



Chelmsford School Department School Committee

Notice of Public Meeting

Email Posting to townclerk@townofchelmsford.us Thank you.

Filed with Town Clerk:

As required by G.L. c. 30 A, §18-25

DATE: Tuesday April 27, 2021 TIME: 6:00 p.m. ROOM: Conf. Room 1

PLACE: CPS Central Administration Office ADDRESS: 230 North Road

The Chelmsford School Committee intends to conduct an in-person meeting on the date and time specified, however all public participation will take place remotely, not in-person. The meeting is not open to the public for in-person participation. The meeting will be live-streamed by Chelmsford Telemedia for interested community members to access and watch. Interested community members may e-mail Superintendent of Schools, Dr. Jay Lang, at langj@chelmsford.k12.ma.us prior to 5:00 p.m. on Tuesday April 27, 2021 to be recognized to provide remote public input under the public participation portion(s) of the agenda via a GoToMeeting link that will be provided.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

CHAIR OPENING STATEMENT

CONSENT AGENDA

1. Approval of the minutes of the regular school committee meeting of April 13, 2021

CHS STUDENT REPRESENTATIVE ANNOUNCEMENTS

GOOD NEWS

PUBLIC COMMENTS:

The School Committee will hear from members of the public on items listed under New Business on the posted agenda.

NEW BUSINESS

1. Announcement of CHIPs Program Coordinator: Ms. Megan McGuirk

2. MA DESE Coordinated Program Review: Tiered Focused Monitoring Report
3. Presentation: Center Elementary School, English & Social Studies Departments
4. Kindergarten Entrance Age Policy Waiver
5. MSBA Statement of Interest Submission Timeline
6. FY2021 Budget Report: 3rd Quarter Financials
7. FY2021 Recommended One-Time Expenditures
8. FY2021 Recommended Budget Transfers
9. Return-to-School Update
 - a. Community & School Covid Data Trends
 - b. Staff & Student Covid Pool Testing
 - c. Middle School Full In-Person Return to School: Wednesday April 28, 2021
 - d. High School Full In-Person Return to School: Monday May 3, 2021
10. New CPS Website Launch: May 1, 2021
11. Personnel Report: March 2021

REPORTS

1. Liaison Reports

ACTION/NEW ITEMS

1. Request for Reports & Updates

PUBLIC COMMENTS:

The School Committee will hear from members of the public on general matters of education interest.

ADJOURNMENT

CHELMSFORD SCHOOL COMMITTEE
REGULAR MEETING
April 13, 2021
Meeting Minutes

Members Present: Mr. Dennis King (Chair), Ms. Donna Newcomb (Vice Chair), Mr. Jeff Doherty (Secretary), Mr. John Moses and Ms. Maria Santos.

Also present: Dr. Jay Lang (Superintendent), Dr. Linda Hirsch (Assistant Superintendent) and Ms. Joanna Johnson-Collins (Director of Business and Finance).

Call to Order

6:00 p.m.

Pledge of Allegiance

Chair Opening Statement

“Tonight’s meeting is being live-streamed by Chelmsford Telemedia and posted to the CPS website for interested community members to access and watch. Although we are not allowing for in-person public participation, interested community members are encouraged to submit their names and addresses to Superintendent Lang if they would like to participate remotely under the public input portion of our meeting. During our public input session anyone who has joined us through the *gotomeeting* platform and expressed interest in making a comment will be recognized by the Superintendent and allowed to speak with The Committee. If anyone watching this meeting live has questions or comments to share they are encouraged to email one of us during the meeting. We will read those questions or comments during our second public input session at the end of the meeting.”

The Chair congratulated Donna Newcomb for her re-election to The School Committee in an uncontested race. (Applause.)

1. Approval of the minutes of the regular school committee meeting of March 16, 2021.

Ms. Newcomb motioned for the school committee to approve the minutes of the regular school committee of March 16, 2021. Mr. Moses seconded. Motion carries 5-0.

Good News

Dr. Hirsch shared that some senior nights have been held for the sports and after-school programs. These events are posted on social media and the District Website. The CHS Debate Team have students competing nationally as well as with the UK. Student Council ran their first Leadership Conference with Congresswoman Trahan and Arun Venugopal, CHS Alumni, who were the keynote speakers. The Class of 2022 is holding Senior Class elections using Google forms and the TV Club has broadcast speeches during Plus Block. The Civics Club with the TV Club ran a candidate debate night for the Select Board geared for students. Science kits for K through grade 4 are organized and delivered to the classrooms. Students will be planting grains and vegetables and will be given sunflowers to “spread some happiness”! Fourth graders received shrimp eggs and will be hatching shrimp at home. At CHIPS it is “Space Week” and Dr. Hirsch and Dr. Lang have been invited to attend. Dr. Hirsch sent a “shout out” to Brian Curley and the entire custodial staff getting the schools ready for a return to in-school learning at all levels. Parker Middle School Pride reps are decorating the school, planting flowers and writing on the sidewalks with chalk to welcome all back.

Ms. Newcomb shared that the CHS acapella groups The Thursdays and The Crescendos participated in the ICHSA Northeast semifinals. The Thursdays who placed first will advance to the finals! The outstanding concerts by both groups may be viewed on the website.

Public Comments

One email was received from Cynthia Dorman, of Five Douglas Road, concerning CHS bus service when full return takes place on May 3, 2021. She believes the shuttle busses are not effective as many parents are still driving their children to CHS. She would like to see a return to regular bus routes. Dr. Lang stated there will be an update on transportation later in tonight's meeting.

New Business

1. Reorganization of School Committee

a. Election of School Committee Chair

Mr. King was elected and will continue as the Committee Chair.

b. Election of School Committee Vice Chair

Mr. Moses was elected and will assume the role of Vice Chair.

c. Election of School Committee Secretary

Mr. Doherty was elected and will assume the role of Secretary.

2. Presentation: Chelmsford and State School Funding

Mr. Roger Hatch, a retired MA DESE school finance administrator, joined the meeting remotely to review an updated report he provided pertaining to how state funding (Ch. 70 aid) effects school finances in Chelmsford – historically, now, and looking into the future – considering enacted legislation at the state level, joined the meeting remotely. A copy of his report, and his slide show presentation are included in tonight's agenda packet. He explained that the state formula provides a "foundation budget" which is the adequate funding level for each school district. It then determines what part of that budget should be paid by local contribution from the town's property taxes. The remainder of the budget is then funded by state aid through Chapter 70. The amount that Chelmsford receives is expected to stay at the minimum of \$30.00 per pupil. The formula is based on the student enrollment data from October 1st of the previous school year. Due to COVID, enrollment dropped about 3% for the current school year across the state. It has not yet been decided how this may/may not influence funding for the FY22 school year. To fully appreciate his detailed presentation, please watch tonight's meeting on Chelmsford Telemedia/YouTube.

(Brief recess)

3. FY2020 MA DESE End-of-Year Audit Report

Dr. Lang thanked Ms. Johnson-Collins and her staff for another "finding free" audit from Powers & Sullivan for the school district's finances for FY2020. The information is included in tonight's agenda packet.

4. HVAC Assessment Update

Dr. Lang reported on upgrades which have been ongoing in the schools throughout the heating season. Assessment and repairs from the initial phase have been 100% completed. The rebalancing has also been completed in elementary, middle school, and Westlands. They are now working on CHS and should be completed by the end of April vacation. Long range capital planning will be next. Some of the COVID funding will be able to be used. Ms. Johnson-Collins provided an update on the grants and their expiration dates. Once the HVAC work is completed, Dr. Lang will share a final report.

5. Return-to-School Update

Dr. Lang addressed the return to school and shared a slide show which is available in tonight's agenda packet.

a. Community and School COVID Data Trends

Dr. Lang stated that for three weeks in a row the COVID numbers for the Town are rising. The school community spread remains low. His slide shows the data from 1/4/21 through 4/7/21.

b. Staff COVID Vaccination

These are continuing for staff. Second doses are scheduled within the next two weeks. Most staff have chosen to receive the vaccines.

c. Staff & Student COVID Pool Testing

Dr. Lang shared a slide with data on "Pool Testing", which is going well but he would like to see increased participation. Testing has involved almost 3500 staff and students with only two positive case results. Administration is looking at ways to incentivize middle and high school students to participate, especially since they will be returning to full time in-person learning. The State will cover the cost of testing through the end of the school year and maybe into the summer.

d. Elementary School Return to Full In-Person Learning

Elementary students who wanted to do so returned to full in-person learning on April 5th. Staff and students were very excited! It all has gone well so far. About 80% of students returned to school. Mr. Doherty shared that the CHS Honor Society and school athletes helped with setting up furniture in the elementary schools. Dr. Lang said that many new desks were delivered so the younger classes would be spaced further apart than at tables, as in the past. When they arrived, they had to be assembled and moved to their rooms. The many people who helped made this possible! Additional volunteers will be needed to help with setting up CHS and the middle schools during school vacation next week. Staffing was worked out at each individual elementary school by administrators and teachers. Professional staffing worked out well. More paraprofessional and lunch and recess aides have been hired over the past few weeks.

e. Planning for Middle and High School Full In-Person Learning

Scheduling-wise, Dr. Lang believes it will be easiest to have CHS return to full in-person learning. About 80% of students returned to school. That return will take place on May 3rd. Middle school students will return on April 28th. The middle school and high school schedules will be presented at the next meeting on April 27, 2021. Transportation will continue as it has been for middle school. CHS students will still be transported by shuttle busses. More busses and additional bus stops will be added on April 26th.

Dr. Lang shared that the last day for seniors will be May 28th. Graduation will be held on Saturday, June 5th at 10:00 a.m. at Simonian Alumni Stadium.

f. MA DESE Waiver Request Approved: Grade Level Configuration

DESE approved the waiver, which means fifth grade students will start back to full in-person learning on April 28th with the other middle school grades.

g. MOA Reopening Schools Amendment

An agreement has been reached with the teacher's union. A copy of the MOA Amendment is in tonight's agenda packet.

Liaisons

Mr. Doherty shared that the CHS PTO will host a "beach themed" grab and go for the staff tomorrow. Additional ways to celebrate CHS seniors are still being planned. The Alumni Association Hall of Fame is still waiting to hear from UMASS Lowell for a date. Alumni Scholarships will be awarded, but there will not be a formal "Scholarship Night". CHIPS will be putting up their "Little Free Library" over April vacation. May3 -7th is Spirit Week. They are working on field day activities for June.

Ms. Santos said that Harrington's PTO had a very successful book sale. They are preparing 4th grade end-of-year activities and are planning for Teacher Appreciation Week.

Ms. Newcomb met with the South Row PTO who had a successful Zoom Dance Party. They have done well keeping families and students engaged in the school community this school year.

Mr. King will be attending Center School's PTO tomorrow night.

New Items

Ms. Santos would like an update on SEL and plans going forward to address social emotional needs for the whole school community at the next meeting. Mr. King stated that Book Club will meet at 5:30 on April 27th. MASC is holding their "Day on the Hill" this Friday for the whole day, remotely. MASC is looking for new resolutions. Town Meeting is being pushed until June 17th this year and will be held in the CHS gym.

Public Comments

Mr. King shared an email from Jill Commons which said that CHIPS will be moving to a four day a week program, with the exception of intensive needs children who will continue to be five days per week starting in the fall. Registration is online and students not on IEPs may choose a two or four-day option. She is concerned about the number of days available to general education students as well as those on IEPs. Dr. Lang will be meeting on this concern and more information will be available at the next Committee meeting.

Adjournment (8:48 p.m.)

Mr. Moses motioned to adjourn the meeting. Mr. Doherty seconded. Motion carries 5-0.

*Respectfully submitted,
Sharon Giglio, Recording Secretary*

CHELMSFORD PUBLIC SCHOOLS

Jay Lang, Ed.D., Superintendent

Memorandum

To: Members of the School Committee

From: Jay Lang, Ed.D., Superintendent of Schools

Date: April 23, 2021

Re: Announcement of CHIPs Program Coordinator: Ms. Megan McGuirk

Ms. Amy Reese, Director of Student Support Services, shared the attached message with parents and staff announcing the recent appointment of Ms. Megan McGuirk as the new CHIPs Program Coordinator. Ms. Megan McGuirk will be transitioning into the pre-school coordinator role as of July 1, 2021. Megan has been with the district as a special education administrative chair and comes from a strong early childhood background. Megan was the unanimous choice of the selection committee to fill this important role in the district. I have invited Ms. McGuirk to attend our school committee meeting and be introduced to the community.

CHELMSFORD PUBLIC SCHOOLS

Amy L. Reese
Director of Student Services

Student Services Office
200 Richardson Road
Chelmsford, MA 01863-2396
(978) 251-5100 X6920

Amy W. Matson
Assistant Director Student Services

April 5, 2021

Dear CHIPS families,

I am thrilled to announce that we have hired a new Preschool Coordinator! Megan McGuirk will be the new CHIPS coordinator beginning on July 1st. Megan currently serves as the Administrative Team Chair in Chelmsford for Byam, Harrington, and Parker Schools, a role she has filled since 2019. Megan has considerable knowledge and experience with the special education process and excellent communication skills. She has built strong and positive relationships with both the staff and families at Byam, Harrington and Parker these past two years. Her elementary experience will be valuable in facilitating the transition of our CHIPS preschoolers to kindergarten. Prior to her time in Chelmsford, Megan had considerable experience as an integrated preschool teacher and coordinator. The interview committee, which included members of the CHIPS staff as well as parent representation unanimously supported Megan for this role. I am excited to have Megan at the preschool. Her passion, expertise, and vision in early childhood education makes her the perfect fit to lead CHIPS. She brings with her a wealth of knowledge, ideas, and strong communication skills. Please join me in welcoming Megan to CHIPS!

Amy Reese
Director of Student Support Services

CHELMSFORD PUBLIC SCHOOLS

Amy L. Reese
Director of Student Services

Student Services Office
200 Richardson Road
Chelmsford, MA 01863-2396
(978) 251-5100 X6920

Amy W. Matson
Assistant Director Student Services

To: Jay Lang, Ed.D., Superintendent
From: Amy Reese, M.Ed., Ed.S., Director of Student Support Services
RE: Tiered Focus Monitoring Report
Date: April 22, 2021

The district recently participated in a Tiered Focused Monitoring (TFM) Review completed by the Massachusetts Department of Elementary and Secondary Education for Group B Universal Standards. The onsite visit took place on January 6, 2021. This TFM included a compliance review of eleven (11) Special Education standards and seventeen (17) Civil Rights standards.

The results of the TFM Review indicate:

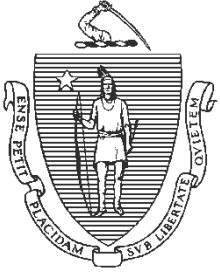
- All Special Education standards are fully implemented
- All but one Civil Rights standards are fully implemented
- Civil Rights standard 17A was partially implemented

Civil Rights standard 17A: Use of physical restraint on any student enrolled in a publicly funded education program.

Corrective Action for CR 17A requires the district to update its written restraint prevention and behavior support procedures to align with current regulations 603 CMR 46.00. These procedures need to include a description of the program's training requirements/methods for engaging parents and youth in discussions about restraint prevention and use. While the district's procedures do contain methods for preventing student violence and self-injurious behavior, the procedures need to explicitly address methods for preventing suicide.

The District created a Continuous Improvement & Monitoring Plan (CIMP) which was approved by DESE on January 22, 2021. The CIMP includes an action plan outlining steps to ensure compliance for CR 17A. The district will update its written Physical Restraint Prevention Policy and Administrative Guidelines and Procedures. The revised restraint policy and procedures will be submitted to DESE for approval. Upon DESE approval, the policy and procedures will be submitted to the Chelmsford School Committee for approval. Next, the district will disseminate the revised policy and procedures to faculty, students, parents and guardians. Finally, training for all staff on the revised restraint procedures will be provided.

All corrective action outlined above will be completed within one year of the district receiving the Tiered Focused Monitoring report (January 22, 2022).



Massachusetts Department of Elementary and Secondary Education

75 Pleasant Street, Malden, Massachusetts 02148-4906

Telephone: (781) 338-3000
TTY: N.E.T. Relay 1-800-439-2370

Jeffrey C. Riley
Commissioner

March 11, 2021

Roger J. Lang, Superintendent
Chelmsford Public Schools
230 North Road
Chelmsford, MA 01824

Re: Continuous Improvement and Monitoring Plan

Dear Superintendent Lang:

The Office of Public School Monitoring recently conducted a Tier 2 Tiered Focused Monitoring Review in your district. As a result of this review, the Office of Public School Monitoring Chairperson, Corey Steinman, has been working with your district in the development of a Continuous Improvement & Monitoring Plan (CIMP). The approved CIMP, which is attached, includes the Department's detailed findings for any Special Education and Civil Rights criteria receiving a rating of *Partially Implemented*, *Not Implemented* or *Implementation in Progress*. The CIMP identifies the success metric, describes the measurement mechanism and provides a completion timeframe to bring the identified criteria into compliance with controlling statute or regulation. The CIMP is also available to the district through the Web-based Monitoring System (WBMS). To access the CIMP, please go to the Department's website <http://www.doe.mass.edu> and select *Security Portal* located at the top of the page. Please click on *PQA WebMonitoring* and then continue by clicking on *PSM Tier Review>Feedback/CIMP>View TFM Report*.

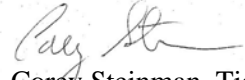
Please upload into WBMS a signed statement of assurance indicating the district's commitment to implementing the requirements set forth in the CIMP. This statement should contain:

- a. a description of the steps the district is taking to make the CIMP available to staff, parent advisory groups and the general public; and
- b. an assurance that the CIMP will be implemented by the approved dates of completion.

Please note that school districts must demonstrate resolution of noncompliance identified by the Department as soon as possible but in no case later than one year from the issuance of the Department's Feedback Report. The Feedback Report for Chelmsford Public Schools was issued on **January 22, 2021**.

In closing, we would again like to thank the administration and staff who shared their time and thoughts so generously during the preparation and onsite phases of the review. Special thanks are given to Amy Reese and Cheryl Kirkpatrick for coordinating this visit for the district. Should you need any additional information, please do not hesitate to contact Corey Steinman at (781) 338-3742.

Sincerely,



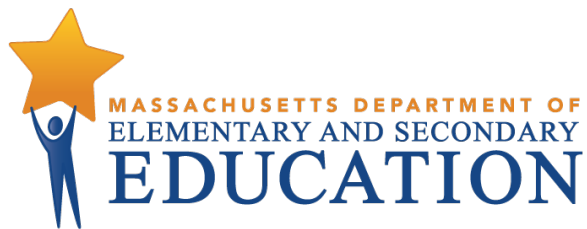
Corey Steinman, Tiered Focused Monitoring Review Chairperson
Office of Public School Monitoring

Timothy Gallagher

Timothy Gallagher, Director
Office of Public School Monitoring

cc: Dennis King, School Committee Chairperson
Amy Reese, Local Monitoring Review Co-Coordinator
Cheryl Kirkpatrick, Local Monitoring Review Co-Coordinator

Encl.: Continuous Improvement & Monitoring Plan



Chelmsford Public Schools

Tiered Focused Monitoring Report

**For Group B Universal Standards
Tier Level 2**

Date of Onsite Visit: January 6, 2021

Date of Final Report: March 11, 2021



Jeffrey C. Riley
Commissioner of Elementary and Secondary Education

During the 2020-2021 school year, Chelmsford Public Schools participated in a Tiered Focused Monitoring Review conducted by the Department's Office of Public School Monitoring. The purpose of the Tiered Focused Monitoring Review is to monitor compliance with regulatory requirements focusing on special education and civil rights.

Districts are reviewed every three years through Tiered Focused Monitoring. This review process emphasizes elements most tied to student outcomes and alternates the focus of each review on either Group A Universal Standards or Group B Universal Standards.

Group A Universal Standards address:

- Student identification
- IEP development
- Programming and support services
- Equal opportunity

Group B Universal Standards address:

- Licensure and professional development
- Parent/student/community engagement
- Facilities and classroom observations
- Oversight
- Time and learning
- Equal access

In addition, the Department has reserved a specific set of criteria, collectively known as Targeted Standards, employed when LEA or school-level risk assessment data indicate that there is a potential issue. Identified Targeted Standards are assessed in addition to the Universal Standards.

Universal Standards and Targeted Standards are aligned with the following regulations:

Special Education (SE)

- selected requirements from the federal Individuals with Disabilities Education Act (IDEA-2004); the federal regulations promulgated under that Act at 34 CFR Part 300; M.G.L. c. 71B, and the Massachusetts Board of Education's Special Education regulations (603 CMR 28.00), as amended effective March 1, 2007.

