

**CHELMSFORD SCHOOL COMMITTEE
REGULAR MEETING
October 2, 2018
Meeting Minutes**

Members Present: Mr. Dennis King (Chair), Mr. Al Thomas (Vice Chair), and Ms. Donna Newcomb (Secretary)

Also present: Dr. Jay Lang (Superintendent), Dr. Linda Hirsch (Assistant Superintendent), and Ms. Joanna Johnson-Collins (Director of Business and Finance)

Mr. King opened the meeting at 6:00 p.m. and led those in attendance in the Pledge of Allegiance. Tonight's meeting is being televised and recorded by Chelmsford Telemedia.

Consent Agenda

1. Approval of the minutes of the regular school committee meeting of September 18, 2018

Mr. Thomas motioned to approve the minutes of the regular school committee meeting of September 18, 2018. Ms. Newcomb seconded. Motion carries 3-0.

Student Representatives

Kate reported that on October 15, 2018, there will be a presentation for parents and students on tobacco, vaping and marijuana awareness. Late busses will start on October 9th. On October 6th there will be SATs. October 27th is the deadline to register for ACTs.

Clare shared that the seniors' Halloween Dance will be on October 27. October 23rd there will be a flu clinic at CHS. Also, on October 24, 2018, there will be a Financial Literacy Fair in the Learning Commons. Grades for term one close on November 1st. A new chapter of the National English Honor Society has been formed at CHS.

Good News

Dr. Hirsch shared that the "Spotlight on Fine Arts" hosted by Christy Whittlesy won a 2018 Alliance Community Media Northeast Region award. Byam Elementary School hosted a "Back to School Social". The school is also enjoying their new playground. All open houses were very successful.

Public Comments

None.

New Business

1. Spotlight on the Schools: Chelmsford High School

Principal Murray, CHS faculty and students presented on Social-Emotional Learning, Project-Based Learning and Additional Initiatives. The full presentation may be seen on Chelmsford Telemedia/YouTube.

2. Public Forum: School Safety/Emergency Preparedness – Tuesday, October 9, 2018

This event has been publicized and will take place in the Training Room of the Chelmsford Police Department at 7:00 p.m. It will be televised live and will be available for later viewing as well.

3. Update: 10 Year Capital Plan

Dr. Lang's memorandum and attachments are included in tonight's agenda. He asks that the Committee review these for approval at the October 16, 2018, meeting.

4. Update: Coordinated Program Review Report

Dr. Lang has included a memorandum and report completed with the assistance of Dr. Hirsch. For more detailed information, please view tonight's meeting on Chelmsford Telemedia/YouTube.

5. FY19 Valley Cooperative Credit

See the information in tonight's agenda packet.

6. FY19 Recommended Budget Transfer

This budget transfer is requested to cover salary lane changes for staff.

Mr. Thomas motioned to approve the transfer of \$59,634 from account #12305000-51460 to the various labor accounts associated with employees who received a lane change increase. Ms. Newcomb seconded. A roll call vote was taken. Motion carries 3-0.

7. Establishment of 2018/19 Superintendent Goals

Dr. Lang detailed his upcoming goals and dovetailed them with the Committee's goals. Since two Committee members are not in attendance this evening, this item will be placed on the agenda again for the meeting to be held on October 16, 2018.

8. MASC Voting Delegate: Fall 2018 Membership Meeting

Mr. Thomas motioned that Dennis King be the voting delegate with Al Thomas as the alternate delegate. Ms. Newcomb seconded. Motion carries 3-0.

9. Personnel Report: August 2018

No action required.

10. Updates: Ongoing Projects/Initiatives

Dr. Lang's memorandum updates the Committee on the CHS and Parker School parking lots, Center and Harrington addition parking and Parker Middle School courtyard clean up and renovation.

11. Approval of Conference and Field Trip Requests

Mr. Thomas motioned to approve the Parker Middle School's seventh grade field trip to the Palace Theatre in Manchester, NH, on December 14, 2018, to see a performance of A Christmas Carol. Ms. Newcomb seconded. Motion carries 3-0.

Reports

1. Liaison Reports

Ms. Newcomb attended the SEPAC meeting as well as the South Row ice cream social. South Row also has an upcoming event, a parent forum, where the featured speaker will be Sam Draisin, an adult who has lived his life with the same health issues as Auggie, the boy from the book *Wonder*. This will take place on October 18th. Differences and acceptance will be discussed.

Mr. Thomas attended a CHS PTO meeting and thanked Hanna Barker for the new artwork in the CHS cafeteria. The Rotary will again be presenting dictionaries to third graders.

Mr. King attended the Center PTO meeting which featured our food service program. There were some concerns on bus issues. Dr. Lang stated that these are being reviewed.

Public Comments

None

Adjournment

Mr. Thomas motioned to adjourn tonight's meeting at 7:46 p.m. Ms. Newcomb seconded. Motion carries 3-0.

Respectfully submitted by Sharon Giglio