and appropriate access.
- During the fourth quarter, students completing their internships will complete approximately 20 hours per week, for 5 weeks in order to meet the 100 hour requirement.

Community Partners: FLIR Technologies, MassHire Board of Greater Lowell, Workers' Credit Union

EXPECTATIONS

Students are expected to follow CHS guidelines for attendance. As written in the CHS handbook:

“Credit for courses is based on classroom attendance and academic performance. To comply with the state requirement as well as our own goal of a 95% attendance rate, a student cannot be absent in excess of 6 days per semester. Once a student reaches 6 classroom absences in a semester, the teacher will call the parent, follow-up with an email and notify the student’s Dean. Any student who has an excess of 6 absences (excused or unexcused) in a course in a semester will receive No Credit for that course for that semester. This will be recorded on the student’s report card as an “N” for no credit due to attendance. Any student who fails to earn credit for a semester due to poor attendance shall have the right to appeal that decision to the Principal or

his/her designee. The Principal or his/her designee will review the appeal initiated by the parent/guardian and or student and render a timely decision based on documentation and testimony provided during the hearing. Attendance information is available on both the student and family portals for review, and students should review their attendance frequently. Questions about class attendance should first be directed to the teacher of the class before contacting the student’s dean.”

STUDENT SUPPORTS

Contacts

Throughout the Innovations Pathways curriculum, students and their families will have access to a wide range of support services. The following individuals will support the experience and will serve as the point person for various needs.

Role	Description
The Career and College Readiness Facilitator	The lead individual and point of contact working with students in each cohort. The Facilitator is responsible for organizing the career development activities both virtual and in-person that are offered throughout the school year. The Facilitator meets with the cohorts monthly for discussions around key concepts related to the topics addressed in their coursework and related to any upcoming career development activities, those that are offered to our Innovation Pathway students and those that are offered to the general student population.
Guidance Counselors	Guidance Counselors are also involved in the career and college readiness process and are a great asset to the students. Students in the Innovation Pathways will meet with their counselors regularly. Guidance Counselors have the best understanding of how to utilize Naviance to keep record of accomplishments towards the pathway as well as what still needs to be completed. Guidance will work with their students and families to support their use of the platform to help guide their work throughout the entirety of the pathway experience.
Teachers	Teachers of courses tied to each of the pathways will also be a significant source of support for students and families. Teachers have a list of each student in the cohort connected to their department so that they may regularly check in with students in their pathway required courses. In addition to individual extra help sessions, our schedule includes a FLEX block during the school day. FLEX is a dedicated time for students to connect with teachers for additional support, questions or feedback.
Special Services Teachers	If assigned, Special Services Teachers support individual students participating in the program including Special Education students and English Language Learners. These individuals are constantly monitoring the progress of their students in their academic classes and communicate regularly with other teachers who support the students as well as with the students and their families concerning student progress towards goals.
Mentors	Mentors will be involved in the program as well as individuals within each of the companies we work with that will serve as mentors to our students participating in the program. Occasionally, our relationship with the Chelmsford High School Alumni Association may be used to secure more mentors per cohort to meet with students virtually or in person, coinciding with the meetings of the Career and College Readiness facilitator.
Internship/Capstone Advisors	The Internship/Capstone Advisors oversee and connect regularly with students who are completing their internship or capstone requirements. The Advisor will instruct

	all internship and capstone candidates within a cohort during the 3rd quarter of a student's senior year and then serve as the contact between the school, business and student to monitor student progress and hours. The Advisor will also collect, review and offer feedback on student reflections throughout the internship or capstone research project.
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- the CHS website
- Videos and virtual or in person “coffee” with members of the Innovation Pathways team
- Students and families will hear from students, teachers and industry leaders involved with the pathway program
- Middle School educators, guidance counselors and administration will meet with members of the Innovation Pathways Team, including the Career and College Readiness Facilitator, to develop an understanding of the program (its purpose, goals and expected outcomes) in order to better assist their students with their questions and the process of enrolling.

Supports Available to All Students

In addition to the specialized support systems within the Innovations Pathway, Chelmsford High School utilizes a house system to organize students into three houses for the purpose of scheduling and support. Within each house, there are two guidance counselors and one dedicated psychologist. All students have access to a PLUS block multiple times a week in which they can connect with the same teacher over their 4 years at CHS, building relationships and having time built in their day to debrief, catch up on assignments, and learn more about their school community. Several FLEX blocks are also built into the weekly schedule, allowing time for extra help or support in any course. Additionally, teachers provide additional help sessions after school on a weekly basis.

MYCAP Information

All students at Chelmsford High School begin their road to college and career readiness their freshman year. This is achieved through the freshman health class where students meet with their guidance counselor to receive their login information for Naviance. Naviance is a career and college readiness tool that assists students with researching colleges, careers, scholarships, financial aid information, colleges with disability service programs. Students and parents have access to Naviance for all four years of their high school career. Students meet with their counselor in group and individual settings over their four years to go over necessary graduation requirements, career and post high school planning as well as specific application assistance depending on what the student wants to do after high school. Guidance counselors also work with students to ensure post-secondary planning is aligning with course load and selection.

All students have access to the Career Center, which is in the process of transitioning to the Career and College Center. The Career and College Center will sponsor a variety of workshops, programs, information sessions, etc. for all grade levels throughout the school year. Annual events include On-Site Decision Days, Reverse College Day, NACAC College Fair, Options Fair, career panels & college speakers.

Supports Specific to Innovation Pathways

For students enrolled in the Innovation Pathways Program, they will be organized into cohorts to provide additional small group check in and focused career and college resource connections in our monthly meetings after school. Professionals from the fields of interest will be integrated into the classroom and cohort meetings where students can engage in hands-on authentic activities to grow interest and understanding of career opportunities. Visits to college campuses and local businesses, which will improve exposure to the chosen pathway field, will be both supported and organized. The goal will be to build a network and consortium of students engaged in these similar programs to reflect, share, and collaborate.

Finally, the program will continue to build on our current relationship and partnership with Middlesex Community College. Students will have full access to their library, resources, tutoring and professors. Along with supporting all stakeholders, students, and their families, will receive mentoring throughout their pathway process. By creating a mentoring program, professionals from different backgrounds can mentor students within each pathway offering role model mentoring, as well as career coaching. These assigned mentors can

also support parents with any additional support to ensure the success and completion of the pathway program for their child. The goal is to utilize members of the community, specifically affiliated with these career pathways as mentors. The objective of the mentor will be to promote career success and persistence throughout their pathway coursework and internship.

CHANGE OF PROGRAMMING

If a student chooses to leave the program they must meet with their school counselor and the Career and College Readiness Facilitator to complete an exit survey.

Students who struggle with academic or attendance requirements for Chelmsford High School will have an intervention meeting. This meeting will consist of at least two representatives from the Innovation Pathways team, the student, and their guardian(s) to determine logical next steps of support and intervention. These steps include but are not limited to:

- Peer tutoring
- Targeted intervention with subject area teachers
- Scheduled individual check-ins with the Innovation Pathway Team
- Exit interview (if the student no longer wishes to be in the pathway or is not meeting expectations).

Even with additional supports and accommodations, a student may fail a course in the pathway progression. Should a student fail one of the IP designated courses, they may remain in the program if the following conditions are met:

- The Student indicates that they want to remain in the program.
- A full review of the student's progress in the pathway including the successful completion of any required courses, attendance, participation in cohort meetings, overall progress at CHS towards meeting graduation requirements and use of any and all support will take place.
- The appropriate individuals (student, parent/guardian, Pathway Teacher, Special Education Teacher, ELL Teacher, and guidance counselor) meet to review and discuss the supports to determine what changes might need to be made.
- The individuals mentioned above along with the Career and College Readiness Facilitator, will work with the family to establish a plan for successful completion of 4 courses in the pathway. The student/family, Guidance Counselor and the Career and College Readiness Facilitator will each receive a copy of the plan.

Students at CHS should have enough flexibility in their schedule to either retake the course, or choose an alternative course in the pathway from the list of approved courses and still meet all MassCore requirements.

Should a student demonstrate that they are on a path towards failing more than one course, despite student interest and efforts to support the student in the pathway, the team mentioned above will need to reconvene to discuss a possible exit strategy from the program or probationary period and determine the best path forward for the student's social-emotional and academic well-being. The team will need to consider the student's progress towards and proximity to graduation before making any final determination about continuation in the program.

FAQs

[Innovation Pathways - FAQ's](#)

APPENDIX

Appendix 1: Business and Finance Program of Studies and Summary

The two technical courses in the Business & Finance pathway: are Business and Career Pathways and Microsoft Office Certification. Successful completion of these two courses prepares students for study in the advanced courses of this pathway.

BUSINESS & CAREER PATHWAYS—CP

5 Credits (#62024) Open to Grades 9-12

[Syllabus Business Career Pathways DE](#)

Where do you see yourself in five years? This is a common interview question and most students won't have an answer. In addition the American Economy is changing at a rapid pace and we're educating students for careers that aren't even invented yet. No matter what path our students choose they will require business skills and knowledge to survive. In this course we will investigate various industries and careers within those industries through research, speakers and field trips. We will gain a general understanding of the major disciplines of business in the 21st century, such as US and Global Business Environments, Entrepreneurship, and Personal and Business Finance, through the use of hands-on, enjoyable, and challenging activities. Lastly, students will develop skills essential to success in any career such as time management, communication, leadership, social media etiquette, public speaking and accountability. Students in this course are also eligible for DECA.

Prerequisites: None

MICROSOFT OFFICE CERTIFICATION- CP DE

5 Credits(#61524) Open to Grades 9-12)

[Syllabus Microsoft Office Certification](#)

Demonstrate that you have the skills needed to get the most out of Microsoft Office by earning a Microsoft Office Certification in a specific Office program. Master the Office 2016 **Word**, **PowerPoint**, **Excel** and **Access** in this hands-on course where instructor demonstrations and directions guide you through the tips and techniques of optimal use of these software packages. While it is not required, students can take the optional Microsoft Office certification test at the completion of the course if they wish or they can just learn the programs for use in school and future career. *Prerequisites: None*

Business & Finance Advanced Courses

ACCOUNTING 1— CP DE

5 Credits (#62424) Open to Grades 9-12

[Syllabus Accounting DE](#)

Accounting 1—CP is a one semester course open to all students. Students will explore the fundamental concepts of Financial Accounting. High emphasis is placed on computerized Accounting practices. Students will complete a variety of short and long term projects using Aplia Online Working Papers and customized Google Sheets spreadsheet templates. Students will also get a taste of authentic Accounting in action as they observe and assist in the bookkeeping activities of DECA's Lions Locker School Store and Custom Apparel business. Accounting Students are eligible for the DECA team and competition.

Prerequisites: None

MARKETING —CP DE

5 Credits (#65024) Open to Grades 9-12

[Syllabus Marketing DE](#)

A college oriented course designed to cover key topics such as: the role of marketing in our economy; consumer behavior; market planning; the development of the marketing mix; market segmentation; pricing strategies; selling and advertising. Discussions, case studies, oral presentations, and writing assignments will be a part of the required coursework. Computer

simulation programs will be used to enhance student understanding in multiple areas. Students are eligible for and are encouraged to participate in DECA and compete with other students in specific areas of study they are interested in: concert/event promotion, fashion buying, displaying and showcasing. Students will explore the determination of target markets, the psychological influences that cause people to buy, and the appropriate advertising methods used to reach the appropriate audiences. Students will be encouraged to participate in DECA competitions and events where they will have a chance to successfully apply their knowledge in a variety of academic and hands-on settings.

Prerequisites: None

MANAGEMENT—CP DE

5 Credits (#65424) Open to Grades 9-12

[Syllabus Management DE](#)

This semester course introduces basic functions and how organizations/businesses are owned, managed, and controlled. The managerial roles of planning, leading, organizing and controlling provide the framework that course materials are built around. Areas of concentration include legal and ethical considerations in management, decision-making and communication skill development, and leadership principles. Computer simulations are utilized to enhance student understanding. Students are eligible and encouraged to participate in DECA competitions and events where they will have a chance to successfully apply their knowledge in a variety of academic and hands-on settings.

Prerequisites: None

E-COMMERCE MARKETING - CP (DE pending)

5 Credits (#65124) Open to Grades 9-12

[Syllabus E-Commerce Marketing](#)

This CP level course is ideal for students interested in exploring how to conduct business online. Students will study how implementing technology can engage cardholders, merchants, issuers, payment gateways and other parties in electronic transactions. The importance of proper integration between an e-commerce website and various social media promotions will be a heavy focus of this course. In this experiential learning students will evaluate and update a working internet commerce site for the Lions Locker, CHS school store. Students will learn the importance of positioning a retail brand against target consumers, choosing category assortment, negotiating certain terms with vendors, setting prices and promotions, managing inventories, developing messaging and advertising through traditional methods as well as social media marketing while factoring in competition, and constructing a viable online business model. The creative outlets for students in the class are endless. DECA eligible course.

Prerequisites: None

ENTREPRENEURSHIP - CP (DE pending)

5 Credits (#64124) Open to Grades 10-12

[Syllabus Entrepreneurship](#)

This course will introduce individual components of entrepreneurship and their implications for society. Special emphasis is placed on decision-making and problem solving in society through an understanding of opportunity recognition, economic/financial models, value creation, and basic entrepreneur-related concepts. This course also introduces students to the theory of entrepreneurship and its practical implementation. Students will have the opportunity to use state of the art software and apparel decoration equipment to aid in the learning process. Centered around a mixture of theoretical exploration as well as case studies of real-world examples and guest lectures, students will develop an understanding of successes, opportunities and risks of entrepreneurship. Students will also develop skills in written business communication and oral presentations that allow students to integrate entrepreneurship concepts and interact with business experts. Students in this course are eligible for DECA team and competition.

Prerequisites: None

BUSINESS ETHICS - CP DE

5 Credits (#61324) Open to Grades 10-12

[Syllabus Business Ethics DE](#)

This course provides an introduction to corporate social responsibility and ethics in strategic

business settings. Through examining traditional and contemporary ethical philosophies, we look to gain a better understanding of how ethics is applied in business activities. To accomplish this, students will have to examine their own moral decision making in determining right and wrong. This course will develop the ability of each student to read and reason critically.

Students will:

- Differentiate the legal point of view from ethical point of view
- Demonstrate an awareness of the primary governmental restraints on morality in business, and to anticipate common occupational hazards
- Read closely, critically analyze and construct arguments
- Communicate effectively via written and oral discourse
- Students will identify the diversity and commonality of moral values across cultures

Students in this Business Ethics course are also eligible for DECA.

Prerequisites: None

PSYCHOLOGY I CP DE

5 Credits (#36824), Grade 11 + 12

[Syllabus Psychology I DE](#)

This course for juniors and seniors is designed to introduce students to the biological and theoretical foundations of psychology. The course will encourage students to develop analytical skills, conduct research, investigate the mind-body connection, analyze the concepts of consciousness, evaluate the theories of personality, develop an understanding of psychological disorders, evaluate the role and effectiveness of treatments, and analyze the theories of intelligence. Students will be expected to demonstrate their understanding of psychology through various projects, discussions, and assignments.

INTRODUCTION TO STATISTICS – CP DE

10 Credits (#15423), Grades 11 + 12

[Syllabus Introduction to Statistics](#)

This full-year course is designed for students who have successfully completed Algebra II. The course will introduce students to statistical reasoning and methods that are relevant in the fields of medicine, business, education, political science, psychology and entertainment. Topics will include design of experiments and sampling techniques, data analysis and displays, probability and counting principles, discrete probability distributions, normal probability distributions, confidence intervals, and hypothesis testing. Students will be required to keep an organized notebook, read and interpret the textbook, and do independent work. Emphasis will be placed on investigating and solving real world problems that will include open response questions for a variety of applications.

Prerequisite: Algebra II H or CP

Business Pathway Course Offering Summary

<u>Course number</u>	<u>Class name</u>	<u>Credits CHS</u>	<u>Grade/Level</u>	<u>MCC Dual Enrollment Credits available</u>
72000	Career and College Readiness I	1	9	1
72100	Career and College Readiness II	1	10	1
62424	Accounting I CP- DE	5	9-12	4
62024	Business Career Pathways CP-DE	5	9-12	3
61324	Business Ethics CP-DE	5	9-12	3
61524	Microsoft Office Certification CP-DE	5	10-12	3

15423	Intro to Statistics CP-DE	10	9-12	3
65424	Management CP-DE	5	11/12	3
65024	Marketing CP-DE	5	9-12	3
36824	Psychology I CP-DE	5	11/12	3
7000	Pathways Internship	5	12	
7100	Pathways Capstone	5	12	
	*Technical Courses			

Appendix 2: Information Technology Courses Program of Studies and Summary

The two technical courses for Information Technology: are Robotics and PLTW Introduction to Engineering Design. Students have the opportunity to take these courses in grade 9 and 10. Each course provides the students with a unique aspect of the Computer Science, Engineering and Robotics Industry. There are no barriers to enrolling in the advanced courses for the Innovation Pathway.

ROBOTICS – CP

5 Credits (#69824), Grade 9 - 12

[Syllabus Robotics](#)

Robotics is a one semester course that focuses on creative problem solving and machine behaviors. The robots are built with VEX V5 Clawbots and can be programmed in blocks, Python or C++. Each class will be presented with the similar components and programming exercises, but the challenges that students will solve will vary from term to term. This Robotics course ties in with the after school Robotics Club and all course students can participate in the competitions if they wish. The general types of exercises will include: following a wall or a line, knocking things over, picking up and moving objects. The challenges will be inspired by real world problems that robots face—search and rescue, moving of hazardous waste, warehouse management, etc. This course may be used for Practical Arts credit.

Prerequisite: None

PLTW: INTRODUCTION TO ENGINEERING DESIGN - CP

10 Credits (#25323) Open to Grades 9-12

[Syllabus PLTW Introduction to Engineering Design](#)

This full year Science course is ideal for students who want to dig deeper into the engineering design process, applying math, science, and engineering standards to hands-on projects. Students work both individually and in teams to design solutions to a variety of problems using 3-D modeling software, and use an engineering notebook to document their work. The Project Lead the Way (PLTW) courses engage students in hands-on activities, projects and problems, empower them to develop in-demand knowledge and skills, and inspire them to reimagine and see themselves as successful in STEM fields.

Prerequisites: None

Information Technology Advanced Courses

PROGRAMMING 1 – CP DE

10 Credits (#17723), Grades 10, 11, + 12

[Syllabus Programming 1](#)

Programming 1 is a Dual Enrollment 4 credit lab course with Middlesex Community College. This course is a project based course designed to provide students with an introduction to the processing of information by the computer, computer logic, memory, input/output processing, and programming in the C/C++ language. This course emphasizes the programming problem-solving process,

problem organization, algorithms, coding, debugging and the elements of good programming style. Programming problems will include a wide variety of numeric and non-numeric applications. No prior programming experience necessary. This course is considered a practical art.

Prerequisite: Algebra 1

**PLTW AP Computer Science Principles(DE):
10 Credits (#17613) Open to Grades 10, 11, + 12**

[Syllabus PLTW AP Computer Science Principles DE](#)

Students begin by learning about how data is stored and transmitted over the internet, the history of why the internet was built, how it is built as well as global issues involving the Digital Divide. Students then continue with programming in JavaScript to build applications. The students use game development to identify the characteristics of an engaging game and then design, plan and implement their own game. Topics for the apps focus on the students' interest and begin with the brainstorming process. Students are encouraged to test their apps on classmates, family and friends for comments and redesign. Students keep a journal to document the issues they encounter and how they solved them. Students have the option to take the AP Exam or to take the course for Dual Enrollment Credit at Middlesex Community College.

**PLTW: Principles of Engineering – H
10 Credits (#25413) Open to Grades 9-12**

[Syllabus PLTW Principles of Engineering](#)

In this full year Science course students are engaged in challenging problems, exploring a broad range of engineering topics including mechanisms and automation, then apply what they know to take on challenges like designing a self-powered car. Students develop skills in problem solving, research, and design skills while learning strategies for design process documentation, collaboration, and presentation. The Project Lead the Way (PLTW) courses engage students in hands-on activities, projects and problems, empower them to develop in-demand knowledge and skills, and inspire them to reimagine and see themselves as successful in STEM fields.

Prerequisites: None

**AP Computer Science A:
10 Credits (#17513), Grade 11 + 12**

[Syllabus AP Computer Science A](#)

This course prepares students for the AP Computer Science A exam by emphasizing object-oriented programming methodology through problem solving and algorithm development and is meant to be the equivalent of a first-semester course in computer science. It also includes the study of data structures and abstraction. The course will cover Object-Oriented Program Design, Program Implementation, Program Analysis, Standard Data Structures, Standard Algorithms, and Computing in Context. This course is considered a practical art.

Prerequisite: Completion of Programming 1, teacher recommendation and summer work

Information Technology Course Offering Summary:

<u>Course number</u>	<u>Class name</u>	<u>Credits CHS</u>	<u>Grade/Level</u>	<u>MCC Dual Enrollment Credit Available</u>
72000	Career and College Readiness I	1	9	1
72100	Career and College Readiness II	1	10	1
17513	AP Comp Sci A	10	11/12	
17613	PLTW AP Comp Sci Principles A	10	10-12	
25323	PLTW Intro to	10	9-12	

	Engineering Design CP			
17723	Programming I CP-DE	10	10-12	4
69824	Robotics CP	5	9-12	
7000	Pathways Internship	5	12	
7100	Pathways Capstone	5	12	
	*Technical Courses			

Career and College Readiness Facilitator Proposed Job Description

The Career and College Readiness Facilitator focuses on improvement of the District's Career and College Readiness programs and services to ensure every student graduating from high school is college and career ready. Coordinates and organizes a comprehensive program of school-based pathways and programs, business and community internships and work experiences that bring community partners and the District together to achieve this goal.

Ideal candidates: Should be a dynamic individual with strong organizational and time management skills; excellent interpersonal skills; strong oral and written communication skills; ability to develop and motivate students and staff; exceptional technical skills with data systems, spreadsheets, and productivity software; and the ability to work independently and collaboratively. Bachelor's Degree or equivalent experience. At least 2 years of direct youth program work experience with career and college readiness arenas preferred.