Civil Rights Methods of Administration and Other General Education Requirements (CR)

- selected federal civil rights requirements, including requirements under Title VI of the Civil Rights Act of 1964; the Equal Educational Opportunities Act of 1974; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973, and Title II of the Americans with Disabilities Act of 1990, together with selected state requirements under M.G.L. c. 76, Section 5 as amended by Chapter 199 of the Acts of 2011 and M.G.L. c. 269 §§ 17 through 19.
- selected requirements from the Massachusetts Board of Education's Physical Restraint regulations (603 CMR 46.00).
- selected requirements from the Massachusetts Board of Education's Student Learning Time regulations (603 CMR 27.00).
- various requirements under other federal and state laws.

Tiered Focused Monitoring allows for differentiated monitoring based on a district/charter school's level of need, the Tiers are defined as follows:

LEAs in Tiers 1 and 2 have been determined to have no or low risk:

- Tier 1/Self-Directed Improvement: Data points indicate no concern on compliance and performance outcomes – meets requirements.
- Tier 2/Directed Improvement: No demonstrated risk in areas with close link to student outcomes – low risk.

LEAs in Tiers 3 and 4 have demonstrated greater risk:

- Tier 3/Corrective Action: Areas of concern include both compliance and student outcomes – moderate risk.
- Tier 4/Cross-unit Support and Corrective Action: Areas of concern have profound effect on student outcomes and ongoing compliance – high risk.

The phases of Tiered Focused Monitoring for Chelmsford Public Schools included:

Self-Assessment Phase:

- District reviewed special education and civil rights documentation for required elements including document uploads.
- Upon completion of this internal document review, the district's self-assessment was submitted to the Department for review.

Verification Phase:

- Review of additional documents for special education or civil rights.
- Surveys of parents of students with disabilities: Parents of students with disabilities were sent a survey to solicit information regarding their experiences with the district's implementation of special education programs, related services, and procedural requirements.
- Interviews of staff consistent with those criteria selected for onsite verification.
- Interview of a parent advisory council (PAC) representative.
- Observations of classrooms and other facilities: The team reviewed floor plans of classrooms and school facilities used in the delivery of programs and services to determine general levels of compliance with program requirements.

Report: For Tier 1 & 2 Tiered Focused Monitoring Reviews

Following the onsite visit, the onsite team holds an informal exit meeting to summarize its comments for the superintendent or charter school leader. Within approximately 20 business days of the onsite visit, the onsite chairperson forwards to the superintendent or charter school leader the findings from the Tiered Focused Monitoring Review. All districts/charter schools in Tiers 1 and 2, as part of the reporting process, then develop a Continuous Improvement and Monitoring Plan (CIMP) for any criteria receiving a rating of "Partially Implemented," "Not Implemented," and "Implementation in Progress." The CIMP outlines an action plan, identifies the success metric, describes the measurement mechanism and provides a completion timeframe to bring those areas into compliance with the controlling statute or regulation. Districts and charter schools are expected to incorporate the CIMP actions into their district and school improvement plans, including their professional development plans.

DEFINITION OF COMPLIANCE RATINGS

Commendable	Any requirement or aspect of a requirement implemented in an exemplary manner significantly beyond the requirements of law or regulation.
Implemented	The requirement is substantially met in all important aspects.
Implementation in Progress	This rating is used for criteria containing new or updated legal requirements and means that the district has implemented any old requirements contained in the criterion and is training staff or beginning to implement the new requirements in such a way that the onsite team anticipates that the new requirements will be implemented by the end of the school year.
Partially Implemented	The requirement, in one or several important aspects, is not entirely met.
Not Implemented	The requirement is totally or substantially not met.
Not Applicable	The requirement does not apply to the school district or charter school.

Chelmsford Public Schools

SUMMARY OF COMPLIANCE CRITERIA RATINGS

	Universal Standards Special Education	Universal Standards Civil Rights and Other General Education Requirements
IMPLEMENTED	SE 15, SE 32, SE 35, SE 36, SE 50, SE 51, SE 52, SE 52A, SE 54, SE 55, SE 56	CR 3, CR 7, CR 7A, CR 7B, CR 7C, CR 10A, CR 10B, CR 10C, CR 12A, CR 16, CR 20, CR 21, CR 22, CR 23, CR 24, CR 25
PARTIALLY IMPLEMENTED		CR 17A
NOT IMPLEMENTED		

The review instruments, that include the regulatory requirements specific to the special education and civil rights criteria referenced in the table above, can be found at www.doe.mass.edu/psm/resources/default.html.

Improvement Area 1

Criterion: CR 17A - Use of physical restraint on any student enrolled in a publicly-funded education program

Rating: Partially Implemented

Description of Current Issue: A review of documents indicated that the district's written restraint prevention and behavior support procedures are not consistent with regulations 603 CMR 46.00 regarding appropriate responses to student behavior that may require immediate intervention. Specifically, the procedures do not include a description of the program's training requirements or methods for engaging parents and youth in discussions about restraint prevention and use. While the procedures do contain methods for preventing student violence and self-injurious behavior, the procedures do not explicitly address methods for preventing suicide.

LEA Outcome: Chelmsford Public Schools will revise its written restraint prevention and behavior support procedures so they are consistent with regulations 603 CMR 46.00. Once approved by the Department and the Chelmsford School Committee, the district will disseminate the policy and procedures to staff, students, and parents/guardians of students. The district will ensure all staff receive the required trainings and that the policy and procedures are reviewed annually.

Action Plan: By June 30, 2021, Chelmsford Public Schools will submit revised restraint procedures to the Department that include a description of the program's training requirements, methods for engaging parents and youth in discussions about restraint prevention and use, and methods for preventing suicide.

By September 24, 2021, upon Department approval of revised procedures, Chelmsford Public Schools will submit evidence that the physical restraint procedures have been approved by the Chelmsford School Committee. Evidence will include school committee minutes indicating approval.

By October 29, 2021, Chelmsford Public Schools will submit evidence that the revised physical restraint procedures have been disseminated to faculty, students, and parents/guardians. Evidence will include a link to the online policy and procedures, relevant portions of updated handbooks, and notification to staff and parents/guardians.

By October 29, 2021, Chelmsford Public Schools will submit evidence of training for all staff on the district's revised restraint procedures. Evidence will include agendas, sign-in sheets, and training materials.

Success Metric: By January 22, 2022, and beyond, the Chelmsford School Committee-approved written restraint prevention and behavior support policy and procedures will be consistent with regulations under 603 CMR 46.00. The district will annually disseminate the restraint prevention and behavior support policy and procedures and all staff will receive the required trainings. The district will also annually review the policy and procedures.

Evidence will include:

- * Revised written prevention and behavior support procedures
- * School Committee minutes indicating approval
- * Link to online policy and procedures
- * Notifications to school community
- * Agendas, sign-in sheets, and training materials

Improvement Area 1

Measurement Mechanism: The Chelmsford Public Schools Leadership Team will annually review the written restraint prevention and behavior support policy and procedures, as well as ensure dissemination to the school community. The Leadership Team will provide and track staff trainings to ensure all staff are trained within the first month of each school year and for staff hired after the school year begins, within a month of their hire date.

Completion Timeframe: 10/29/2021

CHELMSFORD PUBLIC SCHOOLS

Jay Lang, Ed.D., Superintendent

Memorandum

To: Members of the School Committee

From: Jay Lang, Ed.D., Superintendent of Schools

Date: April 23, 2021

Re: Spotlight on Center Elementary School, English & Social Studies Departments

Attached please find a PowerPoint presentation provided by Principal Dianna Fulreader and Department Coordinators Abby Dick (English) and Stephanie Quinn (Social Studies) in advance of the meeting presentation. I look forward to hearing the presentation and discussing the good work that is occurring at Center Elementary School and in the English and Social Studies Departments with the members of the school committee.



Center School

English Language Arts & Social Sciences

April 27th, 2021

Equity, Inclusivity and Critically Responsive Education

Moving It Forward



"It is not up to you to finish the work, but neither are you free not to take it up."

The Talmud

Center School Taking up the Work

- ★ School Council
- ★ School Community
Professional
Development
- ★ Culturally Responsive
Curriculum
- ★ Equity Explorers



**“THE GOOD NEWS IS THAT RACIST AND
ANTIRACIST ARE NOT FIXED IDENTITIES.
WE CAN BE A RACIST ONE MINUTE AND
AN ANTIRACIST THE NEXT. WHAT WE SAY
ABOUT RACE, WHAT WE DO ABOUT RACE,
IN EACH MOMENT, DETERMINES
WHAT—NOT WHO—WE ARE.”**

IBRAM X. KENDI
HOW TO BE AN ANTIRACIST



Libro.fm
Audiobooks

Center School Council
On a Journey of Reflection and Planning

Dianna Fulreader
Diana Lebeaux
Colleen Marino
Rebecca Neumeier
Donna Omobono
Sheila Pichette
Mark Vitt
Phakdey Yous

As a white person, I can choose when to think about and consider race, people of color do not have that option.

“Critiquing racism is not activism. Changing minds is not activism. An activist produces power and policy change, not mental change.” pg.209

“The use of standardized tests to measure aptitude and intelligence is one of the most effective racist policies ever devised...the acceptance of an academic-achievement gap is just the latest method of reinforcing the oldest racist idea...with its implication that the racial gap in test scores means something is wrong with the Black and Latinx test takers and not the tests. From the beginning, the tests, not the people, have always been the racial problem.”

Though students taking tests are out of our control, the way in which we speak about students is in our control and should be asset-based, rather than deficit-based.

Students of color, English learners and students with special needs frequently hear the narrative that they are “less than” because traditional assessment systems won’t recognize the strengths they bring to the table.



Aspects of Identity, Implications for Practice

Guidelines for Creating a Supportive and Safe Learning Environment (IDEAS)

1. Respect confidentiality, no attributions.
2. Be willing to “try stuff on.”
3. Okay to disagree; not okay to blame, shame, attack (self or others).
4. Use “I” statements, Ground events/ communication in personal experience.
5. Practice “both/and” thinking.
6. Be aware of intent vs. impact.
7. Pay attention to process and content.
8. Stay engaged and practice self focus.

Culturally Responsive Teaching



English Language Arts

Grades 5-12

Materials, Curriculum Work, Activities

- ★ Writing Benchmarks
- ★ Identifying Key Skills and Alignment
- ★ Remote Books and Materials
- ★ Writing and Literature Club and NEHS



Increasing Reading Diversity

Jenna Ward's Gold Award project



Summer working group



Increasing Reading Diversity

Fountas and Pinnell Classroom, grades 5 and 6

HMH Into Literature, grades 7 and 8



Dual Enrollment Offerings

Writing for College
Journalism
Senior Odyssey

In 2019--1 teacher, 1 course, 13 students

In 2020--2 teachers, 3 courses, 98 students

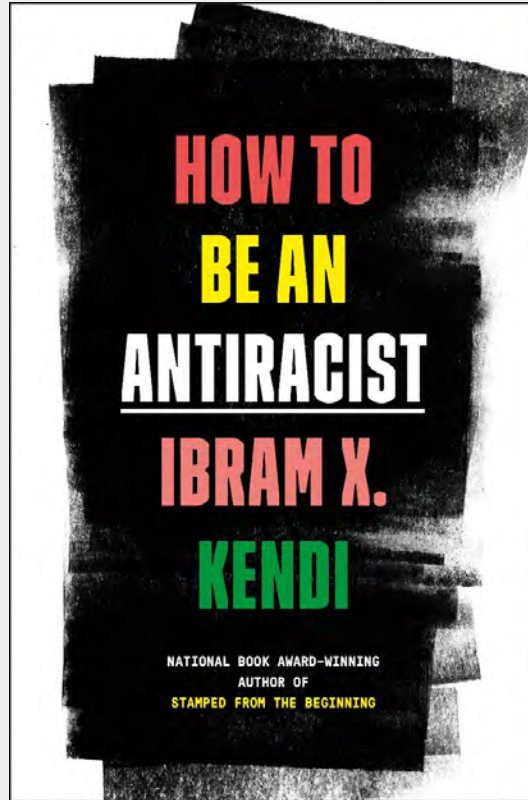
In 2021--3 teachers, 3 courses, 148 students



District -Wide Book Club

37 CPS teachers

History, culture,
education



Social Sciences

Grades K-12

Guiding Principle 2:

Massachusetts History and Social Science Framework

History and social science instruction should be *inclusive of diverse perspectives; challenge students to think critically about power, prejudice, and oppression; and be responsive to students' multiple identities*

Encouraging perspective/text diversity in the history and social science curriculum in order to better inform our understanding of the human condition. **Text diversity** incorporates BIPOC authors, main characters in fiction and nonfiction, and resources that provide historical understanding of various social group and from the perspectives of these groups.



Book Studies:

- Reading
- Discussions

Workshopping:

- Reflecting
- Considering
- Revising

Resources:

- [K-5 focus purchasing](#)
- 6-12

Civic Engagement

- ★ New Grade 8 Civics Curriculum and Resources
- ★ Civics Project Requirement: Grades 8 and 11
- ★ Civic Engagement Grant \$1200/ Collaboration with Billerica High School- Voter Registration
- ★ Civics at CHS: Virtual Guest speakers and virtual field trips



Financial Literacy



- ★ Financial Literacy Grant
- ★ Funds will go to teacher stipends for lesson development and review and purchasing of age appropriate resources.
- ★ Goal: develop lessons around financial literacy and basic economic concepts aligned with our curriculum frameworks.

Dual Enrollment



- ★ Sociology
- ★ US History
- ★ Introduction to Criminal Justice
- ★ Psychology

Each of these courses can provide support to future pathway programming at CHS

Shout outs

- ★ Elementary teachers creativity around social science instruction in their online classrooms
- ★ Teachers working with new Curriculum and Materials at grades 5-8
- ★ CHS teachers efforts to ensure challenging learning experiences for all students; in person, hybrid, remote
- ★ Mock Trial Team and Mr. Cole
- ★ Speech and Debate Team and Mr. Zopes



CHELMSFORD PUBLIC SCHOOLS

Dr. Linda Hirsch, Assistant Superintendent

MEMORANDUM

To: Dr. Jay Lang, Superintendent
Members of the Chelmsford School Committee

From: Dr. Linda Hirsch, Assistant Superintendent *Linda J. Hirsch*

Date: April 27, 2021

RE: Kindergarten Entrance Age Policy Waiver

At the February 2, 2021 School Committee Meeting, we discussed a waiver process for the Entrance Age/Mandatory Admissions policy, SC Policy JEB, due to the COVID year, allowing flexibly for parents whose child(ren) turns 6 years of age between August 1st and August 31st to enroll in Kindergarten rather than grade 1 if they have not attended a Kindergarten program.

Since the 2020/21 waiver process was enacted, for the option of entrance into Kindergarten rather than grade 1 for children turning 6 years old between August 1st - 31st, we have received a few requests from parents seeking to learn if this waiver process may be considered as an option moving forward regardless of COVID. If such a waiver process were to be considered permanently, it would need to be approved now in order for parents to plan and make an informed decision about placement of their child(ren) in public school for the 2021/22 school year. Otherwise, parents may elect to register their child(ren) now for Kindergarten, as the child would be 5 years of age by August 31, 2021, and a year from now be 6 years of age by August 31, 2022, and therefore be registered for grade 1 for the 2022/23 school year.

Additionally, we have received a few requests for this waiver process to be extended to include July and June birthdates to be covered, which was not recommended by the administration because of age span and instructional grouping of students. Further, the Massachusetts Department of Elementary and Secondary Education ([March 9th Guidance on In-Person Learning and Student Learning Time Requirements](#)) does not recommend retention of students and is discouraging such, including parents who withdrew from or kept their child(ren) home from Kindergarten for the 2020/21 school year.

The administration would support a one-month waiver petition process for parents requesting their child(ren) be enrolled in Kindergarten beyond the 2021/22 school year if their child(ren) turns 6 years of age between August 1st and August 31st of a given year.

I recommend we have a discussion at our next school committee meeting about the matter, and given the direction the school committee elects to support, request our legal counsel revise/update the applicable school committee policy and bring back any modifications for enactment at the regular meeting of May 4, 2021.



Current Policy



File: JEB - ENTRANCE AGE / MANDATORY ADMISSIONS

A child entering kindergarten must be five years of age on or before August 31st of the year in which they are to enter kindergarten. A child entering grade one must be six years of age on or before August 31st of the year in which they are to enter grade one.

A birth certificate and health records must be provided by parents registering their child for kindergarten/first grade. Proof of residency is required.*

During the school year any family/child moving into Chelmsford from another city, town, or state who has already been enrolled in school, is registered into whatever grade is recommended by the transferring school. Regardless of the grade that a child is being transferred to, proof of residency is required.*

For transferring into high school, the student will be registered into the grade level in accordance with the number of credits earned toward graduation. Proof of residency is required.*

For early entrance Grade 1 requests, a waiver from the August 31st entrance age date will be considered only for children who have successfully completed (documentation provided) a full year of kindergarten and whose birth dates fall between September 1st and September 30th.

*Proof of residency includes, but is not limited to, a purchase and sales agreement with financial commitment, copy of utility bill, and/or rental/lease agreement.

LEGAL REFS.: M.G.L. [15:1G](#)

603 CMR [8.00](#)

Current Policy Waiver for Grade 1 Early Entrance

For early entrance Grade 1 requests, a waiver from the August 31st entrance age date will be considered only for children who have successfully completed (documentation provided) a full year of kindergarten and whose birth dates fall between September 1st and September 30th.

New Policy Wavier for Kindergarten Retention

COVID – 19 Kindergarten Provision For The 2021-2022 School Year Only

In order for a student who turned 6 prior to August 31, 2021 to be retained in Kindergarten for the 2021-2022 school year, the District may in its exclusive discretion, issue a waiver for students who are 6 years of age, who have not attended a kindergarten program, and whose birthday falls between August 1st and August 31st.

CHELMSFORD PUBLIC SCHOOLS

Jay Lang, Ed.D., Superintendent

Memorandum

To: Members of the School Committee
From: Jay Lang, Ed.D., Superintendent of Schools
Date: April 23, 2021
Re: MSBA Application Status

As you are aware, during the spring of 2020, the district submitted a Statement of Interest (SOI) to the Massachusetts School Building Authority (MSBA) for consideration of a school construction project under the MSBA **CORE Program**, which is primarily for projects beyond the scope of the Accelerated Repair Program (ARP), including extensive repairs, renovations, addition/renovations, and new school construction.

On Wednesday April 14, 2021 we received notice from the MSBA, a copy of which is attached, notifying us that the Chelmsford High School SOI will not be invited into the MSBA Eligibility Period at this time. I will be reaching out to representatives of the MSBA to discuss our prior submissions to determine how we may make a more compelling case for consideration in future submissions. The MSBA will be accepting for funding consideration, new SOIs submitted by June 25, 2021 for the **CORE Program**.

I would like to update and resubmit our SOI for the Chelmsford High School project and secure the necessary town/school department approvals prior to the submission deadline. Further, I would like to propose and discuss reengaging the services of Dore & Whittier, the firm that facilitated our previous district visioning sessions that resulted in the SOI prioritization and a 10-year capital plan for facility improvements. I believe it would be beneficial to 1) review the work that has occurred over the past four years as a result of the visioning and establishment of the long-term capital plan and 2) reaffirm our SOI prioritization and discuss other facility projects that we may consider in the short-term as we continue to submit for consideration of a school construction project under the MSBA **CORE Program**.



Massachusetts School Building Authority

Deborah B. Goldberg
Chairman, State Treasurer

James A. MacDonald
Chief Executive Officer

John K. McCarthy
Executive Director / Deputy CEO

April 14, 2021

Mr. Paul E. Cohen, Town Manager
Town of Chelmsford
Town Offices
50 Billerica Road
Chelmsford, MA 01824

Re: Town of Chelmsford 2020 Statement of Interest Status

Dear Mr. Cohen:

The Massachusetts School Building Authority (the “MSBA”) would like to thank the Town of Chelmsford (the “District”) for expressing an interest in the MSBA’s program for school building construction, renovation, and repair grants through the 2020 Statement of Interest (the “SOI”) process. The MSBA acknowledges and understands the challenges that each City, Town, and Regional School District within the Commonwealth has faced over the past year because of COVID-19. We appreciate the work that you have done and will continue to do in support of your community and thank you for your ongoing collaboration with the MSBA during the due diligence process especially during this challenging period.

Overall, the MSBA received 71 SOIs from 52 different school districts for consideration in 2020. In reviewing SOIs, the MSBA identifies the school facilities that have the greatest and most urgent need based on an assessment of the entire cohort of SOIs that are received for consideration each year.

Based upon the MSBA’s review and due diligence process, it has been determined that the Chelmsford High School SOI will not be invited into the MSBA’s Eligibility Period at this time. If the District would like this school to be considered for future collaboration with the MSBA, the District should file an SOI in an upcoming year. The MSBA will begin accepting SOIs for consideration in 2021 starting on Tuesday, April 20, 2021. Please see the information below regarding the process as well as on the MSBA’s website.

If the District is planning to submit an SOI in 2021, consider notifying local governing boards of your intentions, as local governing bodies will have to vote to approve submission of an SOI prior to the following closing dates:

- The SOI closing date for Districts submitting under the Accelerated Repair Program, which is primarily for the repair and/or replacement of windows, roofs, and/or boilers in an otherwise structurally sound facility, will be Tuesday, June 1, 2021.

