

**CHELMSFORD SCHOOL COMMITTEE  
REGULAR MEETING  
August 6, 2019  
Meeting Minutes**

**Members Present:** Mr. Dennis King (Chair), Ms. Maria Santos (Secretary), Mr. John Moses and Ms. Donna Newcomb.

**Also present:** Dr. Jay Lang (Superintendent) and Dr. Linda Hirsch (Assistant Superintendent). Ms. Johnson-Collins is not present this evening.

**Call to Order**

6:00 p.m.

**Pledge of Allegiance**

**Chair Opening Statement**

The Chair welcomed all and stated that the meeting will be recorded and televised by Chelmsford Telemedia.

**Consent Agenda**

1. **Approval of the minutes of the regular school committee meeting of July 23, 2019**

**Mr. Moses motioned to approve the minutes of the regular school committee meeting of July 23, 2019. Ms. Newcomb seconded. Motion carries 4-0.**

**Good News**

Dr. Hirsch shared that members of the CHS football team went to the Rotary sponsored site at route 129 and landscaped and spread mulch on the median strip there. Dr. Lang shared that in addition to the full time Students Resource Officer at CHS, starting this school year each of the middle schools will have a full time SRO instead of one officer splitting his/her time between the two schools. He expressed thanks to the police department, Town Manager Cohen and the Town.

**Public Comments**

None.

**New Business**

1. **Ratification of MOA: CFT Professional Support Personnel**

Dr. Lang invited Town Manager Cohen to the table as he sits on the negotiating committee. Dr. Lang discussed the highlights of the contract. The full MOA is included in tonight's agenda packet. Dr. Lang recommended the Committee vote for approval of the contract.

**Mr. Moses motioned to approve the memorandum of understanding between the Chelmsford School Committee and the Chelmsford Federation of Teachers Professional Support Personnel Unit as presented. Ms. Newcomb seconded. Motion carries 5-0 (includes Town Manager Cohen's vote in the affirmative).**

## **2. School Committee Self Evaluation Process and Workshop**

The meeting is scheduled for Tuesday, August 13, 2019, at 4:00 p.m. at Central Office. Dr. Lang included in tonight's packet an agenda for the meeting. The Chair reviewed with the Committee the items on the agenda. Dr. Lang and the Chair will prepare talking points and activities for the workshop.

## **3. Final FY19 End-of-Year Budget**

Ms. Johnson-Collins memorandum included in tonight's packet provides an update demonstrating that the transfers approved by The Committee at the July 23, 2019, regular meeting are included in the final report. No activity is required at this evening's meeting. Dr. Lang explained Circuit Breaker to the viewing audience.

## **4. Approval of 2019/20 Employee Handbook**

The memorandum in tonight's packet from Cheryl Kirkpatrick, Director of Personnel & Professional Learning, discusses two updates made to the 2019 Employee Handbook. The proposed changes are indicated in red ink in the updated draft of the handbook which is included in tonight's agenda packet. The handbook is posted on the internal web to provide access to all employees of the district. Dr. Lang recommends The Committee approve the changes.

**Mr. Moses motioned to approve the 2019/2020 Employee Handbook. Ms. Newcomb seconded. Motion carries 4-0.**

## **Reports**

### **1. Liaison Reports**

Ms. Newcomb attended the Sheriff's Department Youth Public Safety Academy graduation on July 26, 2019. She encouraged parents to check out this wonderful week-long program.

## **Action/New Items**

Dr. Lang reported that bus registration is going well.

The Chair shared that he received an email from Al Thomas thanking The Committee for his gift and kind words in response to his resignation. On August 19<sup>th</sup>, the Committee will meet with the Board of Selectmen to fill the position vacated by Mr. Thomas.

## **Public Comments**

Mr. Jeffrey Doherty, of 56 Thomas Drive, came to the table to express his interest in filling the rest of Mr. Thomas's term on the Committee. After 40 years as an educator in Chelmsford, he would "like to give back".

**Adjournment**

**Mr. Moses motioned to adjourn the regular meeting a 6:52 p.m. Ms. Newcomb seconded. Motion carries 4-0.**

**Tonight's meeting may be viewed in its entirety on Chelmsford Telemedia You Tube.**

*Respectfully submitted by Sharon Giglio*