Responsibilities:

- Coordinates career and college readiness programs including but not limited to Dual Enrollment, Innovation Pathways, and Senior Internships.
- Expand dual enrollment opportunities for credit earning options in community college articulated courses as well as work-based programs.
- In collaboration with district and building administration, develop pathways for launching early college opportunities for students.
- Provide support and leadership for career technical education, school site career readiness programs, internships and services for students entering and attending CHS.
- Serve as a liaison for partners in higher education, business and industry, community, local government and nonprofits.
- Plan, coordinate and support district career and college fairs.
- Develop and maintain a budget for college and career readiness programs.
- Actively seeks and prepares grants and other potential funding source opportunities to support career and college readiness.
- Collaborates with others (e.g. high school and district administrators, teachers and community businesses and organizations) to implement and maintain services/programs.
- Works closely with counselors and teachers to ensure students have a clear understanding of the District's career and college pathways, aligned course offerings, and completion requirements.
- Assists with the development of schools' master schedule to ensure equitable access to college and career pathways for all students.
- Review existing and pending legislation related to local, state and federal guidelines as it relates to the assigned areas.
- Collect and analyze relevant student achievement and program data to inform improvement efforts, including post graduate placement data.
- Works with the Communication Director to regularly disseminate information and data to school staff, students, parents, and community members regarding program options, efforts and achievements.

Typical hours of operation of the career center are 8 a.m. to 4 p.m. though once monthly evening events may require the direction and attendance of the Career and College Readiness Facilitator. This is a year round position.

CHELMSFORD PUBLIC SCHOOLS

Jay Lang, Ed.D., Superintendent

Memorandum

To: Members of the School Committee

From: Jay Lang, Ed.D., Superintendent of Schools

Date: July 18, 2021

Re: Designation of Pond Street to Parker Middle School District

There are currently two (2) houses located on Pond Street, numbers 3 and 4. Pond Street is currently zoned to Byam Elementary and McCarthy Middle School. Pond Street runs through two main streets at the Heart Pond Beach/Heart Pond, Acton Road and Parkerville Road. However, the only two houses on Pond Street are located closer to Parkerville Road. There are no school age children residing at 3 Pond Street. I was approached by the resident of 4 Pond Street who has an elementary age child concerned about the middle school assignment and pick-up/drop-off location on Acton Road for middle school. The Parkerville Road pick-up/drop-off location is closer and more convenient for the resident and their child, it is the location of their current Byam Elementary School pick-up/drop-off location.



I met with the parent requesting the revised middle school designation, reviewed the pick-up/drop-off locations, proximity to the homes, and rationale for the request. No change was requested or is being contemplated for the elementary school designation, it shall remain Byam Elementary School. After review and consideration of the request and rationale, I recommend the homes at 3 and 4 Pond Street be designated to Parker Middle School instead of McCarthy Middle School. There is no impact on enrollment at either school because of this designation.

CHELMSFORD PUBLIC SCHOOLS

Jay Lang, Ed.D., Superintendent

Memorandum

To: Members of the School Committee
From: Jay Lang, Ed.D., Superintendent of Schools
Date: July 19, 2021
Re: Chelmsford Public Schools: 2020/21 Year in Review

As I reflect on my sixth year leading the Chelmsford Public Schools (CPS), I am deeply grateful for the encouragement and support I have received from students, parents, staff, and community members; I feel privileged to work with you as superintendent. I do not take the opportunity to lead this district lightly. Your support for our students is truly remarkable, and I look forward to working with you and the greater Chelmsford community as we build on past successes in the district and work to make CPS the best public school system in the state.

We have accomplished much over this past year. I am very proud of our work, especially considering the pandemic, and I thank you for guiding and supporting me and the CPS staff as we strive to address students' academic, social, and emotional needs. I feel encouraged every day when I walk through schools, attend events, and witness firsthand the dedication to meeting student needs shown by our teachers, paraprofessionals, building administrators, and support staff.

The 2020/21 school year has been like no other in memory. On Friday March 13, 2020, all schools across the Commonwealth of Massachusetts closed for in-person learning due to the COVID-19 pandemic. Districts transitioned to remote learning in the spring of 2020, for what was originally anticipated to be several days or weeks, however, the weeks turned into months and the summer of 2020 was quickly upon us. Our students and staff did not return to our school buildings for in-person learning to end the 2019/20 school year; students and staff worked remotely to maintain routines, sustain relationships, and advance learning. Much of the summer of 2020 was spent reviewing advisories from state agencies on what “school” would look like in the fall of 2020, when students and staff returned to our buildings. Working groups comprised of parents and staff met throughout the summer to develop options for in-person, hybrid, and remote learning given community- and school-level health metrics and guidance from local and state agencies. The hard work and long hours spent planning for the 2020/21 school year resulted in several program options for our families, students and staff to select from as the 2020/21 school year began in September, 2020.

At the elementary, middle and high school levels of the district, Chelmsford offered a choice of hybrid (in-person/remote instruction) or full remote instruction to students. Families selected the option that best suited their child(ren) and family needs given the health situation presented by COVID-19. Throughout the school year, our district stressed the importance of adhering to public health recommendations, including mask wearing, practicing good hand hygiene, social distancing, and staying home when a student or staff member was experiencing COVID-19 related symptoms. Our staff has never worked harder than they did this year, it challenged and pushed us as educators in ways we have not previously been challenged or pushed. As we close the 2020/21 school year, I am thankful for the support we have received from our parent community and tremendous effort our staff placed on making the 2020/21 school year truly the best it could possibly be for the students of Chelmsford. As we bring the 2020/21 school year to a close, our COVID-19 numbers in the community remain on the decline, and within our schools remain incredibly low, due to the collective effort of our Chelmsford school communities.

I look forward to the 2021/22 school year and a return to more traditional “school” in September, 2021. This summer promises to be another busy one as we review and revise our practices and protocols to welcome all students back to full-time in-person learning in the fall. Following are some highlights of our collective work this year:

FY2020 Massachusetts DESE Financial Audit

Every year, each school district in Massachusetts must submit an external audit of their end-of-year financial report to the Massachusetts Department of Elementary and Secondary Education (DESE). Powers & Sullivan, LLC performed the district’s external financial audit for the year ending June 30, 2020. As noted in the audit report, the auditors had no financial findings or financial reporting recommendations. This outcome is desirable and significant, given the number of financial audits and reviews of CPS conducted in prior fiscal years, each with findings and recommendations for improvement of financial practices.

FY2021 Budget Administration

School Committee members received regular reports on the district’s finances throughout FY2021, including the local operating budget, grant funds, and revolving funds. After reviewing the FY2021 budget, I am pleased to report the district has continued to make great strides in stabilizing its finances. By implementing strict financial practices, it has accrued several reserve fund balances for future budget needs. At the end of FY2021, the district can:

- reserve approximately \$ 2.3 million in the special education circuit breaker revolving fund to pay for future unanticipated/unfunded special education student tuition and/or transportation costs (By contrast, just six years ago in

the fall of 2015, the school department had to request a supplemental appropriation of \$ 500,000 from the town to cover unanticipated special education tuition costs as no reserve fund balance was available).

- carry over approximately \$ 1.3 million in food service/school nutrition funds. This is a significant achievement, given that many school districts find themselves operating their food service programs at a deficit. A portion of these funds will be allocated to a capital improvement project in FY2022.
- set aside approximately \$ 2 million in school choice funds as a reserve for future spending by the School Committee on educational programs and services to augment current program offerings in the schools, or a contingency in the event of an unanticipated budget shortfall. School choice funds are utilized annually to support the 1:1 Chromebook initiative.

FY2022 Budget Presentation and Review

In February, the administration presented the FY2022 general fund operating budget to the School Committee, including net school spending compliance and comparable community analysis (demographic and financial). We highlighted the assumptions that underlie the FY2022 budget, including normal step and lane increases, a decrease in special education tuition costs, and funding to support a tutoring support service model at the elementary and middle school levels to augment grant funding that supports interventionist positions providing small group, Tier II, instruction to students identified in need of targeted academic interventions and academic supports. The School Committee held public input sessions and reviewed district-level budget detail and a staff salary book that cross-walked salaries to the main budget document. The budget presented and reviewed was in-line with Town Manager Cohen's revised recommended budget increase of \$3.3 million, \$ 61.6 million to \$ 65 million, to support the Chelmsford Public Schools.

At the June 17, 2021 town meeting, representatives once again asked thoughtful questions, received straightforward answers, and approved (unanimously) the FY2022 revised funding request of \$65 million to support CPS.

Chapter 70 and Legislative Funding Analysis

The district contracted with Mr. Roger Hatch, retired MA DESE school finance administrator, to revise and update a report detailing how the state funding formula (Ch. 70 aid) affects school finances in Chelmsford – historically, at the present time, and looking into the future – considering the enacted legislation at the state level.

1:1 Technology Initiative

In FY2019, an *Information Communication and Technology Services Steering Committee* was convened to discuss and plan for a 1:1 Chromebook implementation in the district. The committee's 24 members represented all our stakeholder groups. The committee

brought together district and building administrators, teachers, technology integration specialists, technicians, unions, and parents. It was a diverse mix of interested parties, and everyone worked very hard to make sure critical components for the roll-out were addressed.

The committee followed the International Society for Technology in Education (ISTE) recommended guidelines to address planning a 1:1 implementation. This gave the committee a good starting point to think about all the changes that teachers, students, and parents would experience as this initiative unfolds. Documentation was produced to serve as a guide for the district as we begin this journey. The plan they developed requires constant revisiting based on administrator, teacher, student, and parent feedback. This is both expected and encouraged. We want the CPS 1:1 initiative to be successful, and it will be, because the approach taken is deliberate and founded in best instructional practices. Funding to launch the 1:1 Chromebook initiative was approved and the CPS 1:1 Chromebook initiative launched in FY2020.

Funding for the third year of implementation of the 1:1 Chromebook initiative is incorporated in the FY2022 budget to provide all incoming 5th grade students at McCarthy and Parker Middle Schools and 9th grade students at Chelmsford High School with a district-provided computer (Chromebook) for use at home and in school. At the start of the 2021/22 school year, all grade 5, 6, 7, 9, 10 and 11 students will be provided with a district issued computer for use at home and in school.

Return-to-School Planning

Throughout the summer and fall of 2020, committee members were updated on trends in student enrollment, learning model selection (hybrid or remote), class size and teacher assignments, student transportation modifications for riders and eligibility, updated cleaning and sanitization protocols, and food service and school nutrition program modifications due to COVID. As the school year progressed, committee members received regular updates on student transitions between learning models, modifications to extracurricular activities, such as athletics and clubs, and the eventual return to full-time in-person learning of elementary school students on April 5, 2021, middle school students on April 28, 2021, and high school students on May 3, 2021. The district concluded the school year with all students having the ability to attend full-time in-person learning at all levels.

COVID Health and Safety Practices and Protocols

Throughout the school year, district administrators worked closely with community and town partners, including the Chelmsford Board of Health, to use community level COVID data to guide learning model decision making and to review and refine COVID protocols for positive case management and the identification of close contacts. Further, the district refined its public communication of COVID cases within the Chelmsford Public

School community to include daily notification of positive COVID cases within each school and a weekly COVID dashboard notification of positive cases within the district.

In March, the district implemented a voluntary COVID pool testing program, providing weekly on-site COVID tests, free of charge, to any student or staff member that consented to be part of the pool testing initiative. From the start of the program in March, through its conclusion in June, a total of 11,433 tests were administered, yielding a total of five (5) positive tests, a .04% positivity rate. This measure, along with enhancements to each schools HVAC system, the procurement and use of personal protective equipment (PPE), and social distancing measures (proper hand hygiene, spacing, etc.) were implemented to provide for the health, safety and well-being of our students and staff.

As K-12 public school staff became eligible to receive the COVID vaccine in March, district and school administrators encouraged and worked to coordinate appointments for staff to receive the vaccine. By the return to full-time in-person learning in April, over 700 staff in the district had received the COVID vaccine. Many more have since done so. Further, when vaccine eligibility was expanded to include individuals 12 years of age and older, the district partnered with a local pharmacy to provide free, COVID vaccine doses on-site at Chelmsford High School for interested individuals. We will continue to encourage and assist interested students and staff to receive the COVID vaccine as a measure to allow our schools to return to more traditional, pre-pandemic school operation.

CPS Website Redesign

A goal of the school committee and administration was achieved this spring, when on May 1, a new website launched to improve communication with all district stakeholders as it pertains to general announcements, school and district achievements, and matters of informational importance. The district engaged the services of a firm to build a new website for CPS to include district and individual school pages. Further enhancements to the website will be implemented this summer and fall as individuals, departments and schools create content to keep parents and students informed of happenings in the district.

Over this past year, we have accomplished much as we worked together. In addition to the aforementioned pandemic related actions of the past year, we continued to administer and manage the day-to-day operations of the school district, approved capital plans for FY2022, submitted an application for MSBA funding consideration of a future long-term school building project, developed new programming, such as the Innovation Pathways Program at Chelmsford High School, and began a review of diversity, equity and inclusiveness practices in our school system.

In addition to the developments already listed, we have taken steps to continue to rebuild both the school community's and the greater Chelmsford community's confidence in the school administration. I have worked closely with Town Manager Cohen and the members of his financial team to provide accurate and timely information on our budget to Chelmsford's boards. We will close the books on FY2021 with a positive fund balance and we will set aside remaining school choice funds as a reserve for School Committee use. Much work lies ahead, but I strongly feel we are continuing to move in the right direction. I am excited about our staff's past accomplishments in the district this past year and look forward to a successful 2021/22 school year.

CHELMSFORD PUBLIC SCHOOLS

Jay Lang, Ed.D., Superintendent

Memorandum

To: Members of the School Committee
From: Jay Lang, Ed.D., Superintendent of Schools
Date: July 18, 2021
Re: 2020/2021 Superintendent's Evaluation Process

Below is a proposed timeline and process for conducting my evaluation for the 2020/2021 school year. This is in-line with previous evaluations conducted.

Superintendent Evaluation Process

1. The superintendent submits a Year-in-Review Report at the July 20, 2021 regular school committee meeting and presents the highlights to the school committee. The school committee members will have an opportunity to ask clarifying questions or request additional evidence/information for use in completing the superintendent's evaluation.
2. Each school committee member prepares an End-of-Cycle Summative Evaluation Report by July 26, 2021 taking into consideration the Year-in-Review Report submitted by the superintendent as well as any other relevant evidence/information for the purpose of arriving at:
 - An assessment of progress on goals;
 - A rating of the superintendent's performance on the Standards;
 - An overall rating of the superintendent's performance.

Members will electronically submit their evaluation reports to Chairman King, copied to the superintendent, by July 26, 2021.

3. The Chair (Dennis) drafts an End-of-Cycle Summative Evaluation Report of the superintendent for the committee. The Chair will:
 - Prepare a single summative evaluation based upon the preponderance of individual ratings;
 - The Chair sends the summative evaluation to committee members by July 29, 2021;
 - The school committee adopts a final End-of-Cycle Summative Evaluation Report (on agenda for August 3, 2021).

CHELMSFORD PUBLIC SCHOOLS

Jay Lang, Ed.D., Superintendent

This timeline will allow us to review the current year and move the discussion to the next (2021/22) school year at our August school committee meeting dates. To aid in your review and evaluation of my work, I have attached an evaluation rubric taken from MA DESE for the superintendent's evaluation. This rubric is to be completed by each individual member and then submitted individually to Chairman King for compilation. The individual evaluations *are not public record* and *are not shared with the public*. The cumulative summative document (ratings and comments) that Chairman King will compile based upon individual member ratings will become public record and will be shared with the public.

I have colored coded the rubric for you. Each box that is colored (yellow and green) requires a rating. It is recommended that you complete the yellow sections first, review the ratings, and go back and complete the green sections. The green sections are overall summative ratings for each area included in the yellow sections. I hope this make sense, please feel free to let me know if there is anything I can provide to help in your review.

I am also available/willing to meet individually with any committee member that desires to review the work of this past year and assist in providing additional evidence of practice where it may be helpful. If you would like to schedule a time to meet, please reach out and we will get together.



CHELMSFORD PUBLIC SCHOOLS

Dr. Linda Hirsch, Assistant Superintendent

MEMORANDUM

To: Dr. Jay Lang, Superintendent
Members of the Chelmsford School Committee

From: Dr. Linda Hirsch, Assistant Superintendent *Linda J. Hirsch*

Date: July 20, 2021

RE: Academic Update - End-Of-Year 2021

Attached you will find a presentation on academic data used to assess students in grades K-8 in both ELA and mathematics. Specially, I will review the end-of-year data for iReady, Acadience Reading, and Rapid Automatized Naming (RAN) testing.

If you have any questions, please feel free to contact me.



A pair of black-rimmed glasses is positioned horizontally across the center of the image, resting on a stack of books. A red bookmark is visible on the left side of the books. The background is a soft-focus view of the book pages and the glasses.

End-Of-Year Academic Update - 2021

Chelmsford Public Schools

July 20, 2021

Benchmark Data

iReady

Acadience
Reading and RAN



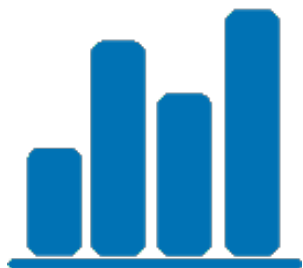
i-Ready™

Diagnostic
End-Of-Year



Math Performance Review

Who Is Included in the Analysis?



Fall Performance

2,914 students

Spring Performance

2,858 students

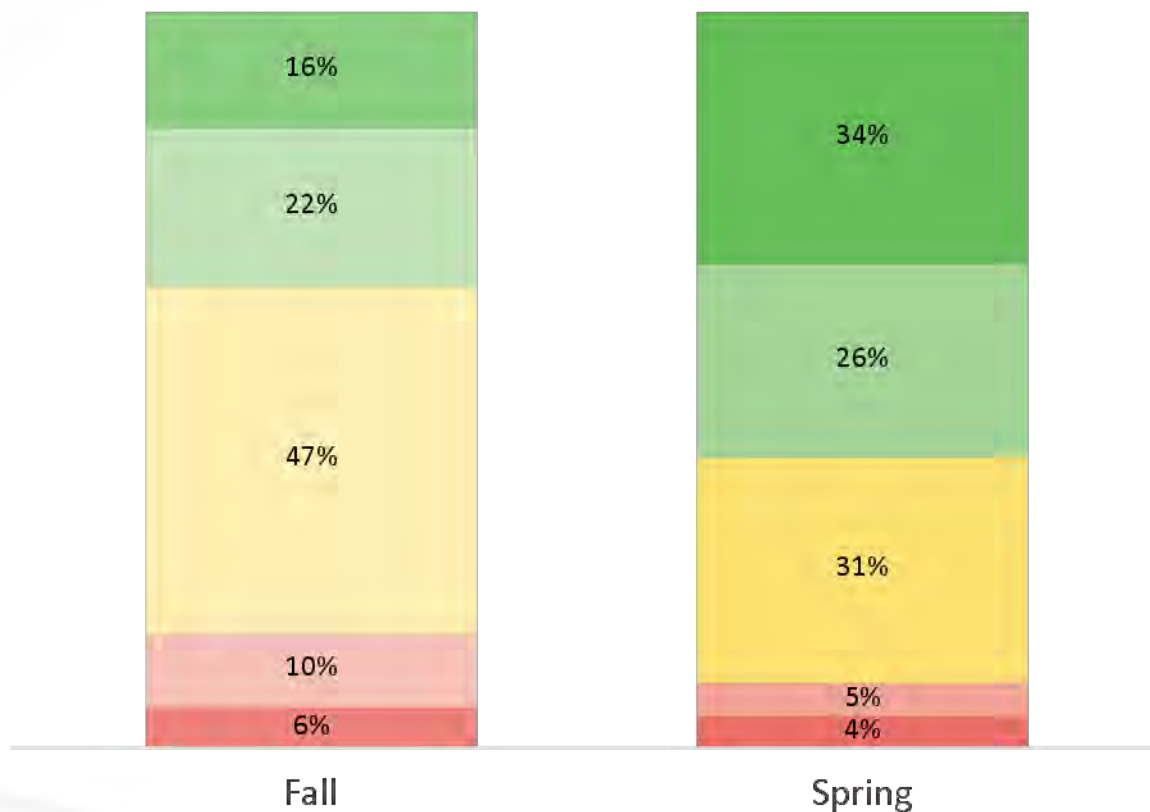


**Students Included in Fall
and Spring Comparisons**

2,797 students

How Have Relative Placements Changed From Fall to Spring?

Placement Distribution, Fall 20-21 to Spring 20-21



N = 2,797

Mid On-Grade or Above

Students who have met the minimum requirements for the expectations of college- and career-ready standards in their grade level.

Early On-Grade

Students who have only partially met these grade-level expectations.

1 Grade Below

Students placed one year below grade level.

2 Grades Below

Students placed two years below grade level.