Page 2

April 14, 2021

2020 Core Program Statement of Interest Status Letter

- The SOI closing date for Districts submitting under the Core Program, which is primarily for projects beyond the scope of Accelerated Repair, including extensive repairs, renovations, addition/renovations, and new school construction will be Friday, June 25, 2021.

The MSBA is proud to be collaborating with the Town of Chelmsford on the South Row Elementary School Project and remains committed to partnering with the District to better understand any other school facility issues. The MSBA will be sending detailed information regarding the 2021 SOI process in the coming weeks.

Please feel free to contact Katie DeCristofaro, Capital Program Manager at (617) 720-4466 should you have any questions.

Sincerely,



James A. MacDonald
Chief Executive Office



John K. McCarthy
Executive Director/Deputy Chief Executive Officer

Cc: Legislative Delegation
Kenneth Lefebvre, Chair, Chelmsford Select Board
Dennis F. King, II, Chair, Chelmsford School Committee
Dr. Jay Lang, Superintendent, Chelmsford Public Schools

Attachment A

Core Program Statement of Interest Process Overview

Introduction

The Massachusetts School Building Authority's (the "MSBA's") grant program is a non-entitlement, competitive program, and its grants are distributed by the MSBA [Board of Directors](#) based on need and urgency, as expressed by the district and validated by the MSBA. The MSBA completes an exhaustive review of available information regarding all districts that submit a Statement of Interest ("SOI") for the Core Program each year. The goals of this review include:

- To determine those schools that are the most urgent and needy relative to the pool of SOI submittals filed in that year. The MSBA considers many factors when looking at the totality of the SOIs including, but not limited to, the age of the building, the amount of space per student, the current and projected enrollment, the condition of the major systems of the school, the general environment of the building and the appropriateness of the building to the educational mission;
- To collaborate with districts on the potential project that they have identified as the priority school if they are filing more than one SOI for that given year;
- To understand if the MSBA is currently partnering with the district on another Core project already underway; and,
- To understand the range of options each district faces when planning for district-wide educational facilities.

The following information provides an overview of the SOI process from initial opening of the SOI period, which is typically in January until the Board of Directors votes to authorize invitations to the MSBA's grant program at a subsequent winter Board meeting. The MSBA reviews these dates annually and may adjust the opening and closing dates as may be needed. Each year, the SOI opening information is published on the MSBA's website in addition to each superintendent receiving email communications in advance, on the day of and throughout the filing period until the closure of the Accelerated Repair Program and the Core Program.

The SOI Filing Period

The MSBA opens its [Statement of Interest System](#) annually for districts to file one or more SOIs for either the [Core Program](#) or the [Accelerated Repair Program](#). The SOI is the tool districts use to identify the deficiencies and/or programmatic issues that exist in their facilities. Districts should submit one SOI per school for each school that they believe requires a project. An SOI should only be filed for a facility where a district has the ability to fund a project in the next two years. Over the last several years, the SOI system has opened in early January. SOIs are typically due for the Accelerated Repair Program in early February and for the Core Program in early April; however, this timeline may vary as needed.

Attachment A

The MSBA has received approximately 100 to 125 SOIs for the Core Program annually. The number of invitations that the Board is able to authorize each year varies and is contingent on a number of factors. The MSBA has to operate within its annual statutory budget cap. The number of invitations varies based on the characteristics of the pool of applicants, including the number of elementary, middle or high schools that file, total square footage of the schools, and the reimbursement rates of the districts that are invited to participate in the MSBA's grant program. Thus, applying for an MSBA grant is competitive, and not every SOI can be invited into the grant program.

The Funding Cap

The Commonwealth irrevocably dedicated a 1% statewide sales tax, known as the School Modernization Trust fund ("SMART Fund"), to the MSBA's capital program. The state sales tax collections inform the amount of annual funding the MSBA can commit for projects. The MSBA's enabling legislation limits increases or decreases annually thereafter by the lesser of four and one half percent (4.5%) of the limit for the prior fiscal year or the percentage increase or decrease of the dedicated sales tax revenue amount over the prior fiscal year.

The SOI Due Diligence Process

The SOI process involves the District filing an electronic version of an SOI with the MSBA by the dates established. MSBA staff is readily available to address concerns, questions, and issues during the filing period. Once the filing period has closed, MSBA staff commences the due diligence process for all SOIs. This is a 4-phase process, which includes:

1. Review SOI submissions for completeness;
2. Review SOI submissions and accompanying documents for content;
3. Conduct [senior study visits](#), if required; and,
4. Recommend SOIs for invitation into [Eligibility Period](#).

During this process, the MSBA may seek to obtain additional or clarifying information from districts. As the MSBA reviews the entire cohort of SOIs received, it will determine the appropriate level of due diligence that will be required for each SOI and will notify districts of next steps accordingly.

1. Review SOI submission for completeness:

Once the SOI system has closed, MSBA staff reviews each submission to check that all of the required materials have been received. The MSBA works with districts throughout the filing period to ensure that the SOI is complete. For all SOI submissions, the district needs to provide:

- An electronic version of the SOI with the required electronic signatures; there are two separate certifications in each SOI where district officials need to sign;
- An electronic version of the Closed Schools Certification with the required electronic signatures;

Attachment A

- Hard copies of the required local vote documentation that is detailed in the SOI; and,
- Any supporting materials required to be submitted with the SOI and/or any supplemental materials districts want to submit with the SOI.

Districts are expected to submit materials and have them post-marked on or before the due date of the Program submission deadline. The district and the MSBA should discuss in advance of the filing date any extenuating circumstances or requests for exceptions to receipt of the hard copy material.

2. Review each SOI submission and accompanying documents for content:

Once an SOI is determined to be complete, MSBA staff review the information and any additional documents submitted by the district. MSBA staff then compile the data necessary to assess which SOIs filed in that calendar year may be categorized as the most urgent and needy. Determining the most urgent and needy SOIs relies on many different data sources. MSBA staff use over 50 data points that include the SOI, the MSBA project management system, the MSBA's enrollment tool, the MSBA's [2016 School Survey](#), and information from the [Department of Elementary and Secondary Education \("DESE"\)](#). There are many factors that can impact the assessment of urgency and need in an SOI, such as increasing enrollment, overcrowding, building condition, general environment, and program deficiencies. As such, it is important to assemble as much data as possible so that staff may gain as complete of a picture of the submitted SOI as possible.

Due to the volume of SOIs submitted for the Core Program, the MSBA requests that each district identify a priority SOI for consideration. This enables the district and the MSBA to focus financial and staff resources on completing a project and ensures that an opportunity for a grant is possible for as many districts as possible. This narrows down the pool of potential projects if districts have submitted multiple schools within the district for consideration.

With its focus on the district identified SOI priority, MSBA staff then looks at this smaller pool of submitted SOIs to assess urgency and need focusing on:

- School Survey rating of building condition;
- School Survey rating of general environment;
- Previous or ongoing project activity with the MSBA; and
- Section 8 of the MSBA's [statute](#).

Consideration of these factors produces a smaller subset of the priority SOIs that appear to be more urgent and needy than the other SOIs submitted that year. With this assessment, a group of SOIs are identified for further consideration. This further review may or may not require a senior study visit. If the MSBA is familiar with the school facility identified in the SOI or if the SOI has already received a senior study visit within the previous two or three years, a senior study visit may not be needed for that SOI. The MSBA may choose to re-visit a school within this two-year window if the SOI contains new information since the last visit.

Attachment A

3. Conduct Senior Study Visits, if required:

If MSBA staff determines that a [senior study visit](#) is needed to complete the due diligence process, MSBA staff, accompanied by its technical consultant, will visit the SOI facility. The MSBA may conduct facility visits either virtually, in-person or a combination of virtual and in-person. The MSBA may request the use of alternative technology to complete the visits such as virtual meetings, drones, district-supplied recordings or other means. Dependent upon the method used, the senior study visit may be conducted in two parts, holding the meeting and the facility tour, at different times and days.

The senior study visit lasts approximately two hours and is an opportunity for the MSBA to further understand the issues identified in the district's SOI. MSBA staff requests that the district have someone familiar with the facilities and systems present, as well as someone who is familiar with the curriculum as it relates to the program offered. The district is requested to provide a copy of the school's floor plans (emergency/evacuation plans are sufficient) ahead of the MSBA's visit.

The senior study visit starts with a meeting to review the SOI, the MSBA process, and to hear district concerns. The discussion is followed by a tour of the main areas of the school, as well as typical general classrooms and specialty spaces.

Dependent upon the number of senior study visits that are required, this phase can take approximately 8 to 10 weeks, with visits typically scheduled from September through November, but this may vary depending upon the opening and closing dates.

4. Recommend SOIs for Invitation into Eligibility Period:

Once the content review and senior study visits have been completed, MSBA staff once again review the factors, noted above, that can impact the assessment of urgency and need in an SOI (increasing enrollment, evidence of overcrowding, building condition, general environment and program deficiencies), to understand the total impact of all of the factors on the overall need of the SOI. As the number of invitations that the MSBA can issue varies each year, and the number of SOIs received each year exceeds the MSBA's annual cap expenditure, MSBA staff compares the SOIs that were selected for further review to each other to determine a degree of urgency and need, ranging from minor to major, for each of the SOIs. MSBA staff then provide their findings to the [Chief Executive Officer](#), [Executive Director/Deputy Chief Executive Officer](#), the MSBA's [Facilities Assessment Subcommittee](#), and the [Board of Directors](#). Once the recommendations have been accepted, MSBA staff works with the districts to determine the optimum Board meeting for the district to receive an invitation into [Eligibility Period](#) from the Board of Directors.

CHELMSFORD PUBLIC SCHOOLS

Memorandum

TO: Jay Lang, Ed.D., Superintendent of Schools
Members of the School Committee

FROM: Joanna Johnson-Collins, Director of Business & Finance

DATE: April 21, 2021

RE: FY2021 Budget Report – 3rd Quarter Financials (July through March, 2021)

Attached please find a Year-to-Date Budget Report generated from MUNIS detailing the school department's financial activity through March 2021 for the \$ 61.667M annual operating budget. Further, attached please find a summary of the school department's grant and revolving fund balances for the same reporting period. Also included is a summary of the balances, by club or team (as of February, 2021), for the student activity accounts at Chelmsford High School, McCarthy and Parker Middle Schools.

I have summarized a few of the larger budget variances below. Overall the labor and non-labor accounts are favorable and special education out-of-district tuitions are favorable at this point of the fiscal year.

Page 5 – 7 Instruction – Classroom Teachers: \$ 542,272 variance

This category contains the budget and actuals for general education classroom teachers and the salary reserve for lane changes. Overall this category is favorable by \$ 542,272.

The FY2021 local budget has one-line item of \$ 108,985 to account for the lane changes of employees who achieved a higher degree (i.e. Bachelors to Masters). The Committee approved budget transfers of \$ 91,288 to allocate funds from the one line item (account) into the various labor accounts associated with the employees who received their lane change increase. After the transfers, the lane change account has a favorable variance of \$ 17,697.

The remaining labor accounts have some favorable and unfavorable variances. In the cases where the account is favorable, this is due to the variance between the hired teacher salary (i.e. an internal transfer or a new hire) and what was budgeted. For example, if a classroom teacher retired, we budgeted the vacant position salary at Masters Step 3. If a new teacher was hired at Bachelors Step 1, there would be a favorable variance. Conversely, where an account is unfavorable, this is due to the salary of the teacher filling an open position being greater than what was budgeted. In the same scenario, if an internal transfer teacher at Masters Step 11 is now in that position, the account is unfavorable. The differences in salaries result in a favorable variance of approximately \$ 260,000. Another contributing factor to the favorable variance in salaries is approved unpaid leaves of absences (LOA) for various employees. Many of the approved LOAs have been filled with new employees who will have an interim teaching assignment for the rest of the current school year. Once those salaries have been encumbered, the favorable variance for the category will be reduced.

Page 7 – 8 Specialist Teachers: \$ 238,707 variance

This category contains the budget and actuals for special education classroom teachers and other specialists (i.e. reading, ELL and tutors). The category is favorable at this point of the fiscal year for similar reasons outlined above in the classroom teacher category. This category has a budgeted offset of \$ 115,000 to the CHIPS revolving fund for the CHIPS teacher's salaries. We will make this offset journal entry in the fourth quarter of FY2021, if needed, and the category will be even more favorable.

Page 19 Tuition Non-Public Schools: (\$ 2,125,087) variance

The special education out-of-district tuitions are budgeted in two accounts this year - the local account (1930) and the Circuit Breaker Revolving Fund (310). At this time, all the encumbrances and YTD actual expenditures are coded to the local budget account (\$ 4.5M total of the \$ 5.4M originally estimated/budgeted). A few journal entries will be made at the end of FY2021 transferring YTD actuals from the local operating budget account to the revolving fund, while not bringing the revolving fund into a deficit balance at any time. No journal entries have been made to date, showing the total picture of special education out-of-district tuitions in one account. Below are summaries of the accounts/funds involved in funding out-of-district tuitions.

	7/1/20 Balance (carry over)	03/31/21 Receipts (Revenue) YTD	Current Balance	Estimated Receipts Apr -June 2021	Total carry over and new (budget)	Total SPED OOD Tuition	6/30/2021 Estimated Balance
Local Account *						6,418,645	
Circuit Breaker	3,014,088	1,734,632	4,748,720	595,640	5,344,360	(3,125,000)	2,219,360
School Choice Original Offset						0	
Original Valley Collab credit**						(132,284)	
Pre-Paid Tuitions						(962,072)	
Total*						2,199,289	

*The original FY2021 budget amount of \$ 2,199,289 reflects an offset from circuit breaker funds in the amount of \$ 3,125,000, no school choice funds offset, the Valley Collaborative tuition credit/refund in the amount of \$ 132,284, and Pre-Paid Student OOD Tuitions (paid in FY20 due to surplus funding) of 962,072 to match the spring 2020 Town Meeting appropriated budget of \$ 61,667,000 for the Chelmsford Public Schools. Since the time of finalizing the FY2021 budget, the circuit breaker figures were released by MA DESE in mid-October and the annual amount is \$ 2,330,272, the Valley Collaborative tuition credit / refund is greater than planned, and the pre-paid tuition amount was greater than planned.

**As presented in the FY2021 approved local operating budget, the District planned to receive a credit from Valley Collaborative in FY2021, as Valley has earned revenue in excess of the amount they can retain at fiscal year end. The amount above the allowed retainable limit must either be returned or credited to Valley's partner districts in proportion to the amount paid over the fiscal year. Chelmsford is to receive a credit of \$ 537,563. This is greater than the original offset of \$ 132,284. While this funding should be considered "one time" revenue, the original budget reflected the funds be used to offset the FY2021 local operating budget as it directly relates to special education tuition. Since the credit was significantly greater, the offset to circuit breaker may need to be altered, also keeping in mind the level of reserve that may be held in the circuit breaker fund at fiscal year end. We'll continue to monitor the SPED OOD tuitions to determine the appropriate offset.

This summary below outlines the original SPED OOD budget along with a current view of tuitions. Overall, SPED OOD tuitions are underbudget at this point of the fiscal year due to students being brought back to in-district programs as well as some students moving out of Chelmsford that we are no longer fiscally responsible for providing their tuition. There are still two months remaining in the school year therefore the outlook may change slightly, and updates will be provided.

	Original Budget SPED OOD Tuition	Early Current Outlook	Favorable Variance
Pre-Paid Tuitions in FY20		1,299,724	
Paid and Encumbered Tuitions in FY21		4,490,491	
Subtotal		5,790,215	
Known Upcoming Encumbrances			
Local Account *	6,418,645	5,790,215	
Circuit Breaker Offset	(3,125,000)	(3,125,000)	
School Choice Original Offset	0	0	
Valley Collab credit**	(132,284)	(537,563)	
Pre-Paid Tuitions in FY20	(962,072)	(1,299,724)	
Total	2,199,289	827,928	1,371,361
Potential Prepaid Tuitions again in FY21 or potential reallocation of budget funds			TBD

CHELMSFORD PUBLIC SCHOOLS

While the school choice fund is not supporting SPED OOD tuitions this fiscal year, I've still included the summary of the activity in this fund for the quarterly reporting.

	7/1/20 Balance (carry over)	03/31/21 Receipts (Revenue) YTD	Current Balance	Estimated Receipts Apr – June 2021	Total carry over and new (budget)	Less SPED OOD Tuitions and 1:1 initiative	6/30/2021 Estimated Balance
School Choice	1,784,584	210,533	1,995,117	39,467	2,034,584		1,897,963
Offset for SPED OOD						0	
Offset for 1:1 init (5&9)						(73,257)	
Offset for 1-1 init (6&10)						(63,364)	

Thank you for the opportunity to provide this update.

