

**CHELMSFORD SCHOOL COMMITTEE
REGULAR MEETING
June 18, 2019
Meeting Minutes**

Members Present: Mr. Dennis King (Chair), Mr. Al Thomas (Vice Chair), Ms. Maria Santos (Secretary), Mr. John Moses, Ms. Donna Newcomb and Mr. Al Thomas

Also present: Dr. Jay Lang (Superintendent), Dr. Linda Hirsch (Assistant Superintendent) and Ms. Joanna Johnson-Collins (Director of Business and Finance)

Call to Order

6:00 p.m.

Pledge of Allegiance

The Chair welcomed all and stated that the meeting will be recorded and televised by Chelmsford Telemedia.

Consent Agenda

1. **Approval of the minutes of the regular school committee meeting of June 4, 2019.**

Mr. Thomas motioned to approve the minutes of the regular School Committee meeting of June 4, 2019. Ms. Newcomb seconded. Motion carries 4-0 with Mr. Moses abstaining.

Good News

Dr. Hirsch shared that the school year has ended, and that graduation was excellent. Summer work has begun with teachers working on revising curriculum, collaborating, and preparing for the 1:1 initiative The CHS girls Lacrosse team are the D1 champions.

Public Comments

None

New Business

1. **Announcement of Special Education Administrative Chairperson: Ms. Megan McGuirk**

Ms. McGuirk spoke to the attendees and expressed her excitement about her new position with Chelmsford. She will begin on July 1, 2019.

2. Presentation: SEPAC Community Awards

The SEPAC Board of Directors came to the table to share their first year of SEPAC Community Awards. A total of 57 nominations were presented for “leaders who have made a positive impact in a child or family’s life”. Awards were given to: special education teachers; classroom teachers; administrators; school staff and community members. Committee member Donna Newcomb was honored at the meeting tonight with a testimonial and award.

3. 2018/19 End of Year Review: School Nutrition Services

Mrs. Nancy Antolini, Director of School Nutrition, came to the table and shared her presentation and slides with the highlights and accomplishments from the 2018/19 school year. These included: an increase in meals served; no predicted increase in breakfast and lunch pricing for the 2019/2020 school year and food service professional development. Future plans include: capital improvements at several school kitchens; enhancement of the breakfast menu; piloting breakfast carts at CHS; promotion of school nutrition through the use of social media; addition of theme days and to continue to hire and train qualified staff to replace the three who retired in June of 2019.

4. Vote: FY20 Budget Adjustments

Ms. Johnson-Collins, Director of Business and Finance, included a memorandum in tonight's packet to explain her requested budget shifts.

Mr. Moses recommended the School Committee vote to approve the revised FY20 local operating budget for the Chelmsford Public Schools totaling \$61 million, as presented, and further vote to approve the Summary Level distribution of the FY20 local operating budget as outlined on page 13 of the FY20 budget. Ms. Newcomb seconded. A roll call vote was taken. Motion carries 5-0.

5. CPS/CHS MCC Dual Enrollment Report

Dr. Lang included a memorandum in tonight’s agenda packet detailing the success of the Dual Enrollment Program during the 2018/19 school year. A total of 58 courses were successfully completed by students from CHS. More course offerings will be available this upcoming school year.

6. Update: CHS Junior Job Shadow Day – Student Externship Opportunity

Joshua Blagg, Dean of Hawthorne House, shared a memorandum in tonight’s agenda packet highlighting the success of this new program. Eighty-four percent of the junior class participated visiting 285 different job sites. Reflections shared by the job mentors and the students involved attest to the success of the program. A pilot program for seniors may be offered in the form of a senior internship.

7. 2018/19 Evaluation of the Superintendent

Tonight’s packet includes the “End of Cycle Summative Evaluation Report: Superintendent 2018-2019 School Year”. All members of the Committee participated in this evaluation.

Mr. Moses recommended that the School Committee accept the 2018/19 School year End-of-Cycle Summative Evaluation of Superintendent Lang with an overall performance rating of proficient as presented. Ms. Newcomb seconded. Motion carries 5-0.

8. MSBA Accelerated Repair Project Update

More information will be forthcoming from the MSBA.

9. Mill Road/Turnpike Road Housing Developments: School Assignments

Dr. Lang's memorandum in tonight's packet articulates that there is no need to change the current enrollment zones based on new housing. The District will continue, however, to review enrollment at Center and South Row Schools and recommend changes in the future if needed.

10. Personnel Report: May 2019

No action required.

11. School Committee Policy Updates

Dr. Hirsch's memorandum speaks to the request to change "Entrance Age/Mandatory Admissions". This will not affect students entering school for the 2019/2020 school year.

Mr. Moses motioned to make the policy recommendations as presented. Mr. Thomas seconded. Motion carries 5-0.

Dr. Hirsch's second memorandum under this business item is a policy draft. A new program of studies will be proposed for students 18 years of age or older who wish to enter the CPS with little or no high school credits or transcripts. No vote will be taken tonight. Additional feedback from MSBA will be solicited before a vote is taken.

Reports

Liaison Reports

Ms. Newcomb attended the Parker Fun Run on June 8th. Chelmsford Friends of Music will meet on Thursday June 20th. They will be sponsoring a "dunk tank" on July 3rd and Ms. Newcomb volunteered Dr. Hirsch to be "dunked". She will oblige!

Mr. King attended Center's PTO meeting where new staff were introduced. The PTO raised \$26,000 this year with \$16,000 being used for enrichment programs.

Mr. King did not see any MSBA summer workshops that would meet the needs of the Committee. The Committee plans to meet this summer to work on goal setting and strategic planning.

Dr. Lang will email Committee members to ascertain who will be marching in the July 4th parade this year.

Public Comments

None.

Adjournment

Mr. Moses motioned to adjourn the Regular Session at 7:49 p.m. and enter into to Executive Session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body. The Committee will not return to regular session this evening. Ms. Newcomb seconded. A roll call vote was taken. Motion carries 5-0.

Tonight's meeting may be viewed in its entirety on Chelmsford Telemedia You Tube.

Respectfully submitted by Sharon Giglio