3+ Grades Below

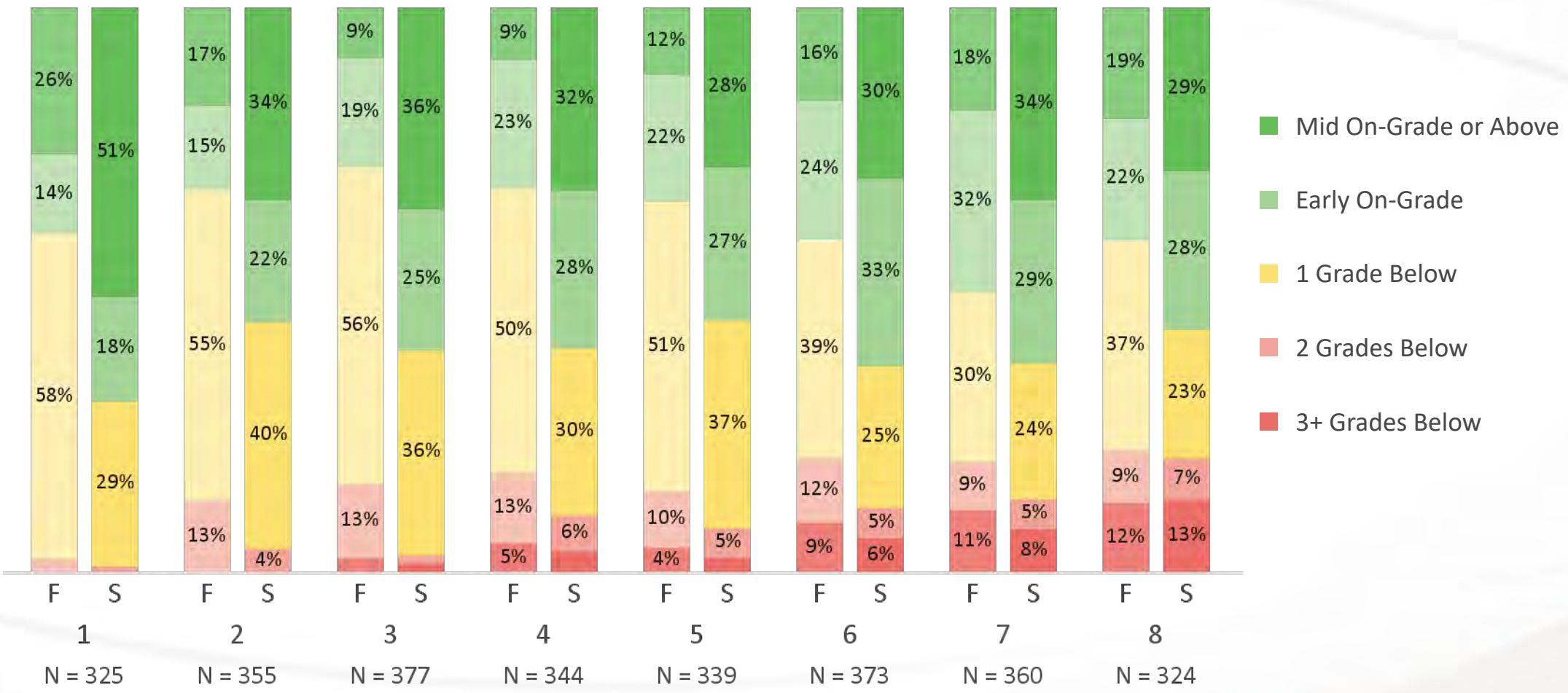
Students placed three or more years below grade level.

i-Ready's placements are an indication of what students are expected to know at each grade level. The mid on-grade placement refers to students who may be considered proficient for their grade.

This is a longitudinal analysis.

How Have Relative Placements Changed From Fall to Spring?

Placement Distribution, Fall 20-21 to Spring 20-21



i-Ready's placements are an indication of what students are expected to know at each grade level. The mid on-grade placement refers to students who may be considered proficient for their grade.

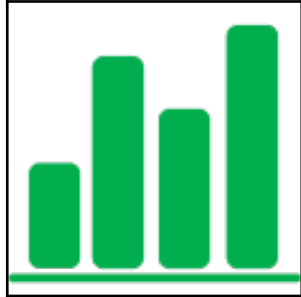
iReady Math

School	June 2021 Tier 1 & 2	June 2019 Tier 1 & 2
Byam	95%	97%
Center	97%	97%
Parker	84%	92%
Harrington	96%	97%
McCarthy	89%	93%
South Row	96%	98%



Reading Performance Review

Who Is Included in the Analysis?



Fall Performance

2,923 students

Spring Performance

2,864 students

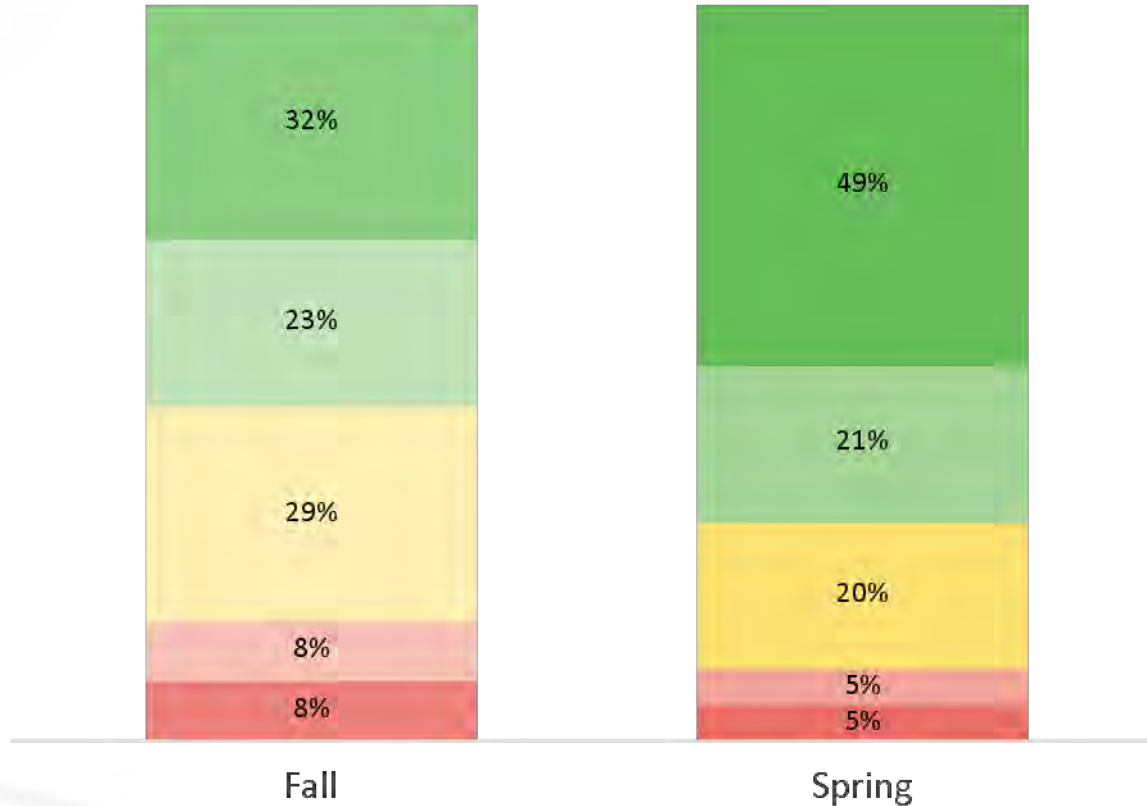


**Students Included in Fall
and Spring Comparisons**

2,803 students

How Have Relative Placements Changed From Fall to Spring?

Placement Distribution, Fall 20-21 to Spring 20-21



N = 2,803

Mid On-Grade or Above

Students who have met the minimum requirements for the expectations of college- and career-ready standards in their grade level.

Early On-Grade

Students who have only partially met these grade-level expectations.

1 Grade Below

Students placed one year below grade level.

2 Grades Below

Students placed two years below grade level.

3+ Grades Below

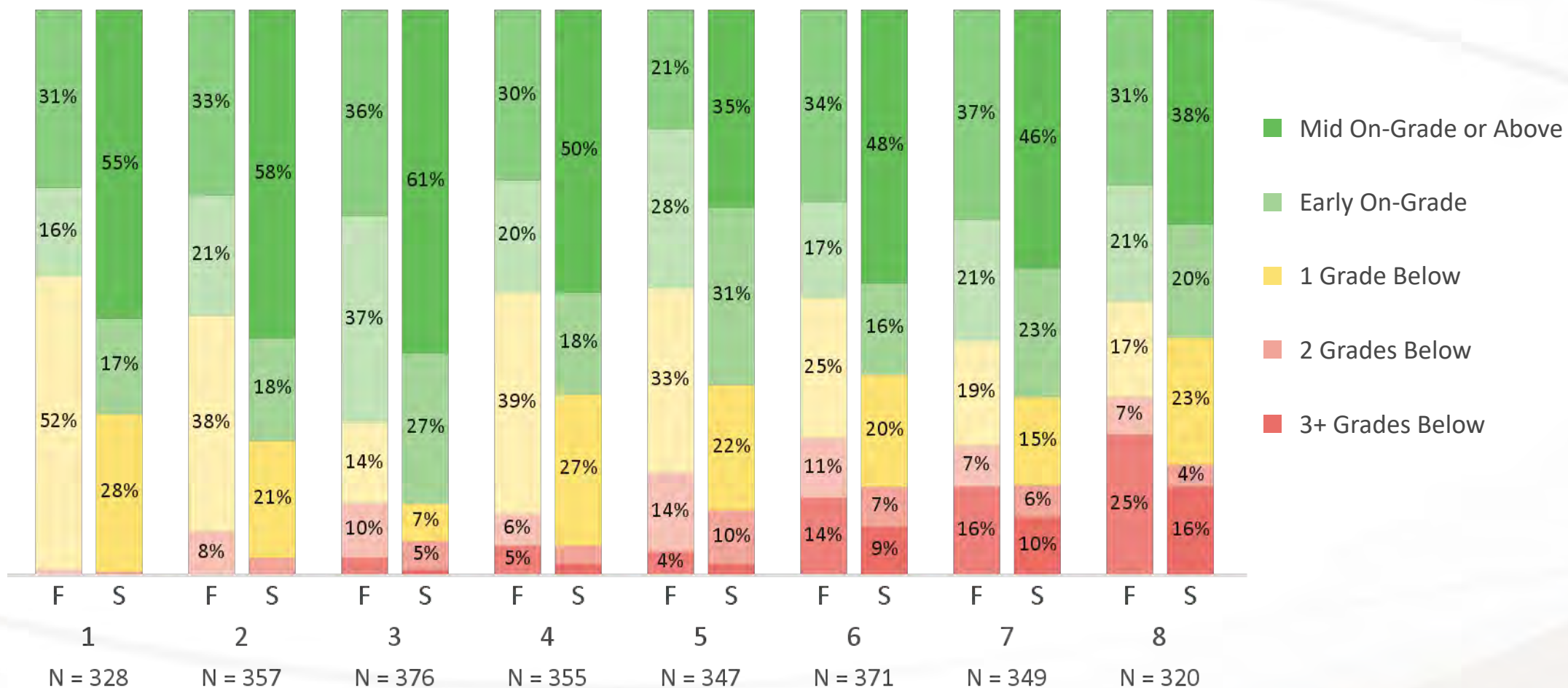
Students placed three or more years below grade level.

i-Ready's placements are an indication of what students are expected to know at each grade level. The mid on-grade placement refers to students who may be considered proficient for their grade.

This is a longitudinal analysis.

How Have Relative Placements Changed From Fall to Spring?

Placement Distribution, Fall 20-21 to Spring 20-21



i-Ready's placements are an indication of what students are expected to know at each grade level. The mid on-grade placement refers to students who may be considered proficient for their grade.

iReady ELA

School	June 2021 Tier 1 & 2	June 2019 Tier 1 & 2
Byam	96%	98%
Center	97%	97%
Parker	82%	83%
Harrington	96%	97%
McCarthy	88%	88%
South Row	97%	99%

ACADIENCE
READING (K-1)

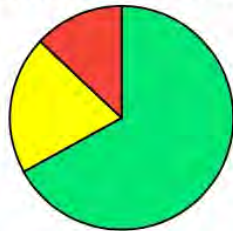


acadience™
learning

Acadience Reading Gr. K

Beginning of Year Reading Composite Score

District-wide: Chelmsford Public Schools



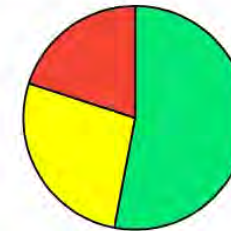
- 67% (n = 224)
- 20% (n = 67)
- 13% (n = 42)

Middle of Year Reading Composite Score



- 36% (n = 123)
- 30% (n = 103)
- 34% (n = 118)

End of Year Reading Composite Score



- 53% (n = 189)
- 27% (n = 95)
- 20% (n = 72)

iReady Reading Gr. K

Switch Table View: Placement Summary

Show Results By: Grade

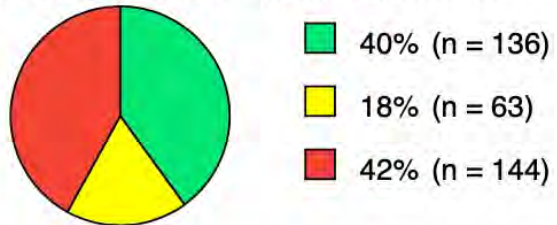
Showing 1 of 9

K	Overall Grade-Level Placement					Students Assessed/Total	
Grade K		66%	24%	10%	0%	0%	359/364

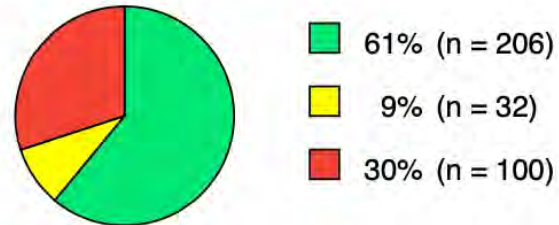
Acadience Reading Gr. 1

Beginning of Year Reading Composite Score

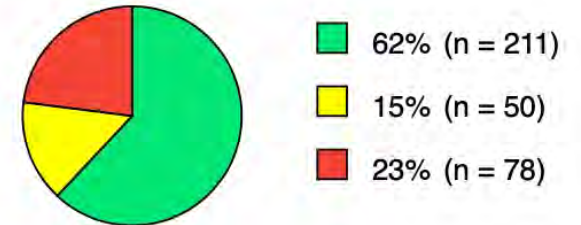
District-wide: Chelmsford Public Schools



Middle of Year Reading Composite Score



End of Year Reading Composite Score



iReady Reading Gr. 1

Switch Table View

Placement Summary

Show Results By

Grade

Showing 1 of 9

1

Overall Grade-Level Placement



Students Assessed/Total

Grade 1



55%

17%

28%

1%

0%

344/346

Rapid Automatic Naming (RAN)



RAN Data

Kindergarten

Beginning of the Year

9% of students scored below 10th percentile

End of the Year

5% of students scored below 10th percentile

Grade 1

Beginning of the Year

10% of students scored below 10th percentile

End of the Year

4% of students scored below 10th percentile

QUESTIONS?



CHELMSFORD PUBLIC SCHOOLS

Memorandum

TO: Jay Lang, Ed.D., Superintendent of Schools
Members of the School Committee

FROM: Joanna Johnson-Collins, Director of Business & Finance

DATE: July 16, 2021

RE: FY2021 Financial Report – Prelim 4th Quarter (July 2020 through June 2021) and Budget Transfers

Attached please find a Year-to-Date Budget Report from MUNIS detailing the school department's financial activity through June 30, 2021 for the \$ 61,667,000 annual operating budget. This a preliminary report as there are still a few entries before closing out the fiscal year. I will present the final reports for the local operating budget, grants and revolving funds and student activity accounts at the next school committee meeting in August 2021.

BUDGET UPDATE AND TRANSFERS

The results are as follows:

FY21 BUDGET	FY21 YTD EXPENDED	FY21 ENCUMBRANCES	FY21 AVAILABLE BUDGET
\$ 61,667,000	\$ 59,973,504.56	\$ 1,491,902.76	\$ 201,691.68

Throughout the fiscal year I have summarized a few of the larger budget variances. Many of the funds available due to the favorable budget variances were reallocated to recommended one-time purchases. Those budget transfers were approved at school committee meetings in April and May. After the one-time purchases, there were still some favorable balances (e.g. utility costs, day to day substitutes, various labor accounts), with the intent to utilize these favorable balances to build additional allowable reserve in a few of the revolving funds (e.g. transportation, athletics, and school choice) for future use. The figures in the reports also reflect the special education circuit breaker offset entry of \$ 3,014,088 (crediting special education OOD tuitions in the local operating budget and debiting the circuit breaker revolving fund), maintaining the maximum reserve amount of \$ 2,330,272 in the circuit breaker revolving fund (one year of circuit breaker revenue). Below is a summary of the six budget transfers necessary after making these entries.

From DESE Code	To		Amount
29 Favorable Areas	2420	Instructional Equipment	11,214
	2430	General Supplies	81,994
	3510	Athletics	257,594
	4110-4210	Custodial Services	545,198
	5150	Employee Separation Costs	205,681
	7200	Capital Land & Buildings	8,271
	Total		1,109,952

Suggested Motion:

I recommend the school committee vote to approve FY2021 local operating budget transfers totaling \$ 1,109,952 from twenty-nine favorable DESE Categories to the six DESE Categories noted above for the Chelmsford Public Schools.

FINAL ENTRIES AND TRANSFERS

As presented in the June 15, 2021 school committee meeting, we projected that the FY2021 budget may still have budget funds available to be used to build the reserve in the school nutrition revolving fund for a kitchen renovation project in FY2022. As noted above and in the attached reports, we still have a favorable variance of \$ 201,691.68 in the FY2021 operating budget. We recommend an expenditure transfer of that amount crediting the school nutrition revolving fund labor account and debiting the local operating budget Food Services account (DESE Category 3400). While the figures are still preliminary, this would bring the school nutrition revolving fund reserve balance close to \$ 1.3M.

After this journal entry, our final FY2021 local operating budget expenditures and encumbrances would total \$ 61,667,000. An additional budget transfer would be required which is noted below. The budget transfer is slightly less than the \$ 201,691.68 noted since the food service category is favorable.

From DESE Code		To			Amount
29 Favorable Areas		3400		Food Services	181,311

Suggested Motion:

I recommend the school committee vote to approve FY2021 local operating budget transfers totaling \$ 181,311 from twenty-nine favorable DESE Categories to the Food Service DESE Category noted above for the Chelmsford Public Schools.

Thank you for the opportunity to provide this update.

CHELMSFORD PUBLIC SCHOOLS
 FY21 BUDGET SUMMARY
 PRELIMINARY

	2020-2021 ORIGINAL APPROVED BUDGET	2020-2021 APPROVED BUDGET TRANSFERS	2020-2021 REVISED BUDGET	2020-2021 ACTUAL SPEND AND ENCUMBRANCES	2020-2021 AVAILABLE BUDGET
1110 SCHOOL COMMITTEE	33,400		33,400	23,513	9,887
1210 SUPERINTENDENT	436,400		436,400	403,100	33,300
1220 ASST. SUPERINTENDENT	244,000		244,000	235,224	8,776
1230 DISTRICT WIDE	375,700		375,700	339,287	36,413
1410 BUSINESS AND FINANCE	414,558		414,558	400,180	14,378
1420 HUMAN RESOURCES	310,687		310,687	239,284	71,403
1430 - 1435 LEGAL SERVICES & SETTLEMENTS	140,000		140,000	115,053	24,947
1450 DISTRICTWIDE MIS	1,331,822		1,331,822	1,219,944	111,878
2110 CURRICULUM DIRECTORS - REGULAR EDUCATION	1,285,956	(61,643)	1,224,313	1,214,937	9,376
2110 CURRICULUM DIRECTORS - SPECIAL EDUCATION	891,441	(7,763)	883,678	877,389	6,289
2210 SCHOOL LEADERSHIP	2,745,005		2,745,005	2,656,837	88,168
2300 - 2305 CLASSROOM TEACHERS - REGULAR EDUCATION	23,676,757	(543,136)	23,133,621	23,064,295	69,327
2310 TEACHERS SPECIALISTS - REGULAR EDUCATION	1,858,180	(189,279)	1,668,901	1,637,470	31,431
2310 TEACHERS SPECIALISTS - SPECIAL EDUCATION	6,378,441	(6,142)	6,372,299	6,365,810	6,489
2320 MEDICAL/THERAPUTIC SERVICES	399,456		399,456	399,456	0
2325 SUBSTITUTES	590,000		590,000	447,720	142,280
2330 PARAPROFESSIONALS	4,148,244	(737,352)	3,410,892	3,365,979	44,913
2340 LIBRARY/MEDIA CENTER	761,187		761,187	761,187	0
2357 PROFESSIONAL DEVELOPMENT	165,775	(1,316)	164,459	80,633	83,826
2410 - 2415 TEXTBOOKS & INSTRUCTIONAL MATERIALS	545,727	453,616	999,343	963,975	35,368
2420 INSTRUCTIONAL EQUIPMENT	153,050	30,733	183,783	194,997	-11,214
2430 GENERAL SUPPLIES	552,425	16,141	568,566	650,560	-81,994
2440 OTHER INSTRUCTIONAL SERVICES - SPECIAL ED	192,000		192,000	87,366	104,634
2451 - 2455 CLASSROOM INST TECHNOLOGY & SOFTWARE	625,000	565,651	1,190,651	1,189,656	995
2710 - 2800 GUIDANCE & PSYCHOLOGICAL SERVICES	2,383,701		2,383,701	2,284,570	99,131
3200 MEDICAL & HEALTH SERVICES	843,152		843,152	780,646	62,506
3300 TRANSPORTATION	3,842,529	(553,620)	3,288,909	3,269,206	19,703
3400 FOOD SERVICES	119,362	137,259	256,621	236,240	20,381
3510 ATHLETIC DEPARTMENT	660,502	128,087	788,589	1,046,183	-257,594
3520 OTHER STUDENT ACTIVITIES	182,690		182,690	157,899	24,791
3600 SCHOOL SECURITY	206,916		206,916	201,589	5,327
4110 - 4210 - 4230 CUSTODIAL SERVICES	1,730,207	104,866	1,835,073	2,380,271	-545,198
4120 - 4130 HEATING OF BUILDINGS & UTILITY SERVICES	1,200,515		1,200,515	1,121,847	78,668
5150 EMPLOYEE SEPERATION COSTS	42,926		42,926	248,607	-205,681
6200 CIVIC ACTIVITIES AND COMMUNITY SVCS	0	90,600	90,600	86,900	3,700
7200 CAPITAL LAND AND BUILDING	0	573,298	573,298	581,569	-8,271
9300 TUITIONS	2,199,289		2,199,289	888,320	1,310,969
9300 PREPAID TUITIONS	0		0	1,247,607	-1,247,607
Grand Total	61,667,000	0	61,667,000	61,465,308	201,692