04/01/2021 11:44
525jjohn

TOWN OF CHELMSFORD
YEAR-TO-DATE BUDGET REPORT

P 1
glytdbud

FOR 2021 09

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
0001 GENERAL FUND							
000 UNDEFINED							
1110 SCHOOL COMMITTEE							
11110000 51070 SC SEC SAL	5,200	0	5,200	4,000.00	.00	1,200.00	76.9%
11110000 54000 SC SUPPLIES	200	0	200	.00	.00	200.00	.0%
11110000 57130 SC CONFERENCE	3,000	0	3,000	.00	.00	3,000.00	.0%
11110000 57800 SC OTHER EXPENSE	25,000	0	25,000	18,113.11	.00	6,886.89	72.5%
TOTAL SCHOOL COMMITTEE	33,400	0	33,400	22,113.11	.00	11,286.89	66.2%
1210 SUPERINTENDENT							
11210000 51003 ADMINISTRATOR	20,176	0	20,176	7,000.00	.00	13,176.00	34.7%
11210000 51050 SUPT SALARY	200,277	0	200,277	154,059.20	46,217.76	.04	100.0%
11210000 51060 COMMUNICATIONS-M	61,200	0	61,200	28,049.26	13,846.14	19,304.60	68.5%
11210000 51070 SUPT SECRETARY S	56,698	0	56,698	30,814.78	.00	25,883.22	54.3%
11210000 53990 CONTRACTED SERVI	50,000	0	50,000	37,592.37	.00	12,407.63	75.2%
11210000 54000 SUPPLIES	10,000	0	10,000	924.04	53.98	9,021.98	9.8%
11210000 57800 OTHER CHARGES/EX	38,049	0	38,049	23,783.07	.00	14,265.93	62.5%
TOTAL SUPERINTENDENT	436,400	0	436,400	282,222.72	60,117.88	94,059.40	78.4%
1220 ASST. SUPERINTENDENT							
11220000 51003 ADMINISTRATOR	11,711	0	11,711	.00	.00	11,711.00	.0%
11220000 51050 ASST. SUPT. SALA	153,000	4,000	157,000	121,692.40	35,307.72	-.12	100.0%*
11220000 51070 ASST. SUPT. SEC.	55,289	0	55,289	43,720.63	12,758.94	-1,190.57	102.2%*
11220000 54000 ASST SUPT SUPPLI	5,000	0	5,000	3,500.14	243.16	1,256.70	74.9%
11220000 57800 ASST SUPT OTH EX	19,000	-4,000	15,000	3,969.00	.00	11,031.00	26.5%
TOTAL ASST. SUPERINTENDENT	244,000	0	244,000	172,882.17	48,309.82	22,808.01	90.7%
1230 DISTRICT WIDE							
11230000 53140 COPIER - ADMINIS	120,000	0	120,000	71,704.44	21,517.86	26,777.70	77.7%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
<u>11230000 53420 POSTAGE</u>	36,200	0	36,200	11,473.58	968.52	23,757.90	34.4%
<u>11230000 53990 ADVERTISING</u>	1,500	0	1,500	806.44	.00	693.56	53.8%
<u>11230000 54206 SOFTWARE</u>	205,000	0	205,000	199,604.32	840.00	4,555.68	97.8%
<u>11230000 57100 COOR. TRAVEL & C</u>	6,500	0	6,500	681.33	.00	5,818.67	10.5%
<u>11230000 57800 COOR. DUES</u>	6,500	0	6,500	259.00	.00	6,241.00	4.0%
TOTAL DISTRICT WIDE	375,700	0	375,700	284,529.11	23,326.38	67,844.51	81.9%
<u>1410 BUSINESS AND FINANCE</u>							
<u>11410000 51003 ADMINISTRATOR</u>	5,602	0	5,602	.00	.00	5,602.00	.0%
<u>11410000 51050 SAL/BUSINESS MAN</u>	127,726	0	127,726	98,250.80	29,475.24	-.04	100.0%*
<u>11410000 51070 BUS OFFICE- SECR</u>	256,146	0	256,146	197,035.80	59,110.74	-.54	100.0%*
<u>11410000 53990 BUS OFFICE-CONTR</u>	15,000	0	15,000	300.00	11,000.00	3,700.00	75.3%
<u>11410000 54000 BUSINESS OFFICE-</u>	3,100	0	3,100	1,762.67	87.96	1,249.37	59.7%
<u>11410000 57800 BUSINESS OFFICE-</u>	6,984	0	6,984	2,314.80	189.80	4,479.40	35.9%
TOTAL BUSINESS AND FINANCE	414,558	0	414,558	299,664.07	99,863.74	15,030.19	96.4%
<u>1420 HUMAN RESOURCES</u>							
<u>11420000 51003 ADMINISTRATOR</u>	5,602	0	5,602	.00	.00	5,602.00	.0%
<u>11420000 51050 SAL/HR/DIRECTOR</u>	131,726	0	131,726	102,250.80	29,475.24	-.04	100.0%*
<u>11420000 51060 H/R SUBSTITUTES</u>	30,914	0	30,914	14,334.10	4,038.47	12,541.43	59.4%
<u>11420000 51070 HR SEC SALARY</u>	87,461	0	87,461	61,046.85	11,238.48	15,175.67	82.6%
<u>11420000 53990 CONTRACTED SERVI</u>	45,000	0	45,000	29.98	1,970.02	43,000.00	4.4%
<u>11420000 54000 HR SUPPLIES</u>	2,000	0	2,000	796.00	232.00	972.00	51.4%
<u>11420000 57800 HR OTHER EXPENSE</u>	7,984	0	7,984	3,400.00	.00	4,584.00	42.6%
TOTAL HUMAN RESOURCES	310,687	0	310,687	181,857.73	46,954.21	81,875.06	73.6%
<u>1430 LEGAL SERVICES</u>							
<u>11430000 53040 LEGAL FEES</u>	75,000	0	75,000	59,407.85	.00	15,592.15	79.2%
<u>11430076 53040 LEGAL FEES - SPE</u>	45,000	0	45,000	6,046.00	.00	38,954.00	13.4%
TOTAL LEGAL SERVICES	120,000	0	120,000	65,453.85	.00	54,546.15	54.5%
<u>1435 LEGAL SETTLEMENTS</u>							
<u>11435076 53990 SPED - LEGAL SET</u>	20,000	0	20,000	.00	.00	20,000.00	.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
TOTAL LEGAL SETTLEMENTS	20,000	0	20,000	.00	.00	20,000.00	.0%
1450 DISTRICTWIDE MIS							
11450000 51003 ADMINISTRATOR	5,602	0	5,602	.00	.00	5,602.00	.0%
11450000 51050 MIS DIR SALARY	127,726	0	127,726	98,250.80	29,475.24	-.04	100.0%*
11450000 51060 SALARIES	192,757	0	192,757	138,193.06	44,264.04	10,299.90	94.7%
11450000 52470 TECHNOLOGY SERVI	80,000	0	80,000	42,954.38	17,428.21	19,617.41	75.5%
11450000 54000 SUPPLIES & MATER	12,000	0	12,000	11,883.00	117.00	.00	100.0%
11450000 54204 SCHOOL SECURITY	100,000	0	100,000	29,029.10	3,160.35	67,810.55	32.2%
11450000 57100 TRAVEL IN STATE	9,000	0	9,000	5,207.90	.00	3,792.10	57.9%
11450000 57800 OTHER CHARGES/EX	2,484	0	2,484	.00	.00	2,484.00	.0%
11450000 58510 EQUIPMENT- TECHN	50,000	0	50,000	38,336.17	8,804.42	2,859.41	94.3%
14400000 51056 SAL/NETWORK	363,253	0	363,253	187,902.60	62,900.58	112,449.82	69.0%
14400000 52472 COMPUTER SERVICE	389,000	0	389,000	186,315.54	114,392.39	88,292.07	77.3%
TOTAL DISTRICTWIDE MIS	1,331,822	0	1,331,822	738,072.55	280,542.23	313,207.22	76.5%
2110 CURRICULUM DIRECTORS							
12110000 51050 SAL/SYS/CURR	1,174,151	0	1,174,151	874,779.22	242,134.71	57,237.07	95.1%
12110000 51070 SAL/SYS/SEC	37,805	0	37,805	29,080.80	.00	8,724.20	76.9%
12110000 51310 CURRICULUM STIPE	5,000	0	5,000	3,000.00	.00	2,000.00	60.0%
12110000 53170 STAFF DEVELOPMEN	10,000	2,300	12,300	9,454.64	495.32	2,350.04	80.9%
12110000 53990 CONTRACTED SERVI	35,000	-2,300	32,700	24,050.00	.00	8,650.00	73.5%
12110000 54000 SUPPLIES - CURR	2,000	0	2,000	1,981.28	.00	18.72	99.1%
12110000 57140 COURSE REIMBURSE	10,000	0	10,000	.00	.00	10,000.00	.0%
12110000 58510 EQUIPMENT	5,000	0	5,000	4,999.52	.00	.48	100.0%
12110023 53990 ELL CONTRACTED S	7,000	0	7,000	309.30	490.70	6,200.00	11.4%
12110076 51003 SALARIES ASSISTA	106,651	0	106,651	82,039.20	24,611.76	.04	100.0%
12110076 51050 SALARIES SUPERVI	130,726	0	130,726	101,250.80	29,475.24	-.04	100.0%*
12110076 51310 SALARIES-OVERTIM	5,602	0	5,602	.00	.00	5,602.00	.0%
12110076 54000 PARENT ADVISORY	750	0	750	473.92	.00	276.08	63.2%
12110076 54200 SUPPLIES SUPERVI	5,000	-8	4,992	3,041.91	434.41	1,515.73	69.6%
12110076 54204 COMPUTER EQUIPME	3,500	8	3,508	3,507.95	.00	.00	100.0%
12110076 57100 TRAVEL IN STATE	8,900	0	8,900	2,180.44	.00	6,719.56	24.5%
12110076 57310 DUES/OTHER	16,584	0	16,584	7,139.75	900.00	8,544.25	48.5%
12110176 51050 SALARIES PROFESS	421,907	0	421,907	325,467.20	96,440.16	-.36	100.0%*
12110176 51070 SALARIES SECRETA	81,803	0	81,803	62,925.00	10,040.64	8,837.36	89.2%

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<u>12110976 51050 SAL/CHIPS/SUPERV</u>	110,018	0	110,018	75,357.83	.00	34,660.17	68.5%
TOTAL CURRICULUM DIRECTORS	2,177,397	0	2,177,397	1,611,038.76	405,022.94	161,335.30	92.6%
2210 SCHOOL LEADERSHIP-BUILDING							
<u>12210100 51003 DEANS</u>	339,252	0	339,252	261,886.20	77,365.86	-.06	100.0%*
<u>12210100 51050 SAL/CHS/PRINCIPA</u>	141,970	0	141,970	109,210.80	32,763.24	-4.04	100.0%*
<u>12210100 51060 SALARIES - CLERK</u>	93,649	0	93,649	64,260.04	6,428.58	22,960.38	75.5%
<u>12210100 51070 SAL/CHS/CLER/SEC</u>	134,498	0	134,498	94,517.01	.00	39,980.99	70.3%
<u>12210100 53920 HS GRADUATION</u>	24,234	0	24,234	3,280.00	3,200.00	17,754.00	26.7%
<u>12210100 53990 PRINTING HIGH SC</u>	8,153	0	8,153	1,603.64	.00	6,549.36	19.7%
<u>12210100 54000 SUPPLIES HIGH SC</u>	9,025	0	9,025	1,263.71	101.60	7,659.69	15.1%
<u>12210100 54205 COMPUTER SUPP CH</u>	12,000	0	12,000	8,328.48	3,671.52	.00	100.0%
<u>12210100 54206 SOFTWARE HIGH SC</u>	31,000	0	31,000	3,600.00	2,500.00	24,900.00	19.7%
<u>12210100 57310 PRINCIPAL DUES C</u>	16,940	0	16,940	8,474.00	.00	8,466.00	50.0%
<u>12210100 57810 PRINCIPAL CONFER</u>	9,300	0	9,300	.00	.00	9,300.00	.0%
<u>12210200 51003 ASSISTANT PRINCI</u>	104,801	0	104,801	80,616.00	24,184.80	.20	100.0%
<u>12210200 51050 SAL/McCARTHY/PRI</u>	124,206	0	124,206	95,543.00	28,662.90	.10	100.0%
<u>12210200 51051 SALARIES - COPY</u>	18,276	0	18,276	13,054.35	.00	5,221.65	71.4%
<u>12210200 51060 SALARIES - CLERK</u>	23,076	0	23,076	13,761.18	.00	9,314.82	59.6%
<u>12210200 51070 SAL/McCARTHY/SEC</u>	76,564	0	76,564	51,996.55	.00	24,567.45	67.9%
<u>12210200 53990 PRINTING MCCARTH</u>	5,000	0	5,000	64.00	436.00	4,500.00	10.0%
<u>12210200 54000 SUPPLIES MCCARTH</u>	3,500	0	3,500	512.71	269.00	2,718.29	22.3%
<u>12210200 54205 COMPUTER SUPPLIE</u>	4,000	0	4,000	1,248.07	210.61	2,541.32	36.5%
<u>12210200 57310 DUES/CONFERENCES</u>	4,250	0	4,250	1,114.00	.00	3,136.00	26.2%
<u>12210300 51003 ASSISTANT PRINCI</u>	113,626	0	113,626	88,096.60	25,528.98	.42	100.0%
<u>12210300 51050 SAL/PARKER/PRINC</u>	128,206	0	128,206	99,543.00	28,662.90	.10	100.0%
<u>12210300 51051 SALARIES - COPY</u>	16,698	0	16,698	11,927.10	.00	4,770.90	71.4%
<u>12210300 51060 SALARIES - CLERK</u>	22,815	0	22,815	13,162.50	.00	9,652.50	57.7%
<u>12210300 51070 SAL/PARKER/SEC</u>	76,564	0	76,564	56,924.35	.00	19,639.65	74.3%
<u>12210300 53990 PRINTING PARKER</u>	5,500	-1,495	4,005	619.62	40.00	3,345.63	16.5%
<u>12210300 54000 SUPPLIES PARKER</u>	4,500	1,495	5,995	3,161.07	1,638.61	1,195.07	80.1%
<u>12210300 54205 COMPUTER SUPPLIE</u>	4,000	0	4,000	1,477.90	210.61	2,311.49	42.2%
<u>12210300 57310 DUES/CONFERENCES</u>	4,250	0	4,250	1,263.00	740.00	2,247.00	47.1%
<u>12210400 51003 ASSISTANT PRINCI</u>	104,801	0	104,801	80,616.00	24,184.80	.20	100.0%
<u>12210400 51050 SAL/BYAM/PRINCIP</u>	120,794	0	120,794	93,610.80	27,183.24	-.04	100.0%*
<u>12210400 51060 SALARIES - CLERK</u>	19,157	0	19,157	13,844.71	.00	5,312.29	72.3%
<u>12210400 51070 SAL/BYAM/CLER/SE</u>	38,415	0	38,415	27,439.35	.00	10,975.65	71.4%
<u>12210400 53990 PRINTING BYAM</u>	550	0	550	.00	.00	550.00	.0%
<u>12210400 54000 SUPPLIES BYAM</u>	2,000	0	2,000	1,258.96	96.00	645.04	67.7%
<u>12210400 54205 COMPUTER SUPPLIE</u>	4,000	0	4,000	1,430.05	210.61	2,359.34	41.0%

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12210400 57310 DUES/CONFERENCES	2,000	0	2,000	600.00	.00	1,400.00	30.0%
12210500 51003 ASSISTANT PRINCI	103,507	0	103,507	79,620.40	23,886.12	.48	100.0%
12210500 51050 SAL/CENTER/PRINC	120,794	0	120,794	93,610.80	27,183.24	-.04	100.0%*
12210500 51060 SALARIES - CLERK	17,550	0	17,550	12,527.57	.00	5,022.43	71.4%
12210500 51070 SAL/CENTER/CLER/	38,415	0	38,415	16,820.70	.00	21,594.30	43.8%
12210500 53990 PRINTING	765	0	765	404.77	.00	360.23	52.9%
12210500 54000 SUPPLIES	2,500	0	2,500	122.22	2,375.99	1.79	99.9%
12210500 54205 COMPUTER SUPPLIE	4,000	0	4,000	1,500.00	210.61	2,289.39	42.8%
12210500 57310 DUES/CONFERENCE	1,500	0	1,500	389.00	300.00	811.00	45.9%
12210600 51003 ASSISTANT PRINCI	103,507	0	103,507	79,620.40	23,886.12	.48	100.0%
12210600 51050 SAL/HARR./PRINCI	120,794	0	120,794	93,610.80	27,183.24	-.04	100.0%*
12210600 51060 SALARIES - CLERK	18,152	0	18,152	13,221.19	.00	4,930.81	72.8%
12210600 51070 SAL/HARR./CLER/S	38,415	0	38,415	22,520.42	.00	15,894.58	58.6%
12210600 53990 PRINTING HARRING	800	0	800	.00	.00	800.00	.0%
12210600 54000 SUPPLIES HARRING	3,000	0	3,000	.00	.00	3,000.00	.0%
12210600 54205 COMPUTER SUPPLIE	4,000	0	4,000	1,416.05	704.59	1,879.36	53.0%
12210600 57310 DUES/CONFERENCES	1,500	0	1,500	478.00	.00	1,022.00	31.9%
12210700 51003 ASSISTANT PRINCI	104,801	0	104,801	80,616.00	24,184.80	.20	100.0%
12210700 51050 SAL/SO.ROW/PRINC	121,794	0	121,794	94,610.80	27,183.24	-.04	100.0%*
12210700 51060 SALARIES - CLERK	17,963	0	17,963	12,957.14	.00	5,005.86	72.1%
12210700 51070 SAL/SO.ROW/CLER/	37,583	0	37,583	26,845.05	.00	10,737.95	71.4%
12210700 53990 PRINTING SOUTH R	525	0	525	.00	.00	525.00	.0%
12210700 54000 SUPPLIES SOUTH R	2,000	0	2,000	99.60	.00	1,900.40	5.0%
12210700 54205 COMPUTER SUPPLIE	4,000	0	4,000	1,466.04	210.62	2,323.34	41.9%
12210700 57310 DUES/CONFERENCES	1,000	0	1,000	600.00	.00	400.00	60.0%
12210976 51060 SALARIES - CLERK	24,570	0	24,570	17,550.00	.00	7,020.00	71.4%
TOTAL SCHOOL LEADERSHIP-BUILDING	2,745,005	0	2,745,005	1,959,915.70	445,598.43	339,490.87	87.6%
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2300 INSTRUCTION-TEACHING SERVICES							
12300000 51310 SALARIES-OVERTIM	7,218	0	7,218	3,609.00	.00	3,609.00	50.0%
12300000 51311 SALARIES - STIPE	33,684	0	33,684	16,842.00	.00	16,842.00	50.0%
12300000 51312 SALARIES - STIPE	26,466	0	26,466	12,631.50	.00	13,834.50	47.7%
TOTAL INSTRUCTION-TEACHING SERVICES	67,368	0	67,368	33,082.50	.00	34,285.50	49.1%
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2305 CLASSROOM TEACHERS							
12305000 51450 LONGEVITY	31,120	0	31,120	30,370.00	.00	750.00	97.6%

