

CHELMSFORD PUBLIC SCHOOLS REQUIREMENTS FOR SHELTERED ENGLISH IMMERSION (SEI) ENDORSEMENT

Every licensed educator in Massachusetts has an obligation to engage in professional development related to English Language Learners (ELL). The following information will help each educator understand exactly what steps you need to take to ensure you are compliant with the requirements and regulations of the Massachusetts Department of Elementary and Secondary Education (DESE). Please read this full page to the very end.

Educators who renew their professional license beginning on **August 1, 2016** and thereafter must have completed one of the two paths as identified below:

<i>Which educator am I?</i>	An ELL student was placed in my classroom during the 2013-2014, 2014-2015 or 2015-2016 school years:	I have never had an ELL student placed in my classroom during the 2013-2014, 2014-2015 or 2015-2016 school years:
<p><u>Core academic teachers:</u></p> <p><i>Teachers of moderate disabilities; severe disabilities; English; reading or language arts; math; science; civics and government; economics; history; geography; early childhood and elementary teachers who teach such subjects; and administrators who supervise one of these teachers</i></p>	<p>You must complete the SEI course. The full course is 45-hours.</p> <p>If you have had an ELL in your classroom in any of the above years and have not completed or scheduled to take the SEI course, you must get your name on a waiting list before January 15th which will help to protect you when you renew your license come August 1, 2016 or later and have not completed the course. Click the link above to register for the waiting list.</p> <p>Some educators can take a "bridge course" depending on your past professional development with the former ELL "category" trainings. If you completed two of category 1, 2 or 4, you may take the long bridge course. If you completed all three of the category 1, 2 and 4 trainings, you may take a short bridge course.</p> <p>Teachers may substitute the SEI course by taking the SEI MTEL but you will still need to complete 15 PDPs in ELL (and 15 PDPs in Special Education) when you renew your license.</p> <p>Teachers who hold the ESL/ELL license do not need to take the SEI course</p> <p>Read the FAQs posted by the DESE for more information</p>	<p>Of your 150 PDPs to relicense, you are required to complete 15 PDPs in ELL and 15 PDPs in Special Education when you renew your professional license beginning August 1, 2016 and later.</p> <p>The DESE has posted PDP offerings for you to consider, and many other organizations will be offering workshops as well. TEC Collaborative will be announcing an online workshop for both ELL and Special Education after December 1, 2015.</p> <p>Read the FAQs posted by the DESE for more information</p> <p>At any time you have an ELL placed in your classroom, you will have one year to complete the SEI course.</p>
<p><i>All other educators holding a DESE professional license not listed above</i></p>	<p>You are <u>not</u> required to take the SEI course! However, you must earn PDPs in ELL and Special Education.</p>	<p>Of your 150 PDPs to relicense, you are required to complete 15 PDPs in ELL and 15 PDPs in Special Education when you renew your professional license beginning August 1,</p>

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If you have completed the SEI course, your license will list you as "SEI Endorsed." Please do not trust fate - go to your [ELAR](#) account and make sure your license lists you as endorsed. If your endorsement is not listed, call the DESE at 781-338-6600 Monday - Friday, 9:00 am - 12:00 pm and 2:00 pm - 5:00 pm.

The SEI information can be complicated, but every educator must be aware of your obligation to comply prior to August 1, 2016 or the date you will be renewing your professional license. Additional items to note:

- Educators who hold an initial license are similarly accountable except for the PDP requirements. As an initial license holder, you are not concerned about PDPs until you earn the professional license.
- Teachers who hold a preliminary license must complete the SEI course, as they complete their required teacher preparation program.
- For more information, please visit the [DESE RETELL Web Page](#) who are the authorities on the SEI requirements.
- If you are not sure about an ELL student in your classroom, please email your principal.
- If you have any questions about your license, you can call DESE.
- The spring 2016 SEI course will be the last of the free courses that DESE will be offering. Many vendors will be offering the course for a fee in the future.