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TOWN OF CHELMSFORD
YEAR-TO-DATE BUDGET REPORT

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FOR 2021 99

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
0001 GENERAL FUND							
000 UNDEFINED							
1110 SCHOOL COMMITTEE							
11110000 51070 SC SEC SAL	5,200	0	5,200	5,400.00	.00	-200.00	103.8%
11110000 54000 SC SUPPLIES	200	0	200	.00	.00	200.00	.0%
11110000 57130 SC CONFERENCE	3,000	0	3,000	.00	.00	3,000.00	.0%
11110000 57800 SC OTHER EXPENSE	25,000	0	25,000	18,113.11	.00	6,886.89	72.5%
TOTAL SCHOOL COMMITTEE	33,400	0	33,400	23,513.11	.00	9,886.89	70.4%
1210 SUPERINTENDENT							
11210000 51003 ADMINISTRATOR	20,176	0	20,176	20,176.12	.00	-.12	100.0%
11210000 51050 SUPT SALARY	200,277	0	200,277	200,276.96	.00	.04	100.0%
11210000 51060 COMMUNICATIONS-M	61,200	0	61,200	41,895.40	.00	19,304.60	68.5%
11210000 51070 SUPT SECRETARY S	56,698	0	56,698	43,428.54	.00	13,269.46	76.6%
11210000 53990 CONTRACTED SERVI	50,000	0	50,000	46,692.37	.00	3,307.63	93.4%
11210000 54000 SUPPLIES	10,000	0	10,000	1,911.96	.00	8,088.04	19.1%
11210000 57800 OTHER CHARGES/EX	38,049	0	38,049	48,718.90	.00	-10,669.90	128.0%
TOTAL SUPERINTENDENT	436,400	0	436,400	403,100.25	.00	33,299.75	92.4%
1220 ASST. SUPERINTENDENT							
11220000 51003 ADMINISTRATOR	11,711	0	11,711	11,710.53	.00	.47	100.0%
11220000 51050 ASST. SUPT. SALA	153,000	4,000	157,000	157,000.12	.00	-.12	100.0%
11220000 51070 ASST. SUPT. SEC.	55,289	0	55,289	56,479.57	.00	-1,190.57	102.2%
11220000 54000 ASST SUPT SUPPLI	5,000	0	5,000	4,547.44	.00	452.56	90.9%
11220000 57800 ASST SUPT OTH EX	19,000	-4,000	15,000	5,486.68	.00	9,513.32	36.6%
TOTAL ASST. SUPERINTENDENT	244,000	0	244,000	235,224.34	.00	8,775.66	96.4%
1230 DISTRICT WIDE							
11230000 53140 COPIER - ADMINIS	120,000	0	120,000	102,473.57	.00	17,526.43	85.4%

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TOWN OF CHELMSFORD
YEAR-TO-DATE BUDGET REPORT

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FOR 2021 99

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
<u>11230000 53420 POSTAGE</u>	36,200	0	36,200	20,608.51	8,000.00	7,591.49	79.0%
<u>11230000 53990 ADVERTISING</u>	1,500	0	1,500	806.44	.00	693.56	53.8%
<u>11230000 54206 SOFTWARE</u>	205,000	0	205,000	206,023.46	.00	-1,023.46	100.5%
<u>11230000 57100 COOR. TRAVEL & C</u>	6,500	0	6,500	1,075.59	.00	5,424.41	16.5%
<u>11230000 57800 COOR. DUES</u>	6,500	0	6,500	299.00	.00	6,201.00	4.6%
TOTAL DISTRICT WIDE	375,700	0	375,700	331,286.57	8,000.00	36,413.43	90.3%
<u>1410 BUSINESS AND FINANCE</u>							
<u>11410000 51003 ADMINISTRATOR</u>	5,602	0	5,602	5,602.02	.00	-.02	100.0%
<u>11410000 51050 SAL/BUSINESS MAN</u>	127,726	0	127,726	127,726.04	.00	-.04	100.0%
<u>11410000 51070 BUS OFFICE- SECR</u>	256,146	0	256,146	251,461.03	.00	4,684.97	98.2%
<u>11410000 53990 BUS OFFICE-CONTR</u>	15,000	0	15,000	10,300.00	.00	4,700.00	68.7%
<u>11410000 54000 BUSINESS OFFICE-</u>	3,100	0	3,100	2,063.25	.00	1,036.75	66.6%
<u>11410000 57800 BUSINESS OFFICE-</u>	6,984	0	6,984	3,028.00	.00	3,956.00	43.4%
TOTAL BUSINESS AND FINANCE	414,558	0	414,558	400,180.34	.00	14,377.66	96.5%
<u>1420 HUMAN RESOURCES</u>							
<u>11420000 51003 ADMINISTRATOR</u>	5,602	0	5,602	5,602.02	.00	-.02	100.0%
<u>11420000 51050 SAL/HR/DIRECTOR</u>	131,726	0	131,726	131,726.04	.00	-.04	100.0%
<u>11420000 51060 H/R SUBSTITUTES</u>	30,914	0	30,914	20,926.10	.00	9,987.90	67.7%
<u>11420000 51070 HR SEC SALARY</u>	87,461	0	87,461	73,645.33	.00	13,815.67	84.2%
<u>11420000 53990 CONTRACTED SERVI</u>	45,000	0	45,000	1,869.98	.00	43,130.02	4.2%
<u>11420000 54000 HR SUPPLIES</u>	2,000	0	2,000	1,414.42	.00	585.58	70.7%
<u>11420000 57800 HR OTHER EXPENSE</u>	7,984	0	7,984	4,100.00	.00	3,884.00	51.4%
TOTAL HUMAN RESOURCES	310,687	0	310,687	239,283.89	.00	71,403.11	77.0%
<u>1430 LEGAL SERVICES</u>							
<u>11430000 53040 LEGAL FEES</u>	75,000	0	75,000	97,263.66	2,300.00	-24,563.66	132.8%
<u>11430076 53040 LEGAL FEES - SPE</u>	45,000	0	45,000	15,488.90	.00	29,511.10	34.4%
TOTAL LEGAL SERVICES	120,000	0	120,000	112,752.56	2,300.00	4,947.44	95.9%
<u>1435 LEGAL SETTLEMENTS</u>							
<u>11435076 53990 SPED - LEGAL SET</u>	20,000	0	20,000	.00	.00	20,000.00	.0%

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TOWN OF CHELMSFORD
YEAR-TO-DATE BUDGET REPORT

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FOR 2021 99

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
TOTAL LEGAL SETTLEMENTS	20,000	0	20,000	.00	.00	20,000.00	.0%
1450 DISTRICTWIDE MIS							
<u>11450000 51003 ADMINISTRATOR</u>	5,602	0	5,602	5,602.02	.00	-.02	100.0%
<u>11450000 51050 MIS DIR SALARY</u>	127,726	0	127,726	133,726.04	.00	-6,000.04	104.7%
<u>11450000 51060 SALARIES</u>	192,757	0	192,757	182,457.10	.00	10,299.90	94.7%
<u>11450000 52470 TECHNOLOGY SERVI</u>	80,000	0	80,000	72,883.84	.00	7,116.16	91.1%
<u>11450000 54000 SUPPLIES & MATER</u>	12,000	0	12,000	12,000.00	.00	.00	100.0%
<u>11450000 54204 SCHOOL SECURITY</u>	100,000	0	100,000	39,409.22	.00	60,590.78	39.4%
<u>11450000 57100 TRAVEL IN STATE</u>	9,000	0	9,000	7,622.97	.00	1,377.03	84.7%
<u>11450000 57800 OTHER CHARGES/EX</u>	2,484	0	2,484	.00	.00	2,484.00	.0%
<u>11450000 58510 EQUIPMENT- TECHN</u>	50,000	0	50,000	208,470.89	343.67	-158,814.56	417.6%
<u>14400000 51056 SAL/NETWORK</u>	363,253	0	363,253	250,803.18	.00	112,449.82	69.0%
<u>14400000 52472 COMPUTER SERVICE</u>	389,000	0	389,000	301,512.12	5,113.43	82,374.45	78.8%
TOTAL DISTRICTWIDE MIS	1,331,822	0	1,331,822	1,214,487.38	5,457.10	111,877.52	91.6%
2110 CURRICULUM DIRECTORS							
<u>12110000 51050 SAL/SYS/CURR</u>	1,174,151	-57,237	1,116,914	1,124,350.43	.00	-7,436.43	100.7%
<u>12110000 51070 SAL/SYS/SEC</u>	37,805	0	37,805	37,805.04	.00	-.04	100.0%
<u>12110000 51310 CURRICULUM STIPE</u>	5,000	0	5,000	5,000.00	.00	.00	100.0%
<u>12110000 53170 STAFF DEVELOPMEN</u>	10,000	4,500	14,500	14,008.27	419.67	72.06	99.5%
<u>12110000 53990 CONTRACTED SERVI</u>	35,000	-4,500	30,500	24,050.00	.00	6,450.00	78.9%
<u>12110000 54000 SUPPLIES - CURR</u>	2,000	0	2,000	2,007.38	.00	-7.38	100.4%
<u>12110000 57140 COURSE REIMBURSE</u>	10,000	-4,406	5,594	.00	.00	5,594.00	.0%
<u>12110000 58510 EQUIPMENT</u>	5,000	0	5,000	4,999.52	.00	.48	100.0%
<u>12110023 53990 ELL CONTRACTED S</u>	7,000	0	7,000	2,289.18	7.90	4,702.92	32.8%
<u>12110076 51003 SALARIES ASSISTA</u>	106,651	0	106,651	113,029.02	.00	-6,378.02	106.0%
<u>12110076 51050 SALARIES SUPERVI</u>	130,726	0	130,726	130,726.04	.00	-.04	100.0%
<u>12110076 51310 SALARIES-OVERTIM</u>	5,602	0	5,602	5,602.02	.00	-.02	100.0%
<u>12110076 54000 PARENT ADVISORY</u>	750	0	750	473.92	.00	276.08	63.2%
<u>12110076 54200 SUPPLIES SUPERVI</u>	5,000	-8	4,992	3,362.00	5,198.90	-3,568.85	171.5%
<u>12110076 54204 COMPUTER EQUIPME</u>	3,500	8	3,508	3,507.95	.00	.00	100.0%
<u>12110076 57100 TRAVEL IN STATE</u>	8,900	0	8,900	3,212.32	.00	5,687.68	36.1%
<u>12110076 57310 DUES/OTHER</u>	16,584	0	16,584	11,494.75	.00	5,089.25	69.3%
<u>12110176 51050 SALARIES PROFESS</u>	421,907	0	421,907	425,767.68	.00	-3,860.68	100.9%
<u>12110176 51070 SALARIES SECRETA</u>	81,803	0	81,803	81,802.50	.00	.50	100.0%

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TOWN OF CHELMSFORD
YEAR-TO-DATE BUDGET REPORT

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FOR 2021 99

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
<u>12110976 51050 SAL/CHIPS/SUPERV</u>	110,018	-7,763	102,255	93,211.81	.00	9,043.19	91.2%
TOTAL CURRICULUM DIRECTORS	2,177,397	-69,406	2,107,991	2,086,699.83	5,626.47	15,664.70	99.3%
2210 SCHOOL LEADERSHIP-BUILDING							
<u>12210100 51003 DEANS</u>	339,252	0	339,252	339,252.06	.00	-.06	100.0%
<u>12210100 51050 SAL/CHS/PRINCIPA</u>	141,970	0	141,970	141,974.04	.00	-4.04	100.0%
<u>12210100 51060 SALARIES - CLERK</u>	93,649	0	93,649	93,534.34	.00	114.66	99.9%
<u>12210100 51070 SAL/CHS/CLER/SEC</u>	134,498	0	134,498	135,030.50	.00	-532.50	100.4%
<u>12210100 53920 HS GRADUATION</u>	24,234	0	24,234	23,422.95	.00	811.05	96.7%
<u>12210100 53990 PRINTING HIGH SC</u>	8,153	0	8,153	1,603.64	.00	6,549.36	19.7%
<u>12210100 54000 SUPPLIES HIGH SC</u>	9,025	0	9,025	1,552.16	.00	7,472.84	17.2%
<u>12210100 54205 COMPUTER SUPP CH</u>	12,000	0	12,000	10,912.89	.00	1,087.11	90.9%
<u>12210100 54206 SOFTWARE HIGH SC</u>	31,000	0	31,000	6,100.00	.00	24,900.00	19.7%
<u>12210100 57310 PRINCIPAL DUES C</u>	16,940	0	16,940	8,474.00	.00	8,466.00	50.0%
<u>12210100 57810 PRINCIPAL CONFER</u>	9,300	0	9,300	.00	.00	9,300.00	.0%
<u>12210200 51003 ASSISTANT PRINCI</u>	104,801	0	104,801	104,800.80	.00	.20	100.0%
<u>12210200 51050 SAL/McCARTHY/PRI</u>	124,206	0	124,206	124,205.90	.00	.10	100.0%
<u>12210200 51051 SALARIES - COPY</u>	18,276	0	18,276	18,276.09	.00	-.09	100.0%
<u>12210200 51060 SALARIES - CLERK</u>	23,076	0	23,076	23,972.20	.00	-896.20	103.9%
<u>12210200 51070 SAL/McCARTHY/SEC</u>	76,564	0	76,564	76,564.02	.00	-.02	100.0%
<u>12210200 53990 PRINTING MCCARTH</u>	5,000	0	5,000	96.00	.00	4,904.00	1.9%
<u>12210200 54000 SUPPLIES MCCARTH</u>	3,500	0	3,500	674.71	.00	2,825.29	19.3%
<u>12210200 54205 COMPUTER SUPPLIE</u>	4,000	0	4,000	4,000.00	.00	.00	100.0%
<u>12210200 57310 DUES/CONFERENCES</u>	4,250	0	4,250	1,114.00	.00	3,136.00	26.2%
<u>12210300 51003 ASSISTANT PRINCI</u>	113,626	0	113,626	113,625.58	.00	.42	100.0%
<u>12210300 51050 SAL/PARKER/PRINC</u>	128,206	0	128,206	128,205.90	.00	.10	100.0%
<u>12210300 51051 SALARIES - COPY</u>	16,698	0	16,698	16,697.94	.00	.06	100.0%
<u>12210300 51060 SALARIES - CLERK</u>	22,815	0	22,815	22,815.00	.00	.00	100.0%
<u>12210300 51070 SAL/PARKER/SEC</u>	76,564	0	76,564	76,564.09	.00	-.09	100.0%
<u>12210300 53990 PRINTING PARKER</u>	5,500	-1,495	4,005	715.62	.00	3,289.63	17.9%
<u>12210300 54000 SUPPLIES PARKER</u>	4,500	1,495	5,995	4,760.68	39.00	1,195.07	80.1%
<u>12210300 54205 COMPUTER SUPPLIE</u>	4,000	0	4,000	4,000.00	.00	.00	100.0%
<u>12210300 57310 DUES/CONFERENCES</u>	4,250	0	4,250	2,003.00	.00	2,247.00	47.1%
<u>12210400 51003 ASSISTANT PRINCI</u>	104,801	0	104,801	104,800.80	.00	.20	100.0%
<u>12210400 51050 SAL/BYAM/PRINCIP</u>	120,794	0	120,794	120,794.04	.00	-.04	100.0%
<u>12210400 51060 SALARIES - CLERK</u>	19,157	0	19,157	19,734.33	.00	-577.33	103.0%
<u>12210400 51070 SAL/BYAM/CLER/SE</u>	38,415	0	38,415	38,415.09	.00	-.09	100.0%
<u>12210400 53990 PRINTING BYAM</u>	550	0	550	.00	.00	550.00	.0%
<u>12210400 54000 SUPPLIES BYAM</u>	2,000	0	2,000	1,290.96	.00	709.04	64.5%
<u>12210400 54205 COMPUTER SUPPLIE</u>	4,000	0	4,000	4,000.00	.00	.00	100.0%

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12210400 57310 DUES/CONFERENCES	2,000	0	2,000	600.00	.00	1,400.00	30.0%
12210500 51003 ASSISTANT PRINCI	103,507	0	103,507	103,506.52	.00	.48	100.0%
12210500 51050 SAL/CENTER/PRINC	120,794	0	120,794	120,794.04	.00	-.04	100.0%
12210500 51060 SALARIES - CLERK	17,550	0	17,550	17,484.71	.00	65.29	99.6%
12210500 51070 SAL/CENTER/CLER/	38,415	0	38,415	29,155.88	.00	9,259.12	75.9%
12210500 53990 PRINTING	765	0	765	404.77	.00	360.23	52.9%
12210500 54000 SUPPLIES	2,500	0	2,500	1,800.51	.00	699.49	72.0%
12210500 54205 COMPUTER SUPPLIE	4,000	0	4,000	4,000.00	.00	.00	100.0%
12210500 57310 DUES/CONFERENCE	1,500	0	1,500	689.00	.00	811.00	45.9%
12210600 51003 ASSISTANT PRINCI	103,507	0	103,507	103,506.52	.00	.48	100.0%
12210600 51050 SAL/HARR./PRINCI	120,794	0	120,794	120,794.04	.00	-.04	100.0%
12210600 51060 SALARIES - CLERK	18,152	0	18,152	18,407.45	.00	-255.45	101.4%
12210600 51070 SAL/HARR./CLER/S	38,415	0	38,415	38,772.92	.00	-357.92	100.9%
12210600 53990 PRINTING HARRING	800	0	800	.00	.00	800.00	.0%
12210600 54000 SUPPLIES HARRING	3,000	0	3,000	.00	.00	3,000.00	.0%
12210600 54205 COMPUTER SUPPLIE	4,000	0	4,000	4,000.00	.00	.00	100.0%
12210600 57310 DUES/CONFERENCES	1,500	0	1,500	478.00	.00	1,022.00	31.9%
12210700 51003 ASSISTANT PRINCI	104,801	0	104,801	104,800.80	.00	.20	100.0%
12210700 51050 SAL/SO.ROW/PRINC	121,794	0	121,794	128,589.85	.00	-6,795.85	105.6%
12210700 51060 SALARIES - CLERK	17,963	0	17,963	18,176.62	.00	-213.62	101.2%
12210700 51070 SAL/SO.ROW/CLER/	37,583	0	37,583	37,583.07	.00	-.07	100.0%
12210700 53990 PRINTING SOUTH R	525	0	525	.00	.00	525.00	.0%
12210700 54000 SUPPLIES SOUTH R	2,000	0	2,000	99.60	.00	1,900.40	5.0%
12210700 54205 COMPUTER SUPPLIE	4,000	0	4,000	4,000.00	.00	.00	100.0%
12210700 57310 DUES/CONFERENCES	1,000	0	1,000	600.00	.00	400.00	60.0%
12210976 51060 SALARIES - CLERK	24,570	0	24,570	24,570.00	.00	.00	100.0%
TOTAL SCHOOL LEADERSHIP-BUILDING	2,745,005	0	2,745,005	2,656,797.63	39.00	88,168.37	96.8%
2300 INSTRUCTION-TEACHING SERVICES							
12300000 51310 SALARIES-OVERTIM	7,218	0	7,218	7,218.00	.00	.00	100.0%
12300000 51311 SALARIES - STIPE	33,684	0	33,684	33,684.00	.00	.00	100.0%
12300000 51312 SALARIES - STIPE	26,466	0	26,466	25,263.00	.00	1,203.00	95.5%
TOTAL INSTRUCTION-TEACHING SERVICES	67,368	0	67,368	66,165.00	.00	1,203.00	98.2%
2305 CLASSROOM TEACHERS							
12305000 51450 LONGEVITY	31,120	0	31,120	45,525.00	.00	-14,405.00	146.3%