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12305000 51460 SALARY RESERVE -	108,985	-91,288	17,697	.00	.00	17,697.00	.0%
12305039 51050 SAL/DIST.WIDE/TE	81,829	0	81,829	47,209.05	34,619.97	-.02	100.0%*
12305102 51050 SAL/CHS/ART	237,242	0	237,242	147,332.85	108,044.09	-18,134.94	107.6%*
12305106 51050 SAL/CHS/BUS.	165,980	6,998	172,978	111,675.30	61,302.62	.08	100.0%
12305124 51050 SAL/CHS/ ENGLISH	1,351,486	0	1,351,486	738,325.67	475,158.52	138,001.81	89.8%
12305128 51050 SAL/CHS/F.LANG.	760,415	8,901	769,316	439,761.30	299,536.82	30,017.88	96.1%
12305134 51050 SAL/CHS/HLTH. ED	252,469	0	252,469	145,655.25	106,813.85	-.10	100.0%*
12305136 51050 SAL/CHS/FAM.SCI.	86,489	0	86,489	49,897.50	36,591.50	.00	100.0%
12305139 51050 SAL/CHS/TECH. ED	299,254	0	299,254	174,417.87	128,283.76	-3,447.63	101.2%*
12305156 51050 SAL/CHS/MATH	1,434,551	10,260	1,444,811	874,389.51	579,591.37	-9,169.88	100.6%*
12305158 51050 SAL/CHS/MUSIC	350,740	0	350,740	181,287.00	132,943.80	36,509.20	89.6%
12305174 51050 SAL/CHS/PHYS. ED	321,890	0	321,890	185,705.85	136,184.29	-.14	100.0%*
12305178 51050 SAL/CHS/SCIENCE	1,331,285	10,913	1,342,198	830,692.73	448,499.14	63,006.13	95.3%
12305184 51050 SAL/CHS/SOC.ST.	1,224,214	0	1,224,214	690,953.70	517,936.65	15,323.65	98.7%
12305202 51050 SAL/McCARTHY/ART	152,509	0	152,509	87,986.25	64,523.25	-.50	100.0%*
12305224 51050 SAL/McCARTHY/ENG	347,209	0	347,209	210,818.25	134,409.80	1,980.95	99.4%
12305228 51050 SAL/McCARTHY/F.L	232,284	0	232,284	134,010.00	98,274.00	.00	100.0%
12305234 51050 SAL/McCARTHY/HLT	172,978	4,784	177,762	102,555.00	75,207.00	.00	100.0%
12305239 51050 SAL/McCARTHY/TEC	152,462	0	152,462	87,958.80	64,503.12	.08	100.0%
12305256 51050 SAL/McCARTHY/MAT	350,863	0	350,863	201,556.20	147,807.88	1,498.92	99.6%
12305258 51050 SAL/McCARTHY/MUS	288,912	0	288,912	182,587.50	106,323.85	.65	100.0%
12305274 51050 SAL/McCARTHY/PHY	264,251	0	264,251	164,989.95	99,260.98	.07	100.0%
12305278 51050 SAL/McCARTHY/SCI	336,383	0	336,383	205,082.55	129,801.27	1,499.18	99.6%
12305284 51050 SAL/McCARTHY/SOC	330,418	0	330,418	189,482.85	138,954.09	1,981.06	99.4%
12305296 51050 SAL/McCARTHY/GRA	700,104	0	700,104	415,786.50	284,317.50	.00	100.0%
12305297 51050 SAL/McCARTHY/GRA	707,102	9,568	716,670	413,463.45	303,206.53	.02	100.0%
12305302 51050 SAL/PARKER/ART	128,256	0	128,256	86,531.55	41,724.82	-.37	100.0%*
12305324 51050 SAL/PARKER/ENGLI	328,893	0	328,893	152,215.85	108,736.65	67,940.50	79.3%
12305328 51050 SAL/PARKER/F.LAN	186,737	0	186,737	107,732.85	79,004.09	.06	100.0%
12305334 51050 SAL/PARKER/HLTH.	163,266	0	163,266	94,191.90	69,074.06	.04	100.0%
12305339 51050 SAL/PARKER/TECH.	132,271	0	132,271	85,730.70	62,869.18	-16,328.88	112.3%*
12305356 51050 SAL/PARKER/MATH	350,372	0	350,372	188,129.42	128,449.20	33,793.38	90.4%
12305358 51050 SAL/PARKER/MUSIC	221,808	0	221,808	114,668.01	93,764.00	13,375.99	94.0%
12305374 51050 SAL/PARKER/PHYS.	165,980	0	165,980	95,757.75	70,222.35	-.10	100.0%*
12305378 51050 SAL/PARKER/SCIEN	321,673	0	321,673	194,548.14	112,241.02	14,883.84	95.4%
12305384 51050 SAL/PARKER/SOC.S	331,886	0	331,886	225,180.90	106,704.86	.24	100.0%
12305396 51050 SAL/PARKER/GRADE	691,912	4,784	696,696	400,965.00	294,041.00	1,690.00	99.8%
12305397 51050 SAL/PARKER/GRADE	663,902	0	663,902	372,860.56	263,503.35	27,538.09	95.9%
12305400 51050 SAL/BYAM/CLASSRO	1,351,994	0	1,351,994	849,341.86	559,197.93	-56,545.79	104.2%*
12305402 51050 SAL/BYAM/ART	76,777	0	76,777	36,117.15	26,485.91	14,173.94	81.5%
12305458 51050 SAL/BYAM/MUSIC	78,062	0	78,062	45,035.70	33,026.18	.12	100.0%
12305474 51050 SAL/BYAM/PHYS. E	105,597	0	105,597	45,760.95	33,558.03	26,278.02	75.1%
12305491 51050 SAL/BYAM/KINDERG	388,919	0	388,919	235,798.26	159,283.41	-6,162.67	101.6%*
12305500 51050 SAL/CENTER/CLASS	1,392,737	0	1,392,737	780,346.53	560,209.61	52,180.86	96.3%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12305502 51050 SAL/CENTER/ART	92,111	0	92,111	65,793.60	26,317.44	-.04	100.0%*
12305558 51050 SAL/CENTER/MUSIC	86,489	0	86,489	30,148.78	13,772.88	42,567.34	50.8%
12305574 51050 SAL/CENTER/PHYS.	92,111	0	92,111	53,140.95	38,970.03	.02	100.0%
12305591 51050 SAL/CENTER/KINDE	314,520	0	314,520	183,494.43	123,543.47	7,482.10	97.6%
12305600 51050 SAL/HARR./CLASSR	1,423,398	5,511	1,428,909	824,370.30	604,538.22	.48	100.0%
12305602 51050 SAL/HARR./ART	58,674	0	58,674	33,850.35	24,823.59	.06	100.0%
12305658 51050 SAL/HARR./MUSIC	65,695	0	65,695	32,695.77	27,794.03	5,205.20	92.1%
12305674 51050 SAL/HARR./PHYS.	86,489	0	86,489	49,897.50	36,591.50	.00	100.0%
12305691 51050 SAL/HARR./KINDER	390,712	0	390,712	204,855.45	150,227.33	35,629.22	90.9%
12305700 51050 SAL/SO. ROW/CLAS	1,281,646	4,337	1,285,983	738,949.65	541,896.41	5,136.94	99.6%
12305702 51050 SAL/SO. ROW/ART	86,489	0	86,489	49,897.50	36,591.50	.00	100.0%
12305758 51050 SAL/SO. ROW/MUSI	76,777	0	76,777	44,294.40	32,482.56	.04	100.0%
12305774 51050 SAL/SO. ROW/PHYS	73,630	0	73,630	42,478.80	31,151.12	.08	100.0%
12305791 51050 SAL/SO. ROW/KIND	326,182	0	326,182	199,459.32	130,802.00	-4,079.32	101.3%*
TOTAL CLASSROOM TEACHERS	23,609,389	-25,232	23,584,157	13,708,190.76	9,333,693.38	542,272.86	97.7%
2310 SPECIALIST TEACHERS							
12310000 51050 TUTORING	209,400	0	209,400	2,745.00	.00	206,655.00	1.3%
12310076 51054 SALARIES SPECIAL	1,103,138	0	1,103,138	681,870.40	414,588.97	6,678.63	99.4%
12310076 51110 BOARD CERTIFIED	379,843	0	379,843	240,881.25	161,004.60	-22,042.85	105.8%*
12310076 51120 OTHER SALARIES -	96,500	0	96,500	94,431.57	.00	2,068.43	97.9%
12310123 51050 SAL/CHS/ELL	64,637	0	64,637	37,290.60	27,346.44	-.04	100.0%*
12310176 51054 SALARIES SPECIAL	845,020	10,300	855,320	501,268.25	351,568.17	2,483.58	99.7%
12310177 51050 SAL/CHS/READING	91,273	0	91,273	52,657.50	38,615.50	.00	100.0%
12310223 51050 SAL/McCARTHY/ELL	64,637	0	64,637	37,290.60	27,346.44	-.04	100.0%*
12310276 51054 SALARIES SPECIAL	895,508	4,784	900,292	480,468.37	331,689.82	88,133.81	90.2%
12310277 51050 SAL/McCARTHY/REA	181,682	0	181,682	104,816.55	76,865.47	-.02	100.0%*
12310323 51050 SAL/PARKER/ELL	67,635	0	67,635	48,310.65	19,324.26	.09	100.0%
12310376 51054 SALARIES SPECIAL	713,578	0	713,578	418,129.10	295,144.64	304.26	100.0%
12310377 51050 SAL/PARKER/READI	178,600	0	178,600	103,038.45	75,561.53	.02	100.0%
12310423 51050 SAL/BYAM/ELL	79,319	0	79,319	45,760.95	33,558.03	.02	100.0%
12310476 51054 SALARIES SPECIAL	632,448	4,337	636,785	356,483.12	260,497.67	19,804.21	96.9%
12310477 51050 SAL/BYAM/READING	176,898	0	176,898	113,936.85	62,961.09	.06	100.0%
12310523 51050 SAL/CENTER/ELL	84,799	0	84,799	48,922.50	35,876.50	.00	100.0%
12310576 51054 SALARIES SPECIAL	450,985	0	450,985	252,031.20	184,822.88	14,130.92	96.9%
12310577 51050 SAL/CENTER/READI	177,762	0	177,762	102,555.00	75,207.00	.00	100.0%
12310623 51050 SAL/HARR./ELL	86,489	0	86,489	49,897.50	36,591.50	.00	100.0%
12310676 51054 SALARIES SPECIAL	344,730	0	344,730	202,395.15	127,830.51	14,504.34	95.8%
12310677 51050 SAL/HARR./READI	166,243	0	166,243	95,909.40	70,333.56	.04	100.0%
12310723 51050 SAL/SO.ROW/ELL	55,828	5,811	61,639	35,560.95	26,078.03	.02	100.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
<u>12310776 51054 SALARIES SPECIAL</u>	416,722	0	416,722	251,398.82	158,815.43	6,507.75	98.4%
<u>12310777 51050 SAL/SO.ROW/READI</u>	172,978	0	172,978	99,795.00	73,183.00	.00	100.0%
<u>12310976 51054 SALARIES- SPECIA</u>	499,969	0	499,969	352,341.67	248,148.18	-100,520.85	120.1%*
TOTAL SPECIALIST TEACHERS	8,236,621	25,232	8,261,853	4,810,186.40	3,212,959.22	238,707.38	97.1%
2320 MEDICAL/THERAPEUTIC SERVICES							
<u>12320076 51053 SAL MEDICAL/THER</u>	288,256	0	288,256	166,301.55	121,954.47	-.02	100.0%*
<u>12320076 51054 SALARIES- PHYSIC</u>	111,200	0	111,200	68,034.90	43,165.31	-.21	100.0%*
TOTAL MEDICAL/THERAPEUTIC SERVICES	399,456	0	399,456	234,336.45	165,119.78	-.23	100.0%
2325 SUBSTITUTES							
<u>12325000 51004 DTD SUBSTITUTE P</u>	140,000	-38,000	102,000	27,626.77	.00	74,373.23	27.1%
<u>12325000 51005 DTD SUBSTITUTE T</u>	325,000	0	325,000	124,275.00	.00	200,725.00	38.2%
<u>12325000 51006 LTS SUBSTITUTE T</u>	125,000	0	125,000	95,370.00	.00	29,630.00	76.3%
<u>12325000 53990 CONTRACTUAL SER/</u>	0	38,000	38,000	38,000.00	.00	.00	100.0%
TOTAL SUBSTITUTES	590,000	0	590,000	285,271.77	.00	304,728.23	48.4%
2330 PARAPROFESSIONALS/ INST ASST							
<u>12330076 51060 SPED - PSP'S - S</u>	14,000	0	14,000	.00	.00	14,000.00	.0%
<u>12330100 51060 SAL/CHS/PSP</u>	14,528	0	14,528	10,377.00	.00	4,151.00	71.4%
<u>12330176 51060 SPED PSP SALARY</u>	582,048	0	582,048	336,889.54	.00	245,158.46	57.9%
<u>12330200 51060 SAL/McCARTHY/PSP</u>	70,516	0	70,516	35,086.90	.00	35,429.10	49.8%
<u>12330276 51060 SPED PSP SALARY</u>	469,818	0	469,818	272,694.14	.00	197,123.86	58.0%
<u>12330300 51060 SAL/PARKER/PSP</u>	78,940	0	78,940	36,450.36	.00	42,489.64	46.2%
<u>12330376 51060 SPED PSP SALARY</u>	495,951	0	495,951	297,467.24	.00	198,483.76	60.0%
<u>12330400 51060 SAL/BYAM/PSP</u>	67,850	0	67,850	32,007.54	.00	35,842.46	47.2%
<u>12330476 51060 SPED PSP SALARY</u>	663,336	0	663,336	342,036.31	.00	321,299.69	51.6%
<u>12330500 51060 SAL/CENTER/PSP</u>	67,679	0	67,679	33,435.63	.00	34,243.37	49.4%
<u>12330576 51060 SPED - PSP SALAR</u>	381,636	0	381,636	217,813.20	.00	163,822.80	57.1%
<u>12330600 51060 SAL/HARR./PSP</u>	67,408	0	67,408	35,123.94	.00	32,284.06	52.1%
<u>12330676 51060 SPED PSP SALARY</u>	336,474	0	336,474	218,292.04	.00	118,181.96	64.9%
<u>12330700 51060 SAL/SO.ROW/PSP</u>	67,408	0	67,408	32,017.65	.00	35,390.35	47.5%

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12330776 51060 SPED - PSP SALAR	342,998	0	342,998	202,011.92	.00	140,986.08	58.9%
12330976 51060 PSP/CHIPS	427,654	0	427,654	194,831.58	.00	232,822.42	45.6%
TOTAL PARAPROFESSIONALS/ INST ASST	4,148,244	0	4,148,244	2,296,534.99	.00	1,851,709.01	55.4%
<hr/> 2340 LIBRARIANS MEDIA CENTER DIRECT							
12340100 51050 SAL/CHS/LIBRARY	91,273	0	91,273	52,657.50	38,615.50	.00	100.0%
12340100 51060 SAL/CHS/PSP/LIBR	52,413	0	52,413	33,583.95	.00	18,829.05	64.1%
12340200 51050 SAL/McCARTHY/LIB	73,630	0	73,630	42,478.80	31,151.12	.08	100.0%
12340200 51051 TECHNOLOGY ASSIS	38,565	0	38,565	22,249.05	16,315.97	-.02	100.0%*
12340300 51050 SAL/PARKER/LIBRA	86,489	0	86,489	49,897.50	36,591.50	.00	100.0%
12340300 51051 TECHNOLOGY ASSIS	38,565	0	38,565	22,249.05	16,315.97	-.02	100.0%*
12340400 51051 TECHNOLOGY ASSIS	52,603	0	52,603	37,573.50	15,029.40	.10	100.0%
12340400 51060 SAL/BYAM/PSP/LIB	38,565	0	38,565	27,546.45	11,018.58	-.03	100.0%*
12340500 51051 TECHNOLOGY ASSIS	40,107	0	40,107	23,138.70	16,968.38	-.08	100.0%*
12340500 51060 SAL/CENTER/PSP/L	52,603	0	52,603	37,573.50	15,029.40	.10	100.0%
12340600 51051 TECHNOLOGY ASSIS	52,603	0	52,603	30,347.85	22,255.09	.06	100.0%
12340600 51060 SAL/HARR./PSP/LI	52,603	0	52,603	30,347.85	22,255.09	.06	100.0%
12340700 51050 SAL/SO.ROW/LIBRA	38,565	0	38,565	22,249.05	16,315.97	-.02	100.0%*
12340700 51051 TECHNOLOGY ASSIS	52,603	0	52,603	37,573.50	15,029.40	.10	100.0%
TOTAL LIBRARIANS MEDIA CENTER DIRECT	761,187	0	761,187	469,466.25	272,891.37	18,829.38	97.5%
<hr/> 2357 PROFESSIONAL DEVELOPMENT STIPE							
12357000 51310 MENTOR STIPENDS	35,000	0	35,000	12,475.50	.00	22,524.50	35.6%
12357000 57130 TEACHERS CONFERE	10,000	0	10,000	5,056.00	3,862.00	1,082.00	89.2%
12357000 57140 TEACHERS COURSE	75,000	0	75,000	17,583.49	.00	57,416.51	23.4%
12357000 57800 SEC/PARA COURSE	5,000	0	5,000	400.00	.00	4,600.00	8.0%
12357100 57130 CHS - TEACHER CO	16,175	0	16,175	5,625.00	988.00	9,562.00	40.9%
12357200 57130 MCCARTHY TEACHER	5,000	0	5,000	877.00	1,398.00	2,725.00	45.5%
12357300 57130 PARKER TEACHER C	3,000	0	3,000	.00	800.00	2,200.00	26.7%
12357400 57130 BYAM TEACHER CON	4,000	0	4,000	.00	.00	4,000.00	.0%
12357500 57130 CENTER TEACHER C	4,500	0	4,500	.00	3,360.00	1,140.00	74.7%
12357600 57130 HARRINGTON TEACH	4,100	0	4,100	.00	.00	4,100.00	.0%
12357700 57130 SOUTH ROW TEACHE	4,000	0	4,000	.00	.00	4,000.00	.0%
TOTAL PROFESSIONAL DEVELOPMENT STIPE	165,775	0	165,775	42,016.99	10,408.00	113,350.01	31.6%
<hr/> 2410 TEXTBOOKS & MEDIA MATERIALS							
12410000 53990 REBINDING	4,000	0	4,000	483.00	.00	3,517.00	12.1%

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12410000 54000 TEXTBOOK ADOPTIO	140,000	4,490	144,490	109,704.94	34,785.30	.00	100.0%
12410023 54000 TEXTS/ELL/GENERA	3,000	0	3,000	454.09	.00	2,545.91	15.1%
12410076 54000 SUPPLIES/CURRICU	35,000	0	35,000	22,792.44	4,372.45	7,835.11	77.6%
12410100 54000 TEXTS/CHS/GENERA	11,000	-9,825	1,175	.00	.00	1,174.64	.0%
12410106 54000 TEXTS/CHS/BUS.	5,000	0	5,000	5,000.00	.00	.00	100.0%
12410124 54000 TEXTS/CHS/ENGLIS	14,000	0	14,000	9,999.61	4,259.84	-259.45	101.9%*
12410128 54000 TEXTS/CHS/F. LAN	6,000	2	6,002	6,002.00	.00	.00	100.0%
12410156 54000 TEXTS/CHS/MATH	2,000	-2,000	0	.00	.00	.00	.0%
12410177 54000 TEXTS/CHS/READIN	1,500	0	1,500	652.08	.00	847.92	43.5%
12410178 54000 TEXTS/CHS/SCIENC	8,000	0	8,000	204.95	4,751.50	3,043.55	62.0%
12410184 54000 TEXTS/CHS/SOC. S	6,700	18	6,718	5,825.56	892.00	.00	100.0%
12410224 54000 TEXTS/McCARTHY/E	6,000	58	6,058	5,919.69	68.83	69.90	98.8%
12410228 54000 TEXTS/McCARTHY/F	1,900	-58	1,842	1,063.78	358.16	419.64	77.2%
12410256 54000 TEXTS/McCARTHY/M	8,390	-1,613	6,778	6,777.50	.00	.00	100.0%
12410277 54000 TEXTS/McCARTHY/R	2,000	0	2,000	1,663.40	.00	336.60	83.2%
12410278 54000 TEXTS/McCARTHY/S	5,000	0	5,000	4,911.51	.00	88.49	98.2%
12410284 54000 TEXTS/McCARTHY/S	9,600	-1,736	7,864	6,181.63	1,682.03	.34	100.0%
12410324 54000 TEXTS/PARKER/ENG	6,000	0	6,000	5,975.58	17.56	6.86	99.9%
12410328 54000 TEXTS/PARKER/F.	1,900	-2	1,898	984.61	.00	913.39	51.9%
12410356 54000 TEXTS/PARKER/MAT	7,885	0	7,885	6,777.50	.00	1,107.50	86.0%
12410377 54000 TEXTS/PARKER/REA	2,000	0	2,000	1,350.48	.00	649.52	67.5%
12410378 54000 TEXTS/PARKER/SCI	5,000	0	5,000	4,794.38	.00	205.62	95.9%
12410384 54000 TEXTS/PARKER/SOC	9,600	-1,754	7,846	5,920.72	1,922.04	3.68	100.0%
12410451 54000 TEXTS/BYAM/LANG.	8,000	0	8,000	5,237.12	2,092.75	670.13	91.6%
12410456 54000 TEXTS/BYAM/MATH	20,968	0	20,968	20,929.30	.00	38.70	99.8%
12410478 54000 TEXTS/BYAM/SCIEN	750	893	1,643	1,642.68	.00	.00	100.0%
12410484 54000 TEXTS/BYAM/SOC.	5,300	0	5,300	3,645.29	1,645.94	8.77	99.8%
12410551 54000 TEXTS/CENTER/LAN	8,000	0	8,000	6,749.75	657.80	592.45	92.6%
12410556 54000 TEXTS/CENTER/MAT	21,075	0	21,075	21,019.40	.00	55.60	99.7%
12410578 54000 TEXTS/CENTER/SCI	4,750	5,761	10,511	10,510.53	.00	.00	100.0%
12410584 54000 TEXTS/CENTER/SOC	5,300	0	5,300	3,625.17	1,658.00	16.83	99.7%
12410651 54000 TEXTS/HARR./LANG	8,000	0	8,000	6,537.55	940.01	522.44	93.5%
12410656 54000 TEXTS/HARR./MATH	21,696	-222	21,475	21,327.09	.00	147.41	99.3%
12410678 54000 TEXTS/HARR./SCIE	750	-750	0	.00	.00	.00	.0%
12410684 54000 TEXTS/HARR./SOC.	5,300	0	5,300	3,396.74	1,883.99	19.27	99.6%
12410751 54000 TEXTS/SO. ROW/LA	6,000	0	6,000	4,416.39	1,183.60	400.01	93.3%
12410756 54000 TEXTS/SO. ROW/MA	19,113	1,355	20,468	20,467.79	.00	.00	100.0%
12410778 54000 TEXTS/SO. ROW/SC	750	1,911	2,661	2,661.12	.00	.00	100.0%
12410784 54000 TEXTS/SO. ROW/SO	5,300	0	5,300	3,783.13	1,508.57	8.30	99.8%
TOTAL TEXTBOOKS & MEDIA MATERIALS	442,527	-3,472	439,055	349,388.50	64,680.37	24,986.13	94.3%
2415 OTHER INSTRUCTIONAL MATERIALS							
12415000 53990 CURRICULUM DEVEL	50,000	0	50,000	2,985.00	.00	47,015.00	6.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
12415058 54000 SUPPLIES/MUSIC	9,200	0	9,200	8,282.40	917.60	.00	100.0%
12415100 53990 CONTRACTUAL SERV	11,000	0	11,000	3,000.00	8,000.00	.00	100.0%
12415100 54000 LIBRARY SUPPLIES	10,000	0	10,000	5,608.28	4,391.72	.00	100.0%
12415200 54000 LIBRARY SUP/MCCA	4,500	0	4,500	1,645.71	2,854.29	.00	100.0%
12415300 54000 LIBRARY SUPPLIES	4,500	0	4,500	2,970.11	1,529.89	.00	100.0%
12415400 54000 LIBRARY GENERAL	3,500	0	3,500	3,392.54	107.46	.00	100.0%
12415500 54000 LIBRARY GEN SUPP	3,500	0	3,500	3,410.97	24.87	64.16	98.2%
12415600 54000 LIBRARY GENERAL	3,500	0	3,500	3,081.12	418.88	.00	100.0%
12415700 54000 LIBRARY GENERAL	3,500	0	3,500	3,401.27	98.73	.00	100.0%
TOTAL OTHER INSTRUCTIONAL MATERIALS	103,200	0	103,200	37,777.40	18,343.44	47,079.16	54.4%
2420 INSTRUCTIONAL EQUIPMENT							
12420000 58510 EQUIP/CENT/GENER	45,000	0	45,000	24,621.50	20,370.46	8.04	100.0%
12420002 53990 CONTRACTED SERVI	1,500	0	1,500	.00	.00	1,500.00	.0%
12420074 58510 EQUIPMENT MAINT/	7,500	0	7,500	4,389.08	151.54	2,959.38	60.5%
12420100 58510 EQUIP/CHS/GENERA	6,000	0	6,000	2,517.27	1,669.78	1,812.95	69.8%
12420138 52460 MACHINE MAINT/IN	1,800	0	1,800	.00	.00	1,800.00	.0%
12420138 58510 EQUIP/CHS/INDUST	7,500	0	7,500	6,125.71	14.21	1,360.08	81.9%
12420139 52460 MACHINE MAINT/TE	2,000	0	2,000	.00	.00	2,000.00	.0%
12420139 58510 EQUIP/CHS/TECH.E	15,000	0	15,000	7,729.27	7,208.54	62.19	99.6%
12420174 58510 EQUIP/CHS/PHYS.E	4,000	432	4,432	4,406.90	25.53	.00	100.0%
12420178 52460 MACHINE MAINT/SC	1,250	0	1,250	.00	.00	1,250.00	.0%
12420178 58510 EQUIP/CHS/SCIENC	11,000	0	11,000	10,419.83	195.17	385.00	96.5%
12420200 58510 EQUIP/McCARTHY/G	5,000	0	5,000	405.47	1,669.78	2,924.75	41.5%
12420274 58510 EQUIP/McCARTHY/P	1,250	800	2,050	1,825.90	224.19	.00	100.0%
12420278 52460 MACHINE MAINT/SC	1,250	0	1,250	.00	.00	1,250.00	.0%
12420278 58510 EQUIP/McCARTHY/S	5,500	0	5,500	5,427.68	.00	72.32	98.7%
12420300 58510 EQUIP/PARKER/GEN	5,000	0	5,000	405.47	1,669.78	2,924.75	41.5%
12420374 58510 EQUIP/PARKER/PHY	1,250	0	1,250	1,250.00	.00	.00	100.0%
12420378 52460 MACH MAINT/SCIEN	1,250	0	1,250	.00	.00	1,250.00	.0%
12420378 58510 EQUIP/PARKER/SCI	5,500	0	5,500	5,275.18	.00	224.82	95.9%
12420400 58510 EQUIP/BYAM/GENER	5,000	0	5,000	405.47	3,465.92	1,128.61	77.4%
12420474 58510 EQUIP/BYAM/PHYS.	750	0	750	699.86	50.14	.00	100.0%
12420500 58510 EQUIP/CENTER/GEN	5,000	0	5,000	405.47	3,465.92	1,128.61	77.4%
12420574 58510 EQUIP/CENTER/PHY	750	0	750	601.89	148.11	.00	100.0%
12420600 58510 EQUIP/HARR./GENE	5,000	0	5,000	405.47	3,465.92	1,128.61	77.4%
12420674 58510 EQUIP/HARR./PHYS	1,500	500	2,000	1,809.84	130.40	59.76	97.0%
12420700 58510 EQUIP/SO. ROW/GE	5,000	0	5,000	405.50	3,465.92	1,128.58	77.4%
12420774 58510 EQUIP/SO. ROW/PH	1,500	-1,000	500	415.37	84.63	.00	100.0%
TOTAL INSTRUCTIONAL EQUIPMENT	153,050	733	153,783	79,948.13	47,475.94	26,358.45	82.9%