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12305000 51460 SALARY RESERVE -	108,985	-108,872	113	.00	.00	113.00	.0%
12305039 51050 SAL/DIST.WIDE/TE	81,829	0	81,829	81,829.02	.00	-.02	100.0%
12305102 51050 SAL/CHS/ART	237,242	0	237,242	255,376.94	.00	-18,134.94	107.6%
12305106 51050 SAL/CHS/BUS.	165,980	6,998	172,978	172,977.92	.00	.08	100.0%
12305124 51050 SAL/CHS/ ENGLISH	1,351,486	-106,107	1,245,379	1,213,484.19	.00	31,894.81	97.4%
12305128 51050 SAL/CHS/F.LANG.	760,415	-21,116	739,299	739,298.12	.00	.88	100.0%
12305134 51050 SAL/CHS/HLTH. ED	252,469	0	252,469	252,469.10	.00	-.10	100.0%
12305136 51050 SAL/CHS/FAM.SCI.	86,489	0	86,489	86,489.00	.00	.00	100.0%
12305139 51050 SAL/CHS/TECH. ED	299,254	0	299,254	300,643.45	.00	-1,389.45	100.5%
12305156 51050 SAL/CHS/MATH	1,434,551	10,260	1,444,811	1,456,227.99	.00	-11,416.99	100.8%
12305158 51050 SAL/CHS/MUSIC	350,740	-36,509	314,231	314,230.80	.00	.20	100.0%
12305174 51050 SAL/CHS/PHYS. ED	321,890	0	321,890	321,890.14	.00	-.14	100.0%
12305178 51050 SAL/CHS/SCIENCE	1,331,285	-31,756	1,299,529	1,300,028.74	.00	-499.74	100.0%
12305184 51050 SAL/CHS/SOC.ST.	1,224,214	-15,048	1,209,166	1,208,890.35	.00	275.65	100.0%
12305202 51050 SAL/McCARTHY/ART	152,509	0	152,509	152,509.50	.00	-.50	100.0%
12305224 51050 SAL/McCARTHY/ENG	347,209	-15,558	331,651	327,320.32	.00	4,330.68	98.7%
12305228 51050 SAL/McCARTHY/F.L	232,284	0	232,284	232,284.00	.00	.00	100.0%
12305234 51050 SAL/McCARTHY/HLT	172,978	4,784	177,762	177,762.00	.00	.00	100.0%
12305239 51050 SAL/McCARTHY/TEC	152,462	0	152,462	152,461.92	.00	.08	100.0%
12305256 51050 SAL/McCARTHY/MAT	350,863	0	350,863	349,364.08	.00	1,498.92	99.6%
12305258 51050 SAL/McCARTHY/MUS	288,912	0	288,912	288,911.35	.00	.65	100.0%
12305274 51050 SAL/McCARTHY/PHY	264,251	0	264,251	264,250.93	.00	.07	100.0%
12305278 51050 SAL/McCARTHY/SCI	336,383	0	336,383	334,883.82	.00	1,499.18	99.6%
12305284 51050 SAL/McCARTHY/SOC	330,418	0	330,418	328,436.94	.00	1,981.06	99.4%
12305296 51050 SAL/McCARTHY/GRA	700,104	0	700,104	700,104.00	.00	.00	100.0%
12305297 51050 SAL/McCARTHY/GRA	707,102	9,568	716,670	716,669.98	.00	.02	100.0%
12305302 51050 SAL/PARKER/ART	128,256	0	128,256	128,256.37	.00	-.37	100.0%
12305324 51050 SAL/PARKER/ENGLI	328,893	-67,940	260,953	260,952.50	.00	-.50	100.0%
12305328 51050 SAL/PARKER/F.LAN	186,737	0	186,737	186,736.94	.00	.06	100.0%
12305334 51050 SAL/PARKER/HLTH.	163,266	0	163,266	163,265.96	.00	.04	100.0%
12305339 51050 SAL/PARKER/TECH.	132,271	0	132,271	148,599.88	.00	-16,328.88	112.3%
12305356 51050 SAL/PARKER/MATH	350,372	-33,793	316,579	316,578.62	.00	.38	100.0%
12305358 51050 SAL/PARKER/MUSIC	221,808	0	221,808	208,432.01	.00	13,375.99	94.0%
12305374 51050 SAL/PARKER/PHYS.	165,980	0	165,980	165,980.10	.00	-.10	100.0%
12305378 51050 SAL/PARKER/SCIEN	321,673	0	321,673	306,789.16	.00	14,883.84	95.4%
12305384 51050 SAL/PARKER/SOC.S	331,886	0	331,886	331,885.76	.00	.24	100.0%
12305396 51050 SAL/PARKER/GRADE	691,912	4,784	696,696	695,006.00	.00	1,690.00	99.8%
12305397 51050 SAL/PARKER/GRADE	663,902	0	663,902	636,363.91	.00	27,538.09	95.9%
12305400 51050 SAL/BYAM/CLASSRO	1,351,994	0	1,351,994	1,401,438.58	.00	-49,444.58	103.7%
12305402 51050 SAL/BYAM/ART	76,777	0	76,777	62,603.06	.00	14,173.94	81.5%
12305458 51050 SAL/BYAM/MUSIC	78,062	0	78,062	78,061.88	.00	.12	100.0%
12305474 51050 SAL/BYAM/PHYS. E	105,597	0	105,597	89,521.12	.00	16,075.88	84.8%
12305491 51050 SAL/BYAM/KINDERG	388,919	0	388,919	395,081.67	.00	-6,162.67	101.6%
12305500 51050 SAL/CENTER/CLASS	1,392,737	-52,180	1,340,557	1,339,608.30	.00	948.70	99.9%

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12305502 51050 SAL/CENTER/ART	92,111	0	92,111	92,111.04	.00	-.04	100.0%
12305558 51050 SAL/CENTER/MUSIC	86,489	-42,567	43,922	43,921.66	.00	.34	100.0%
12305574 51050 SAL/CENTER/PHYS.	92,111	0	92,111	92,110.98	.00	.02	100.0%
12305591 51050 SAL/CENTER/KINDE	314,520	0	314,520	292,287.26	.00	22,232.74	92.9%
12305600 51050 SAL/HARR./CLASSR	1,423,398	5,511	1,428,909	1,428,908.52	.00	.48	100.0%
12305602 51050 SAL/HARR./ART	58,674	0	58,674	58,673.94	.00	.06	100.0%
12305658 51050 SAL/HARR./MUSIC	65,695	-22,303	43,392	43,391.10	.00	.90	100.0%
12305674 51050 SAL/HARR./PHYS.	86,489	0	86,489	86,489.00	.00	.00	100.0%
12305691 51050 SAL/HARR./KINDER	390,712	-35,629	355,083	355,082.78	.00	.22	100.0%
12305700 51050 SAL/SO. ROW/CLAS	1,281,646	4,337	1,285,983	1,280,846.06	.00	5,136.94	99.6%
12305702 51050 SAL/SO. ROW/ART	86,489	0	86,489	86,489.00	.00	.00	100.0%
12305758 51050 SAL/SO. ROW/MUSI	76,777	0	76,777	76,776.96	.00	.04	100.0%
12305774 51050 SAL/SO. ROW/PHYS	73,630	0	73,630	67,376.49	.00	6,253.51	91.5%
12305791 51050 SAL/SO. ROW/KIND	326,182	0	326,182	304,183.29	.00	21,998.71	93.3%
TOTAL CLASSROOM TEACHERS	23,609,389	-543,136	23,066,253	22,998,129.50	.00	68,123.50	99.7%
2310 SPECIALIST TEACHERS							
12310000 51050 TUTORING	209,400	-195,090	14,310	6,307.44	.00	8,002.56	44.1%
12310076 51054 SALARIES SPECIAL	1,103,138	0	1,103,138	1,096,459.37	.00	6,678.63	99.4%
12310076 51110 BOARD CERTIFIED	379,843	0	379,843	401,885.85	.00	-22,042.85	105.8%
12310076 51120 OTHER SALARIES -	96,500	0	96,500	94,431.57	.00	2,068.43	97.9%
12310123 51050 SAL/CHS/ELL	64,637	0	64,637	64,637.04	.00	-.04	100.0%
12310176 51054 SALARIES SPECIAL	845,020	10,300	855,320	852,836.42	.00	2,483.58	99.7%
12310177 51050 SAL/CHS/READING	91,273	0	91,273	91,273.00	.00	.00	100.0%
12310223 51050 SAL/McCARTHY/ELL	64,637	0	64,637	64,637.04	.00	-.04	100.0%
12310276 51054 SALARIES SPECIAL	895,508	-20,779	874,729	812,158.19	.00	62,570.81	92.8%
12310277 51050 SAL/McCARTHY/REA	181,682	0	181,682	178,181.14	.00	3,500.86	98.1%
12310323 51050 SAL/PARKER/ELL	67,635	0	67,635	67,634.91	.00	.09	100.0%
12310376 51054 SALARIES SPECIAL	713,578	0	713,578	713,273.74	.00	304.26	100.0%
12310377 51050 SAL/PARKER/READI	178,600	0	178,600	178,599.98	.00	.02	100.0%
12310423 51050 SAL/BYAM/ELL	79,319	0	79,319	79,318.98	.00	.02	100.0%
12310476 51054 SALARIES SPECIAL	632,448	4,337	636,785	616,980.79	.00	19,804.21	96.9%
12310477 51050 SAL/BYAM/READING	176,898	0	176,898	176,897.94	.00	.06	100.0%
12310523 51050 SAL/CENTER/ELL	84,799	0	84,799	84,799.00	.00	.00	100.0%
12310576 51054 SALARIES SPECIAL	450,985	0	450,985	436,854.08	.00	14,130.92	96.9%
12310577 51050 SAL/CENTER/READI	177,762	0	177,762	177,762.00	.00	.00	100.0%
12310623 51050 SAL/HARR./ELL	86,489	0	86,489	86,489.00	.00	.00	100.0%
12310676 51054 SALARIES SPECIAL	344,730	0	344,730	330,225.66	.00	14,504.34	95.8%
12310677 51050 SAL/HARR./READIN	166,243	0	166,243	166,242.96	.00	.04	100.0%
12310723 51050 SAL/SO.ROW/ELL	55,828	5,811	61,639	41,711.87	.00	19,927.13	67.7%

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<u>12310776 51054 SALARIES SPECIAL</u>	416,722	0	416,722	410,214.25	.00	6,507.75	98.4%
<u>12310777 51050 SAL/SO.ROW/READI</u>	172,978	0	172,978	172,978.00	.00	.00	100.0%
<u>12310976 51054 SALARIES- SPECIA</u>	499,969	0	499,969	600,489.85	.00	-100,520.85	120.1%
TOTAL SPECIALIST TEACHERS	8,236,621	-195,421	8,041,200	8,003,280.07	.00	37,919.93	99.5%
2320 MEDICAL/THERAPEUTIC SERVICES							
<u>12320076 51053 SAL MEDICAL/THER</u>	288,256	0	288,256	288,256.02	.00	-.02	100.0%
<u>12320076 51054 SALARIES- PHYSIC</u>	111,200	0	111,200	111,200.21	.00	-.21	100.0%
TOTAL MEDICAL/THERAPEUTIC SERVICES	399,456	0	399,456	399,456.23	.00	-.23	100.0%
2325 SUBSTITUTES							
<u>12325000 51004 DTD SUBSTITUTE P</u>	140,000	-38,000	102,000	50,962.20	.00	51,037.80	50.0%
<u>12325000 51005 DTD SUBSTITUTE T</u>	325,000	0	325,000	212,700.00	.00	112,300.00	65.4%
<u>12325000 51006 LTS SUBSTITUTE T</u>	125,000	0	125,000	146,057.50	.00	-21,057.50	116.8%
<u>12325000 53990 CONTRACTUAL SER/</u>	0	38,000	38,000	38,000.00	.00	.00	100.0%
TOTAL SUBSTITUTES	590,000	0	590,000	447,719.70	.00	142,280.30	75.9%
2330 PARAPROFESSIONALS/ INST ASST							
<u>12330076 51060 SPED - PSP'S - S</u>	14,000	0	14,000	12,650.00	.00	1,350.00	90.4%
<u>12330100 51060 SAL/CHS/PSP</u>	14,528	0	14,528	14,527.80	.00	.20	100.0%
<u>12330176 51060 SPED PSP SALARY</u>	582,048	-128,275	453,773	487,348.22	.00	-33,575.22	107.4%
<u>12330200 51060 SAL/McCARTHY/PSP</u>	70,516	0	70,516	48,842.75	.00	21,673.25	69.3%
<u>12330276 51060 SPED PSP SALARY</u>	469,818	-49,155	420,663	401,480.69	.00	19,182.31	95.4%
<u>12330300 51060 SAL/PARKER/PSP</u>	78,940	0	78,940	50,549.58	.00	28,390.42	64.0%
<u>12330376 51060 SPED PSP SALARY</u>	495,951	-113,543	382,408	430,948.04	.00	-48,540.04	112.7%
<u>12330400 51060 SAL/BYAM/PSP</u>	67,850	0	67,850	50,306.00	.00	17,544.00	74.1%
<u>12330476 51060 SPED PSP SALARY</u>	663,336	-162,096	501,240	514,698.88	.00	-13,458.88	102.7%
<u>12330500 51060 SAL/CENTER/PSP</u>	67,679	0	67,679	53,214.63	.00	14,464.37	78.6%
<u>12330576 51060 SPED - PSP SALAR</u>	381,636	-34,155	347,481	322,184.62	.00	25,296.38	92.7%
<u>12330600 51060 SAL/HARR./PSP</u>	67,408	-14,376	53,032	50,925.82	.00	2,106.18	96.0%
<u>12330676 51060 SPED PSP SALARY</u>	336,474	-42,484	293,990	303,617.41	.00	-9,627.41	103.3%
<u>12330700 51060 SAL/SO.ROW/PSP</u>	67,408	0	67,408	50,245.71	.00	17,162.29	74.5%

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12330776 51060 SPED - PSP SALAR	342,998	-47,148	295,850	295,186.85	.00	663.15	99.8%
12330976 51060 PSP/CHIPS	427,654	-146,120	281,534	279,252.24	.00	2,281.76	99.2%
TOTAL PARAPROFESSIONALS/ INST ASST	4,148,244	-737,352	3,410,892	3,365,979.24	.00	44,912.76	98.7%
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2340 LIBRARIANS MEDIA CENTER DIRECT							
12340100 51050 SAL/CHS/LIBRARY	91,273	0	91,273	91,273.00	.00	.00	100.0%
12340100 51060 SAL/CHS/PSP/LIBR	52,413	0	52,413	52,413.13	.00	-.13	100.0%
12340200 51050 SAL/McCARTHY/LIB	73,630	0	73,630	73,629.92	.00	.08	100.0%
12340200 51051 TECHNOLOGY ASSIS	38,565	0	38,565	38,565.02	.00	-.02	100.0%
12340300 51050 SAL/PARKER/LIBRA	86,489	0	86,489	86,489.00	.00	.00	100.0%
12340300 51051 TECHNOLOGY ASSIS	38,565	0	38,565	38,565.02	.00	-.02	100.0%
12340400 51051 TECHNOLOGY ASSIS	52,603	0	52,603	52,602.90	.00	.10	100.0%
12340400 51060 SAL/BYAM/PSP/LIB	38,565	0	38,565	38,565.03	.00	-.03	100.0%
12340500 51051 TECHNOLOGY ASSIS	40,107	0	40,107	40,107.08	.00	-.08	100.0%
12340500 51060 SAL/CENTER/PSP/L	52,603	0	52,603	52,602.90	.00	.10	100.0%
12340600 51051 TECHNOLOGY ASSIS	52,603	0	52,603	52,602.94	.00	.06	100.0%
12340600 51060 SAL/HARR./PSP/LI	52,603	0	52,603	52,602.94	.00	.06	100.0%
12340700 51050 SAL/SO.ROW/LIBRA	38,565	0	38,565	38,565.02	.00	-.02	100.0%
12340700 51051 TECHNOLOGY ASSIS	52,603	0	52,603	52,602.90	.00	.10	100.0%
TOTAL LIBRARIANS MEDIA CENTER DIRECT	761,187	0	761,187	761,186.80	.00	.20	100.0%
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2357 PROFESSIONAL DEVELOPMENT STIPE							
12357000 51310 MENTOR STIPENDS	35,000	0	35,000	24,154.00	.00	10,846.00	69.0%
12357000 57130 TEACHERS CONFERE	10,000	0	10,000	8,689.00	289.00	1,022.00	89.8%
12357000 57140 TEACHERS COURSE	75,000	0	75,000	25,608.39	8,131.00	41,260.61	45.0%
12357000 57800 SEC/PARA COURSE	5,000	0	5,000	800.00	.00	4,200.00	16.0%
12357100 57130 CHS - TEACHER CO	16,175	0	16,175	8,010.00	.00	8,165.00	49.5%
12357200 57130 MCCARTHY TEACHER	5,000	0	5,000	2,275.00	.00	2,725.00	45.5%
12357300 57130 PARKER TEACHER C	3,000	0	3,000	800.00	.00	2,200.00	26.7%
12357400 57130 BYAM TEACHER CON	4,000	0	4,000	.00	.00	4,000.00	.0%
12357500 57130 CENTER TEACHER C	4,500	0	4,500	1,680.00	.00	2,820.00	37.3%
12357600 57130 HARRINGTON TEACH	4,100	0	4,100	98.00	.00	4,002.00	2.4%
12357700 57130 SOUTH ROW TEACHE	4,000	-1,316	2,684	99.00	.00	2,585.00	3.7%
TOTAL PROFESSIONAL DEVELOPMENT STIPE	165,775	-1,316	164,459	72,213.39	8,420.00	83,825.61	49.0%
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2410 TEXTBOOKS & MEDIA MATERIALS							
12410000 53990 REBINDING	4,000	0	4,000	483.00	.00	3,517.00	12.1%

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12410000 54000 TEXTBOOK ADOPTIO	140,000	430,698	570,698	610,107.94	133.66	-39,543.36	106.9%
12410023 54000 TEXTS/ELL/GENERA	3,000	0	3,000	454.09	.00	2,545.91	15.1%
12410076 54000 SUPPLIES/CURRICU	35,000	0	35,000	26,700.73	183.23	8,116.04	76.8%
12410100 54000 TEXTS/CHS/GENERA	11,000	-9,825	1,175	.00	.00	1,174.64	.0%
12410106 54000 TEXTS/CHS/BUS.	5,000	0	5,000	5,000.00	.00	.00	100.0%
12410124 54000 TEXTS/CHS/ENGLIS	14,000	0	14,000	13,958.70	.00	41.30	99.7%
12410128 54000 TEXTS/CHS/F. LAN	6,000	2	6,002	6,002.00	.00	.00	100.0%
12410156 54000 TEXTS/CHS/MATH	2,000	-2,000	0	.00	.00	.00	.0%
12410177 54000 TEXTS/CHS/READIN	1,500	0	1,500	652.08	.00	847.92	43.5%
12410178 54000 TEXTS/CHS/SCIENC	8,000	0	8,000	4,956.45	.00	3,043.55	62.0%
12410184 54000 TEXTS/CHS/SOC. S	6,700	18	6,718	5,825.56	.00	892.00	86.7%
12410224 54000 TEXTS/McCARTHY/E	6,000	58	6,058	5,988.52	.00	69.90	98.8%
12410228 54000 TEXTS/McCARTHY/F	1,900	-58	1,842	1,428.26	.00	413.32	77.6%
12410256 54000 TEXTS/McCARTHY/M	8,390	-1,613	6,778	6,777.50	.00	.00	100.0%
12410277 54000 TEXTS/McCARTHY/R	2,000	0	2,000	1,663.40	.00	336.60	83.2%
12410278 54000 TEXTS/McCARTHY/S	5,000	0	5,000	4,911.51	.00	88.49	98.2%
12410284 54000 TEXTS/McCARTHY/S	9,600	-1,736	7,864	7,484.86	.00	379.14	95.2%
12410324 54000 TEXTS/PARKER/ENG	6,000	0	6,000	5,993.14	.00	6.86	99.9%
12410328 54000 TEXTS/PARKER/F.	1,900	-2	1,898	984.61	.00	913.39	51.9%
12410356 54000 TEXTS/PARKER/MAT	7,885	0	7,885	6,777.50	.00	1,107.50	86.0%
12410377 54000 TEXTS/PARKER/REA	2,000	0	2,000	1,350.48	.00	649.52	67.5%
12410378 54000 TEXTS/PARKER/SCI	5,000	0	5,000	4,794.38	.00	205.62	95.9%
12410384 54000 TEXTS/PARKER/SOC	9,600	-1,754	7,846	7,463.96	.00	382.48	95.1%
12410451 54000 TEXTS/BYAM/LANG.	8,000	0	8,000	7,329.87	.00	670.13	91.6%
12410456 54000 TEXTS/BYAM/MATH	20,968	0	20,968	20,929.30	.00	38.70	99.8%
12410478 54000 TEXTS/BYAM/SCIEN	750	893	1,643	1,642.68	.00	.00	100.0%
12410484 54000 TEXTS/BYAM/SOC.	5,300	0	5,300	5,100.67	.00	199.33	96.2%
12410551 54000 TEXTS/CENTER/LAN	8,000	0	8,000	7,407.55	.00	592.45	92.6%
12410556 54000 TEXTS/CENTER/MAT	21,075	0	21,075	21,019.40	.00	55.60	99.7%
12410578 54000 TEXTS/CENTER/SCI	4,750	5,761	10,511	10,510.53	.00	.00	100.0%
12410584 54000 TEXTS/CENTER/SOC	5,300	0	5,300	5,092.62	.00	207.38	96.1%
12410651 54000 TEXTS/HARR./LANG	8,000	0	8,000	7,477.56	.00	522.44	93.5%
12410656 54000 TEXTS/HARR./MATH	21,696	-222	21,475	21,327.09	.00	147.41	99.3%
12410678 54000 TEXTS/HARR./SCIE	750	-750	0	.00	.00	.00	.0%
12410684 54000 TEXTS/HARR./SOC.	5,300	0	5,300	4,751.19	.00	548.81	89.6%
12410751 54000 TEXTS/SO. ROW/LA	6,000	30,880	36,880	36,384.71	95.16	400.13	98.9%
12410756 54000 TEXTS/SO. ROW/MA	19,113	1,355	20,468	20,467.79	.00	.00	100.0%
12410778 54000 TEXTS/SO. ROW/SC	750	1,911	2,661	2,661.12	.00	.00	100.0%
12410784 54000 TEXTS/SO. ROW/SO	5,300	0	5,300	5,101.16	.00	198.84	96.2%
TOTAL TEXTBOOKS & MEDIA MATERIALS	442,527	453,616	896,143	906,961.91	412.05	-11,230.96	101.3%
2415 OTHER INSTRUCTIONAL MATERIALS							
12415000 53990 CURRICULUM DEVEL	50,000	0	50,000	4,085.00	.00	45,915.00	8.2%

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12415058 54000 SUPPLIES/MUSIC	9,200	0	9,200	8,899.44	.00	300.56	96.7%
12415100 53990 CONTRACTUAL SERV	11,000	0	11,000	11,000.00	.00	.00	100.0%
12415100 54000 LIBRARY SUPPLIES	10,000	0	10,000	9,837.97	18.37	143.66	98.6%
12415200 54000 LIBRARY SUP/MCCA	4,500	0	4,500	4,487.84	12.16	.00	100.0%
12415300 54000 LIBRARY SUPPLIES	4,500	0	4,500	4,484.05	.00	15.95	99.6%
12415400 54000 LIBRARY GENERAL	3,500	0	3,500	3,500.00	.00	.00	100.0%
12415500 54000 LIBRARY GEN SUPP	3,500	0	3,500	3,435.84	.00	64.16	98.2%
12415600 54000 LIBRARY GENERAL	3,500	0	3,500	3,403.82	.00	96.18	97.3%
12415700 54000 LIBRARY GENERAL	3,500	0	3,500	3,436.35	.00	63.65	98.2%
TOTAL OTHER INSTRUCTIONAL MATERIALS	103,200	0	103,200	56,570.31	30.53	46,599.16	54.8%
2420 INSTRUCTIONAL EQUIPMENT							
12420000 58510 EQUIP/CENT/GENER	45,000	0	45,000	44,991.96	.00	8.04	100.0%
12420002 53990 CONTRACTED SERVI	1,500	0	1,500	.00	.00	1,500.00	.0%
12420074 58510 EQUIPMENT MAINT/	7,500	0	7,500	4,540.62	.00	2,959.38	60.5%
12420100 58510 EQUIP/CHS/GENERA	6,000	0	6,000	4,673.59	1,326.41	.00	100.0%
12420138 52460 MACHINE MAINT/IN	1,800	0	1,800	.00	.00	1,800.00	.0%
12420138 58510 EQUIP/CHS/INDUST	7,500	0	7,500	3,925.37	.00	3,574.63	52.3%
12420139 52460 MACHINE MAINT/TE	2,000	0	2,000	1,999.50	.00	.50	100.0%
12420139 58510 EQUIP/CHS/TECH.E	15,000	0	15,000	14,708.21	291.79	.00	100.0%
12420174 58510 EQUIP/CHS/PHYS.E	4,000	432	4,432	4,815.35	.00	-382.92	108.6%
12420178 52460 MACHINE MAINT/SC	1,250	0	1,250	.00	.00	1,250.00	.0%
12420178 58510 EQUIP/CHS/SCIENC	11,000	0	11,000	10,925.68	.00	74.32	99.3%
12420200 58510 EQUIP/McCARTHY/G	5,000	0	5,000	4,162.02	1,163.29	-325.31	106.5%
12420274 58510 EQUIP/McCARTHY/P	1,250	800	2,050	2,050.09	.00	.00	100.0%
12420278 52460 MACHINE MAINT/SC	1,250	15,000	16,250	17,079.44	.00	-829.44	105.1%
12420278 58510 EQUIP/McCARTHY/S	5,500	0	5,500	5,427.68	.00	72.32	98.7%
12420300 58510 EQUIP/PARKER/GEN	5,000	0	5,000	3,506.59	1,493.41	.00	100.0%
12420374 58510 EQUIP/PARKER/PHY	1,250	0	1,250	1,250.00	27,430.02	-27,430.02	2294.4%
12420378 52460 MACH MAINT/SCIEN	1,250	15,000	16,250	10,021.03	.00	6,228.97	61.7%
12420378 58510 EQUIP/PARKER/SCI	5,500	0	5,500	5,275.18	.00	224.82	95.9%
12420400 58510 EQUIP/BYAM/GENER	5,000	0	5,000	4,830.48	169.51	.01	100.0%
12420474 58510 EQUIP/BYAM/PHYS.	750	0	750	750.00	.00	.00	100.0%
12420500 58510 EQUIP/CENTER/GEN	5,000	0	5,000	4,830.49	169.51	.00	100.0%
12420574 58510 EQUIP/CENTER/PHY	750	0	750	750.00	.00	.00	100.0%
12420600 58510 EQUIP/HARR./GENE	5,000	0	5,000	4,830.49	169.51	.00	100.0%
12420674 58510 EQUIP/HARR./PHYS	1,500	500	2,000	1,940.24	.00	59.76	97.0%
12420700 58510 EQUIP/SO. ROW/GE	5,000	0	5,000	4,830.49	169.51	.00	100.0%
12420774 58510 EQUIP/SO. ROW/PH	1,500	-1,000	500	500.00	.00	.00	100.0%
TOTAL INSTRUCTIONAL EQUIPMENT	153,050	30,733	183,783	162,614.50	32,382.96	-11,214.94	106.1%

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2430 GENERAL SUPPLIES							
12430000 54200 COPIER PAPER	52,400	0	52,400	26,920.59	.00	25,479.41	51.4%
12430023 54000 SUPP./SYSTEMWIDE	2,500	0	2,500	723.78	.00	1,776.22	29.0%
12430058 57800 OTHER EXPENSE/MU	15,117	-9,390	5,727	2,414.21	.00	3,312.59	42.2%
12430076 54000 SUPPLIES SPECIAL	42,500	0	42,500	20,287.63	.00	22,212.37	47.7%
12430100 54000 SUPP./CHS/GENERA	44,725	0	44,725	36,224.90	9,576.80	-1,076.70	102.4%
12430102 54000 SUPP./CHS/ART	23,750	-700	23,050	22,905.51	1,435.98	-1,291.49	105.6%
12430106 54000 SUPP./CHS/BUS.	7,500	0	7,500	7,476.19	1.07	22.74	99.7%
12430124 54000 SUPP./CHS/ENGLIS	800	0	800	799.01	.00	.99	99.9%
12430128 54000 SUPP./CHS/F. LAN	5,000	0	5,000	5,000.00	.00	.00	100.0%
12430134 54000 SUPP./CHS/HLTH.	2,400	0	2,400	2,388.22	.00	11.78	99.5%
12430138 54000 SUPP./CHS/INDUST	6,500	0	6,500	4,779.96	.00	1,720.04	73.5%
12430139 54000 SUPP./CHS/TECH.	9,000	0	9,000	8,836.20	.60	163.20	98.2%
12430156 54000 SUPP./CHS/MATH	3,350	-1,000	2,350	302.92	.00	2,047.08	12.9%
12430158 54000 SUPP./CHS/MUSIC	8,933	752	9,685	9,656.93	.00	28.07	99.7%
12430177 54000 SUPP./CHS/READIN	1,250	0	1,250	476.82	.00	773.18	38.1%
12430178 54000 SUPP./CHS/SCIENC	20,500	0	20,500	20,077.46	.00	422.54	97.9%
12430184 54000 SUPP./CHS/SOC. S	3,200	0	3,200	3,200.00	.00	.00	100.0%
12430200 54000 SUPP./McCARTHY/G	16,000	15,549	31,549	16,510.12	59,867.75	-44,829.06	242.1%
12430202 54000 SUPP./McCARTHY/A	7,300	-151	7,150	6,228.94	.00	920.56	87.1%
12430224 54000 SUPP./McCARTHY/E	600	9	609	603.21	.00	5.98	99.0%
12430228 54000 SUPP./McCARTHY/F	1,000	0	1,000	1,000.00	.00	.00	100.0%
12430234 54000 SUPP./McCARTHY/H	800	-300	500	499.91	.00	.00	100.0%
12430239 54000 SUPP./McCARTHY/T	9,000	0	9,000	9,000.00	.00	.00	100.0%
12430256 54000 SUPP./McCARTHY/M	2,500	500	3,000	2,885.31	.00	114.69	96.2%
12430258 54000 SUPP./McCARTHY/M	5,644	0	5,644	5,589.96	.00	54.04	99.0%
12430274 54000 SUPP./McCARTHY/P	100	0	100	100.00	.00	.00	100.0%
12430277 54000 SUPP./McCARTHY/R	2,000	0	2,000	764.22	.00	1,235.78	38.2%
12430278 54000 SUPP./McCARTHY/S	10,000	0	10,000	4,537.65	.00	5,462.35	45.4%
12430284 54000 SUPP./McCARTHY/S	3,000	0	3,000	2,978.00	.00	22.00	99.3%
12430300 54000 SUPP./PARKER/GEN	15,500	0	15,500	8,835.01	36,639.71	-29,974.72	293.4%
12430302 54000 SUPP./PARKER/ART	6,500	851	7,351	7,349.94	.00	.56	100.0%
12430324 54000 SUPP./PARKER/ENG	600	0	600	592.38	.00	7.62	98.7%
12430328 54000 SUPP./PARKER/F.	1,000	0	1,000	1,000.00	.00	.00	100.0%
12430334 54000 SUPP./PARKER/HLT	800	-432	368	367.57	.00	.00	100.0%
12430339 54000 SUPP./PARKER/TEC	9,000	0	9,000	9,000.00	.00	.00	100.0%
12430356 54000 SUPP./PARKER/MAT	2,500	500	3,000	2,695.35	.00	304.65	89.8%
12430358 54000 SUPP./PARKER/MUS	6,656	8,638	15,294	16,063.53	.00	-769.33	105.0%
12430374 54000 SUPP./PARKER/PHY	100	0	100	100.00	.00	.00	100.0%
12430377 54000 SUPP./PARKER/REA	2,000	0	2,000	137.77	.00	1,862.23	6.9%
12430378 54000 SUPP./PARKER/SCI	10,000	0	10,000	5,452.97	.00	4,547.03	54.5%

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12430384 54000 SUPP./PARKER/SOC	3,000	0	3,000	2,942.01	.00	57.99	98.1%
12430400 54000 GENERAL SUPPLIES	25,500	0	25,500	22,035.67	13,555.04	-10,090.71	139.6%
12430402 54000 SUPP./BYAM/ART	3,300	0	3,300	3,243.68	1,555.99	-1,499.67	145.4%
12430439 54000 SUPP./BYAM/TECH.E	3,500	0	3,500	3,500.00	.00	.00	100.0%
12430451 54000 SUPP./BYAM/LANG.	2,500	0	2,500	1,912.61	.00	587.39	76.5%
12430456 54000 SUPP./BYAM/MATH	2,500	0	2,500	1,999.50	.00	500.50	80.0%
12430458 54000 SUPP./BYAM/MUSIC	1,100	0	1,100	1,048.03	.00	51.97	95.3%
12430478 54000 SUPP./BYAM/SCIEN	8,500	0	8,500	4,606.59	.00	3,893.41	54.2%
12430484 54000 SUPP./BYAM/SOC.	2,000	0	2,000	1,992.02	.00	7.98	99.6%
12430500 54000 SUPP./CENTER/GEN	24,000	0	24,000	23,593.60	28,911.49	-28,505.09	218.8%
12430502 54000 SUPP./CENTER/ART	3,248	0	3,248	3,183.80	.00	64.20	98.0%
12430539 54000 SUPP./CENTER/TECH	3,500	0	3,500	3,370.65	129.35	.00	100.0%
12430551 54000 SUPP./CENTER/LAN	2,500	0	2,500	1,947.60	.00	552.40	77.9%
12430556 54000 SUPP./CENTER/MAT	2,500	0	2,500	1,990.48	.00	509.52	79.6%
12430558 54000 SUPP./CENTER/MUS	1,100	0	1,100	1,099.06	.00	.94	99.9%
12430578 54000 SUPP./CENTER/SCI	8,500	0	8,500	4,974.07	.00	3,525.93	58.5%
12430584 54000 SUPP./CENTER/SOC	2,000	0	2,000	1,992.02	.00	7.98	99.6%
12430600 54000 SUPP./HARR./GENE	24,000	0	24,000	22,040.79	35,034.82	-33,075.61	237.8%
12430602 54000 SUPP./HARR./ART	3,400	0	3,400	2,550.30	.00	849.70	75.0%
12430639 54000 SUPP/HARR./TECH.	3,500	0	3,500	3,349.54	150.46	.00	100.0%
12430651 54000 SUPP./HARR./LANG	2,500	0	2,500	2,335.67	.00	164.33	93.4%
12430656 54000 SUPP./HARR./MATH	2,500	0	2,500	2,048.33	.00	451.67	81.9%
12430658 54000 SUPP./HARR./MUSI	1,100	0	1,100	1,099.86	.00	.14	100.0%
12430678 54000 SUPP./HARR./SCIE	8,500	0	8,500	5,958.46	.00	2,541.54	70.1%
12430684 54000 SUPP./HARR./SOC.	2,000	0	2,000	1,992.02	.00	7.98	99.6%
12430700 54000 SUPP./SO. ROW/GE	20,700	1,327	22,027	21,846.12	22,766.87	-22,586.03	202.5%
12430702 54000 SUPP./SO. ROW/AR	3,052	0	3,052	3,043.04	.00	8.96	99.7%
12430739 54000 SUPP/SO.ROW./TEC	3,500	0	3,500	3,327.25	172.75	.00	100.0%
12430751 54000 SUPP./SO. ROW/LA	2,500	0	2,500	650.22	.00	1,849.78	26.0%
12430756 54000 SUPP./SO. ROW/MA	2,500	0	2,500	2,353.54	.00	146.46	94.1%
12430758 54000 SUPP./SO. ROW/MU	900	0	900	900.00	.00	.00	100.0%
12430778 54000 SUPP./SO. ROW/SC	8,500	-11	8,489	5,080.79	.00	3,408.25	59.9%
12430784 54000 SUPP./SO. ROW/SO	2,000	0	2,000	1,992.03	.00	7.97	99.6%
TOTAL GENERAL SUPPLIES	552,425	16,141	568,566	440,761.52	209,798.68	-81,993.72	114.4%
2440 OTHER INSTRUCTIONAL SERVICES							
12440076 53981 TUTORING/INSTRUC	20,000	0	20,000	12,235.90	.00	7,764.10	61.2%
12440076 53990 CONTRACTUAL SERV	127,000	0	127,000	60,500.24	.00	66,499.76	47.6%
12440076 54000 CONTINGENCY EXPE	45,000	0	45,000	13,201.96	1,428.00	30,370.04	32.5%
TOTAL OTHER INSTRUCTIONAL SERVICES	192,000	0	192,000	85,938.10	1,428.00	104,633.90	45.5%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
2451 CLASSROOM INST TECHNOLOGY							
12451100 54204 INSTR TECH/CHS	100,000	378,837	478,837	369,632.00	109,205.11	.12	100.0%
12451128 54205 INSTR TECH/CHS/F	10,000	-928	9,072	9,027.00	.00	44.93	99.5%
12451200 54204 INSTR TECH/McC	60,000	99,155	159,155	158,706.37	.00	448.63	99.7%
12451300 54204 INSTR TECH PARKE	60,000	78,562	138,562	138,010.49	.00	551.51	99.6%
12451414 54204 COMPUTER/EQUIP/B	20,000	621	20,621	20,635.24	.00	-14.24	100.1%
12451514 54204 COMPUTER EQUIPME	20,000	621	20,621	20,635.24	.00	-14.24	100.1%
12451614 54204 INSTR TECH/HARR/	20,000	621	20,621	20,635.23	.00	-14.23	100.1%
12451714 54204 INSTR TECH/SROW/	20,000	620	20,620	20,634.67	.00	-14.24	100.1%
TOTAL CLASSROOM INST TECHNOLOGY	310,000	558,110	868,110	757,916.24	109,205.11	988.24	99.9%
2455 INSTRUCTIONAL SOFTWARE							
12455000 54000 INSTRUCTIONAL SO	315,000	7,541	322,541	322,534.95	.00	6.46	100.0%
TOTAL INSTRUCTIONAL SOFTWARE	315,000	7,541	322,541	322,534.95	.00	6.46	100.0%
2710 GUIDANCE COUNSELORS							
12710000 51310 MTSS/SEL STIPEND	42,500	0	42,500	42,500.00	.00	.00	100.0%
12710100 51050 GUID SALARIES /C	545,030	0	545,030	532,625.69	.00	12,404.31	97.7%
12710100 51070 SAL/SEC/GUID	74,167	0	74,167	74,167.15	.00	-.15	100.0%
12710100 51310 STIPEND - GUIDAN	10,800	0	10,800	7,308.09	.00	3,491.91	67.7%
12710100 54000 SUPP./CHS/GUID	21,024	0	21,024	11,738.85	.00	9,285.15	55.8%
12710200 51050 GUID SALARIES /M	233,525	0	233,525	233,524.98	.00	.02	100.0%
12710200 54000 SUPP./McCARTHY/G	11,869	0	11,869	300.00	845.20	10,723.80	9.6%
12710300 51050 GUID SALARIES /P	171,430	0	171,430	171,429.96	.00	.04	100.0%
12710300 54000 SUPP./PARKER/GUI	11,869	0	11,869	775.00	845.20	10,248.80	13.7%
12710327 51050 SAL/PARKER/S.W.	58,641	0	58,641	58,641.03	.00	-.03	100.0%
12710400 51050 GUID SALARIES/BY	86,489	0	86,489	86,489.00	.00	.00	100.0%
12710400 54000 SUPP./BYAM/GUID	1,280	0	1,280	.00	.00	1,279.75	.0%
12710500 51050 GUID SALARIES /C	86,489	0	86,489	86,489.00	.00	.00	100.0%
12710500 54000 SUPP./CENTER/GUI	1,280	0	1,280	519.50	.00	760.25	40.6%
12710600 51050 GUID SALARIES /H	61,639	0	61,639	61,638.98	.00	.02	100.0%
12710600 54000 SUPP./HARR./GUID	1,280	0	1,280	.00	.00	1,279.75	.0%
12710700 51050 GUID SALARIES /S	96,615	0	96,615	96,614.96	.00	.04	100.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
<u>12710700 54000 SUPP./SO.ROW/GUI</u>	1,280	0	1,280	.00	.00	1,279.75	.0%
TOTAL GUIDANCE COUNSELORS	1,517,206	0	1,517,206	1,464,762.19	1,690.40	50,753.41	96.7%
<u>2800 PSYCHOLOGICAL SERVICES</u>							
<u>12800100 51050 SAL/CHS/PSYCH</u>	274,457	0	274,457	252,740.68	.00	21,716.32	92.1%
<u>12800200 51050 SAL/McCARTHY/PSY</u>	133,274	0	133,274	127,234.43	.00	6,039.07	95.5%
<u>12800300 51050 SAL/PARKER/PSYCH</u>	133,274	0	133,274	127,234.43	.00	6,039.07	95.5%
<u>12800400 51050 SAL/BYAM/PSYCH</u>	76,527	0	76,527	76,526.94	.00	.06	100.0%
<u>12800500 51050 SAL/CENTER/PSYCH</u>	76,527	0	76,527	76,527.10	.00	-.10	100.0%
<u>12800600 51050 SAL/HARR./PSYCH</u>	75,822	0	75,822	61,238.94	.00	14,583.06	80.8%
<u>12800700 51050 SAL/SO.ROW/PSYCH</u>	96,615	0	96,615	96,614.96	.00	.04	100.0%
TOTAL PSYCHOLOGICAL SERVICES	866,495	0	866,495	818,117.48	.00	48,377.52	94.4%
<u>3200 MEDICAL/HEALTH SERVICES</u>							
<u>13200000 51007 NURSES/SUB</u>	45,000	0	45,000	1,760.00	.00	43,240.00	3.9%
<u>13200000 51060 TOWN HEALTH EDUC</u>	25,166	0	25,166	25,165.93	.00	.07	100.0%
<u>13200000 51310 SCHOOL NURSES-ST</u>	1,000	0	1,000	.00	.00	1,000.00	.0%
<u>13200000 53170 DOCTOR SALARY</u>	2,500	0	2,500	3,125.00	.00	-625.00	125.0%
<u>13200000 53990 CONTRACTUAL SERV</u>	12,583	0	12,583	9,648.33	.00	2,934.67	76.7%
<u>13200000 57140 COURSE REIMBURSE</u>	4,000	0	4,000	3,510.00	.00	490.00	87.8%
<u>13200100 51050 SAL/CHS/NURSE</u>	133,674	0	133,674	84,882.01	.00	48,791.99	63.5%
<u>13200100 54000 SUPP/CHS/NURSE</u>	4,200	0	4,200	8,535.34	1,911.30	-6,246.64	248.7%
<u>13200100 57100 HEALTH TRAVEL/HI</u>	700	0	700	.00	.00	700.00	.0%
<u>13200100 58510 EQUIP/CHS/NURSE</u>	2,000	0	2,000	1,699.61	300.39	.00	100.0%
<u>13200163 51050 SAL/CHS/NURSE</u>	26,996	0	26,996	72,522.90	.00	-45,526.90	268.6%
<u>13200200 51050 SAL/McCARTHY/NUR</u>	86,489	0	86,489	86,489.00	.00	.00	100.0%
<u>13200200 53990 INSUR./McCARTHY/</u>	1,375	0	1,375	645.00	.00	730.00	46.9%
<u>13200200 54000 SUPP/McCARTHY/NU</u>	1,699	0	1,699	1,143.00	.00	556.00	67.3%
<u>13200263 51050 SAL/McCARTHY/NUR</u>	36,822	0	36,822	27,039.88	.00	9,782.12	73.4%
<u>13200300 51050 SAL/PARKER/NURSE</u>	86,489	0	86,489	86,489.00	.00	.00	100.0%
<u>13200300 54000 SUPP/PARKER/NURS</u>	1,394	0	1,394	591.90	.00	802.10	42.5%
<u>13200363 51050 SAL/PARKER/NURSE</u>	36,278	0	36,278	36,277.54	.00	.46	100.0%
<u>13200400 51050 SAL/BYAM/NURSE</u>	84,799	0	84,799	84,799.00	.00	.00	100.0%
<u>13200400 54000 SUPP/BYAM/NURSE</u>	1,200	0	1,200	726.35	.00	473.65	60.5%
<u>13200500 51050 SAL/CENTER/NURSE</u>	79,491	0	79,491	79,491.09	.00	-.09	100.0%
<u>13200500 54000 SUPP/CENTER/NURS</u>	1,200	0	1,200	599.65	.00	600.35	50.0%

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13200600 51050 SAL/HARR./NURSE	58,641	0	58,641	58,673.94	.00	-32.94	100.1%
13200600 54000 SUPP/HARR./NURSE	1,200	0	1,200	477.03	.00	722.97	39.8%
13200700 51050 SAL/SO.ROW/NURSE	61,520	0	61,520	58,640.92	.00	2,879.08	95.3%
13200700 54000 SUPP/SO.ROW/NURS	1,100	0	1,100	728.69	.00	371.31	66.2%
13200976 51050 SAL/CHIPS/NURSE	45,636	0	45,636	44,773.57	.00	862.43	98.1%
TOTAL MEDICAL/HEALTH SERVICES	843,152	0	843,152	778,434.68	2,211.69	62,505.63	92.6%
<hr/> 3300 TRANSPORTATION							
13300000 51060 SALARIES PSP	10,800	0	10,800	3,282.00	.00	7,518.00	30.4%
13300000 51070 SALARIES -TRANSP	47,754	0	47,754	47,754.46	.00	-.46	100.0%
13300000 53988 REGULAR TRANSPOR	1,649,040	132,606	1,781,646	1,832,220.00	.00	-50,573.64	102.8%
13300000 53990 LATE BUSES/HIGH-	55,800	0	55,800	.00	.00	55,800.00	.0%
13300000 53996 FOSTER TRANS	40,140	0	40,140	4,920.00	.00	35,220.00	12.3%
13300000 53997 TRANSPORTATION S	4,995	0	4,995	4,995.00	.00	.00	100.0%
13300000 53999 HOMELESS TRANS	45,000	0	45,000	22,358.61	1,700.50	20,940.89	53.5%
13300076 53990 SPED TRANSPORTAT	1,989,000	-686,226	1,302,774	1,318,145.20	33,830.60	-49,202.16	103.8%
TOTAL TRANSPORTATION	3,842,529	-553,620	3,288,909	3,233,675.27	35,531.10	19,702.63	99.4%
<hr/> 3400 FOOD SERVICES							
13400000 51110 SALARIES-FULL TI	94,362	0	94,362	94,362.06	.00	-.06	100.0%
13400000 53990 CAFE CONT SERVIC	25,000	0	25,000	4,620.00	.00	20,380.00	18.5%
13400000 54000 SUPPLIES	0	137,259	137,259	.00	137,258.00	1.00	100.0%
TOTAL FOOD SERVICES	119,362	137,259	256,621	98,982.06	137,258.00	20,380.94	92.1%
<hr/> 3510 ATHLETIC SERVICES							
13510100 51040 SAL/ATHLETIC STU	12,972	0	12,972	8,299.81	.00	4,672.19	64.0%
13510100 51050 SAL/CHS/AD/TRAIN	106,094	0	106,094	106,093.78	.00	.22	100.0%
13510100 51060 SAL/ATHLETICTRAI	50,095	0	50,095	50,094.72	.00	.28	100.0%
13510100 51070 SAL/SEC/ATHL	25,713	0	25,713	21,989.36	.00	3,723.64	85.5%
13510100 51310 SAL/ATHLETIC/COA	21,180	0	21,180	312,933.50	.00	-291,753.50	1477.5%
13510100 52110 ATH DEPT STADIUM	2,000	0	2,000	1,820.37	.00	179.63	91.0%
13510100 52400 POOL & ICE	79,000	0	79,000	53,971.00	.00	25,029.00	68.3%