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2430 GENERAL SUPPLIES							
12430000 54200 COPIER PAPER	52,400	0	52,400	15,355.20	2,559.20	34,485.60	34.2%
12430023 54000 SUPP./SYSTEMWIDE	2,500	0	2,500	723.78	.00	1,776.22	29.0%
12430058 57800 OTHER EXPENSE/MU	15,117	-9,390	5,727	1,714.21	700.00	3,312.59	42.2%
12430076 54000 SUPPLIES SPECIAL	42,500	0	42,500	14,291.97	9,127.66	19,080.37	55.1%
12430100 54000 SUPP./CHS/GENERA	44,725	0	44,725	28,188.41	1,636.02	14,900.57	66.7%
12430102 54000 SUPP./CHS/ART	23,750	-700	23,050	22,224.08	761.72	64.20	99.7%
12430106 54000 SUPP./CHS/BUS.	7,500	0	7,500	4,402.10	3,097.90	.00	100.0%
12430124 54000 SUPP./CHS/ENGLIS	800	0	800	799.01	.00	.99	99.9%
12430128 54000 SUPP./CHS/F. LAN	5,000	0	5,000	4,719.21	104.97	175.82	96.5%
12430134 54000 SUPP./CHS/HLTH.	2,400	0	2,400	2,385.77	14.23	.00	100.0%
12430138 54000 SUPP./CHS/INDUST	6,500	0	6,500	3,719.28	1,050.00	1,730.72	73.4%
12430139 54000 SUPP./CHS/TECH.	9,000	0	9,000	7,189.77	1,810.23	.00	100.0%
12430156 54000 SUPP./CHS/MATH	3,350	-1,000	2,350	103.30	30.62	2,216.08	5.7%
12430158 54000 SUPP./CHS/MUSIC	8,933	752	9,685	4,811.98	4,871.95	1.07	100.0%
12430177 54000 SUPP./CHS/READIN	1,250	0	1,250	199.62	277.20	773.18	38.1%
12430178 54000 SUPP./CHS/SCIENC	20,500	0	20,500	18,042.93	2,291.66	165.41	99.2%
12430184 54000 SUPP./CHS/SOC. S	3,200	0	3,200	2,882.88	317.12	.00	100.0%
12430200 54000 SUPP./McCARTHY/G	16,000	-9	15,991	11,719.66	261.05	4,010.10	74.9%
12430202 54000 SUPP./McCARTHY/A	7,300	-151	7,150	5,316.84	1,508.15	324.51	95.5%
12430224 54000 SUPP./McCARTHY/E	600	9	609	603.21	5.98	.00	100.0%
12430228 54000 SUPP./McCARTHY/F	1,000	0	1,000	809.64	145.39	44.97	95.5%
12430234 54000 SUPP./McCARTHY/H	800	-300	500	499.91	.00	.00	100.0%
12430239 54000 SUPP./McCARTHY/T	9,000	0	9,000	2,347.56	6,652.44	.00	100.0%
12430256 54000 SUPP./McCARTHY/M	2,500	500	3,000	2,830.36	54.95	114.69	96.2%
12430258 54000 SUPP./McCARTHY/M	5,644	0	5,644	5,086.24	503.72	54.04	99.0%
12430274 54000 SUPP./McCARTHY/P	100	0	100	75.27	24.73	.00	100.0%
12430277 54000 SUPP./McCARTHY/R	2,000	0	2,000	764.22	.00	1,235.78	38.2%
12430278 54000 SUPP./McCARTHY/S	10,000	0	10,000	2,782.53	2,690.18	4,527.29	54.7%
12430284 54000 SUPP./McCARTHY/S	3,000	0	3,000	1,992.84	1,007.16	.00	100.0%
12430300 54000 SUPP./PARKER/GEN	15,500	0	15,500	8,245.82	480.39	6,773.79	56.3%
12430302 54000 SUPP./PARKER/ART	6,500	851	7,351	7,349.94	.00	.56	100.0%
12430324 54000 SUPP./PARKER/ENG	600	0	600	592.38	.00	7.62	98.7%
12430328 54000 SUPP./PARKER/F.	1,000	0	1,000	1,000.00	.00	.00	100.0%
12430334 54000 SUPP./PARKER/HLT	800	-432	368	365.02	2.55	.00	100.0%
12430339 54000 SUPP./PARKER/TEC	9,000	0	9,000	4,370.53	4,629.47	.00	100.0%
12430356 54000 SUPP./PARKER/MAT	2,500	500	3,000	2,640.40	54.95	304.65	89.8%
12430358 54000 SUPP./PARKER/MUS	6,656	8,638	15,294	15,109.05	55.47	129.68	99.2%
12430374 54000 SUPP./PARKER/PHY	100	0	100	100.00	.00	.00	100.0%
12430377 54000 SUPP./PARKER/REA	2,000	0	2,000	137.77	.00	1,862.23	6.9%
12430378 54000 SUPP./PARKER/SCI	10,000	0	10,000	3,905.60	2,057.64	4,036.76	59.6%

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12430384 54000 SUPP./PARKER/SOC	3,000	0	3,000	1,849.91	1,114.09	36.00	98.8%
12430400 54000 GENERAL SUPPLIES	25,500	0	25,500	19,369.14	2,164.06	3,966.80	84.4%
12430402 54000 SUPP./BYAM/ART	3,300	0	3,300	3,243.68	54.19	2.13	99.9%
12430439 54000 SUPP./BYAM/TECH.E	3,500	0	3,500	3,500.00	.00	.00	100.0%
12430451 54000 SUPP./BYAM/LANG.	2,500	0	2,500	1,727.61	185.00	587.39	76.5%
12430456 54000 SUPP./BYAM/MATH	2,500	0	2,500	1,999.50	.00	500.50	80.0%
12430458 54000 SUPP./BYAM/MUSIC	1,100	0	1,100	1,048.03	.00	51.97	95.3%
12430478 54000 SUPP./BYAM/SCIEN	8,500	0	8,500	3,771.44	2,203.09	2,525.47	70.3%
12430484 54000 SUPP./BYAM/SOC.	2,000	0	2,000	660.36	1,331.66	7.98	99.6%
12430500 54000 SUPP./CENTER/GEN	24,000	0	24,000	21,197.60	2,570.98	231.42	99.0%
12430502 54000 SUPP./CENTER/ART	3,248	0	3,248	3,183.80	.00	64.20	98.0%
12430539 54000 SUPP./CENTER/TECH	3,500	0	3,500	2,498.26	140.55	861.19	75.4%
12430551 54000 SUPP./CENTER/LAN	2,500	0	2,500	1,224.44	723.16	552.40	77.9%
12430556 54000 SUPP./CENTER/MAT	2,500	0	2,500	1,990.48	.00	509.52	79.6%
12430558 54000 SUPP./CENTER/MUS	1,100	0	1,100	1,099.06	.00	.94	99.9%
12430578 54000 SUPP./CENTER/SCI	8,500	0	8,500	3,818.36	2,203.09	2,478.55	70.8%
12430584 54000 SUPP./CENTER/SOC	2,000	0	2,000	660.36	1,331.66	7.98	99.6%
12430600 54000 SUPP./HARR./GENE	24,000	0	24,000	17,353.33	5,323.51	1,323.16	94.5%
12430602 54000 SUPP./HARR./ART	3,400	0	3,400	2,550.30	754.80	94.90	97.2%
12430639 54000 SUPP/HARR./TECH.	3,500	0	3,500	2,498.26	.00	1,001.74	71.4%
12430651 54000 SUPP./HARR./LANG	2,500	0	2,500	1,084.03	1,251.64	164.33	93.4%
12430656 54000 SUPP./HARR./MATH	2,500	0	2,500	2,048.33	.00	451.67	81.9%
12430658 54000 SUPP./HARR./MUSI	1,100	0	1,100	1,099.86	.00	.14	100.0%
12430678 54000 SUPP./HARR./SCIE	8,500	0	8,500	4,579.69	2,203.08	1,717.23	79.8%
12430684 54000 SUPP./HARR./SOC.	2,000	0	2,000	660.36	1,331.66	7.98	99.6%
12430700 54000 SUPP./SO. ROW/GE	20,700	11	20,711	18,057.04	2,050.74	603.18	97.1%
12430702 54000 SUPP./SO. ROW/AR	3,052	0	3,052	3,043.04	.00	8.96	99.7%
12430739 54000 SUPP/SO.ROW./TEC	3,500	0	3,500	2,349.83	.00	1,150.17	67.1%
12430751 54000 SUPP./SO. ROW/LA	2,500	0	2,500	650.22	.00	1,849.78	26.0%
12430756 54000 SUPP./SO. ROW/MA	2,500	0	2,500	2,319.94	50.85	129.21	94.8%
12430758 54000 SUPP./SO. ROW/MU	900	0	900	900.00	.00	.00	100.0%
12430778 54000 SUPP./SO. ROW/SC	8,500	-11	8,489	3,511.21	2,484.97	2,492.86	70.6%
12430784 54000 SUPP./SO. ROW/SO	2,000	0	2,000	660.37	1,331.66	7.97	99.6%
TOTAL GENERAL SUPPLIES	552,425	-733	551,692	346,606.13	79,589.14	125,497.21	77.3%
2440 OTHER INSTRUCTIONAL SERVICES							
12440076 53981 TUTORING/INSTRUC	20,000	0	20,000	1,849.37	5,000.00	13,150.63	34.2%
12440076 53990 CONTRACTUAL SERV	127,000	0	127,000	25,104.39	9,192.00	92,703.61	27.0%
12440076 54000 CONTINGENCY EXPE	45,000	0	45,000	10,297.31	1,395.00	33,307.69	26.0%
TOTAL OTHER INSTRUCTIONAL SERVICES	192,000	0	192,000	37,251.07	15,587.00	139,161.93	27.5%

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2451 CLASSROOM INST TECHNOLOGY							
12451100 54204 INSTR TECH/CHS	100,000	-4,069	95,931	91,892.40	2,000.13	2,038.06	97.9%
12451128 54205 INSTR TECH/CHS/F	10,000	0	10,000	9,027.00	.00	973.00	90.3%
12451200 54204 INSTR TECH/McC	60,000	0	60,000	55,832.97	4,162.45	4.58	100.0%
12451300 54204 INSTR TECH PARKE	60,000	0	60,000	56,089.38	3,910.62	.00	100.0%
12451414 54204 COMPUTER/EQUIP/B	20,000	0	20,000	19,999.11	.00	.89	100.0%
12451514 54204 COMPUTER EQUIPME	20,000	0	20,000	19,999.11	.00	.89	100.0%
12451614 54204 INSTR TECH/HARR/	20,000	0	20,000	19,999.71	.00	.29	100.0%
12451714 54204 INSTR TECH/SROW/	20,000	0	20,000	19,999.15	.00	.85	100.0%
TOTAL CLASSROOM INST TECHNOLOGY	310,000	-4,069	305,931	292,838.83	10,073.20	3,018.56	99.0%
2455 INSTRUCTIONAL SOFTWARE							
12455000 54000 INSTRUCTIONAL SO	315,000	7,541	322,541	322,541.41	.00	.00	100.0%
TOTAL INSTRUCTIONAL SOFTWARE	315,000	7,541	322,541	322,541.41	.00	.00	100.0%
2710 GUIDANCE COUNSELORS							
12710000 51310 MTSS/SEL STIPEND	42,500	0	42,500	21,250.00	.00	21,250.00	50.0%
12710100 51050 GUID SALARIES /C	545,030	0	545,030	312,931.53	219,694.16	12,404.31	97.7%
12710100 51070 SAL/SEC/GUID	74,167	0	74,167	55,080.55	.00	19,086.45	74.3%
12710100 51310 STIPEND - GUIDAN	10,800	0	10,800	5,117.46	.00	5,682.54	47.4%
12710100 54000 SUPP./CHS/GUID	21,024	0	21,024	11,738.85	.00	9,285.15	55.8%
12710200 51050 GUID SALARIES /M	233,525	0	233,525	134,725.95	98,799.03	.02	100.0%
12710200 54000 SUPP./McCARTHY/G	11,869	0	11,869	.00	300.00	11,569.00	2.5%
12710300 51050 GUID SALARIES /P	171,430	0	171,430	98,901.90	72,528.06	.04	100.0%
12710300 54000 SUPP./PARKER/GUI	11,869	0	11,869	.00	725.00	11,144.00	6.1%
12710327 51050 SAL/PARKER/S.W.	58,641	0	58,641	41,886.45	16,754.58	-.03	100.0%*
12710400 51050 GUID SALARIES/BY	86,489	0	86,489	49,897.50	36,591.50	.00	100.0%
12710400 54000 SUPP./BYAM/GUID	1,280	0	1,280	.00	.00	1,279.75	.0%
12710500 51050 GUID SALARIES /C	86,489	0	86,489	49,897.50	36,591.50	.00	100.0%
12710500 54000 SUPP./CENTER/GUI	1,280	0	1,280	504.51	29.88	745.36	41.8%
12710600 51050 GUID SALARIES /H	61,639	0	61,639	35,560.95	26,078.03	.02	100.0%
12710600 54000 SUPP./HARR./GUID	1,280	0	1,280	.00	.00	1,279.75	.0%
12710700 51050 GUID SALARIES /S	96,615	0	96,615	55,739.40	40,875.56	.04	100.0%