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<u>13510100 53989 OFFICIALS/POLICE</u>	100,000	0	100,000	63,703.75	.00	36,296.25	63.7%
<u>13510100 53990 RECONDITIONING</u>	18,963	0	18,963	17,823.14	.00	1,139.86	94.0%
<u>13510100 53995 TRANSPORTATION</u>	99,050	0	99,050	50,536.18	.00	48,513.82	51.0%
<u>13510100 54000 SUPP/CHS/ATHL</u>	68,000	0	68,000	90,644.12	.00	-22,644.12	133.3%
<u>13510100 54310 MEDICAL</u>	7,500	0	7,500	5,739.41	.00	1,760.59	76.5%
<u>13510100 57400 INSUR./CHS/ATHL</u>	27,935	0	27,935	28,410.00	.00	-475.00	101.7%
<u>13510100 57800 OTHER EXPENSES</u>	42,000	128,087	170,087	60,722.08	173,401.46	-64,036.54	137.6%
TOTAL ATHLETIC SERVICES	660,502	128,087	788,589	872,781.22	173,401.46	-257,593.68	132.7%
<u>3520 OTHER STUDENT ACTIVITIES</u>							
<u>13520064 54000 DESTINATION IMAG</u>	2,300	0	2,300	319.00	.00	1,981.00	13.9%
<u>13520100 51050 SAL/CHS/ADVISORS</u>	73,190	0	73,190	103,197.50	.00	-30,007.50	141.0%
<u>13520128 57800 CULTURAL EXCHANG</u>	7,500	0	7,500	.00	.00	7,500.00	.0%
<u>13520145 54000 SUPP/CHS/VOICE</u>	2,000	0	2,000	.00	.00	2,000.00	.0%
<u>13520154 53990 MATH TEAM TRANSP</u>	2,750	0	2,750	1,516.96	.00	1,233.04	55.2%
<u>13520160 54000 NAT'L HONOR SOC/</u>	4,900	0	4,900	198.53	.00	4,701.47	4.1%
<u>13520178 53910 SCIENCE CLUB/HIG</u>	2,250	0	2,250	838.66	.00	1,411.34	37.3%
<u>13520194 51465 NIGHT SCHOOL HS</u>	5,000	0	5,000	2,499.96	.00	2,500.04	50.0%
<u>13520200 51050 SAL/McCARTHY/ADV</u>	39,900	0	39,900	23,637.00	.00	16,263.00	59.2%
<u>13520200 51310 SAL/McCARTHY/K.B</u>	1,500	0	1,500	.00	.00	1,500.00	.0%
<u>13520300 51050 SAL/PARKER/ADVIS</u>	39,900	0	39,900	25,691.00	.00	14,209.00	64.4%
<u>13520300 51310 SAL/PARKER/K.B.A</u>	1,500	0	1,500	.00	.00	1,500.00	.0%
TOTAL OTHER STUDENT ACTIVITIES	182,690	0	182,690	157,898.61	.00	24,791.39	86.4%
<u>3600 SCHOOL SECURITY</u>							
<u>13600100 51060 STCH SCHOOL SECU</u>	92,710	0	92,710	87,383.34	.00	5,326.66	94.3%
<u>13600100 51310 COURT LIAISON</u>	9,000	0	9,000	8,999.97	.00	.03	100.0%
<u>13600200 51060 MCC PSP - SECURI</u>	52,603	0	52,603	52,602.90	.00	.10	100.0%
<u>13600300 51060 PARKER - PSP - S</u>	52,603	0	52,603	52,602.94	.00	.06	100.0%
TOTAL SCHOOL SECURITY	206,916	0	206,916	201,589.15	.00	5,326.85	97.4%
<u>4110 CUSTODIAL SERVICES</u>							
<u>14110000 51003 ADMINISTRATOR</u>	4,923	0	4,923	4,928.33	.00	-5.33	100.1%

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<u>14110000 51040 SALARIES - CUSTO</u>	430,706	0	430,706	452,622.93	.00	-21,916.93	105.1%
<u>14110000 51050 SALARIES - PROFE</u>	112,238	0	112,238	112,366.02	.00	-128.02	100.1%
<u>14110000 51070 FACILITIES - SEC</u>	13,249	0	13,249	7,873.94	.00	5,375.06	59.4%
<u>14110000 51110 SALARIES-CUST OT</u>	10,000	0	10,000	3,157.67	.00	6,842.33	31.6%
<u>14110000 51310 SALARIES- CUST O</u>	15,000	0	15,000	12,350.26	.00	2,649.74	82.3%
<u>14110000 53990 CONTRACTUAL SERV</u>	827,986	0	827,986	1,018,551.85	7,135.00	-197,700.85	123.9%
<u>14110000 54000 SUPPLIES</u>	239,528	0	239,528	205,335.60	4,059.30	30,133.10	87.4%
<u>14110000 55960 UNIFORM ALLOWANC</u>	6,000	0	6,000	5,000.00	.00	1,000.00	83.3%
<u>14110000 57800 OTHER CHARGES/EX</u>	1,577	0	1,577	54,420.89	.00	-52,843.89	3450.9%
<u>14110119 54000 SUPP/CHS/PERFORM</u>	12,000	0	12,000	4,965.00	18,159.00	-11,124.00	192.7%
TOTAL CUSTODIAL SERVICES	1,673,207	0	1,673,207	1,881,572.49	29,353.30	-237,718.79	114.2%
4120 HEATING OF BUILDINGS							
<u>14120000 52130 FUEL</u>	6,700	0	6,700	25,497.57	.00	-18,797.57	380.6%
<u>14120100 52130 FUEL/HIGH</u>	128,500	0	128,500	117,783.08	.00	10,716.92	91.7%
<u>14120200 52130 FUEL/MCCARTHY</u>	66,300	0	66,300	58,290.53	.00	8,009.47	87.9%
<u>14120300 52130 FUEL/PARKER</u>	55,000	0	55,000	53,680.03	.00	1,319.97	97.6%
<u>14120400 52130 FUEL / BYAM</u>	35,200	0	35,200	25,715.68	.00	9,484.32	73.1%
<u>14120500 52130 FUEL - CENTER SC</u>	29,000	0	29,000	25,672.96	.00	3,327.04	88.5%
<u>14120600 52130 FUEL-HARRINGTON</u>	20,000	0	20,000	13,258.23	.00	6,741.77	66.3%
<u>14120700 52130 FUEL-SOUTH ROW</u>	31,600	0	31,600	29,375.90	.00	2,224.10	93.0%
TOTAL HEATING OF BUILDINGS	372,300	0	372,300	349,273.98	.00	23,026.02	93.8%
4130 UTILITY SERVICES							
<u>14130000 52110 ELECTRIC</u>	19,900	0	19,900	38,260.82	.00	-18,360.82	192.3%
<u>14130000 53410 TELEPHONE/SUPT O</u>	61,200	0	61,200	55,423.89	84.93	5,691.18	90.7%
<u>14130100 52110 ELECTRICITY/HIGH</u>	201,450	0	201,450	188,097.48	.00	13,352.52	93.4%
<u>14130100 52310 WATER/HIGH</u>	7,650	0	7,650	4,238.68	.00	3,411.32	55.4%
<u>14130100 53410 TELEPHONE/HIGH</u>	42,000	0	42,000	32,011.12	139.93	9,848.95	76.6%
<u>14130200 52110 ELECTRICITY/McCA</u>	90,300	0	90,300	84,132.90	.00	6,167.10	93.2%
<u>14130200 53410 TELEPHONE/MCCART</u>	25,500	0	25,500	19,590.27	29.18	5,880.55	76.9%
<u>14130300 52110 ELECTRICITY/PARK</u>	92,000	0	92,000	109,270.18	.00	-17,270.18	118.8%
<u>14130300 53410 TELEPHONE/PARKER</u>	25,500	0	25,500	19,798.70	.00	5,701.30	77.6%
<u>14130400 52110 ELECTRICITY/BYAM</u>	53,000	0	53,000	37,359.74	.00	15,640.26	70.5%
<u>14130400 53410 TELEPHONE/BYAM</u>	15,300	0	15,300	11,363.88	33.02	3,903.10	74.5%
<u>14130500 52110 ELECTRIC - CENTE</u>	56,000	0	56,000	47,190.83	.00	8,809.17	84.3%

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TOWN OF CHELMSFORD
YEAR-TO-DATE BUDGET REPORT

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FOR 2021 99

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
14130500 52310 WATER CENTER SCH	765	0	765	396.00	.00	369.00	51.8%
14130500 53410 TELEPHONE - CENT	14,300	0	14,300	11,047.61	29.18	3,223.21	77.5%
14130600 52110 ELECTRICITY/HARR	49,400	0	49,400	43,943.29	.00	5,456.71	89.0%
14130600 52310 WATER/HARRINGTON	3,000	0	3,000	2,478.77	.00	521.23	82.6%
14130600 53410 TELEPHONE/HARR	14,300	0	14,300	10,752.81	11.54	3,535.65	75.3%
14130700 52110 ELECTRICITY/SO R	43,350	0	43,350	47,101.18	.00	-3,751.18	108.7%
14130700 53410 TELEPHONE/SO ROW	13,300	0	13,300	9,787.17	.00	3,512.83	73.6%
TOTAL UTILITY SERVICES	828,215	0	828,215	772,245.32	327.78	55,641.90	93.3%
4210 MAINTENANCE OF GROUNDS							
14210000 59238 GENERAL MAINT	30,000	104,866	134,866	283,628.04	117,138.22	-265,900.26	297.2%
14210100 59238 GROUNDS/HIGH	27,000	0	27,000	32,986.30	35,592.98	-41,579.28	254.0%
TOTAL MAINTENANCE OF GROUNDS	57,000	104,866	161,866	316,614.34	152,731.20	-307,479.54	290.0%
5150 EMPLOYEE SEPERATION COSTS							
15150000 51140 RETIREMENT/SICK	42,926	0	42,926	248,607.35	.00	-205,681.35	579.2%
TOTAL EMPLOYEE SEPERATION COSTS	42,926	0	42,926	248,607.35	.00	-205,681.35	579.2%
6200 CIVIC ACTIVITIES							
16200000 57800 CIVIC ACTIV&COMM	0	90,600	90,600	86,900.00	.00	3,700.00	95.9%
TOTAL CIVIC ACTIVITIES	0	90,600	90,600	86,900.00	.00	3,700.00	95.9%
7200 CAPITAL- LAND & BUILDING							
17200000 57800 OTHER CHARGES/EX	0	573,298	573,298	6,999.70	574,569.75	-8,271.45	101.4%
TOTAL CAPITAL- LAND & BUILDING	0	573,298	573,298	6,999.70	574,569.75	-8,271.45	101.4%
9300 TUITION NON-PUBLIC SCHOOLS							
19300076 53990 TUITIONS	2,199,289	0	2,199,289	886,591.66	1,728.18	1,310,969.16	40.4%

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TOWN OF CHELMSFORD
YEAR-TO-DATE BUDGET REPORT

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FOR 2021 99

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
19309976 53990 PREPAID TUITION	0	0	0	1,247,606.70	.00	-1,247,606.70	100.0%
TOTAL TUITION NON-PUBLIC SCHOOLS	2,199,289	0	2,199,289	2,134,198.36	1,728.18	63,362.46	97.1%
TOTAL UNDEFINED	61,667,000	0	61,667,000	59,973,405.56	1,491,902.76	201,691.68	99.7%
GRAND TOTAL	61,667,000	0	61,667,000	59,973,405.56	1,491,902.76	201,691.68	99.7%

** END OF REPORT - Generated by Joanna Johnson-Collins **

CHELMSFORD PUBLIC SCHOOLS

Jay Lang, Ed.D., Superintendent

Memorandum

To: Members of the School Committee
From: Jay Lang, Ed.D., Superintendent of Schools
Date: July 19, 2021
Re: FY2022 Recommended Budget Adjustment

The high school administration is concluding their work on the redesign of a single point of entry for visitors to Chelmsford High School. Last year a new entrance vestibule was constructed near the front entrance and cafeteria to allow for a single access door and entry screening of guests and visitors to the school. The supervisor of students positions will be relocated to this area, have access to video surveillance cameras, and a new electronic visitor access management system to screen and check-in guests and visitors to the school before they are admitted access to the school building.

Funding is required to allocate an additional secretarial position to staff the new vestibule to process the screening and access to the school building. While the supervisor of students positions will be housed in the new space, their duties require them to often be away from their office space interacting with students throughout the building. A dedicated staff member, trained on the new electronic visitor access management system, to screen and check-in guests and visitors to the school before they are admitted access to the building is needed.

I am recommending funding be allocated from the FY2022 employee separation costs fund category to the school security fund category, as outlined below, to provide for the costs associated with the wages of an additional secretarial position at Chelmsford High School to staff the new entrance vestibule. I recommend approval of the budget transfer request below:

Amount: \$ 27,760

To: DESE Category 3600 School Security
From: DESE Category 5150 Employee Separation Costs

CHELMSFORD PUBLIC SCHOOLS

Jay Lang, Ed.D., Superintendent

Memorandum

To: Members of the School Committee

From: Jay Lang, Ed.D., Superintendent of Schools

Date: July 18, 2021

Re: Update to Facility Conditions and Districtwide Master Plan

As discussed at our June school committee meeting, I would like to engage the services of a firm to review the status of and provide updates to our current 10-Year Capital Plan, our priority project and application for long-term MSBA funding consideration, and to consider short-term program and/or facility enhancements and realignments while our long-term capital project is pending. In consultation with our business office, the scope of the review will require a formal Request for Proposals (RFP) to solicit responses from interested firms to conduct this work. Attached please find an RFP to be advertised in accordance with the timeline specified within for this project to commence.

**Chelmsford Public Schools
Request for Proposals**

**Update to Facility Conditions and Districtwide Master Plan
of Chelmsford Public School Buildings**

I. GENERAL

- A. Chelmsford Public Schools, acting as a division of the Town of Chelmsford, is seeking proposals from qualified registered architects, engineers, and/or other firms to provide professional services, which will be limited to those described in the Project Description/Scope of Services as described in Section III.

In one sealed envelope please submit five (5) copies of bound technical proposals marked "Proposal RFP 2021-1 Chelmsford Public Schools Update to Facility Conditions and Districtwide Master Plan" and in another sealed envelope include the price proposal marked "Price Proposal RFP 2021-1 Chelmsford Public Schools Update to Facility Conditions and Districtwide Master Plan". (Note if the price proposal is included in the non-price envelope, the proposal will be automatically disqualified.) Proposals are due no later than 11:00 a.m. on **Thursday, August 12, 2021.**

Business Office
Chelmsford Public Schools
230 North Road
Chelmsford, MA 01824

Proposals are to be received in the location noted above and will not be publicly opened. Proposals received after the deadline will be returned unopened. Postmarks will not be considered. It is the sole responsibility of the applicant to ensure that its proposal arrives on time at the designated place. Electronic or fax proposals are unacceptable. **BIDDERS ARE REQUIRED TO SUBMIT A BID INCLUDING ALL BID FORMS CONTAINED IN THIS PACKAGE. DO NOT REMOVE PAGES.**

- B. Proposals should be clearly marked: **"RFP 2021-1 Chelmsford Public Schools Update to the Facility Conditions and Districtwide Master Plan"**.
- C. Questions should be submitted in writing and addressed to Joanna Johnson-Collins, Director of Business and Finance, at the above address. Questions may also be e-mailed to johnsoncollinsj@chelmsford.k12.ma.us or faxed to Ms. Johnson-Collins at 978-251-5110. All questions must be submitted by August 4,

close of business. Written responses to questions will be faxed, mailed and/or e-mailed to anyone who has registered for and obtained copies of the request for qualifications document no later than August 6, close of business.

- D. A non-mandatory briefing session will be held at the Chelmsford Public Schools Administrative Offices, 230 North Road, Chelmsford, MA on Tuesday, August 3, 2021 at 9:00 a.m.
- E. All materials submitted in response to this Request for Proposals become the property of the awarding authority. The applicant takes full responsibility for any associated costs with the development or preparation of any responses to this Request for Proposals.
- F. The consideration of all proposals and subsequent selection of the successful applicant will be made without regard to race, color, age, handicap, religion, political affiliation, and/or national origin.
- G. The Town of Chelmsford and its departments are an EEO/AA/MBE employer. Women and minority owned businesses are encouraged to apply.
- H. The Chelmsford School Committee reserves the right to reject any and all proposals, waive informalities, and to award contracts if it deems doing so is in the best interest of the Chelmsford School Committee and the Town of Chelmsford.

II. TENTATIVE TIMELINE

- Local Advertisement – July 28, 2021
- Central Register – July 28, 2021
- Briefing Session – August 3, 2021
- Evaluation of proposals, finalist interviews, and negotiation of contract by August 26, 2021
- Completion of draft report – January 14, 2022
- Completion of project – February 18, 2022

III. PROJECT DESCRIPTION

The Town of Chelmsford School Committee maintains a physical environment which is conducive to teaching and learning. Providing appropriate educational spaces that meet program and enrollment needs while also supporting the quality of learning experiences requires the assessment and study of our buildings. This project requires performing an update to the 2016 comprehensive facility assessment and districtwide master plan prepared by D+W Architects. This includes a review of the physical conditions (to the extent necessary), enrollment projections, and programmatic assessment of the Chelmsford Public School facilities and updating the Master Plan for critical maintenance, renovations and additions or building replacements for the next ten years. The following facilities are to be included in the Master Plan:

Byam Elementary School	25 Maple Road
Center Elementary School	84 Billerica Road
Chelmsford High School	200 Richardson Road
Harrington Elementary School	120 Richardson Road
McCarthy Middle School	250 North Road
Parker Middle School	75 Graniteville Road
South Row Elementary School	250 Boston Road
Central Administration Offices	230 North Road
Westlands School (Community Education)	170 Dalton Road
101 Mill Road (Town Owned Property)	101 Mill Road

IV. SCOPE OF DESIGNER SERVICES

PHASE I – Establish Goals, Analyze Enrollment Projections

Task I- Confirm Scope, Establish Goals, and Set Schedule

Meet with the Chelmsford School Committee and Facilities Working Group to confirm project objectives and timelines. Set progress review meetings through completion of services and submission of final report.

Task 2: Review Enrollment Projections

Establish approach to demographics and enrollment projections, incorporating student enrollment projections. Chelmsford to provide projections conducted by the New England School Development Council (NESDEC). Provide analysis of enrollment projections for the school system's population.

Task 3 – Perform Building Level and District Level Capacity Analyses

Interview building principals and gather information about existing room use, daily schedules, class size policies, and utilization rates. Calculate a building capacity based on information collected and report out findings of calculated capacity compared to current and projected enrollment. Calculate a district-level capacity to determine whether any capacity issues could be resolved within existing facilities.

Task 4 – Explore A Variety of Alternate Grade Configurations

Assemble an educational working group to explore the existing program offerings - particularly at the middle schools, current grade configurations, and potential alternate grade configurations.

PHASE II – Assess/Update Existing Building Conditions (to the extent necessary)

Task 1: Gather Existing Conditions Documents

Obtain and review existing drawings of each school, engineering surveys and reports, precedent studies, investigations and 2016 Master Plan.

Task 2: Confirm and Update Facility Conditions Assessments

Meet with Town facility personnel to update the facility conditions assessment information to include any new known issues and to update the Capital Improvement Plan (CIP) based on work completed by the Town since the publication of the 2016 Master Plan.

It is not expected that this task will include a comprehensive re-assessment, but may require targeted re-assessment based on input from Town facility personnel. It may be necessary to prepare cost estimates for any newly identified CIP projects and to update the CIP list of items not yet completed to reflect current market conditions.

Phase III – Community Engagement

Facilitate several public meetings to gather input and present findings related to each task with an emphasis on the educational topics of enrollment, capacity, and grade configuration. Selected firm will work with the Town and the School Department to determine the number and timing of community engagement activities.

Phase IV – Update or Develop Additional Master Plan Options

Review the master plan options from the 2016 Master Plan Study through the lens of the findings from above tasks. Update list of options and augment as necessary to reflect the most recent findings and community input. Prepare cost estimates for newly developed master plan options and / or update the costs of options that remain viable from the 2016 study to reflect current market conditions and updated timelines.

Phase V – Prepare Draft and Final Reports

Task 1 – Draft Report

Based on information gathered in the Tasks above and documentation received from the School Department, prepare a draft report for review and approval. Present findings at community meetings as directed by the Chelmsford School Department. The **draft** Comprehensive Facilities Assessment Report will be completed no later than **January 14, 2022**.

Task 2 – Final Report

Based on approval of the School Department, prepare and submit the final report including any comments received.

Phase VI – Additional Community Presentations

Assist the Chelmsford School Facilities Working Group and the Chelmsford School Committee in presentation to local boards and community groups. This includes formal committees/boards such as the Board of Selectmen, Finance Subcommittee, Planning Board, PTOs, and community forums.

Phase VII – Massachusetts School Building Authority

Assist the Chelmsford School Department with any necessary revisions to their Statement of Interest to the Massachusetts School Building Authority (MSBA) for the priority project(s) if applicable.

V. DELIVERABLES

1. Documentation: The results of the Update to Facility Conditions and Districtwide Master Plan is to be documented and included in a report. The report must include narratives, photographs, charts, plans, sketches, tables, and other items as deemed most appropriate to capture the work noted above.
2. Ten Year Capital Plan: Update the previous ten-year capital plan utilizing enrollment data and the results of the Update to the Facility Condition Assessment and Districtwide Master Plan to reflect any new projects necessary, projects that have been completed by the district, and to reflect up to date market conditions for cost estimates.
3. Bound Report: Prepare and submit two (2) bound and one (1) electronic version of the complete study. All photographs included in the report shall be in color. A final draft version will be submitted for review and discussion consistent with the process section IV Scope of Designer Services. After incorporating comments, a final version of the report will be submitted. A separate executive summary shall be prepared and submitted with the final version of the report.

VI. MINIMUM QUALIFICATIONS

- A. Massachusetts registration and licensing in all applicable disciplines. Disciplines will include architect, structural engineer, HVAC/plumbing/fire protection/electrical engineer, civil/site engineer, hazardous materials specialists, construction cost estimator, and code consultant.
- B. Demonstration of a thorough knowledge of procedures, requirements, and practices of Massachusetts and other agencies with respect to building codes.
- C. Demonstrated experience in the preparation of school building assessments, design options, and public information campaigns.
- D. Demonstrated experience with multi-phased, occupied projects.

- E. Thorough knowledge and familiarity with applicable Massachusetts public construction statutes, including relevant provisions of General Laws Chapters 7, 30, 70B and 149.
- F. A registered architect shall be assigned to the project and shall attend all meetings as required.
- G. Financial and operations capability, including appropriate staffing levels, to perform the requested services within the established time frame.

VII. PROPOSAL REQUIREMENTS

- A. Designer selection shall be in accordance with the provisions of Massachusetts General Laws Chapter 7 §38A½-O, as applicable to municipalities pursuant to G.L. c.7, §38K, and any policies and procedures adopted by the Town of Chelmsford pursuant thereto. The following items are required for submittal in the order listed:
 - 1. Acknowledgment that the applicant meets all the requirements outlines in Section VI: MINIMUM QUALIFICATIONS
 - 2. Summary statement, less than ten (10) pages exclusive of attachments, detailing, at a minimum, the applicant's particular qualifications for this project. The statement should describe the applicant's approach to this project and explain its skills and previous experiences with projects similar in nature. In addition, include any other information that the applicant considers relevant for the purpose of evaluating its qualifications for this project.
 - 3. A reasonably detailed description of the scope of work required, including time frames for completion of each step and conditions of the proposal submitted, if any.
 - 4. Description of the applicant firm's size, professional capabilities to undertake this project in a timely manner, organizational structure, and evidence of financial stability. This profile should include a list of key personnel who will actively participate on this project, and should identify the principal in charge, project manager, and project architect. All sub-consultants who will work

with the applicant must also be identified. Resumes must be included.

5. Identification of all school feasibility, design, and constructions projects completed by the applicant within the last five (5) years. Each project must list, without limitation, the name, address, and telephone number of the awarding authority, or of the owner if different from the awarding authority, the name of the project, a description of the project, a description of the services performed by the applicant, the length of time during which the services were performed, and the cost of the construction project (if applicable). Also include the name, address, telephone number, and position title of the contact person for each awarding authority whom the Chelmsford Public Schools may contact regarding the services performed. Relevant photographs may also be submitted.
6. The applicant must complete and submit the *Standard Designer Application Form for Municipalities and Public Agencies not with DSB Jurisdiction* (attached).
7. The applicant must complete and submit *Proposal Certification* attesting to non-collusion and tax compliance.

VIII. EVALUATIONS OF PROPOSALS

- A. All proposals shall be received and evaluated in conformance with the requirements of Massachusetts General Laws Chapter 7 §38A½, et. seq., as amended.
- B. The Chelmsford School Facilities Working Group, as an ad hoc committee appointed for the purpose of reviewing the designer services proposals submitted for this project, will evaluate the proposals for completeness and verify that the Minimum Qualifications specified in Article VI herein have been met. Incomplete proposals and/or failure to meet minimum criteria will disqualify the proposal from further consideration.
- C. After the evaluation of minimum criteria, proposals will be evaluated by the Chelmsford School Facilities Working Group based solely on the comparative evaluation criteria specified below:

1. Prior experience with similar projects in the evaluation, planning, design and construction oversight of school and recreational facilities. The experience of both the applicant's firm and specific individuals assigned to this project will be evaluated. The experience shall demonstrate:
 - Knowledge of contemporary education theories and practice
 - How such knowledge has reflected in past designs and
 - Knowledge of Massachusetts School Building Authority requirements
 - Knowledge of District's Educational Objectives
 2. Past performance on public projects and working knowledge of Massachusetts General Laws Chapter 149 relating to public constructions projects.
 3. Design excellence in past projects.
 4. Financial stability and responsibility of the applicant.
 5. Professional qualifications and licenses of staff and consultants assigned to this project.
 6. Ability to complete this project on schedule based on the adequacy of staff and current workload.
 7. The applicant's demonstrated ability to prepare and support effective implementation plans, including the ability to accurately estimate costs and meet schedules.
 8. The appropriateness of the project organization, the identity and qualifications of the individuals assigned, including sub-consultants, responsible for this project and the role of each individual in completion of the project.
- D. Comparative criteria will be rated as follows:
- Highly advantageous – Proposal excels on specified criteria
 - Advantageous – Proposal meets specified criteria

- Unacceptable – Proposal does not meet criteria

- E. Based upon the ranked comparative criteria, as many as five applicants will be selected to be interviewed by the Chelmsford School Facilities Working Group, and at least three finalists will be selected.
- F. During the evaluation process, the Chelmsford Public Schools will confirm claims of past experience and reserves the right to request additional information or clarification from any applicant and/or to allow corrections of errors or omissions.
- G. The Chelmsford School Facilities Working Group will make a recommendation of award to the Chelmsford School Committee based on the outcome of the interview.
- H. The Chelmsford School Committee will make the final decision on the award of subject contract.

IX. FEE

- A. The negotiated fee for the services to be provided hereunder will not exceed \$ 75,000.
- B. The Chelmsford School Facilities Working Group will select and rank the finalists, whereupon it will request a fee proposal from the top ranked applicant and engage in fee negotiations with said applicant.
- C. If a fee cannot be successfully negotiated with the top ranked applicant, it shall be removed from consideration and negotiations will then commence with the applicant ranked second, and so on.

X. SPECIAL PROVISIONS

- A. The applicant is expected to comply with all applicable federal and state laws and Town of Chelmsford by-laws and regulations in the performance of all services provided hereunder.
- B. The successful applicant will adhere to the provisions of the Fair Employment Practices Law of the Commonwealth, Massachusetts General Laws Chapter 152B.
- C. The provisions relating to nondiscrimination and affirmative action in employment shall apply to all contracts and subcontracts that the successful applicant may receive or award as the result of this contract.

- D. Services provided by the successful applicant will be rendered through a professional services contract. The successful applicant will be an independent contractor of the Town of Chelmsford and will not be considered an employee of the Town of Chelmsford School Department nor will it receive benefits to Town employees.
- E. The Town of Chelmsford School Department, at its discretion, and subject to an independent review pursuant to G.L. c. 7, §38H (i), may authorize the successful applicant to provide additional or extended designer services for preparation of construction contract documents for implementation of selected recommendations from the facilities assessment in accordance with Massachusetts General Laws Chapter 149 Public Bidding Laws and to provide bidding assistance and construction administrative services related to the implementation of said recommendations. For the purposes of this section, 'selected recommendations' shall include any construction work to be performed on those systems identified in Section IV, Phase II, Tasks 2 and 3 of this Request for Proposals.
- F. The successful applicant must provide proof that it possesses Professional Services Liability, Errors and Omissions insurance coverage in an amount no less than \$1,000,000.

CHELMSFORD PUBLIC SCHOOLS

Jay Lang, Ed.D., Superintendent

Memorandum

To: Members of the School Committee
From: Jay Lang, Ed.D., Superintendent of Schools
Date: July 18, 2021
Re: 2021/2022 School Calendar - Revised

Attached is a revised calendar for the 2021/2022 academic year for the school committee to review and approve at the regular meeting on July 19, 2021. In the event the school year is required to extend late in June of 2022, Monday June 20, 2022 is a recognized as an official state holiday, Juneteenth. Therefore, the calendar has been updated to reflect the new holiday and its effect on the school calendar.

CPS 2021 – 2022 ACADEMIC CALENDAR

AUGUST

25-26 New Staff Orientation
 30 No School (Staff Orientation)
31 Grades 1 – 9 ONLY
Kindergarten Orientation

AUGUST 2021						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

AUGUST Student Days: 1

SEPTEMBER 2021

SEPTEMBER 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

SEPTEMBER

1 All Students
 2 All Students
 3 No School
 6 No School (Labor Day)
 22 Half Day (Professional Day)

SEPTEMBER Student Days: 20

OCTOBER

11 No School (Columbus Day)
 19 Half Day (Professional Day)

OCTOBER 2021						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

OCTOBER Student Days: 20

NOVEMBER 2021

NOVEMBER 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

NOVEMBER

2 No School (Full Prof. Day)
 11 No School (Veteran's Day)
 18 Half Day **ELEMENTARY ONLY**
 24 Early Release (Thanksgiving Recess)
 25 No School (Thanksgiving)
 26 No School

NOVEMBER Student Days: 18

DECEMBER

1 Half Day (Professional Day)
 24 December Recess

DECEMBER 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

DECEMBER Student Days: 17

JANUARY 2022

JANUARY 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JANUARY

3 School Re-opens
 11 Half Day (Professional Day)
 17 No School (Martin Luther King Day)

JANUARY Student Days: 20

FEBRUARY

9 Half-Day (Professional Day)
 21 February Recess
 28 School Re-opens

FEBRUARY 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

FEBRUARY Student Days: 15

MARCH 2022

MARCH 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

MARCH

3 Half Day (Professional Day)

MARCH Student Days: 23

APRIL

5 Half-Day (Professional Day)
 15 No School (Good Friday)
 18 April Recess
 25 School Re-opens

APRIL 2022						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

APRIL Student Days: 15

MAY 2022

MAY 2022						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

MAY

30 No School (Memorial Day)

MAY Student Days: 21

JUNE

20 No School (Juneteenth)
 23 Last Day for Students (Half Day)
 24 Last Day for Staff (Half Day)

JUNE 2022						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

JUNE Student Days: 16

Total Student Days: 186

Additional Staff Days: 2.5

(Total Includes Six Provisional Snow Days)

Professional Development
 Last day Students June 23rd
 Last day Staff June 24th

Major Religious & Cultural Holidays

Rosh Hashanah*	September 6-8, 2021
Yom Kippur*	September 15-16, 2021
Sukkot*	September 20-27, 2021
Diwali	November 4, 2021
Chanukah*	Nov. 28 – Dec. 6, 2021
Christmas	December 25, 2021
Kwanzaa	December 26, 2021 -Jan. 1, 2022
Chinese New Year	February 2, 2022
Passover*	April 15-22, 2022
Good Friday	April 15, 2022
Easter	April 17, 2022
Orthodox Easter	April 24, 2022
Ramadan	April 2 – May 1, 2022
Eid al-Fitr	May 2-3, 2022
Shavuot*	June 4-6, 2022
Juneteenth	June 20, 2022

**All Jewish holidays begin at sundown on the evening prior to the day of the holiday.*

The following policies apply to students celebrating the holidays noted above:

- Homework and projects will not be assigned to students observing religious holidays. Teachers shall not schedule tests for those students celebrating observed religious holidays. Students will not be expected to complete daily homework assigned the evening before, or the day of the religious holiday. Assignments and tests should be made up in a time span that is reasonable to both students and teachers (SC Policy 6314.01).
- Observance of a religious holiday shall be viewed as valid justification for student absence, late homework/project submission and delayed testing. It is the responsibility of the student's parent/guardian to notify the principal/dean/teacher of these dates at the beginning of the school year. In addition the student shall notify the teacher(s) of the observance date no later than two weeks in advance or as soon as practical (SC Policy 6314.01).

Scheduled Staff Professional Development Days

Wednesday September 22, 2021	Student Half Day
Tuesday October 19, 2021	Student Half Day
Tuesday November 2, 2021	Student NO School Day
Wednesday December 1, 2021	Student Half Day
Tuesday January 11, 2022	Student Half Day
Wednesday February 9, 2022	Student Half Day
Thursday March 3, 2022	Student Half Day
Tuesday April 5, 2022	Student Half Day
Thursday November 18, 2021	Student Half Day – Elementary ONLY

Starting and Dismissal Schedule

School	Start	Dismissal	Early Dismissal
Chelmsford High	7:19 a.m.	1:52 p.m.	10:25 a.m.
McCarthy Middle	8:19 a.m.	2:40 p.m.	11:10 a.m.
Parker Middle	8:19 a.m.	2:40 p.m.	11:10 a.m.
Byam Elem.	8:59 a.m.	3:18 p.m.	11:45 a.m.
Center Elem.	8:59 a.m.	3:18 p.m.	11:45 a.m.
Harrington Elem.	8:59 a.m.	3:18 p.m.	11:45 a.m.
South Row Elem.	8:59 a.m.	3:18 p.m.	11:45 a.m.
CHIPS Program	8:15 a.m.	10:45 a.m.	AM Session
	12:00 p.m.	2:30 p.m.	PM Session

CHELMSFORD PUBLIC SCHOOLS

Jay Lang, Ed.D., Superintendent

Memorandum

To: Members of the School Committee
From: Jay Lang, Ed.D., Superintendent of Schools
Date: July 18, 2021
Re: August 2021 School Committee Meeting Dates

I e-mailed Chair King earlier in the month to examine the possibility of moving our scheduled August school committee meeting dates to the 2nd and 4th Tuesday's in August, instead of the 1st and 3rd Tuesday's to accommodate vacation schedules. There are 5 Tuesday's in August. We are currently scheduled to meet on the 3rd and 17th. If we moved to the 10th and 24th, that would also have us meeting the week before we go back to school, which may be beneficial for any last-minute issues with the September opening of school.

It is my understanding that Monday August 9th and Tuesday August 24th may work better for committee members, that also works for the central office administrators who attend the sessions. I have placed this as an agenda item to discuss and finalize at our meeting on July 20, 2021.

CHELMSFORD PUBLIC SCHOOLS

*Office of Human Resources
230 North Road, Chelmsford, MA 01824
Telephone: (978) 251-5100 Fax: (978) 251-5110*

To: Dr. Jay Lang, Superintendent

From: Dr. Cheryl Kirkpatrick, Director of Personnel and Professional Learning

Date: July 15, 2021

Re: Personnel Report – June 2021

Please see the attached Personnel Report which includes retirements, resignations, new hires and assignment changes. Thank you for sharing this report with members of the Chelmsford School Committee.

Personnel Report – June 2021

New Hires

Blake, Arlene

Lunch/Recess Aide

Center Elementary School

Effective date: 8/30/21

Buono, Matthew

Music Teacher

Harrington Elementary School

Effective date: 8/30/21

DuDevoir, Jennifer

Grade 2 Teacher

Byam Elementary School

Effective date: 8/30/21

Ghella, Rania

Lunch/Recess Aide

Center Elementary School

Effective 8/30/2021

Glennon, Elizabeth

Art Teacher

Center Elementary School

Effective date: 8/30/21

LaSaffre, Carolyn

Special Education Teacher

Harrington Elementary School

Effective date: 8/30/21

McClure, Carah

BCBA (0.5 FTE)

Center Elementary School

Effective date: 8/30/21

McHugh, Lauren

Lunch/Recess Aide

Byam Elementary School

Effective date: 8/30/21

Sullivan, Laura

Registered School Nurse

Chelmsford High School

Effective date: 8/30/21

Resignations:

Asquith, Brendan

Grade 6 Teacher

Parker Middle School

Effective date: 6/17/21

Dean, Kathrine

Financial Analyst

Central Office

Effective date: 6/25/21

Dremlyuga, Kori-Lin

Technology Integration Specialist

District-wide

Effective date: 6/17/21

Fielding, Allyssa

Lunch/recess Aide

Harrington Elementary School

Effective date: 6/17/21

Gardner, Andrea

Technology Integration Specialist

Parker Middle School

Effective date: 6/17/21

Harris, Jennifer

Grade 7 Science Teacher

Parker Middle School

Effective date: 6/17/21

Luce, Rowena

ELA Teacher

Chelmsford High School

Effective date: 6/17/21

Lyons, Robert

Dean

Chelmsford High School

Effective date: 6/30/21

McMahon, Molly

Principal

South Row Elementary School

Effective date: 6/30/21

Main, Susan

Paraprofessional

South Row Elementary School

Effective date: 6/17/21

Meagher, Catherine

Integrated Preschool Teacher

CHIPS

Effective date: 6/17/21

Palagiri, Zabeena

Paraprofessional

Byam Elementary School

Effective date: 6/17/21

Peck, Julia

Kindergarten Teacher

South Row Elementary School

Effective date: 6/17/21

Robbat, Jason

Paraprofessional

McCarthy Middle School

Effective date: 6/17/21

Souza, Samantha

Paraprofessional

McCarthy Middle School

Effective date: 6/17/21

Valentino, Jessica

Music Teacher

Harrington Elementary School

Effective date: 6/17/21

Retirements:

Acheson, Cynthia

Secretary

Chelmsford High School

Effective date: 6/17/21

Bacon, Phyllis

Paraprofessional

South Row Elementary School

Effective date: 6/17/21

Burns, Faye

ABA Paraprofessional

CHIPS

Effective date: 6/17/21

Cramer, Virginia

Art Teacher (0.8 FTE)

McCarthy Middle School

Effective date: 6/17/21

Curran, Lisa

Special Education Teacher

McCarthy Middle School

Effective date: 6/17/21

Daigle, Denise

Grade 5 Math/Science Teacher

McCarthy Middle School

Effective date: 6/17/21

Duah-Asamoah, Maura

Health Teacher

Chelmsford High School

Effective date: 6/17/21

Guadino, Diane

ABA Paraprofessional

Byam Elementary School

Effective date: 6/17/21

Gauthier, Susan

World Language Teacher (Spanish)

Chelmsford High School

Effective date: 6/17/21

Greenlee, Jan

Paraprofessional

Byam Elementary School

Effective date: 6/17/21

Heffernan, Lisa

ICTS Database Assistant

Central Office

Effective date: 9/24/21

Higgins, Joyce

Copy Clerk

McCarthy Middle School

Effective date: 6/17/21

Imbriaco, Andrea

Special Education Teacher

Harrington Elementary School

Effective date: 6/17/21

Joos, Darlene

Art Teacher

Center Elementary School

Effective date: 6/17/21

Jowett, Linda

Physical Education Teacher

Parker Middle School

Effective date: 6/17/21

Joyce, Frances

Paraprofessional

CHIPS

Effective date: 6/17/21

Kalabokis, Joanne

Grade 7 ELA Teacher

McCarthy Middle School

Effective date: 6/17/21

Kelly-Suleski, Carol

World Language Teacher (Spanish)

McCarthy Middle School

Effective date: 6/17/21

Klix, Roberta

Special Education Teacher

Byam Elementary School

Effective date: 6/17/21

LaBossiere, Carolyn

Occupational Therapist

Center/Harrington Elementary Schools

Effective date: 6/17/21

Larivee, Carol

Grade 1 Teacher

Harrington Elementary School

Effective date: 6/17/21

Maher, Lisa

Paraprofessional

Harrington Elementary School

Effective date: 6/17/21

Mayotte, Barbara

Grade 7 Science Teacher

Parker Middle School

Effective date: 6/17/21

O'Neal, Mariclare

School Counselor

Chelmsford High School

Effective date: 6/17/21

Panagiotakos, Christine

Grade 5 Math/Science Teacher

McCarthy Middle School

Effective date: 6/17/21

Rick, Elizabeth

Secretary

Chelmsford High School

Effective date: 6/17/21

Sexton, Elizabeth

Special Education Teacher

Parker Middle School

Effective date: 6/17/21

Skelton, Mary

Grade 5 ELA/Social Studies Teacher

McCarthy Middle School

Effective date: 6/17/21

Slocum, Susan

Music Teacher

McCarthy Middle School

Effective date: 6/17/21

Zwart, Renee

Paraprofessional

McCarthy Middle School

Effective date: 6/17/21

Assignment Changes:

Dilworth, Emily (formerly Interim Lunch/Recess Aide at Byam Elementary School)

Lunch/Recess Aide

Byam Elementary School

Effective 8/30/2021

Drew, Michael (formerly ICTS Technician at Central Office)

ICTS Service Manager

Central Office

Effective date:7/1/21

Herlihy, Jodie (formerly Clerk at McCarthy Middle School)

Secretary

McCarthy Middle School

Effective date: 7/1/21

Marson, Ellen (formerly Lunch/Recess Aide at McCarthy Middle School)

Copy Clerk

McCarthy Middle School

Effective date: 8/31/21

Marcoux, Jason (formerly ICTS Technician at Central Office)

ICTS Cybersecurity and Network Operations

Central Office

Effective date: 7/1/21

Page, Michelle (formerly 195-day Secretary at Harrington Elementary School)

Secretary (260-day)

Harrington Elementary School

Effective date: 7/1/21

Pindara, Charlene (formerly Secretary at McCarthy Middle School)

Clerk

McCarthy Middle School

Effective date: 7/1/21

Sapp, Kathryn (formerly BCBA at Harrington and Center)

BCBA (0.5 FTE)

Harrington Elementary School

Effective date: 8/30/21

Shin, Dong (formerly ICTS Systems Manager at Central Office)

ICTS Assistant Data Analyst

Central Office

Effective date: 7/1/21

Approval of Travel and Field Trips

None at this time