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<u>12710700 54000 SUPP./SO.ROW/GUI</u>	1,280	0	1,280	.00	.00	1,279.75	.0%
TOTAL GUIDANCE COUNSELORS	1,517,206	0	1,517,206	873,232.55	548,967.30	95,006.15	93.7%
2800 PSYCHOLOGICAL SERVICES							
<u>12800100 51050 SAL/CHS/PSYCH</u>	274,457	0	274,457	136,624.24	116,116.44	21,716.32	92.1%
<u>12800200 51050 SAL/McCARTHY/PSY</u>	133,274	0	133,274	77,610.45	49,623.98	6,039.07	95.5%
<u>12800300 51050 SAL/PARKER/PSYCH</u>	133,274	0	133,274	77,610.45	49,623.98	6,039.07	95.5%
<u>12800400 51050 SAL/BYAM/PSYCH</u>	76,527	0	76,527	54,662.10	21,864.84	.06	100.0%
<u>12800500 51050 SAL/CENTER/PSYCH</u>	76,527	0	76,527	44,150.25	32,376.85	-.10	100.0%*
<u>12800600 51050 SAL/HARR./PSYCH</u>	75,822	0	75,822	43,742.10	17,496.84	14,583.06	80.8%
<u>12800700 51050 SAL/SO.ROW/PSYCH</u>	96,615	0	96,615	55,739.40	40,875.56	.04	100.0%
TOTAL PSYCHOLOGICAL SERVICES	866,495	0	866,495	490,138.99	327,978.49	48,377.52	94.4%
3200 MEDICAL/HEALTH SERVICES							
<u>13200000 51007 NURSES/SUB</u>	45,000	0	45,000	.00	.00	45,000.00	.0%
<u>13200000 51060 TOWN HEALTH EDUC</u>	25,166	0	25,166	.00	.00	25,166.00	.0%
<u>13200000 51310 SCHOOL NURSES-ST</u>	1,000	0	1,000	.00	.00	1,000.00	.0%
<u>13200000 53170 DOCTOR SALARY</u>	2,500	0	2,500	2,500.00	.00	.00	100.0%
<u>13200000 53990 CONTRACTUAL SERV</u>	12,583	0	12,583	9,648.33	.00	2,934.67	76.7%
<u>13200000 57140 COURSE REIMBURSE</u>	4,000	0	4,000	2,960.00	500.00	540.00	86.5%
<u>13200100 51050 SAL/CHS/NURSE</u>	133,674	0	133,674	51,947.13	32,934.88	48,791.99	63.5%
<u>13200100 54000 SUPP/CHS/NURSE</u>	4,200	0	4,200	1,531.37	1,446.32	1,222.31	70.9%
<u>13200100 57100 HEALTH TRAVEL/HI</u>	700	0	700	.00	.00	700.00	.0%
<u>13200100 58510 EQUIP/CHS/NURSE</u>	2,000	0	2,000	.00	.00	2,000.00	.0%
<u>13200163 51050 SAL/CHS/NURSE</u>	26,996	0	26,996	43,535.74	28,536.00	-45,075.74	267.0%*
<u>13200200 51050 SAL/McCARTHY/NUR</u>	86,489	0	86,489	49,897.50	36,591.50	.00	100.0%
<u>13200200 53990 INSUR./McCARTHY/</u>	1,375	0	1,375	539.00	.00	836.00	39.2%
<u>13200200 54000 SUPP/McCARTHY/NU</u>	1,699	0	1,699	1,031.01	.00	667.99	60.7%
<u>13200263 51050 SAL/McCARTHY/NUR</u>	36,822	0	36,822	19,282.50	7,713.00	9,826.50	73.3%
<u>13200300 51050 SAL/PARKER/NURSE</u>	86,489	0	86,489	49,897.50	36,591.50	.00	100.0%
<u>13200300 54000 SUPP/PARKER/NURS</u>	1,394	0	1,394	591.90	.00	802.10	42.5%
<u>13200363 51050 SAL/PARKER/NURSE</u>	36,278	0	36,278	20,929.35	15,348.19	.46	100.0%
<u>13200400 51050 SAL/BYAM/NURSE</u>	84,799	0	84,799	48,922.50	35,876.50	.00	100.0%
<u>13200400 54000 SUPP/BYAM/NURSE</u>	1,200	0	1,200	726.35	.00	473.65	60.5%
<u>13200500 51050 SAL/CENTER/NURSE</u>	79,491	0	79,491	56,779.35	22,711.74	-.09	100.0%*
<u>13200500 54000 SUPP/CENTER/NURS</u>	1,200	0	1,200	599.65	.00	600.35	50.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
<u>13200600 51050 SAL/HARR./NURSE</u>	58,641	0	58,641	33,850.35	24,823.59	-32.94	100.1%*
<u>13200600 54000 SUPP/HARR./NURSE</u>	1,200	0	1,200	477.03	.00	722.97	39.8%
<u>13200700 51050 SAL/SO.ROW/NURSE</u>	61,520	0	61,520	33,831.30	24,809.62	2,879.08	95.3%
<u>13200700 54000 SUPP/SO.ROW/NURS</u>	1,100	0	1,100	728.69	.00	371.31	66.2%
<u>13200976 51050 SAL/CHIPS/NURSE</u>	45,636	0	45,636	25,465.82	19,307.75	862.43	98.1%
TOTAL MEDICAL/HEALTH SERVICES	843,152	0	843,152	455,672.37	287,190.59	100,289.04	88.1%
<u>3300 TRANSPORTATION</u>							
<u>13300000 51060 SALARIES PSP</u>	10,800	0	10,800	1,932.00	.00	8,868.00	17.9%
<u>13300000 51070 SALARIES -TRANSP</u>	47,754	0	47,754	36,734.20	11,020.26	-.46	100.0%*
<u>13300000 53988 REGULAR TRANSPOR</u>	1,649,040	0	1,649,040	975,773.64	560,166.36	113,100.00	93.1%
<u>13300000 53990 LATE BUSES/HIGH-</u>	55,800	0	55,800	.00	.00	55,800.00	.0%
<u>13300000 53996 FOSTER TRANS</u>	40,140	0	40,140	.00	.00	40,140.00	.0%
<u>13300000 53997 TRANSPORTATION S</u>	4,995	0	4,995	4,995.00	.00	.00	100.0%
<u>13300000 53999 HOMELESS TRANS</u>	45,000	0	45,000	2,380.00	10,620.00	32,000.00	28.9%
<u>13300076 53990 SPED TRANSPORTAT</u>	1,989,000	0	1,989,000	416,850.55	856,084.11	716,065.34	64.0%
TOTAL TRANSPORTATION	3,842,529	0	3,842,529	1,438,665.39	1,437,890.73	965,972.88	74.9%
<u>3400 FOOD SERVICES</u>							
<u>13400000 51110 SALARIES-FULL TI</u>	94,362	0	94,362	72,586.20	21,775.86	-.06	100.0%*
<u>13400000 53990 CAFE CONT SERVIC</u>	25,000	0	25,000	3,080.00	1,540.00	20,380.00	18.5%
TOTAL FOOD SERVICES	119,362	0	119,362	75,666.20	23,315.86	20,379.94	82.9%
<u>3510 ATHLETIC SERVICES</u>							
<u>13510100 51040 SAL/ATHLETIC STU</u>	12,972	0	12,972	5,410.81	.00	7,561.19	41.7%
<u>13510100 51050 SAL/CHS/AD/TRAIN</u>	106,094	0	106,094	81,610.60	24,483.18	.22	100.0%
<u>13510100 51060 SAL/ATHLETICTRAI</u>	50,095	0	50,095	38,534.40	11,560.32	.28	100.0%
<u>13510100 51070 SAL/SEC/ATHL</u>	25,713	0	25,713	11,989.36	.00	13,723.64	46.6%
<u>13510100 51310 SAL/ATHLETIC/COA</u>	21,180	0	21,180	.00	.00	21,180.00	.0%
<u>13510100 52110 ATH DEPT STADIUM</u>	2,000	0	2,000	1,122.68	877.32	.00	100.0%
<u>13510100 52400 POOL & ICE</u>	79,000	0	79,000	30,230.00	14,381.00	34,389.00	56.5%
<u>13510100 53989 OFFICIALS/POLICE</u>	100,000	0	100,000	25,435.79	.00	74,564.21	25.4%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
<u>13510100 53990 RECONDITIONING</u>	18,963	0	18,963	10,696.26	.00	8,266.74	56.4%
<u>13510100 53995 TRANSPORTATION</u>	99,050	0	99,050	10,859.38	.00	88,190.62	11.0%
<u>13510100 54000 SUPP/CHS/ATHL</u>	68,000	0	68,000	45,816.35	11,431.36	10,752.29	84.2%
<u>13510100 54310 MEDICAL</u>	7,500	0	7,500	5,739.41	.00	1,760.59	76.5%
<u>13510100 57400 INSUR./CHS/ATHL</u>	27,935	0	27,935	28,410.00	.00	-475.00	101.7%*
<u>13510100 57800 OTHER EXPENSES</u>	42,000	0	42,000	36,888.00	4,369.00	743.00	98.2%
TOTAL ATHLETIC SERVICES	660,502	0	660,502	332,743.04	67,102.18	260,656.78	60.5%
3520 OTHER STUDENT ACTIVITIES							
<u>13520064 54000 DESTINATION IMAG</u>	2,300	0	2,300	319.00	.00	1,981.00	13.9%
<u>13520100 51050 SAL/CHS/ADVISORS</u>	73,190	0	73,190	51,487.10	.00	21,702.90	70.3%
<u>13520128 57800 CULTURAL EXCHANG</u>	7,500	0	7,500	.00	.00	7,500.00	.0%
<u>13520145 54000 SUPP/CHS/VOICE</u>	2,000	0	2,000	.00	.00	2,000.00	.0%
<u>13520154 53990 MATH TEAM TRANSP</u>	2,750	0	2,750	1,329.34	187.62	1,233.04	55.2%
<u>13520160 54000 NAT'L HONOR SOC/</u>	4,900	0	4,900	.00	.00	4,900.00	.0%
<u>13520178 53910 SCIENCE CLUB/HIG</u>	2,250	0	2,250	838.66	.00	1,411.34	37.3%
<u>13520194 51465 NIGHT SCHOOL HS</u>	5,000	0	5,000	1,666.64	.00	3,333.36	33.3%
<u>13520200 51050 SAL/McCARTHY/ADV</u>	39,900	0	39,900	11,818.50	.00	28,081.50	29.6%
<u>13520200 51310 SAL/McCARTHY/K.B</u>	1,500	0	1,500	.00	.00	1,500.00	.0%
<u>13520300 51050 SAL/PARKER/ADVIS</u>	39,900	0	39,900	11,711.50	.00	28,188.50	29.4%
<u>13520300 51310 SAL/PARKER/K.B.A</u>	1,500	0	1,500	.00	.00	1,500.00	.0%
TOTAL OTHER STUDENT ACTIVITIES	182,690	0	182,690	79,170.74	187.62	103,331.64	43.4%
3600 SCHOOL SECURITY							
<u>13600100 51060 STCH SCHOOL SECU</u>	92,710	0	92,710	53,669.09	33,714.25	5,326.66	94.3%
<u>13600100 51310 COURT LIAISON</u>	9,000	0	9,000	6,428.55	2,571.42	.03	100.0%
<u>13600200 51060 MCC PSP - SECURI</u>	52,603	0	52,603	37,573.50	15,029.40	.10	100.0%
<u>13600300 51060 PARKER - PSP - S</u>	52,603	0	52,603	30,347.85	22,255.09	.06	100.0%
TOTAL SCHOOL SECURITY	206,916	0	206,916	128,018.99	73,570.16	5,326.85	97.4%
4110 CUSTODIAL SERVICES							
<u>14110000 51003 ADMINISTRATOR</u>	4,923	0	4,923	.00	.00	4,923.00	.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
<u>14110000 51040 SALARIES - CUSTO</u>	430,706	0	430,706	327,118.90	.00	103,587.10	75.9%
<u>14110000 51050 SALARIES - PROFE</u>	112,238	0	112,238	86,435.40	25,930.62	-128.02	100.1%*
<u>14110000 51070 FACILITIES - SEC</u>	13,249	0	13,249	6,143.18	1,730.77	5,375.05	59.4%
<u>14110000 51110 SALARIES-CUST OT</u>	10,000	0	10,000	3,157.67	.00	6,842.33	31.6%
<u>14110000 51310 SALARIES- CUST O</u>	15,000	0	15,000	9,028.64	.00	5,971.36	60.2%
<u>14110000 53990 CONTRACTUAL SERV</u>	827,986	0	827,986	623,547.25	364,536.07	-160,097.32	119.3%*
<u>14110000 54000 SUPPLIES</u>	239,528	0	239,528	86,290.33	104,092.89	49,144.78	79.5%
<u>14110000 55960 UNIFORM ALLOWANC</u>	6,000	0	6,000	5,000.00	.00	1,000.00	83.3%
<u>14110000 57800 OTHER CHARGES/EX</u>	1,577	0	1,577	24,860.48	.00	-23,283.48	1576.4%*
<u>14110119 54000 SUPP/CHS/PERFORM</u>	12,000	0	12,000	4,965.00	.00	7,035.00	41.4%
TOTAL CUSTODIAL SERVICES	1,673,207	0	1,673,207	1,176,546.85	496,290.35	369.80	100.0%
<u>4120 HEATING OF BUILDINGS</u>							
<u>14120000 52130 FUEL</u>	6,700	0	6,700	3,831.93	1,968.07	900.00	86.6%
<u>14120100 52130 FUEL/HIGH</u>	128,500	0	128,500	85,096.19	28,503.81	14,900.00	88.4%
<u>14120200 52130 FUEL/MCCARTHY</u>	66,300	0	66,300	34,284.26	25,315.74	6,700.00	89.9%
<u>14120300 52130 FUEL/PARKER</u>	55,000	0	55,000	38,039.02	13,960.98	3,000.00	94.5%
<u>14120400 52130 FUEL / BYAM</u>	35,200	0	35,200	16,636.35	11,813.65	6,750.00	80.8%
<u>14120500 52130 FUEL - CENTER SC</u>	29,000	0	29,000	17,559.35	8,440.65	3,000.00	89.7%
<u>14120600 52130 FUEL-HARRINGTON</u>	20,000	0	20,000	8,421.43	5,828.57	5,750.00	71.3%
<u>14120700 52130 FUEL-SOUTH ROW</u>	31,600	0	31,600	19,065.23	10,134.77	2,400.00	92.4%
TOTAL HEATING OF BUILDINGS	372,300	0	372,300	222,933.76	105,966.24	43,400.00	88.3%
<u>4130 UTILITY SERVICES</u>							
<u>14130000 52110 ELECTRIC</u>	19,900	0	19,900	12,178.46	6,421.54	1,300.00	93.5%
<u>14130000 53410 TELEPHONE/SUPT O</u>	61,200	0	61,200	41,136.54	14,907.34	5,156.12	91.6%
<u>14130100 52110 ELECTRICITY/HIGH</u>	201,450	0	201,450	116,289.99	74,481.49	10,678.52	94.7%
<u>14130100 52310 WATER/HIGH</u>	7,650	0	7,650	1,864.11	6,670.89	-885.00	111.6%*
<u>14130100 53410 TELEPHONE/HIGH</u>	42,000	0	42,000	24,141.23	9,557.88	8,300.89	80.2%
<u>14130200 52110 ELECTRICITY/McCA</u>	90,300	0	90,300	47,783.82	42,066.18	450.00	99.5%
<u>14130200 53410 TELEPHONE/MCCART</u>	25,500	0	25,500	14,793.95	5,859.06	4,846.99	81.0%
<u>14130300 52110 ELECTRICITY/PARK</u>	92,000	0	92,000	76,474.89	36,475.11	-20,950.00	122.8%*
<u>14130300 53410 TELEPHONE/PARKER</u>	25,500	0	25,500	14,967.28	5,935.39	4,597.33	82.0%
<u>14130400 52110 ELECTRICITY/BYAM</u>	53,000	0	53,000	28,415.64	24,034.36	550.00	99.0%
<u>14130400 53410 TELEPHONE/BYAM</u>	15,300	0	15,300	8,576.26	3,418.20	3,305.54	78.4%
<u>14130500 52110 ELECTRIC - CENTE</u>	56,000	0	56,000	29,246.13	19,073.87	7,680.00	86.3%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
14130500 52310 WATER CENTER SCH	765	0	765	297.00	99.00	369.00	51.8%
14130500 53410 TELEPHONE - CENT	14,300	0	14,300	8,339.80	3,312.71	2,647.49	81.5%
14130600 52110 ELECTRICITY/HARR	49,400	0	49,400	27,094.03	11,905.97	10,400.00	78.9%
14130600 52310 WATER/HARRINGTON	3,000	0	3,000	813.58	1,991.42	195.00	93.5%
14130600 53410 TELEPHONE/HARR	14,300	0	14,300	8,114.13	3,199.04	2,986.83	79.1%
14130700 52110 ELECTRICITY/SO R	43,350	0	43,350	29,161.86	11,188.14	3,000.00	93.1%
14130700 53410 TELEPHONE/SO ROW	13,300	0	13,300	7,397.41	2,909.74	2,992.85	77.5%
TOTAL UTILITY SERVICES	828,215	0	828,215	497,086.11	283,507.33	47,621.56	94.3%
4210 MAINTENANCE OF GROUNDS							
14210000 59238 GENERAL MAINT	30,000	0	30,000	10,896.69	193,043.23	-173,939.92	679.8%*
14210100 59238 GROUNDS/HIGH	27,000	0	27,000	13,438.87	.00	13,561.13	49.8%
TOTAL MAINTENANCE OF GROUNDS	57,000	0	57,000	24,335.56	193,043.23	-160,378.79	381.4%
5150 EMPLOYEE SEPERATION COSTS							
15150000 51140 RETIREMENT/SICK	42,926	0	42,926	47,925.25	.00	-4,999.25	111.6%*
TOTAL EMPLOYEE SEPERATION COSTS	42,926	0	42,926	47,925.25	.00	-4,999.25	111.6%
9300 TUITION NON-PUBLIC SCHOOLS							
19300076 53990 TUITIONS	2,199,289	0	2,199,289	1,925,715.75	2,398,661.14	-2,125,087.89	196.6%*
TOTAL TUITION NON-PUBLIC SCHOOLS	2,199,289	0	2,199,289	1,925,715.75	2,398,661.14	-2,125,087.89	196.6%
TOTAL UNDEFINED	61,667,000	0	61,667,000	36,731,038.90	20,884,227.69	4,051,733.41	93.4%
GRAND TOTAL	61,667,000	0	61,667,000	36,731,038.90	20,884,227.69	4,051,733.41	93.4%

** END OF REPORT - Generated by Joanna Johnson-Collins **

CHELMSFORD PUBLIC SCHOOLS
FY21 GRANT AND REVOLVING FUND SUMMARY
AS OF MARCH 31, 2021

MUNIS #	DESE #		FY21 Award	Balance	Receipts	Expenditures	Encumbrances	Current Ending	Remaining	Ending Balance
				7/1/2020				Balance		Revenue
Federal & State Grants										
								(ties to Munis)		
140	140	Title IIA Teacher Quality - FY20	90,083	0.00	80,020.00	80,020.46		(0.46)	10,063.00	10,062.54
180	180	Title III - FY20	29,559	0.00	29,559.00	29,559.00		0.00	-	-
240	240	SPED Entitlement Allocation - FY20	1,233,991	0.00	1,023,015.00	1,046,902.72	174,449.19	(198,336.91)	210,976.00	12,639.09
262	262	SPED Early Childhood - FY20	37,448	0.00	37,448.00	37,448.00		0.00	-	-
305	305	Title I - FY20	378,748	0.00	344,623.00	346,604.00		(1,981.00)	34,125.00	32,144.00
309	309	Title IVA - FY20	11,809	0.00	9,092.00	9,091.49		0.51	2,717.00	2,717.51
102	102	CvRF School Reopening Grant - FY21	1,127,025	0.00	1,127,025.00	1,127,025.00		0.00	-	-
102	102	CvRF School Nutrition Grant - FY21	10,537	0.00	10,537.21	8,023.63		2,513.58	-	2,513.58
113	113	ESSER CARES Act Grant - FY21	311,545	0.00	31,154.00	473.00		30,681.00	280,391.00	311,072.00
118	118	Remote Learning Tech Essentials - FY21	259,705	0.00	259,705.00	259,705.00		0.00	-	-
140	140	Title IIA Teacher Quality - FY21	81,932	0.00	48,353.00	51,882.46		(3,529.46)	33,579.00	30,049.54
151	151	Integrated Social Emotional Learning - FY21	9,898	0.00	989.00	0.00		989.00	8,909.00	9,898.00
180	180	Title III - FY21	32,068	0.00	3,206.00	4,034.68	47.73	(876.41)	28,862.00	27,985.59
240	240	SPED Entitlement Allocation - FY21	1,277,059	0.00	127,185.00	21,289.56		105,895.44	1,149,874.00	1,255,769.44
252	---	CvRF Prevention Schools (State) - FY21	180,875	0.00	90,437.50	83,121.75	87,755.60	(80,439.85)	90,437.50	9,997.65
262	262	SPED Early Childhood - FY21	37,728	0.00	19,726.00	29,589.39		(9,863.39)	18,002.00	8,138.61
274	274	SPED Program Improvement - FY21	28,623	0.00	4,780.00	1,150.46	13,633.83	(10,004.29)	23,843.00	13,838.71
298	298	SPED Early Childhood Program Imp - FY21	3,992	0.00	399.00	229.98		169.02	3,593.00	3,762.02
305	305	Title I - FY21	200,809	0.00	20,080.00	22,125.41	7,524.15	(9,569.56)	180,729.00	171,159.44
309	309	Title IVA - FY21	27,585	0.00	13,709.00	15,666.64		(1,957.64)	13,876.00	11,918.36
418	418	Innovation Pathways Planning FY21	22,400	0.00	2,240.00	4,485.00		(2,245.00)	20,160.00	17,915.00
575	575	HS Voter Registration - FY21	900	0.00	900.00	899.50		0.50	-	0.50
Other Grant Funds										
163	---	Digital Connections Ptnr Grant (State) FY20		144,318.31		128,539.90	15,778.20	0.21		0.21
237	---	ATEF Grant (FY21)	300		300.00			300.00		300.00
250	---	Essential School Health Grant (State)	5,000		5,000.00	553.50	3,121.60	1,324.90		1,324.90
254	---	Terraonics Science Grant (Energy Conserv Comm)		800.00				800.00		800.00
273	---	E-rate	41,883		41,883.20	41,883.20		0.00		-
301	---	Lowell General Hospital Circle Health (Private Grant 10K)		846.41				846.41		846.41
301	---	Project Lead the Way (Private Gr) 15,500 c/o		10,752.21		10,419.43	327.66	5.12		5.12
301	---	Project Lead the Way (Private Gr) 9,000	9,000		9,000.00	1,000.97	4,633.00	3,366.03		3,366.03
301	---	Science Eco Rise (Private Grant) 1,469 c/o		1,469.00				1,469.00		1,469.00
301	---	AFCEA Science (Private Grant) 2,000	2,000		2,000.00	1,374.06		625.94		625.94
301	---	MA School Mental Health Consort. (Private) c/o		500.00				500.00		500.00
301	---	Computer Science Honor Society 1 (Private)	500		500.00	325.00		175.00		175.00
301	---	Computer Science Honor Society 2 (Private)	500		500.00			500.00		500.00
301	---	Phy Ed - Falmouth Road Race (Private)	5,989		5,989.00		5,989.00	0.00		-
310	---	Circuit Breaker	-	3,014,088.00	1,734,632.00			4,748,720.00	595,640.00	5,344,360.00
313	---	Lockhead Martin Robotics (Private Grant) 2,500 c/o		2,317.07		2,192.03		125.04		125.04
313	---	Lockhead Martin Robotics (Private Grant) 2,500	2,500		2,500.00	936.50		1,563.50		1,563.50
335	---	Safe & Supp Schools Bldg Security (State) c/o		50,000.00		50,000.00		0.00		-
Revolving Accounts										
			Estimated	Balance	Receipts	Expenditures	Encumbrances	Current Ending	Estimated	Ending Balance
			Receipts	7/1/2020				Balance	Revenue	with Estimated
										Revenue
501	---	Café (School Nutrition)		741,359.55	640,929.25	542,311.52	154,190.57	685,786.71		685,786.71
502	---	Athletic		232,360.26	123,533.62	187,657.70		168,236.18	43,734.00	211,970.18
503	---	Gifts & Donations		42,428.92	13,152.78	8,629.10	3,009.67	43,942.93		43,942.93
504	---	Lost / Damaged Books		5,379.59	12.15			5,391.74		5,391.74
505	---	Musical Instrument Repair		0.00	0.00	0.00		0.00		-
506	---	Adult Education/Music/Guidance		117,597.17	91,088.84	59,306.43	4,310.00	145,069.58		145,069.58
507	---	Childcare		1,853,939.53	450,973.61	1,097,059.93	129,208.48	1,078,644.73		1,078,644.73
508	---	Out of Town Tuition Reimbursement		59,988.70				59,988.70		59,988.70
509	---	Summer School		11,733.16	3,250.00	2,700.00		12,283.16		12,283.16
510	---	School Choice	250,000.00	1,784,584.48	210,533.00	136,620.87		1,858,496.61		1,858,496.61
511	---	Civic Activities		249,567.40	1,945.00	74,664.59	6,123.92	170,723.89		170,723.89
516	---	Transportation		657,246.69	139,923.47	414,654.37	141,053.64	241,462.15		241,462.15
517	---	Student Activity		208,428.11	37,130.00	100.00		245,458.11		245,458.11
518	---	Turf Fields		118,724.42	22,245.00	7,129.16		133,840.26		133,840.26

Chelmsford High School Student Activities

Balance Sheet New

As of February 28, 2021

	<u>Feb 28, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
CHS Enterprise Checking	63,028.64
Enterprise Agency Account	183,930.82
Total Checking/Savings	<u>246,959.46</u>
Total Current Assets	<u>246,959.46</u>
TOTAL ASSETS	<u>246,959.46</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Equity - Athletics	1,017.58
Equity - ATWE	2,479.51
Equity - Badminton	0.54
Equity - Band	1,493.59
Equity - Basketball Girls	2,310.57
Equity - Best Buddies	96.90
Equity - Career Center	1,422.58
Equity - Cheerleading	554.83
Equity - Chorus	2,019.33
Equity - Class of 19	0.00
Equity - Class of 20	68,033.49
Equity - Class of 21	8,615.01
Equity - Class of 22	1,908.35
Equity - Class of 23	681.36
Equity - Cross Country	1,150.00
Equity - Dance Team	2,742.41
Equity - DECA	1,856.35
Equity - ECO Club	871.46
Equity - Field Hockey	3,207.99
Equity - Field Trips	3,207.55
Equity - Fine Arts	5,933.70
Equity - Football	3,704.45
Equity - French Enrichment	3,290.50
Equity - Gen. Student Body Fund	8,522.65
Equity - Golf	447.05
Equity - Ice Hockey Boys	4,650.00
Equity - Ice Hockey Girls	440.85
Equity - International Relation	444.06
Equity - Key Club	629.05

Chelmsford High School Student Activities
Balance Sheet New
As of February 28, 2021

	<u>Feb 28, 21</u>
Equity - Lacrosse Boys	317.16
Equity - Lacrosse Girls	1,566.33
Equity - LIME	1,849.09
Equity - Lion Yearbook	4,283.05
Equity - Melting Pot Club	505.72
Equity - Mme Queenan Boutique	387.42
Equity - Mock Trial	255.50
Equity - National Business HS	436.78
Equity - National Honor Society	1,162.63
Equity - National Science HS	2,765.00
Equity - NEHS	1,164.92
Equity - Orchestra	735.22
Equity - PAVE Program	583.78
Equity - Reality Check	698.32
Equity - Resiliency	0.00
Equity - SAGA	857.04
Equity - Ski Team	1,062.75
Equity - Soccer Boys	2,375.11
Equity - Soccer Girls	4,942.25
Equity - Softball	6,170.78
Equity - Speech & Debate Team	1,024.36
Equity - Student Council	1,645.20
Equity - Student Trainers	403.50
Equity - Swim Team Boys	606.31
Equity - Swim Team Girls	286.76
Equity - Tennis Boys	416.15
Equity - Tennis Girls	909.32
Equity - Theatre Guild	67,061.58
Equity - TJF (GIVE)	661.76
Equity - Track	84.85
Equity - Tri-M	89.40
Equity - Unidentified Deposit	0.00
Equity - Voice Student News	365.00
Equity - Volleyball Boys	825.76
Equity - Volleyball Girls	7,065.01
Equity - World Language HS -LFS	1,188.80
Equity - Wrestling	475.14
Total Other Current Liabilities	<u>246,959.46</u>

Chelmsford High School Student Activities

Balance Sheet New

As of February 28, 2021

	<u>Feb 28, 21</u>
Total Current Liabilities	<u>246,959.46</u>
Total Liabilities	<u>246,959.46</u>
TOTAL LIABILITIES & EQUITY	<u><u>246,959.46</u></u>

McCarthy Middle School
Balance Sheet
As of February 28, 2021

	Feb 28, 21
ASSETS	
Current Assets	
Checking/Savings	
McCarthy Agency Account	5,082.11
McCarthy Principal Account	13,387.95
Total Checking/Savings	18,470.06
Total Current Assets	18,470.06
TOTAL ASSETS	18,470.06
LIABILITIES & EQUITY	
Equity	
Band	3,246.35
Chorus	1,574.79
Cross Country	117.93
Drama	8,307.08
General Student Body Fund	
Interest - Agency Account	498.31
Interest - Principal Account	216.50
General Student Body Fund - Other	194.38
Total General Student Body Fund	909.19
Grade 5 and Field Trips	890.05
Grade 6 and Field Trips	326.82
Grade 7 and Field Trips	1,105.45
Grade 8 and Field Trips	56.77
Orchestra	346.37
Project 300	275.64
Student council	962.81
Year Book	350.81
Total Equity	18,470.06
TOTAL LIABILITIES & EQUITY	18,470.06

Parker Middle School
Balance Sheet
As of February 28, 2021

	Feb 28, 21
ASSETS	
Current Assets	
Checking/Savings	
Parker Agency Account	28,574.40
Parker Principal Account	18,187.99
Total Checking/Savings	46,762.39
Total Current Assets	46,762.39
TOTAL ASSETS	46,762.39
LIABILITIES & EQUITY	
Equity	
Band	258.55
Chorus	1,410.20
Cross Country	10.00
Drama	28,751.85
General Student Body Fund	
Interest - Agency Account	392.10
Interest - Principal Account	185.35
General Student Body Fund - Other	1,132.68
Total General Student Body Fund	1,710.13
Grade 5 and Field Trips	346.06
Grade 6 and Field Trips	795.54
Grade 7 and Field Trips	857.74
Grade 8 and Field Trips	5,176.21
Orchestra	1,053.88
School Store	151.81
Student Council	4,067.45
Yearbook	2,172.97
Total Equity	46,762.39
TOTAL LIABILITIES & EQUITY	46,762.39

CHELMSFORD PUBLIC SCHOOLS

Jay Lang, Ed.D., Superintendent

Memorandum

To: Members of the School Committee
From: Jay Lang, Ed.D., Superintendent of Schools
Date: April 24, 2021
Re: FY2021 Recommended One-Time Expenditures

Attached please find a budget projection for the current fiscal year to end June 30, 2021. While there are still two months of activity remaining, the amount of available funds anticipated to be available at fiscal yearend is becoming clearer. A significant factor in the projection of approximately \$ 3.2 million in funds is within the special education tuition accounts as, 1) we have expended and encumbered less tuitions than anticipated/budgeted, 2) the actual FY21 pre-paid tuitions (with FY20 funds) were greater than originally budgeted, and 3) our return from Valley Collaborative was greater than originally budgeted. The second factor in the projection is unexpended/unencumbered salaries and wages for the current fiscal year as explained in the 3rd quarter financial report.

I am recommending a two-phased approach to best manage the anticipated available funds at fiscal yearend; a combination of one-time purchases and pre-paid tuitions to offset FY22 tuitions. Working with our building and department administrators, I have compiled a list of one-time expenditures for consideration. We have finalized quotations for most of the projects, we are still finalizing a few more, as noted with TBD in the expense column. The one-time expense recommendations are limited to equipment, supplies and/or projects that do not have recurring costs in future fiscal years. I recommend about half of the anticipated available funds at fiscal yearend (approximately \$ 1.5 million) be allocated to one-time purchases/projects that will have a significant impact on our schools. We have discussed many of these projects in the past, a few were previously proposed, yet unfunded capital funding requests. Completing these one-time projects with available FY21 funds now will allow us to remove these projects from the Town capital project funding consideration moving forward.

I am recommending we again pre-pay special education tuitions in FY22 with the other half of the anticipated FY21 available funds. This action will allow the school committee to reallocate funds in FY22 (funds would be available in special education tuitions to be transferred to other areas of the budget) to assist with recovery and intervention costs from the 2020/21 school year. We will be spending a considerable amount of time this summer analyzing and reviewing our benchmark assessment data on our students

performance during the pandemic to identify areas that may require additional support and/or remediation as we begin to recover from pandemic learning. As we have discussed in previous school committee meetings, we will require additional academic and student support services as everyone returns to full-time, in-person learning for the 2021/22 school year. If the committee members agree with this recommendation, we would have approximately \$ 1.5 million to reallocate in the 2021/22 school year to provide such services at the elementary, middle and high school level.

I recommend we discuss this recommendation at our school committee meeting next week, review the list of recommended one-time expenditures, and see if there is consensus on a plan to move forward as we close out the FY21 fiscal year. If there is consensus on the spending plan, I will ask Joanna Johnson-Collins, Director of Business and Finance, to prepare a budget transfer document for the next regular school committee meeting on May 4, 2021 for action.

CHELMSFORD PUBLIC SCHOOLS

Memorandum

TO: Jay Lang, Ed.D., Superintendent
Members of the School Committee

FROM: Joanna Johnson-Collins, Director of Business & Finance

DATE: April 23, 2021

RE: FY2021 Local Budget Projection

Attached please find a one-page summary of the FY2021 Local Budget and Projection by DESE function code categories. As reported in our quarterly financial reports and associated narratives, we are favorable in several categories. Due to the favorable variances in these categories, we will bring forward recommendations to the school committee to apply some of the savings to one-time purchases and request the associated FY2021 budget transfers.

Thank you for the opportunity to provide this update.

CHELMSFORD PUBLIC SCHOOLS

FY21 BUDGET SUMMARY AND PROJECTION

	2020-2021 ORIGINAL APPROVED BUDGET	2020-2021 APPROVED BUDGET TRANSFERS	2020-2021 REVISED BUDGET	2020-2021 ADJUSTMENTS FOR PROJECTION	2020-2021 PROJECTED SPEND
1110 SCHOOL COMMITTEE	33,400		33,400		33,400
1210 SUPERINTENDENT	436,400		436,400		436,400
1220 ASST. SUPERINTENDENT	244,000		244,000		244,000
1230 DISTRICT WIDE	375,700		375,700		375,700
1410 BUSINESS AND FINANCE	414,558		414,558		414,558
1420 HUMAN RESOURCES	310,687		310,687		310,687
1430 - 1435 LEGAL SERVICES & SETTLEMENTS	140,000		140,000		140,000
1450 DISTRICTWIDE MIS	1,331,822		1,331,822		1,331,822
2110 CURRICULUM DIRECTORS - REGULAR EDUCATION	1,285,956		1,285,956	(57,000)	1,228,956
2110 CURRICULUM DIRECTORS - SPECIAL EDUCATION	891,441		891,441	(15,000)	876,441
2210 SCHOOL LEADERSHIP	2,745,005		2,745,005		2,745,005
2300 - 2305 CLASSROOM TEACHERS - REGULAR EDUCATION	23,676,757	(25,232)	23,651,525	(540,975)	23,110,550
2310 TEACHERS SPECIALISTS - REGULAR EDUCATION	1,858,180	5,811	1,863,991	(200,000)	1,663,991
2310 TEACHERS SPECIALISTS - SPECIAL EDUCATION	6,378,441	19,421	6,397,862	(37,000)	6,360,862
2320 MEDICAL/THERAPUTIC SERVICES	399,456		399,456		399,456
2325 SUBSTITUTES	590,000		590,000	(182,000)	408,000
2330 PARAPROFESSIONALS	4,148,244		4,148,244	(879,000)	3,269,244
2340 LIBRARY/MEDIA CENTER	761,187		761,187		761,187
2357 PROFESSIONAL DEVELOPMENT	165,775		165,775		165,775
2410 - 2415 TEXTBOOKS & INSTRUCTIONAL MATERIALS	545,727	(3,472)	542,255		542,255
2420 INSTRUCTIONAL EQUIPMENT	153,050	733	153,783		153,783
2430 GENERAL SUPPLIES	552,425	(733)	551,692		551,692
2440 OTHER INSTRUCTIONAL SERVICES - SPECIAL ED	192,000		192,000		192,000
2451 - 2455 CLASSROOM INST TECHNOLOGY & SOFTWARE	625,000	3,472	628,472		628,472
2710 - 2800 GUIDANCE & PSYCHOLOGICAL SERVICES	2,383,701		2,383,701	(95,000)	2,288,701
3200 MEDICAL & HEALTH SERVICES	843,152		843,152	(57,000)	786,152
3300 TRANSPORTATION	3,842,529		3,842,529	(718,300)	3,124,229
3400 FOOD SERVICES	119,362		119,362	(20,000)	99,362
3510 ATHLETIC DEPARTMENT	660,502		660,502	211,000	871,502
3520 OTHER STUDENT ACTIVITIES	182,690		182,690	(25,000)	157,690
3600 SCHOOL SECURITY	206,916		206,916		206,916
4110 - 4210 - 4230 CUSTODIAL SERVICES	1,730,207		1,730,207	478,900	2,209,107
4120 - 4130 HEATING OF BUILDINGS & UTILITY SERVICES	1,200,515		1,200,515		1,200,515
5150 EMPLOYEE SEPERATION COSTS	42,926		42,926	225,110	268,036
6200 CIVIC ACTIVITIES AND COMMUNITY SVCS	0		0		0
9300 TUITIONS	2,199,289		2,199,289	(1,371,361)	827,928
9300 PREPAID TUITIONS	0		0		0
				<i>recommendations to be presented</i>	
Grand Total	61,667,000	0	61,667,000	(3,282,626)	58,384,374

FY2021 One-Time Purchase Recommendations

Amount	Description	School	Contact
\$ 12,831	Install gym divider roll-up curtain	Byam Elementary School	Brian Curley
TBD	Install AC units in conference room and front office spaces	Byam, Harrington & South Row	Brian Curley
\$ 100,000	Replace outdoor playground structure and student play space (with financial support from Center PTO and Town)	Center Elementary School	Jay Lang
\$ 174,000	Replace the gymnasium floor	Chelmsford High School	Brian Curley
TBD	Replace the football stadium sound system	Chelmsford High School	Bill Silver
\$ 64,208	Purchase new café tables (complete Café 2)	Chelmsford High School	Brian Curley
\$ 17,297	Purchase/Replace AP Psychology textbooks	Chelmsford High School	Linda Hirsch
\$ 65,030	Replace the fine arts student computer lab	Chelmsford High School	Bill Silver
\$ 65,030	Replace the video production student computer lab	Chelmsford High School	Bill Silver
\$ 64,020	Purchase a 14 passenger multi-function student activity vehicle for use by the CHS athletic teams and extracurricular activities	Chelmsford High School	Joanna Johnson-Collins
\$ 90,000	Purchase back-to-school supplies for students	Districtwide	Jay Lang
\$ 65,030	Replace art teacher computer devices	Districtwide	Bill Silver
\$ 106,107	Replace document cameras	Districtwide	Bill Silver
TBD	Install AC units in conference room and front office spaces	Harrington Elementary School	Brian Curley
TBD	Replace two (2) accordion walls with permanent walls separating classrooms	Harrington Elementary School	Brian Curley
TBD	Install playground shades in new student play space	Harrington Elementary School	Brian Curley
\$ 12,831	Install gym divider roll-up curtain	Harrington Elementary School	Brian Curley
\$ 15,558	Purchase classroom equipment/furniture for FPC classroom adoption	McCarthy & Parker Middle Schools	Linda Hirsch
\$ 108,829	Purchase grade 5 & 6 FPC classroom materials adoption	McCarthy & Parker Middle Schools	Linda Hirsch
\$ 65,000	Install television cameras for video broadcasting/recording/production in the auditorium	McCarthy Middle School	Bill Silver
TBD	Makerspace Buildout	McCarthy Middle School	Jon Morris
\$ 125,000	Renovate the student lecture hall	McCarthy Middle School	Brian Curley
TBD	Construct a wall to divide/separate the large computer room into smaller classroom work spaces	Parker Middle School	Brian Curley
TBD	Makerspace Buildout	Parker Middle School	Jon Morris
\$ 44,663	Purchase new café tables	Parker Middle School	Brian Curley
\$ 44,407	Purchase and install an audio/video system in Café	Parker Middle School	Bill Silver
TBD	Install AC units in conference room and front office spaces	South Row Elementary School	Brian Curley
TBD	Purchase new café tables	South Row Elementary School	Brian Curley

\$ 1,239,841 TOTAL Recommended One-Time Purchases

CHELMSFORD PUBLIC SCHOOLS

Memorandum

TO: Jay Lang, Ed.D., Superintendent of Schools
Members of the School Committee

FROM: Joanna Johnson-Collins, Director of Business & Finance

DATE: April 23, 2021

RE: FY2021 Recommended Budget Transfers

I am writing to request two budget transfers for FY2021 totaling \$ 91,916.

The first budget transfer request is shifting funds from the South Row Elementary School Teacher Conferences account to the South Row General Supply account in the amount of \$ 1,316. This is to purchase additional walkie talkies.

The second budget transfer request is shifting budget funds from the SPED Transportation account to the Civics Activity and Community Services account in the amount of \$ 90,600. This is to fund the annual turf field bond (\$ 80,000) and interest payments (\$ 10,600) from the local budget rather than the turf field revolving fund (518). This will help to increase the reserve in the revolving fund since the turf fields have not been rented in the usual fashion this year due the COVID-19 pandemic.

From		To			Amount
12357700-57130	South Row Teacher Conf	12430700	54000	Supplies South Row General	1,316
13300076-53990	SPED Transportation	16200000	57800	Civic Activity & Comm Svc	90,600
				Total	91,916

I recommend the school committee vote at the regular school committee meeting on April 27, 2021 to approve these FY2021 local operating budget transfers for the Chelmsford Public Schools as presented.

Chelmsford Public Schools Return to School Update

Jay Lang, Ed.D.

Superintendent of Schools

April 27, 2021

Chelmsford Community COVID-19 Data Trends

Dates	Total Case Count	Case Count (Last 14 Days)	Average Daily Incidence Rate per 100,000 (Last 14 Days)	Relative Change in Case Counts	Total Tests	Total Tests (Last 14 Days)	Total Positive Tests (Last 14 Days)	Percent Positivity (Last 14 Days)	Change in Percent Positivity
4/22/2021	2,862	142	28.2	Lower	68,868	3,631	160	4.41%	Lower
4/15/2021	2,800	168	33.4	Higher	67,217	3,594	187	5.20%	No Change
4/8/2021	2,728	166	33	Higher	65,360	3,547	181	5.10%	Higher
4/1/2021	2,646	125	24.8	Higher	63,592	3,302	137	4.15%	Higher
3/25/2021	2,552	83	16.5	Higher	61,725	3,180	90	2.83%	Higher
3/18/2021	2,499	71	14.1	Lower	60,136	3,267	77	2.36%	No Change
3/11/2021	2,464	75	14.9	Lower	58,517	3,466	84	2.42%	Lower
3/4/2021	2,425	89	17.7	Lower	56,907	3,520	99	2.81%	Lower
2/25/2021	2,384	104	20.7	Lower	55,024	3,521	117	3.32%	Lower

Chelmsford Schools COVID-19 Data Trends

Dates	Number of In-Person Students with Confirmed Positive Covid Cases and Building Access	Number of In-Person Staff with Confirmed Positive Covid Cases and Building Access
4/8 - 4/14	8	1
4/1 - 4/7	0	1
3/25 - 3/31	12	3
3/18 - 3/24	2	0
3/11 - 3/17	1	0
3/4 - 3/10	1	0
2/25 - 3/3	0	1
2/11 - 2/24	0	0
2/4 - 2/10	3	1

Chelmsford Schools COVID-19 Pool Testing Initiative

Week	Testing Date	Total Tests Administered	# Tests Positive	# Tests Negative	% Positivity
1	3.15.2021	411	0	411	0.00%
1	3.18.2021	307	0	307	0.00%
2	3.22.2021	565	0	565	0.00%
2	3.25.2021	271	2	269	0.74%
3	3.29.2021	595	0	595	0.00%
3	3.31.2021	320	0	320	0.00%
4	4.5.2021	868	0	868	0.00%
4	4.8.2021	155	0	155	0.00%
5	4.12.2021	889	1	888	0.11%
5	4.14.2021	158	0	158	0.00%
TOTALS:		4,539	3	4,536	0.07%

Note: MA DESE has agreed to pay for all costs associated with COVID pool testing for the remainder of the 2020/21 school year. There will be no cost to CPS for this service.

Middle & High School Return to Full In-Person Learning

Middle School Level (Grades 5 – 8)

- Return of Students Full-Time, In-Person, 5 Days each week on Wednesday April 28, 2021

High School Level (Grades 9 – 12)

- Return of Students Full-Time, In-Person, 5 Days each week on Monday May 3, 2021

CHELMSFORD PUBLIC SCHOOLS

*Office of Human Resources
230 North Road, Chelmsford, MA 01824
Telephone: (978) 251-5100 Fax: (978) 251-5110*

TO: Dr. Jay Lang, Superintendent

FROM: Dr. Cheryl Kirkpatrick, Director of Personnel and Professional Learning

DATE: April 23, 2021

RE: Personnel Report – March 2021

Please see the attached Personnel Report which includes retirements, resignations, new hires and assignment changes. Thank you for sharing this report with members of the Chelmsford School Committee.

Personnel Report – March 2021

New Hires

Burgess, Jamie

Paraprofessional
McCarthy Middle School
Effective date: 03/22/21

Decker, Shannon

Interim Paraprofessional
Byam Elementary
Effective date: 03/29/21

Endo, Mayumi

Lunch/Recess Aide
Harrington Elementary
Effective date: 03/08/21

Fannon, Lisa

Lunch/Recess Aide
Center Elementary
Effective date: 03/08/21

Grout, Kristi

Paraprofessional
Byam Elementary
Effective date: 03/25/21

McLaughlin, Kathryn

Interim Paraprofessional
South Row Elementary
Effective date: 03/29/21

Secor, Rosheen

Interim Paraprofessional
South Row Elementary
Effective date: 03/29/21

Shrivastava, Shruti

Interim Paraprofessional
Center Elementary
Effective date: 03/29/21

Resignations:

Kelly, Colleen

Chemistry Teacher
Chelmsford High School
Effective date: 03/05/21

McNeil, Ashley

Lunch/Recess Aide
Parker Middle School
Effective date: 03/05/21

Pindara, Zachary

Paraprofessional
McCarthy Middle School
Effective date: 03/24/21

Savarese, Kelly

Paraprofessional
McCarthy Middle School
Effective date: 03/19/21

Zotos, Anastasia

Paraprofessional
McCarthy Middle School
Effective date: 03/19/21

Retirements:

Assignment Changes:

Marcotte, Sharon (formerly Paraprofessional at Center Elementary School)

ABA Paraprofessional
Center Elementary
Effective date: 03/22/21